

## **Public Safety Committee**

### *Meeting Minutes*

#### **Village of Cross Plains**

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Tuesday November 15,

2016

6:30 pm

#### I. Call to Order, Pledge of Allegiance, and Roll Call

Randy Swingen called the regular Public Safety Committee meeting to order at 6:32pm.

Present: Cindy Kalscheur, Steve Schunk(634pm), Randy Swingen, and Terry Walker.

Not Present: Tom O'Connel.

#### II. Public Comment – None.

#### III. Reports

**1. Committee Chairperson** – None.

**2. Committee Members** – Kalscheur brought up a concern about the name “Public Safety” Committee. After discussion by the Committee members it was determined that a recommendation be brought forward to change the name to “Law Enforcement Advisory Committee”.

**3. Police Chief** – Provided a summary of Police Department activity since July 20, 2016.

#### IV. Committee Discussion

**1. Discussion & action regarding meeting minutes from July 20, 2016** – A motion was made by Swingen, seconded by Kalscheur, & unanimously carried by the Public Safety Committee to approve the regular meeting minutes from July 20, 2016.

**2. Police Department 2017 budget highlights and review.** – A summary was provided by Chief Jansen of any major changes in Operating Budget and Capital. After review committee members agreed that the Operating budget was lean and online. Swingen made a recommendation to Schunk that the Capital request for a new squad be granted and requested Schunk relay that to the Village Board.

**3. Meet new Police Lieutenant** – Lt. Kim Ready was introduced to the Public Safety Committee.

#### **4. Discuss action steps for the President's Task Force on Law Enforcement:**

**a. Development of Community Survey** – After committee discussion, along with Village Administrator Caitlin Stene, it was determined that the Village pursues a survey not specific to any one department. The Chief will work with the Village Administrator during 2017 to bring recommendations to the Village Board.

**b. Enhanced web presence of Police Department on village website** – After discussion it was determined the Police Department NOT create a Facebook page, rather, have a separate site within the Villages Website. Suggestions as to what should appear within the Police

Department website as follows: Profiles and photos of all department staff (along with contact information), Police Department Policies, Programs offered by the department and who to contact, upcoming events, online forms, section for suggestions, Committee members photo and contact information. This topic will be revisited in January to collect further suggestions. A timeline of approximately 3 months was set to determine layout of page and its contents.

- V. Schedule Next Meeting Date – Next regular meeting was set for Tuesday January 17, 2017 at 6:30pm.
- VI. Adjournment – A motion was made by Swingen, seconded by Kalscheur, and unanimously carried by the Public Safety Committee to adjourn at 7:31pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Thomas J. Janssen, Chief of Police