

# Village of Cross Plains Board of Trustee Meeting

## *Regular Meeting Notice and Agenda*

Rosemary Garfoot Public Library Community Room  
2107 Julius St  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, February 22, 2021  
6:00 pm**

I. **Call to Order**

President Lengfeld called the Village Board meeting to order at 6:00 p.m.

II. **Roll Call**

Present: Trustees Bill Brosius, Judy Ketelboeter, Kevin Thusius, Michael Pomykalski, Lori Zander, Sarah Francois (attended virtually), and President Jay Lengfeld.

Also Present: Village Administrator Bill Chang, Village Clerk Bobbi Zauner, Parks and Recreation Director Mike Axon, Village Engineer Ben Heidermann, Matt Hassler, and Public Facilities Director Jerry Gray (arrived at 6:11 pm).

Present by teleconference and/or web meeting: Chief of Police Tony Ruesga, Fire Chief Dale Lochner, Village Attorney Paul Johnson, Kevin Engeliem, Deborah Cutler, Charles Sweeney, Tim Hillebrand, Mike Endres, Jim Nonn, Kevin Murphy, Ed Lawton, Joe Pertzborn, Kyo Ladopoulos, Ron Klaas, Jeff Lee, Kevin Krysinski, Jed Henry, Matt Couey, Parker Just, Andy Messman, Chad Greenwood, Britany Garcia, Matt McCulley, Tyler Simmons, and Casey FitzRandolph.

III. **Pledge of Allegiance**

Everyone joined in on the Pledge of Allegiance.

IV. **Public Comment** – None.

V. **Consent Agenda** – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

1. Minutes of regular meeting held on January 25, 2021.
2. Total Disbursements from 01/14/2021 through 02/10/2021 in the amount of \$2,842,076.97 as follows:
  - 110 – General Fund: \$1,974,287.85
  - 120 – Capital Fund: \$33,022.45
  - 130 – Library Fund: \$8,559.21
  - 140 – Parks/Rec Fund: \$1,582.93
  - 150 – Debt Service Fund: \$239,258.75
  - 310 – TID Fund: \$424,652.50
  - 660 – Water Fund: \$129,004.45
  - 670 – Sewer Fund: \$31,708.83
3. Approve Second Payment of Outstanding Wisconsin Department of Transportation Invoice for US Highway 14 Construction in the Amount of \$61,378.19.

4. **Approve Municipal Well & Pump Pay Request #4 in the Amount of \$6,806.00.**
5. **Approval of Sewer Bill Adjustment Request for 3126 Melody Parkway – Jason Hunn.**

A motion was made by Trustee Ketelboeter, second by Trustee Thusius, and unanimously carried by the Village Board, to approve the consent agenda as presented.

**VI. Report of Village Officers**

1. **Village President – No Report.**

2. **Village Vice President**

- A. Trustee Ketelboeter reported that the Chamber of Commerce has been meeting to discuss the possibility of a Memorial Day celebration.

3. **Other Trustee Reports**

- A. Trustee Francois reported that the Parks and Recreation Committee will be hosting a Virtual Visioning Session for the Baer Park Playground on March 16<sup>th</sup> at 6:30 pm. Trustee Francois also reported that the Spring/Summer Activity Guide will be coming out on March 22<sup>nd</sup>.

4. **Village Administrator/Economic & Tourism Director**

- A. Administrator Chang reported that CARPC has received a \$240,000 grant related to the Black Earth Creek Watershed and a \$150,000 planning grant.
- B. Chang also reported that the Gateway to the Driftless Area & UW Extension have completed their Economic Feasibility Study. Preliminary results indicate a Regional Trail is feasible.

5. **Other Reports – None.**

**VII. General Business**

1. **Discussion and Possible Action Regarding the H.M. Zander Conservation Park Pavilion Feasibility Study.**

Following a presentation by Snyder & Associates of their feasibility study and discussion by the Village Board, a motion was made by Trustee Thusius and second by Trustee Brosius to move forward with Phase I, Task 2, at a cost not to exceed \$6,000.

A roll call vote was requested. YES – Trustees Ketelboeter, Brosius, Thusius, Francois, Zander, and President Lengfeld. NO – Trustee Pomykalski. Motion carries, 6-1.

2. **Discussion and Possible Action on Well #3 Layouts and Placement.**

Following a presentation by Ben Heidemann of Town & Country Engineering and lengthy discussion by the Village Board, a motion was made by Trustee Brosius and second by Trustee Ketelboeter to approve Concept #3 for Well #3 placement. A roll call vote was requested. YES – Trustees Francois, Zander, Ketelboeter, and Brosius. NO – Trustees Pomykalski, Thusius, and President Lengfeld. Motion carries, 4-3.

**3. Discussion and Possible Action on Impact Fee Calculations.**

Following the presentation by Ben Heidemann of Town & Country Engineering and discussion by the Village Board, no action was taken.

**4. Discussion and Possible Action Regarding the Police Department Patch.**

Following a presentation by Chief of Police Tony Ruesga, a motion was made by Trustee Thusius and second by Trustee Ketelboeter to approve the design as presented. Following discussion, a roll call vote was requested. YES – Trustees Zander, Thusius, Brosius, Ketelboeter, and President Lengfeld. NO – Trustees Francois and Pomykalski. Motion carries, 5-2.

**5. Discussion and Possible Action Regarding New Squad Car Graphics.**

Following a presentation by Chief of Police Tony Ruesga, a motion was made by Trustee Pomykalski, second by Trustee Brosius, and unanimously carried by the Village Board to allow the Police Department to choose 1 of the 3 graphic designs presented.

**6. Discussion and Possible Action on a Street Light Policy.**

A motion was made by President Lengfeld, second by Trustee Zander, and unanimously denied by the Village Board to accept the Street Light Policy. A secondary motion was made by Trustee Thusius, second by Trustee Zander, and unanimously carried by the Village Board to refer the Street Light Policy to the Plan Commission.

**7. Discussion and Possible Action Regarding the Public Facilities II Vacancy.**

Following discussion, a motion was made by Trustee Thusius, second by Trustee Brosius, and unanimously carried by the Village Board, to amend the job posting to include a salary range of \$18.00 - \$24.00 per hour.

**8. Discussion and Possible Action Regarding Agenda Management and Future Board Meetings.**

Following presentation of a memo from President Lengfeld and discussion, no action was taken.

**9. Setting the 2021 Board of Review Meeting.**

Following discussion, the 2021 Board of Review Meeting has been scheduled for Monday, April 26<sup>th</sup> from 5:00 – 7:00 pm.

**VIII. Future Agenda Items**

- Trustee Francois requested a discussion regarding signage consistency in Village Parks.

- Trustee Thusius requested that discussions about a new Village Hall be discussed at the same time as a new Police Station.

**IX. Closed Session**

1. **The Village Board will meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Deliberating terms of the Development Agreement for Creek Crossing at St. Francis**

A motion was made by Trustee Brosius and second by Trustee Thusius, to meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Regarding deliberating terms of the Development Agreement for Creek Crossing at St. Francis. A roll call vote was requested. YES – Trustees Ketelboeter, Brosius, Pomykalski, Thusius, Francois, Zander, and President Lengfeld. No – None. Motion carries, 7-0.

**A. Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Zander, second by Trustee Brosius, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

**B. Possible Action Regarding the Development Agreement for Creek Crossing at St. Francis.**

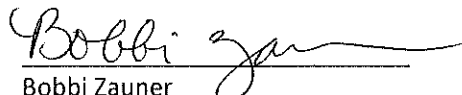
No action was taken.

**X. Adjournment**

A motion was made by Trustee Thusius, second by Trustee Ketelboeter, and unanimously carried by the Village Board, to adjourn. Meeting ended at 9:03 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,

  
Bobbi Zauner  
Finance Director/Clerk