

Committee of the Whole

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, December 9, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Committee of the Whole meeting to order at 7:03 pm.

Present: Trustees Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Tim Statz, and President Pat Andreoni.

Also Present: Tim Henneman, Fran Tourdot, Joe Pertzborn, Randal Briske, and Ted Pritchett.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to approve the consent agenda as follows:

1. Approval of the regular meeting minutes of November 11, 2013.

2. Recommendation to the Village Board regarding the appointment of Poll Workers for the 2014-2015 Election Cycle.

3. Recommendation of approval to the Village Board regarding the designation of a Village Official that is authorized to declare Official Intent under reimbursement bond regulations.

IV. Committee Discussion

1. Discussion regarding the issuance of a Class B Fermented Malt Beverage and Intoxicating Liquor License to Darla Kuester as Agent for Jodi's Saloon and Eatery located at 1821 Main Street – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to refer for consideration to the Village Board regarding the issuance of a Class B Fermented Malt Beverage and Intoxicating Liquor License to Darla Kuester as Agent for Jodi's Saloon and Eatery located at 1821 Main Street.

2. Discussion regarding a Pre-annexation Agreement with Sundance Development LLC regarding the Sundance Residential Subdivision Development as recommended by the Plan Commission

- Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Lengfeld, for the Committee of the Whole to recommend denial to the Village Board of the pre-annexation agreement with Sundance Development LLC regarding the Sundance Residential Subdivision Development as recommended by the Plan Commission. A roll call vote was requested. Yes – Lengfeld and Schunk. No – Andreoni, Blanchard, Brunner, Ketelboeter, and Statz. Motion failed 2 – 5.
- Following discussion, a motion was made by Trustee Statz, seconded by Trustee Brunner, for the Committee of the Whole to recommend approval to the Village Board of the pre-annexation agreement with Sundance Development LLC regarding the Sundance Residential Subdivision Development as follows:
 - As recommended by the Plan Commission;
 - Review of the procedure to recoup funds should the project go into default; and
 - Duration of 3 years.

A roll call vote was requested. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, and Statz. No – Lengfeld and Schunk. Motion carried 5 – 2.

3. Discussion to revise Village Board Policy #2012-02 regarding the Tax Increment Financing application process – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board revise Village Board Policy #2012-02 creating a Redevelopment and Rehabilitation Project application for Tax Increment Financing.

4. Discussion regarding a proposal from Town and Country Engineering for bidding, construction, and inspection services for the Lagoon Street Reconstruction Project – A motion was made by Trustee Brunner, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board of a proposal from Town and Country Engineering for bidding, construction, and inspection services for the Lagoon Street Reconstruction Project.

5. Discussion regarding a proposal from MGE, Charter, and TDS to underground utility infrastructure adjacent to Lagoon Street – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Ketelboeter, for the Committee of the Whole to reject the proposal from MGE, Charter, and TDS to underground utility infrastructure adjacent to Lagoon Street until such time that Village Staff had further time to appropriately negotiate the cost of the project. A roll call vote was requested. Yes – Andreoni, Ketelboeter, Lengfeld, and Statz. No – Blanchard, Brunner, and Schunk. Motion carried 4 – 3.

6. Discussion regarding annual review of the Committee of the Whole meeting system
– Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and carried by the Committee of the Whole to continue the Committee of the Whole meeting system for another year with improvements to be determined through the inclusion of ad-hoc committees as appropriate.

V. Reports

1. Village Officers

a. Village President

- Stated that he was working on getting welcome packets delivered to new residents.

b. Village Trustees

- Trustee Brunner thanked Public Facilities Staff for their work on recent snow plowing activities.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

a. Village Administrator/Clerk-Treasurer

b. Assistant Village Administrator

c. Parks, Recreation, and Conservancy

d. Police Department

e. Public Facilities

f. Village Assessor

VI. Closed Session

1. A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, for the Committee of the Whole to meet in Closed Session at 9:05 pm pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the possible acquisition of real estate for the Lagoon Street Reconstruction Project. A roll call vote is required. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, Schunk, and Statz. No – None. Motion carried unanimously 7 – 0.

A motion was made by Trustee Schunk, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to return to Open Session at 9:18 pm.

2. A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, for the Committee of the Whole to meet in Closed Session at 9:19 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the possible

2013 Compensation Plan adjustment for employees. A roll call vote is required. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, Schunk, and Statz. No – None. Motion carried unanimously 7 – 0.

A motion was made by Trustee Ketelboeter, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to return to Open Session at 9:35 pm.

VII. Adjournment

A motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to adjourn at 9:36 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer