

# Committee of the Whole

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, August 12, 2013**

**7:00 pm**

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Committee of the Whole meeting to order at 7:00 pm.

Present: Trustees Ray Blanchard, Doug Brunner (left at 8:58 pm), Judy Ketelboeter, Jay Lengfeld, Steve Schunk (arrived at 7:04 pm and left at 8:49 pm), and President Pat Andreoni.

Not-Present: Trustee Tim Statz.

Also-Present: Lisa KostECKi and Jane Busch.

II. Public Comment – None.

III. Committee Discussion

**1. Discussion and action regarding the regular meeting minutes of July 8, 2013** – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to approve the minutes of the regular meeting held on July 8, 2013.

**2. Presentation from Johnson and Block regarding the 2012 Audit** – Following presentation and discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend acceptance to the Village Board of the 2012 Audit as prepared by Johnson and Block.

**3. Presentation from PMA Financial Network regarding a resolution to enter the Wisconsin Investment Series Cooperative (WISC)** – Following presentation and discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend consideration of a resolution to enter the Wisconsin Investment Series Cooperative (WISC).

**4. Presentation by Bray Architects regarding initial findings and challenges of Village Hall and Police Department Facility** – A presentation was provided and a discussion held regarding the initial findings and challenges of the Village Hall and Police Department Facility as presented by Bray Architects. No action was taken on this item.

**5. Presentation from MSA Professional Services regarding the Lighting and Streetscape Design** – Following presentation and discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend to the Village Board continuation of an ad-hoc committee as allowed under Village Ordinance 5.02(i) for Highway 14 streetscape issues including the former members of the committee and to consider these appointments at the next meeting.

**6. Update from Village Staff regarding the US Highway 14 (Main Street) Project** – A presentation and discussion was provided by Village Staff regarding recent meetings and upcoming Public Hearing for the Highway 14 (Main Street) Project. No action was taken on this item.

**7. Presentation Jane Busch regarding Wisconsin Partners Program through the UW School of Medicine and Public Health Developmental Grant Program** – A presentation was provided and a discussion had with Jane Busch regarding the Wisconsin Partners Program and grant participation with the UW School of Medicine and Public Health Developmental Program to focus on community health and wellness.

**8. Discussion to establish by resolution a fee schedule for certain licenses and permits** – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to recommend to the Village Board consideration of a resolution to establish a fee schedule for certain licenses and permits.

**9. Discussion regarding the planned capital improvement to County Highway P (Church Street) Project** – Following discussion, the reconstruction of County Highway P (Church Street) would be considered as part of the 2017 construction year instead of 2016. No action was taken on this item.

Trustee Ketelboeter left the table at 9:26 pm.

**10. Discussion regarding a proposal to adopt the area in front of 2615 Westview Court as “no parking”** – Following discussion, this item will be further considered at the next meeting of the Committee of the Whole. No action was taken on this item.

Trustee Ketelboeter rejoined the table at 9:33 pm.

IV. Reports

**1. Village Officers**

- a. Village President – None.*
- b. Village Trustees – None.*

**2. Village Departments** – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer*
- b. Assistant Village Administrator*
- c. Parks, Recreation, and Conservancy*
- d. Police*
- e. Public Facilities*
- f. Village Assessor*

V. Closed Session – **The Committee of the Whole will meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss possible acquisition of real estate** – A motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, to meet in Closed Session at 9:46 pm pursuant to 19.85(1)(c) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss possible acquisition of real estate. A roll call vote is required. Yes – Andreoni, Blanchard, Ketelboeter, and Lengfeld. No – None. Motion carried 4 – 0.

A motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to reconvene into Open Session at 10:04 pm.

VI. Adjournment

A motion was made by Trustee Lengfeld, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to adjourn the meeting at 10:05 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke, Village Administrator/Clerk-Treasurer