

Committee of the Whole

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, October 13, 2014

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Committee of the Whole meeting to order at 7:02 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Committee of the Whole to approve the consent agenda as follows:

1. Approval of the regular meeting minutes of September 8, 2014.

2. Referral to the Village Board for approval regarding Resolution #19-2014 to file application for financial assistance from the State of Wisconsin Environmental Improvement Fund for the Main Street Utility Project.

3. Referral to the Village Board for approval regarding Resolution #20-2014 to declare official intent to reimburse expenditures for Clean Water Fund (CWF) and Safe Drinking Water Project (SDW).

IV. Reports

1. Village Officers

a. Village President

- Stated that the Railroad Crossing replacement on Highway P near Bourbon Road will close the highway from October 20-24.

b. Village Trustees

- Trustee Lengfeld stated that there was one person in the audience, and that both Fire and EMS budgets were complete with no increases to the municipal contributions.

2. Village Departments - Presentations of the Department Monthly Report were provided during the budget discussion.

V. Committee Discussion

1. Presentation by the Northwest Dane Senior Services – A presentation was provided by Paulette Glunn, Executive Director for Northwest Dane Senior Services regarding their annual report and services provided within the community for Seniors.

2. Discussion regarding a proposal to add Crossing Guards on Church Street for Glacier Creek Middle School – Following discussion, a motion was made by Trustee Sorensen, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend to the Village Board consideration of a proposal for crossing guard services and development of an ordinance according to State Statute 349.215.

3. Discussion regarding a proposal to add the position of School Resource Officer to the Police Department working primarily at Glacier Creek Middle School – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend to the Village Board consideration of a proposal to add the position of School Resource Officer (dated October 9, 2014) to the Police Department with the following additional conditions:

1. The position's primary responsibility will be within Glacier Creek Middle School when school is in session unless otherwise assigned.
2. The agreement to add the position will be a multi-year contract between the Village and School.
3. The Police Chief will revise how the position is scheduled (i.e. 2080 vs. 1950, etc.)
4. The position will be classified as part-time working an average of 20 hours per week not to exceed 1,200 hours per year.

4. Discussion and review of the 2015 Budget including the following sections:

- *Review changes to the budget since the last meeting* – Two changes were presented for review to the Committee regarding State Transportation Aid and Library Fund adjustments.
- *Police Department* – Items remaining for review include the addition of an SRO Position, Crossing Guards, and further wage adjustments. All three issues will be considered at the October 27th Village Board meeting.
- *Cross Plains-Berry Fire District* – Review moved to October 20th.
- *Cross Plains Area EMS* – Review moved to October 20th.
- *Public Facilities* – Items remaining for review include the addition of further wage adjustments to be discussed by the Village Board on October 27th.
- *Street Lights* – Review complete.
- *Refuse and Garbage Collection* – Review complete.
- *Library Fund* – Items remaining for review include removing Rent line item 130-48200-000 from Library Budget 55110, splitting Applied Fund Balance line item 130-49300-000 into two line items for endowment and fund balance revenues, and further wage adjustments. All three issues may be considered by the Village Board at their October 27th meeting.

- *Parks/Recreation Fund* – Items remaining for review include the addition of further wage adjustments to be discussed by the Village Board on October 27th. Additionally, Village President and Administrator will review further the request from the Northwest Dane Senior Services to increase the per capita contribution from \$3.73 to \$4.00 within the Aging Budget.

VII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to adjourn at 10:11 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer