

Plan Commission

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, March 2, 2020

7:00 pm

I. Call to Order, Roll Call – Plan Commission

President Lengfeld called the Regular Plan Commission meeting to order at 7:00 pm.

Present: Commissioners Todd DuQuette, Randy Case, Kevin Thusius, Cliff Zander, Judy Ketelboeter and President Jay Lengfeld.

Absent: Commissioner Eric Padrutt

Also present: Village Administrator/Clerk Bill Chang, Public Facilities Director Jerry Gray, Planner Mike Slavney, John Brooks, Dale and Katy Ripp, Seth Johnson, Pam Born, Renee Estabrook, Trent Estabrook, and Michael Pomykalski.

II. Public Comment - None

III. General Business – Regular Meeting

1) Discussion and action regarding minutes of the regular meeting held January 6, 2020.

A motion was made by Trustee Ketelboeter, seconded by Commissioner Case, and unanimously carried by the Plan Commission, to approve the January 6, 2020 meeting minutes.

2) Public Hearing regarding a request for a conditional use permit to construct an addition to Park Elementary School located at 1209 Park Street, Cross Plains, WI.

A motion was made by Commissioner DuQuette, seconded by Commissioner Zander, and unanimously carried by the Plan Commission, to open the public hearing.

After presentation and hearing no comment, a motion was made by Commissioner DuQuette, seconded by Commissioner Zander, and unanimously carried by the Plan Commission, to close the public hearing.

3) Accept and recommend the request for a conditional use permit to construct and addition to Park Elementary School located at 1209 Park Street, Cross Plains, WI to the Village Board.

A motion was made by Commissioner Case and seconded by Trustee Thusius, to accept and recommend the request for a conditional use permit to construct and addition to Park Elementary school located at 1209 Park Street, Cross Plains, WI to the Village Board with the presented conditions, including a minor amendment to the environmental corridor and site plan. Roll call vote requested. YES – Commissioners Padrutt, Case, Thusius, Zander, Ketelboeter and President Lengfeld. NO – None. Motion carries 6-0.

4) Review and possible action regarding the concept plan of the general development plan for 1909 Main Street.

A motion was made by Trustee Ketelboeter, seconded by Trustee Thusius, and unanimously carried by the Plan Commission, to approve the concept plan for 1909 Main Street and recommend that the applicant move forward to submitting the General Development Plan.

5) Review and possible action regarding the concept plan of the general development plan and revised plat map for Creek Crossing at St. Francis.

After review of the concept plan for the planned residential development section of the plat, it was requested by the Plan Commission for Ron Klaas to conduct a traffic study and report at a future meeting.

V. **Adjournment**

A motion was made by Commissioner Duquette, seconded by Commissioner Zander, and unanimously carried Plan Commission to adjourn at 8:38 pm.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Bill Chang
Village Administrator/Clerk