

Village Board

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, November 24, 2014

7:00 pm

I. Call to Order and Roll Call

President Andreoni called the regular Village Board meeting to order at 7:01 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Doug Brunner, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

Also Present: Charity Hirsch, Sue Schuetz, and Sara Reeves-Metz.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held October 27, 2014.

2. Total Disbursements from October 23, 2014 through November 19, 2014 in the amount of \$430,640.76 broken down as follows:.

- 110 – General Fund: \$114,255.76
- 120 – Capital Fund: \$260,566.33
- 310 – Tax Increment District: \$8,4030.54
- 660 – Water Utility: \$12,322.01
- 670 – Sewer Utility: \$35,066.12

3. Approval of Pay Requests #5 for the Lagoon Street Reconstruction Project from A-1 Excavating Inc.

4. Approval of a Certified Survey Map request from Karl & Laura Dettmann located at 4204 County Highway P (4 parcels) in the Town of Cross Plains as recommended by the Plan Commission.

IV. Report of Village Officers

1. Village President – None.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action to reschedule the December Village Board meeting for December 15, 2014 – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to replace the December Committee of the Whole meeting with one Village Board meeting on December 8, 2014.

- Stated that the Village Hall would be open on Christmas (December 24) and New Year's (December 31) Eves. These are normally recognized as holidays and the office would be closed. Instead the Village Hall will be closed on December 25 and 26 as well as January 1 and 2, both sets of dates are a Thursday and Friday.
- Provided the Notice of Spring Election scheduled for April 7, 2015. The office of Village President and three Village Trustee positions are up for election. Interested persons may file their candidacy and begin circulating nomination papers on December 1, 2014 and have until January 6, 2015 to submit.

3. Miscellaneous Trustee Reports

- Trustee Brosius thanked the Village Board, Staff, and Residents for their participation in the budget process as well as the preparation and work that goes into preparing the document.

V. General Business

1. Discussion and action regarding a minor deviation for the approved Specific Development Plan (SDP) for the West Gateway Apartment project located at 1300 Main Street to consider updated elevations, colors, and materials – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the updated elevations, colors, and materials as minor deviations for the approved Specific Development Plan (SDP) for the West Gateway Apartment project located at 1300 Main Street.

2. Discussion and action regarding conveyances, temporary construction easements, and a right of way plat with WisDOT for the reconstruction of the sanitary sewer and water main for the US Highway 14 (Main Street) Reconstruction Project – Following discussion, a motion was made by Trustee Sorensen, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve the conveyances, temporary construction easements, and right of way plat with WisDOT for the reconstruction of the sanitary sewer and water main for the US Highway 14 (Main Street) Reconstruction Project.

VI. Committee/Commission Recommendations

1. Committee of the Whole

a. Public Hearing for the 2015 Budget – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to Open the Public Hearing at 7:13 pm.

1. Pam Bosben, Library Director, introduced the members of the Library Board present in the meeting, referenced the letter provided to the Village Board from the Library Board regarding employee salaries, and requested that the funding be restored as approved by the Library Board.

Being there were no further comments, a motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to Close the Public Hearing at 7:15 pm.

b. Discussion and action to approve the 2015 Budget as follows:

- General Fund – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the 2015 Budget for the General Fund with the changes as noted.
- Capital Fund – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the 2015 Budget for the Capital Fund with the changes during the review.
- Library Fund – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Sorensen, for the Village Board to adopt the 2015 Budget for the Library Fund with the changes as noted. A roll call vote was requested. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, and Sorensen. No – Schunk. Motion carried 6 – 1.
- Parks/Recreation Fund – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the 2015 Budget for the Parks/Recreation Fund with the changes as noted.
- Debt Service Fund – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the 2015 Budget for the Debt Service Fund as submitted.
- Tax Increment District Fund – A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to adopt the 2015 Budget for the Tax Increment District Fund as submitted.
- Water Utility – A motion was made by Trustee Sorensen, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt the 2015 Budget for the Water Utility as submitted.

- Sewer Fund – A motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and unanimously carried by the Village Board to adopt the 2015 Budget for the Sewer Fund as submitted.
- A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to set the 2014 payable in 2015 Tax Levy at \$2,338,831 with a tax rate of \$7.10 per thousand dollars of value.

VIII. Adjournment

A motion was made by Trustee Sorensen, seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 7:45 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer