

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, September 26, 2016

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board Meeting to order at 7:00 pm.

Present: Trustee Judy Ketelboeter, William Brosius, Lee Sorensen, Steve Schunk,
and President Pat Andreoni

Not Present: Trustee Jay Lengfeld and Clifford Zander

II. Public Comment – None

III. Ceremonial Matters

1. Discussion and action to approve a resolution of commendation recognizing the Cross Plains Stingrays championship season. A motion was made by Trustee Schunk, Seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the resolution of commendation recognizing the Cross Plains Stingrays championship season. Cross Plains Stingray President, Melissa Hinz was present to receive the certificate along with Mike Kalvin and Angie Grim. Melissa Hinz thanked the Village and Michael Axon for their support and help throughout the season.

IV. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Schunk and unanimously carried by the Village board to adopt the consent agenda as follows:

1. Minutes of regular meeting held on August 22, 2016 and minutes from special meeting held on August 30, 2016. – Trustee Sorensen asked to change the title on the minutes to read special meeting for August 22, 2016.

2. Total Disbursements from August 5, 2016 through September 21, 2016 in the amount of \$1,885,261.92 as follows:

- 110 – General Fund: \$80,637.36
- 120 – Capital Fund: \$543,186.67
- 130 – Library Fund: \$5,990.14
- 140 – Parks/Rec Fund: \$13,347.97

- 150 – Debt Service Fund: \$11,630.13
- 310 – TID Fund: \$1,048,691.05
- 660 – Water Fund: \$88,167.71
- 670 – Sewer Fund: \$93,610.89

3. Approval of an Operator’s (Bartender’s) License for Teranne Brenner.
4. Approval of Resolution 17-2016 to exempt the Village of Cross Plains from the Dane County Library Tax.
5. Approval of invoices Moll Construction #1 and Parisi Construction #1 for Glacier Ridge Subdivision per development agreement.

V. Report of Village Officers

1. Village President

- Discussed the hiring of new Administrator, Caitlin Stene, along with her start date of October 20th, 2016. She will be attending the Department Head meeting on Wednesday, October 5th to get to know the team.

2. Village Administrator/Clerk-Treasurer

- Discussed the budget process and expectations moving forward. Jerry Gray discussed the street maintenance project(s) that are taking place along with a couple of street poles that were hit over the weekend. He’s met with Tapco Representative and will be replacing the poles as soon as possible.

3. Miscellaneous Trustee Reports

- None

VI. Committee Discussion

1. Plan Commission

- a. **Discussion and action to make a recommendation to the Village Board regarding a request from the West Gateway Inc. for a Specific Implementation Plan (SIP) for 1812-1904 Main Street in order to construct a mixed use residential and commercial building as a Planned Development (PD).** Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Sorensen, and unanimously carried by the Village Board to approve the SIP for 1812-1904, regarding the materials used, façade, and the updated parking lot.
- b. **Discussion and action regarding a Development Proposal from Sundance Development, LLC in order to annex and develop the property of and adjoining to 4923 Brewery Road (Weber Farm) as a residential subdivision.**

Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brosius, and unanimously carried by the Village Board to table this line item until all Village Board members can be present.

VII. General Business

1. **Discussion and action regarding Resolution #18-2016 authorizing the issuance and sale of \$3,565,000 General Obligation Promissory Notes, Series 2016B.** - Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Sorensen to authorize the borrowing of \$3,565,000 General Obligation Promissory Notes, Series 2016B. A roll call vote is required. Yes – Andreoni, Brosius, Schunk, Sorensen. No – None. Abstained – Ketelboeter. Motion carried 4-0.
2. **Transmittal of the draft 2017 Budget from Village Staff to Village Board for review and consideration.** The Interim Administrator presented the proposed 2017 budget and provided a summary of the review process. The first review is scheduled for Monday, October 10th by the Village Board.

VIII. Adjournment

A motion was made by Trustee Brosious, Seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 8:13 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Michael K. Axon
Interim Village Administrator