

Parks/Recreation Committee

Regular Meeting Notice and Agenda

Village of Cross Plains

Rosemary Garfoot Public Library

2017 Julius Street
Cross Plains, WI 53528
(608) 798-3241

Monday, October 17, 2016

6:00 pm

- I. Call to Order, Roll Call, and Pledge of Allegiance
- II. Public Comment – This is an opportunity for anyone to address the Committee on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Committee encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.
- III. Reports
 1. Committee Chairperson
 2. Committee Members
 3. Parks and Recreation Director
- IV. Committee Discussion
 1. Discussion and action to approve the minutes from the regular meetings held August 15, 2016.
 2. Discussion to review permitted and/or prohibited uses in Village owned parks and or open space areas.
 3. Discussion to set a schedule and timeline for completing the Village of Cross Plains Parks and Open Space Plan.
- V. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or maxon@cross-plains.wi.us



Director Report

Michael Axon
September - 2016

Parks /Conservancy

A new bench has been added in Baer Park along with our new concrete plan under all new and existing park benches. This particular bench was donated by the Volk

family, who's father helped develop and get funding for Baer Park and would later become a coach for the Cross Plains Home Talent team. We thank Bob and his family for their generous donation to our community. We especially thank him for his vision of Baer Park, a vision that will live within our community for eternity.

CROSS PLAINS PARKS AND RECREATION DEPARTMENT

- 1 Parks
- 2 Recreation
- 3 Recreation
- 4 Community Outreach

"Bob Volk Memorial Bench"



*"We create community
through people, parks,
and programs"*

Conservancy Work

This fall will consist of a few restoration projects on a number of our conservancy entrance points and hillsides. Due to the number of entrances and safety being our outmost concern, we're highlighting troubled areas with high levels of foot traffic first. Restoration work will consist of cutting, trimming, and treating buckthorn and clearing any and all toppled trees. Work will start early-mid October and will consist of Village Staff during the week and "Friends of the Conservancy" on Saturday mornings. If you or anyone you know would like to help, please contact the deapartment at 798.3241 ext. 107.

Zander Park Trail Expansion

Tuesday, August 30th Village Staff, President Andreoni, and Attorney Paul Johnson attended a hearing regarding the proposed railroad crossing for the expansion of Zander Park Trail. The village received 148 letters of support for the project from residents, business owners, and public officials. As of today, we are eagerly waiting to hear the results of the hearing but do expect a notice within the next couple of weeks. If given the new crossing, staff will continue working with Strand and Associates to complete the planning phase and funding for the trail expansion.

Other Tasks:

- *Monthly playground inspection.*
- *Deep cleaning of pool bathhouse and shelters.*
- *Weeding of park playgrounds, parking lots, and buildings.*
- *Preparation for Hill and Valley car show. (Porta Potties, bleachers moved, mowed and trimmed, bathrooms cleaned, keys)*

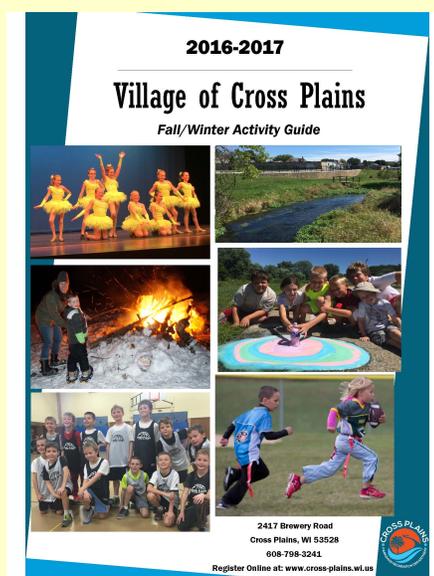
Recreation

New Programs

Our staff has been working diligently to put together a multitude of new and exciting fall programs. September is a month full of recreational opportunity from youth sports, special interests, and active adult recreation. If you haven't checked out any of our recreation programs, now is the perfect time to do so as our staff is growing and developing exciting new opportunities.

September Programs

- Flag Football (150)
- Toddler Time (5)
- Intro to Lacrosse (8)
- Intro to Gymnastics (17)
- Yoga Passes (21)



Other Tasks:

- Monthly Deposits
- Flag Football schedules and rosters finalized (September/October Program)
- NFL Flag Football Concession Stand (Saturdays)
- Meeting with School District (School Usage Calendar)
- Marketing Brochure (highlight new programming)
- Farmers Market Set up and take down (Ended September 30)
- LIFE Foundation Empower Program Meeting

Community Outreach

Friends of the Conservancy

For a number of years, Dan Buckland and Steve Lary lead a group of volunteers on Saturday mornings to volunteer in our local conservancies. Due to a change in their work schedules and limited mobility, they were no longer able to take on this responsibility. Dain Ziegler, Village Parks Maintenance Employee, will be taking on the task of mobilizing and establishing once again, "Friends of the Conservancy" work group. We'll begin marketing this group via email, newsletter, and word of mouth and have already received a number of contacts that would like to help establish a workgroup. We're currently starting to lay out projects and current needs along with a workday schedule for the months of November-March. A "Volunteer Safety Manual" will be given out and all safety precautions will be discussed at the start of each work day. Mr. Ziegler came to the Village with a number of years experience in conservation restoration and will serve as a great leader in this role.

Friends of the Conservancy work Schedule

<u>Date</u>	<u>Meeting Place</u>	<u>Time</u>
November 5, 2016	Buechner Conservancy (Baer Park) (Get sledding hill ready)	8:00 am - 12:00 pm
November 19, 2016	Buechner Conservancy (Baer Park) (Get sledding hill ready)	8:00 am - 12:00 pm
December 3, 2016	Westview Conservancy (Birchwood Pass)	8:00 am - 12:00 pm
December 17, 2016	Westview Conservancy (Birchwood Pass)	8:00 am - 12:00 pm
January 7, 2016	Glacial Valley Conservancy (Bourbon Road)	8:00 am - 12:00 pm
January 14, 2016	Buechner Conservancy (Bourbon Road) (Get ready for Candle Light Event)	8:00 am - 12:00 pm
February 4, 2016	Buechner Conservancy (Baer Park) (Candlelight Snow Show Hike)	4:30 pm - 7:00 pm



Village of Cross Plains Parks and Open Space Plan Schedule

Date	Time	Action
Step 1: Research & Collect Data		
November 21, 2016	7:00 pm	<p>Round Table</p> <ul style="list-style-type: none"> • Enhancement and Expansion of Open Space, Trails, and Recreation • Special Events Promotion and Organization
December 19, 2016	7:00 pm	<p>Round Table</p> <ul style="list-style-type: none"> • Partnerships and Collaborations for Parks/Trails • Community Development and the Parks and Trail System
January 16, 2017	7:00 pm	<p>Round Table</p> <ul style="list-style-type: none"> • Parks, Trails, and Open Space Current System Evaluation • Recreation Program Evaluation
February 20, 2017	6:00 pm	Community wide mail survey/email survey
Step 2: Needs Assessment & Analysis		
April 17, 2017	7:00 pm	<p>Discussion</p> <ul style="list-style-type: none"> • Standards, Facilities & Policy Analysis <ul style="list-style-type: none"> • PRORAGIS Information • Online Survey Results
Step 3: Draft Master Plan		
July 17, 2017	6:00 pm	Final Comment Period
Step 4: Final Plan and Adoption		
August 21, 2017	6:00 pm	Parks, Recreation, and Conservancy Committee Presentation
August 28, 2017	6:00 pm	Presentation to Village Board to adopt the plan

