

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, July 25, 2016

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, Clifford Zander, and President Pat Andreoni.

Also Present: Lisa Kostecki, Michael Cliff, Bobbi Zauner, Joe Ziemetz, Rachel Pientka, Tom Pientka, Sarah Francois, and Timothy Mattix.

II. Public Comment

1. Michael Cliff residing at 1997 Lewis Street stated he was a member of a local mountain biking group that has brought a proposal to the Parks/Recreation Committee for consideration to develop trails within the southern conservancy properties and hopes to discuss with the Village the proposed implementation in the future.

III. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of regular meeting held on June 27, 2016.

4. Approval of an Operator's (Bartender's) License for Karen A. Bruckert, Kevin J. Haima, Denise Malone, Elsa Rosas, and Charles D. Rozek.

5. Approval of an Intergovernmental Agreement with the Middleton-Cross Plains School District for the Village to provide Police Liaison Services in the Elementary and Middle School as available.

7. Approval of Resolution #13-2016 to join a Deferred Compensation Plan with North Shore Bank.

Trustee Ketelboeter requested Consent Agenda Item #2 be removed for additional discussion. This item will be taken up under General Business.

Trustee Sorensen requested Consent Agenda Item #3 be removed for additional discussion. This item will be taken up under General Business.

Trustee Lengfeld requested Consent Agenda Item #6 be removed for additional discussion. This item will be taken up under General Business.

IV. Report of Village Officers

1. Village President

a. Discussion and action regarding 2016 Board, Commissions, and Committee Appointments – The Village President made the following appointments:

- Parks/Recreation Committee – Appoint Trustee William Brosius, Dale Buechner, and Frank Durham to a one-year term to expire in 2017. Appoint Jim Billmeyer to a two-year term to expire in 2018. Appoint Kevin Thusius to a three-year term to expire in 2019. A motion was made by Trustee Ketelobeter, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to confirm the appointments made by the Village President.
- Public Safety Committee – Appoint Trustee Schunk, Randy Swingen, and Cindy Kalscheur to a one-year term to expire in 2017. Appoint Terry Walker to a two-year term to expire in 2018. Appoint Tom O’Connel to a three-year term to expire in 2019. A motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to confirm the appointments made by the Village President.
- Thanked outgoing Village Administrator/Clerk Matt Schuenke for his service to the Village of Cross Plains and stated there will be a Farewell Reception at Coach’s Club at 4:30 pm on Wednesday.

2. Village Administrator/Clerk-Treasurer

- Stated that the Fall Primary General Election is scheduled for Tuesday, August 9th from 7:00 am to 8:00 pm at the Fire Station. Absentee Voting is currently available in the Village Hall until August 5th.
- Stated that the Public Hearing on the Village’s Petition for a new pedestrian railroad crossing has been moved to Tuesday, August 30th at 1:00 pm.
- Police Chief Tom Janssen introduced new Lieutenant/Detective Kim Ready to the Village Board whom began employment on July 1st.

3. Miscellaneous Trustee Reports

- Trustee Schunk stated that the last Public Safety Committee meeting was well attended to receive a presentation on the Traffic Study of County Highway P (Church Street). Good feedback was provided to the engineers present and all looked forward to the improvement.

V. General Business

1. Discussion and action regarding Resolution #14-2016 providing for the sale of approximately \$3,565,000 taxable General Obligation Promissory Notes, Series 2016B – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve Resolution #14-2016 providing for the sale of approximately \$3,565,000 taxable General Obligation Promissory Notes, Series 2016B.

2. Discussion and action to accept the 2015 Audit and Financial Statements – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried to accept the 2015 Audit and Financial Statements as presented.

Consent Agenda Item #6: Approval to open new bank account for restricted income within the Water Utility – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve the opening of a new bank account for restricted income within the Water Utility.

3. Discussion and action regarding the appointment of the new Parks Maintenance employee – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to confirm the appointment of Dain Ziegler to the position of Parks Maintenance employee.

4. Discussion and action regarding an Intergovernmental Agreement between the Village, Town of Berry, and Town of Cross Plains as part of the Cross Plains-Berry Fire District – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Village Board to refer the draft Intergovernmental Agreement back to the Cross Plains-Berry Fire District Board for further consideration of the revisions proposed by the Village Attorney.

5. Discussion and action regarding an Intergovernmental Agreement between the Village, Town of Berry, Town of Cross Plains, and Town of Springfield as part of the Cross Plains Area EMS – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Zander, and unanimously carried by the Village Board to refer the draft Intergovernmental Agreement back to the Cross Plains Area District Board for further consideration of the revisions proposed by the Village Attorney.

Consent Agenda Item #2: Total Disbursements from May 4, 2016 through July 20, 2016 in the amount of \$415,627.28 as follows:

- 110 – General Fund: \$109,803.46
- 120 – Capital Fund: \$127,116.41
- 130 – Library Fund: \$15,277.93
- 140 – Parks/Rec Fund: \$32,847.14
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$47,440.00
- 660 – Water Fund: \$10,006.34
- 670 – Sewer Fund: \$73,136.00

Following discussion, a motion was made by Trustee Ketelobeter, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve the total disbursements from May 4, 2016 through July 20, 2016 in the amount of \$415,627.28.

Consent Agenda Item #3: Approval of a variance from the scheduling requirements of Section 83.104 of the Land Division and Subdivision Ordinance regarding planned earth-disturbing activities in the Glacier Ridge Subdivision as recommended by the Plan Commission – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Sorensen, and unanimously carried by the Village Board to approve the variance from scheduling requirements of Section 83.104 of the Land Division and Subdivision Ordinance regarding planned earth-disturbing activities in the Glacier Ridge Subdivision as recommended by the Plan Commission.

VI. Committee Discussion

1. Plan Commission

a. Discussion and action regarding a request from West Gateway Inc. for a Zoning Map Amendment and General Development Plan (GDP) for 1812-1904 Main Street from Main Street Mixed Use (MSMU) to Planned Development (PD) in order to construct a mixed use residential and commercial building – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Plan Commission to approve the request from West Gateway Inc. for a Zoning Map Amendment and General Development Plan (GDP) for 1812-1904 Main Street from Main Street Mixed Use (MSMU) to Planned Development (PD) in order to construct a mixed use residential and commercial building.

b. Discussion regarding a Development Agreement with West Gateway Inc. to redevelop the property located at 1812-1904 Main Street as approved in the TIF Redevelopment Grant Application #2016-01 – The draft proposed Development Agreement with West Gateway Inc. to redevelop the property located at 1812-1904 Main Street as approved in TIF Redevelopment Grant Application #2016-01 was introduced. The Developer provided his initial comments/concerns regarding the initial proposal. A final draft will be presented for consideration by the Village Board on August 22nd addressing the concerns discussed.

c. Discussion and action regarding a Development Proposal from Sundance Development, LLC in order to annex and develop the property of and adjoining to 4923 Brewery Road (Weber Farm) as a residential subdivision – The Village Board received a presentation on the project as recommended by the Plan Commission and discussed the project with the Developer. Additional time for review of the proposal was requested. The Village Board will consider the Development Proposal at its meeting on August 22nd.

VII. Closed Session

1. The Village Board will meet in Closed Session pursuant to the following – A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, for the Village Board to meet in Closed Session at 9:48 pm pursuant to the following subsections:

a. 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the recruitment for Village Administrator/Clerk position.

b. 19.85(1)(e) of Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the acquisition of property and/or an easement at 1107 Bourbon Road for the Zander Park Trail Expansion Project.

A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

2. Reconvene into Open Session – A motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to return to Open Session at 10:50 pm.

3. Discussion and action regarding the acquisition of property and/or an easement at 1107 Bourbon Road for the Zander Park Trail Expansion Project – No action was taken on this item.

VIII. Adjournment

A motion was made by Trustee Sorensen, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adjourn the meeting at 10:52 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk