

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, August 24, 2015
7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the special Village Board meeting to order at 7:01 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Jay Lengfeld, Lee Sorensen, and President Pat Andreoni.

Absent: Trustees Cliff Zander and Steve Schunk.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the consent agendas as follows:

1. Minutes of regular meeting held July 27, 2015 and special meeting held August 17, 2015.

2. Total Disbursements from August 3, 2015 through August 19, 2015 in the amount of \$537,573.64 broken down as follows:

- 110 – General Fund: \$101,927.70
- 120 – Capital Fund: \$82,557.00
- 130 – Library Fund: \$9,095.51
- 140 – Parks/Rec Fund: \$18,613.52
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$612.00
- 660 – Water Utility Fund: \$131,898.54
- 670 – Sewer Fund: \$192,869.37

3. Approval of an Operator's (Bartender's) License for Jaye R. Capel, MaKayla L. Grady, Thomas B. Kuester, and Kathleen A. Wonn.

4. Renewal of an Intergovernmental Cooperation Agreement for Police Liaison Services with Middleton-Cross Plains School District for the 2015-2016 School Year.

5. Approval of a Special Event Permit for Ironman Triathlon using a portion of Market Street, Bourbon Road, and Church Street on September 13, 2015.

IV. Report of Village Officers

1. Village President

a. Discussion and action regarding 2015 appointments to Boards, Committees, and Commission – The Village President made the following appointments (term limit in parenthesis):

- Zoning Board of Appeals – Appoint Alan Harper (2016) to replace Randy Tibbets.

A motion was made by Trustee Sorenson, seconded by Trustee Brosius, and unanimously carried by the Village Board to confirm the appointments made by the Village President.

- Stated that he is working to coordinate a grand re-opening party of Highway 14 (Main Street) for October 10th.

2. Village Administrator/Clerk-Treasurer – None.

3. Miscellaneous Trustee Reports

- Trustee Brosius gave his condolences to Jerry Gray during this difficult time.

V. Committee/Commission Recommendations

1. Plan Commission

a. Discussion and action regarding a request from the Gallina Corporation for a Specific Implementation Plan (SIP) for 1400 Bourbon Road in order to construct a 53-unit apartment building as a Planned Development (PD) – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve the request from the Gallina Corporation for a Specific Implementation Plan (SIP) for 1400 Bourbon Road in order to construct a 53-unit apartment building as a Planned Development (PD), with the following conditions:

1. The proposed monument sign shall comply with Chapter 87 (Sign Regulations) of the Village Code and subject to a sign permit.
2. Engineering plans shall be subject to Village Staff final review/approval at the time of permitting.
3. The Village Board concurs with the Staff Report submitted by the Zoning Administrator.

b. Discussion and action regarding a proposed Certified Survey Map request for Nicholas & Kimberly Hughes and the Village of Cross Plains located at 2708 Birchwood Pass – A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve a proposed Certified Survey Map request for Nicholas & Kimberly Hughes and the Village of Cross Plains located at 2708 Birchwood Pass.

c. Discussion and action regarding the acquisition of Outlot 1 from Nicholas & Kimberly Hughes located at 2708 Birchwood Pass for the new gateway sign – A motion was made by Trustee Ketelboeter, seconded by Trustee Sorenson, and unanimously carried by the Village Board to acquire Outlot 1 as a donation from Nicholas and Kimberly Hughes located at 2708 Birchwood Pass for the new gateway sign.

d. Discussion and action regarding a proposed easement at 8392 US Highway 14 allowing for the ongoing ability to maintain visibility to the new gateway sign on adjacent Outlot 1 – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve a proposed easement at 8392 US Highway 14 allowing for the ongoing ability to maintain visibility to the new gateway sign on adjacent Outlot 1.

2. Parks/Recreation Committee

a. Discussion and action to approve the construction of a basketball court at Glacial Valley Park – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve the construction of a basketball court at Glacial Valley Park.

VI. General Business

1. Discussion regarding the upcoming borrowing through the Clean Water Fund Program and Safe Drinking Water Program through the WDNR to fund the reconstruction of water and sewer mains on Main Street – The borrowing to pay for the construction of the new water and sewer mains on Main Street was reviewed by Warren Myers, Village Engineer. A special meeting will be scheduled for Tuesday, September 8th at 7:00 pm for consideration of the final agreement with the DNR and bonds.

2. Discussion and action regarding US Highway 14 (Main Street) Contract Modification to include additional water and sewer work on County Highway P (Church Street) – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve the US Highway 14 (Main Street) Contract Modification to include additional water and sewer work on County Highway P (Church Street) up to the entrance of Glaciers Edge Square.

3. Discussion and action to approve the installation of Rapid Flashing Rectangular Beacons (RRFB's) and Overhead Banner on US Highway 14 (Main Street) – Following discussion, a motion was made by Trustee Sorenson, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to accept the bid for materials received from TAPCO, and approve the installation of Rapid Flashing Rectangular Beacons (RRFB's) and Overhead Banner on US Highway 14 (Main Street) by Red Arrow Electric.

VII. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Sorenson, for the Village Board to meet in Closed Session at 8:02 pursuant to 19.85(1)(e) of Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the acquisition of property at 2504 Military Road (Buechner Farm) to be annexed and developed as a public/private partnership – A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld and Sorensen. No – None. Motion carried 5 – 0.

2. Reconvene into Open Session: *To take action, if appropriate, concerning the item(s) discussed in Closed Session:*

- A motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and carried unanimously by the Village Board to return to Open Session at 8:29 pm.
- No additional action was taken.

VIII. Adjournment

A motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adjourn the meeting at 8:30 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer