

Regular Village Board Meeting

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, November 25, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:03 pm.

Present: Trustees Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk (arrived at 7:07 pm), Tim Statz, and President Pat Andreoni.

Also-Present: Janet Roesse, Annette Koenig, Deb Mauer, and Christina Wiperfurth.

II. Consent Agenda

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the Consent Agenda items as follows:

1. Minutes of the regular meeting held October 28, 2013.
2. Total Disbursements from November 1, 2013 through November 20, 2013 in the amount of \$419,704 broken down as follows:
 - 110 – General Fund: \$128,907
 - 120 – Capital Fund: \$242,138
 - 310 – Tax Increment District: \$2,400
 - 660 – Water Utility: \$11,445
 - 670 – Sewer Utility: \$34,812
3. Approval of an Operator's (Bartender's) Licenses for Emily J. Hampstra and Michael P. Hampstra.
4. Acceptance of the final report from Bray Architects for the Village Hall and Police Department Facility.
5. Approve the purchase of a new truck for the Public Facilities Department.

III. Report of Village Officers

1. Village President

a. Discussion and action regarding an appointment to the Northwest Dane Senior Services Board of Directors – President Andreoni stated that he had appointed resident Dick Greffin to the Northwest Dane Senior Services Board of Directors to represent the Village. A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to confirm the appointment of Dick Greffin to the Northwest Dane Senior Services Board of Directors.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action to move the December Village Board meeting to December 16, 2013 – A motion was made by Trustee Statz, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to move the December Village Board meeting to December 16, 2013.

- Stated that the time to file paperwork and collect signatures to run for Village Trustee begins on December 1, 2013 and ends at 5:00 pm on January 7, 2014. Interested candidates should contact the Village Hall with questions and to receive the necessary paperwork.

3. Miscellaneous Trustee Reports

- Trustee Brunner thanked former Police Chief Clampit for his service to the Village and Country following his recent passing. He also stated his support for the Turkey Trot.
- Trustee Lengfeld stated that he cannot attend the EMS (7 pm) and Fire (8 pm) meetings scheduled on Tuesday, November 26th but had worked with the Village President to fill his temporary vacancy.

IV. Public Comment – None.

VI. General Business – A motion was made by President Andreoni, seconded by Trustee Brunner, and unanimously carried by the Village Board to move General Business section before Committee/Commission Recommendations.

1. Discussion and action to sponsor the Mary Billmeyer Turkey Trot Fundraiser scheduled for Thursday, November 28, 2013 – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to sponsor the Mary Billmeyer Turkey Trot Fundraiser scheduled for Thursday, November 28, 2013.

V. Committee/Commission Recommendations

1. Committee of the Whole

a. Public Hearing for the 2014 Budget – A motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Village Board to open the Public Hearing for the 2014 Budget at 7:12 pm.

1. Joe Pertzborn residing at 2003 Park Street requested reconsideration of the 2014 Compensation Plan as presented for adoption with the 2014 Budget.

A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to close the Public Hearing for the 2014 Budget at 7:15 pm.

b. Discussion and action to approve the 2014 Budget including but not limited to the following

- Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Statz, for the Village Board to transfer the funding for the Recreation Coordinator position to the Contingency Fund. A roll call vote was requested. Yes – Statz and Lengfeld. No – Andreoni, Blanchard, Brunner, Ketelboeter, and Schunk. Motion failed 5 – 2.
- Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt the 2014 Budget for the following:
 - General Fund
 - Capital Fund
 - Tax Increment District
 - Water Utility
 - Sewer Utility
 - 2014 Compensation Plan
 - Annual review and employment agreement for the Village Administrator/Clerk-Treasurer.

c. Discussion and action to approve the final Pay Request for the Black Earth Creek Improvement Project from Joe Daniels Construction – A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve the final Pay Request for the Black Earth Creek Improvement Project from Joe Daniels Construction.

d. Discussion and action regarding the selection of a provider for insurance services – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to select the League of Wisconsin Municipalities Mutual Insurance Company (Baer Insurance) and State of Wisconsin Local Governmental Property Insurance Fund as the provider for insurance services.

VII. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, for the Village Board to meet in Closed Session at 8:20 pm pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss possible acquisition of real estate for the Lagoon Street Reconstruction Project – A roll call vote is required. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, Schunk, and Statz. No – None. Motion carried 7 – 0.

2. Reconvene into Open Session – A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to reconvene into Open Session at 8:51 pm.

3. Discussion and action to acquire real estate for the Lagoon Street Reconstruction Project.

- A motion was made by Trustee Brunner, seconded by Blanchard, and unanimously carried by the Village Board to approve the purchase of a portion of the property needed for the project located at 2014 Main Street for an amount of \$14,220.
- A motion was made by Trustee Schunk, seconded by Brunner, and unanimously carried by the Village Board to approve the purchase of a portion of the property needed for the project located at 2034 Main Street for an amount of \$11,020.

VIII. Adjournment

A motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Village Board to adjourn the meeting at 8:52 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer