

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Minutes

Rosemary Garfoot Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

Monday, April 26, 2021

7:00 pm

I. **Call to Order**

President Lengfeld called the Village Board meeting to order at 7:00 PM.

II. **Roll Call**

Present: Trustees Bill Brosius, Judy Ketelboeter, Kevin Thusius, Michael Pomykalski, Andy Hartman, and President Jay Lengfeld.

Absent: Trustee Doug Brunner.

Also Present: Village Administrator Bill Chang, Village Clerk Bobbi Zauner, Village Engineers Brian Berquist and Evan Chambers, Mike Roessler, and Nick Hughes.

Present via teleconference and/or web meeting: Public Facilities Director Jerry Gray, Park and Recreation Director Mike Axon, Chief of Police Tony Ruesga, Village Attorney Paul Johnson, Jeff Davis, Bob Feller, David Brill, Deb Cutler, Kevin Murphy, Kevin Engeliem, Marie Graeme, Brian Finnel, and Seth Johnson.

III. **Pledge of Allegiance**

Everyone joined in on the Pledge of Allegiance.

IV. **Public Comment** – None.

V. **Consent Agenda** – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

1. Minutes of Regular Village Board Meeting Held on March 22, 2021.
2. Total Disbursements from 03/12/2021 through 04/8/2021 in the amount of \$1,210,145.62 as follows:
 - 110 – General Fund: \$73,463.73
 - 120 – Capital Fund: \$676.54
 - 130 – Library Fund: \$6,838.36
 - 140 – Parks/Rec Fund: \$0.00
 - 150 – Debt Service Fund: \$342,176.75
 - 310 – TID Fund: \$0.00
 - 660 – Water Fund: \$181,818.80
 - 670 – Sewer Fund: \$605,171.44

3. Approve the Certified Survey Map for 2010-2014 Main Street.
4. Approve the Special Event Application from the Cross Plains Lions Club for Trout Days for April 29, 2021 – May 1, 2021.
5. Approve the Special Event Application from the Knights of Columbus Council 3924 for the Norm Esser Memorial Run/Walk on for June 19, 2021.
6. Approve the Temporary Class “B” License for Cross Plains Home Talent for June 6, 2021 – August 22, 2021.
7. Accept the Resignation of Terry Walker from the Public Safety Committee.
8. Confirm the Appointments for the 2021 Village Committees.
9. Confirm the Appointments for 2021 Village Officials.
10. Adopt Resolution No. 2021-04: Support for a Strong State and Local Partnership Regarding Shared Revenue.
11. Adopt Resolution No. 2021-05: Authorizing Staff to Submit an Application for the PARC/RIDE Grant Program for the County Highway KP Multi-Use Path.
12. Approve the Engagement Letter with Johnson Block to Conduct the Financial Forecast for a Public Service Commission Water Utility Rate Case.

A request was made by Trustee Brosius to move Consent Agenda Item #11 to the General Business section of the Agenda.

A motion was made by Trustee Ketelboeter and second by Trustee Pomykalski to approve the consent agenda as amended. Following discussion, a voice vote was called. Motion carries, 6-0.

VI. Report of Village Officers

1. Village President

- A. President Lengfeld provided an overview of this year’s Village Board meetings.
- B. President Lengfeld explained the role of Trustees on Committees.

2. Village Vice President

- A. Trustee Ketelboeter reported that the Lions Club was holding Trout Days from April 29 – May 30.
- B. Ketelboeter welcomed Andy Hartman and Doug Brunner as new Village Board Trustees.

3. Other Trustee Reports

- A. Administrator Chang read an email from Trustee Brunner who was not in attendance. Trustee Brunner is looking forward to serving the Village.

4. Village Administrator

- A. Chang reported that the Town of Cross Plains was awarded a grant related to the Airport Rd construction project. The project will be from the Village limits to Enchanted Valley Rd and will take place in late summer or early fall.

5. Other Reports – None.

VII. General Business

1. Discussion and Possible Action on Sewer Adjustment Requests:

A. 66 Berdella Court – Jeff FitzRandolph

A motion was made by Trustee Brosius, second by Trustee Ketelboeter, and unanimously carried by the Village Board to disallow a sewer adjustment for 66 Berdella Ct.

B. 1904 Cross Street – Holly Reardon

A motion was made by Trustee Thusius, second by Trustee Pomykalski, and unanimously carried by the Village Board to approve the sewer adjustment as recommended for 1904 Cross St.

2. Discussion and Possible Action Regarding a Special Event Permit Application from Middleton Cross Plains Area School District to Host a WIAA Sectional Cross-Country Race on May 1, 2021 and State Cross-Country Race on May 8, 2021.

A motion was made by Trustee Brosius and second by Trustee Hartman to approve a Special Event Permit Application from Middleton Cross Plains Area School District. Following a presentation by Brian Finnel with the Middleton-Cross Plains Area School District and discussion, the motion was unanimously carried by the Village Board.

3. Discussion and Possible Action Regarding the Request from Nick Hughes to Amend the Conditional Use Permit in the Hillside/Hilltop Overlay District - 2708 Birchwood Drive, Cross Plains, WI.

A motion was made by Trustee Pomykalski and second by Trustee Hartman to approve the Request to Amend the Conditional Use Permit in the Hillside/Hilltop Overlay District for 2708 Birchwood Pass. Following discussion, a roll call vote was requested. YES – Trustees Brosius, Thusius, Pomykalski, Hartman, Ketelboeter, and President Lengfeld. NO – None. Motion carries, 6-0.

4. Consideration of the Revised Conceptual Plan for 1601 Bourbon Road - Creekside Village.

Following a presentation by the developer and discussion, a motion was made by Trustee Thusius and second by Trustee Ketelboeter, to approve the Conceptual Plan for 1601 Bourbon Rd. A roll call vote was requested. YES – Trustees Hartman, Ketelboeter, and Thusius. NO – Trustees Pomykalski, Brosius, and President Lengfeld. Motion fails, 3-3.

5. Consideration of a Proposed Conceptual Plan for a Condominium Arrangement for 3025-3027 Thinnes Street.

Following a presentation by Administrator Chang, a motion was made by President Lengfeld and second by Trustee Hartman to accept the Proposed Conceptual Plan for a Condominium Arrangement for 3025-3027 Thinnes Street. Following discussion, a voice vote was requested. Motion carries, 5-1, with Trustee Thusius dissenting.

6. Discussion and Possible Action on Public Facilities Needs Assessment for Municipal Water.

Following a presentation by Brian Berquist of Town & Country Engineering and discussion, a motion was made by Trustee Brosius, second by Judy Ketelboeter, and unanimously carried by the Village

Board to approve the Public Facilities Needs Assessment for Municipal Water and its recommendations for the W2 option with the caveat that Well #1 will not be eliminated but maintained to end of life.

7. Discussion and Possible Action on Impact Fee Report.

Following a presentation by Brian Berquist of Town & Country Engineering and discussion, a motion was made by President Lengfeld, second by Trustee Brosius, and unanimously carried by the Village Board to accept the Impact Fee Report and recommendations.

8. Discussion on Well #2 Modifications.

Following a presentation by Evan Chambers from Town & Country Engineering and discussion, no action was taken.

A motion was made by Trustee Brosius, second by Trustee Pomykalski, unanimously carried by the Village Board to move Agenda Item #14 (Consent Agenda Item #11) to Agenda Item #9.

9. Adopt Resolution No. 2021-05: Authorizing Staff to Submit an Application for the PARC/RIDE Grant Program for the County Highway KP Multi-Use Path.

A motion was made by Trustee Brosius, second by Trustee Hartman to approve Resolution No. 2021-05. Following discussion, a voice vote was called. Motion carries, 6-0.

10. Discussion and Possible Action Regarding the Gorst Field Memorial Signage – Baer Park, Large Diamond.

Following discussion, a motion was made by Trustee Ketelboeter, second by Trustee Thusius, and unanimously carried by the Village Board to approve the Gorst Field Memorial Signage.

11. Discussion and Possible Action Regarding a Request from Leonard Ziegler to Farm Outlot 4 of Creek Crossing at St. Francis.

A motion was made by Trustee Ketelboeter and second by Trustee Brosius to approve the request from Leonard Ziegler to farm Outlot 4 of Creek Crossing at St. Francis. Following discussion, the motion was unanimously carried by the Village Board.

12. Discussion and Possible Action to Adopt an Ordinance to Repeal and Recreate Chapter 31 Regarding Building Regulations.

Following a presentation by Administrator Chang, a motion was made by Trustee Pomykalski and second by Trustee Hartman to adopt an Ordinance to Repeal and Recreate Chapter 31 Regarding Building Regulations. Following discussion, a roll call vote was requested. YES -Trustees Thusius, Brosius, Ketelboeter, Hartman, Pomykalski, and President Lengfeld. NO – None. Motion carries, 6-0.

13. Presentation of a Proposed Wheel Tax for the Village of Cross Plains.

Following a presentation by President Lengfeld, no action was taken.

14. Discussion Regarding the Village Hall/Police Department.

Following discussion, no action was taken.

VIII. Future Agenda Items

Trustee Thusius requested a resolution in support of the Knowles-Nelson Stewardship Program.

IX. Adjournment

A motion was made by Trustee Brosius, second by Trustee Thusius, and unanimously carried by the Village Board to adjourn. The meeting ended at 9:43 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Bobbi Zauner
Finance Director/Clerk