

Plan Commission

Regular Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, August 17, 2015

6:00 pm

I. Call to Order, Pledge of Allegiance, and Roll Call

President Andreoni called the regular Plan Commission meeting to order at 7:00 pm.

Present: Commissioners Todd DuQuette, Mitch Hogan, Judy Ketelboeter, Clifford Zander and President Pat Andreoni.

Absent: Commissioners Randy Case and Ron Hilmanowski.

II. Public Comment – None.

III. General Business

1. Discussion and action regarding minutes of regular meeting held June 1, 2015 – A motion was made by Commissioner DuQuette, seconded by Commissioner Ketelboeter, and unanimously carried by the Plan Commission to approve the regular meeting minutes held June 1, 2015.

2. Discussion and action to make a recommendation to the Village Board regarding a request from the Gallina Corporation for a Specific Implementation Plan (SIP) for 1400 Bourbon Road in order to construct a 53-unit apartment building as a Planned Development (PD) – Following discussion, a motion was made by Commissioner DuQuette, seconded by Commissioner Zander, and unanimously carried by the Plan Commission to recommend approval regarding a request from the Gallina Corporation for a Specific Implementation Plan (SIP) for 1400 Bourbon Road in order to construct a 53-unit apartment building as a Planned Development (PD), with the following conditions:

1. The proposed monument sign shall comply with Chapter 87 (Sign Regulations) of the Village Code and subject to a Sign permit.
2. Engineering plans shall be subject to Village Staff final review/approval at the time of the permitting.
3. The Plan Commission concurs with the Staff Report submitted by the Zoning Administrator.

3. Discussion and action to make a recommendation to the Village Board regarding a proposed Certified Survey Map request for Nicholas & Kimberly Hughes and the Village of Cross Plains located at 2708 Birchwood Pass – Following discussion, a motion was made by Commissioner Ketelboeter, seconded by Commissioner Duquette, and unanimously carried by the Plan Commission to recommend approval to the Village Board of the proposed Certified Survey Map request for Nicholas & Kimberly Hughes, and the Village of Cross Plains located at 2708 Birchwood Pass.

4. Discussion and action to make a recommendation to the Village Board regarding the acquisition of Outlot 1 from Nicholas & Kimberly Hughes located at 2708 Birchwood Pass for the new gateway sign – Following discussion, a motion was made by Commissioner Ketelboeter, seconded by Commissioner Hogan, and unanimously carried by the Plan Commission to recommend approval to the Village Board to acquire Outlot 1 from Nicholas & Kimberly Hughes located at 2798 Birchwood Pass for the new gateway sign.

5. Discussion and action to make a recommendation to the Village Board regarding a proposed easement at 8392 US Highway 14 allowing for the ongoing ability to maintain visibility to the new gateway sign on adjacent Outlot 1 – Following discussion, a motion was made by Commissioner Duquette, seconded by Commissioner Zander, and unanimously carried by the Plan Commission to recommend approval to the Village Board regarding a proposed easement at 8392 US Highway 14 allowing for the ongoing ability to maintain visibility to the new gateway sign on adjacent Outlot 1.

IV. Adjournment – A motion was made by Commissioner Hogan, seconded by Commissioner Duquette, and unanimously carried by the Plan Commission to adjourn the meeting at 6:26 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer