

# Village Board

## *Regular Meeting Minutes*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

Monday, September 28, 2015

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the special Village Board meeting to order at 7:00 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Steve Schunk, Lee Sorensen, Clifford Zander, and President Pat Andreoni.

Not-Present: Trustee Jay Lengfeld.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Zander, and unanimously carried by the Village Board to adopt the consent agendas as follows:

1. Minutes of regular meeting held August 24, 2015 and special meeting held September 8, 2015.

2. Total Disbursements from 9/1/2015 through 9/23/2015 in the amount of \$1,714,535.60 broken down as follows:

- 110 – General Fund: \$86,447.69
- 120 – Capital Fund: \$209,928.48
- 130 – Library Fund: \$11,359.31
- 140 – Parks/Rec Fund: \$17,701.99
- 150 – Debt Service Fund: \$24,187.66
- 310 – TID Fund: \$2,041.50
- 660 – Water Utility Fund: \$520,194.97
- 670 – Sewer Fund: \$842,704.00

3. Approval of an Operator's (Bartender's) License for Shane M. Murphy and Joseph A. Studee.

4. Adoption of Ordinance #02-2015 to codify the rezoning for the property located at 1400 Bourbon Road (apartment).

5. Approval of Invoices L38295, L38296, L38979, and L38980 from Department of Transportation for work related to the reconstruction of Highway 14 (Main Street).

6. Approval of Resolution #16-2015 to exempt the Village of Cross Plains from the Dane County Library Tax.

IV. Report of Village Officers

**1. Village President**

- Discussed plans to have a celebration for the completion of the Main Street Project. The celebration has been scheduled for Sunday, October 11<sup>th</sup>, and additional details are in the process of being finalized.

**2. Village Administrator/Clerk-Treasurer**

- Stated that there is a vacancy for the District #28 seat on the Dane County Board. Interested applicants within the Village should inquire to the County Clerk for more information.

**3. Miscellaneous Trustee Reports**

- Trustee Brosius stated that the Parks and Recreation Committee is holding an open house on Monday, October 12<sup>th</sup> at 5:30 PM at the Rosemary Garfoot Public Library. He invited the public to attend and participate.

V. Committee/Commission Recommendations

**1. Plan Commission**

*a. Discussion and action regarding a draft Pre-Annexation Agreement with Veridian Homes, LLC in order to annex and develop 2504 Military Road (Buechner Farm) as a residential subdivision* – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Sorenson, and unanimously carried by the Village Board to approve the draft Pre-Annexation Agreement with Veridian Homes, LLC in order to annex and develop 2504 Military Road (Buechner Farm) as a residential subdivision.

**2. US Highway 14 (Main Street) Streetscape Workgroup**

*a. Discussion and action regarding the proposed Main Street Overhead Banner Policy #2015-05* – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve the proposed Main Street Overhead Banner Policy #2015-05 with an adjusted fee schedule.

VI. General Business

**1. Discussion and action regarding the annual street maintenance program recommended by the Public Facilities Department** – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Zander, and unanimously carried by the Village Board to approve the bid from Scott Construction in the amount of \$94,420 for the annual street maintenance program.

**2. Discussion and action regarding a request from the Police Department to fund out of state travel to conduct background investigations for the current Police Officer recruitment** – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Sorenson, and unanimously carried by the Village Board to approve the request from the Police Department to fund background investigations for the Police Officer recruitment including out of state travel subject to approval of the Administrator.

**3. Discussion and action regarding Resolution #14-2015 to apply to Dane County for a Partners for Recreation and Conservation (PARC) Grant for the expansion of the pedestrian and bike trail in Zander Park** – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve Resolution #14-2015 to apply to Dane County for a Partners for Recreation and Conservation (PARC) Grant for the expansion of the pedestrian and bike trail in Zander Park.

**4. Discussion and action to authorize the borrowing of \$692,500 from the State Trust Fund Loan Program** – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brosius to authorize the borrowing of \$692,500 from the State Trust Fund Loan Program. A roll call voted is required. Yes – Andreoni, Brosius, Ketelboeter, Schunk, Sorensen, and Zander. No – None. Motion carried 6-0.

**5. Transmittal of the draft 2016 Budget from Village Staff to Village Board for review and consideration** – The Administrator/Clerk-Treasurer presented the proposed 2016 Budget and provided a summary of the review process. The first review meeting is scheduled for Monday, October 19<sup>th</sup> by the Village Board.

VII. Closed Session

**1. A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, for the Village Board to meet in Closed Session at 8:06 pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding pending retirement in Police Department** – A roll call vote is required. Yes – Trustees Brosius, Zander, Schunk, Ketelboeter, Sorensen, and President Andreoni. No – None. Motion carried 6 – 0.

A motion was made by Trustee Schunk, seconded by Trustee Sorenson, and carried unanimously by the Village Board to return to Open Session at 8:24 pm.

VIII. Adjournment

A motion was made by Trustee Brosius, seconded by Trustee Zander, and unanimously carried by the Village Board to adjourn the meeting at 8:25 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke, Village Administrator/Clerk-Treasurer