

US Highway 14 Streetscape Workgroup

Meeting Notice and Agenda

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Thursday, July 23, 2015

7:00 pm

- I. Call to Order
- II. Approval of Minutes – April 21, 2015.
- III. General Project Updates
- IV. Discussion and action to make a recommendation to the Village Board regarding the final placement of the eastern and western Gateway Signs on US Highway 14 (Main St.)
- V. Discussion and action to make a recommendation to the Village Board regarding the final placement of the Rapid Rectangular Flashing Beacons (RRFBs) and Overhead Street Banner on US Highway 14 (Main St.)
- VI. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or matt@cross-plains.wi.us.

US Highway 14 Streetscape Workgroup

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Tuesday, April 21, 2015
7:00 pm

I. Call to Order

The meeting was called to order at 7:05 pm.

Present: Terry Walker, Dick Cashwell, Kathleen Pape, Pat Andreoni, Kathy Pulvermacher, Amy Hansen, Chuck Law, Mike Schutz, Sara Metz, Cathy Barman, and Steve Schunk.

II. Approval of Minutes – February 26 2015: A motion was made by Barman, seconded by Metz, and unanimously carried by the Streetscape Workgroup to approve the minutes from the February 26, 2015 meeting.

III. General Project Updates – The Village Administrator provided updates on the budget and project as applicable for the Highway 14 Reconstruction Project.

IV. Discussion and action regarding the final draft of the US 14 Streetscape and Signage Plan for the US Highway 14 (Main Street) Reconstruction – Steve Tremlett from MSA reviewed the final draft and the following actions were taken by the Workgroup:

- A motion was made by Barman, seconded by Cashwell, and unanimously carried by the Streetscape Workgroup to remove the “CP” logo from the gateway sign.
- A motion was made by Metz, seconded by Hansen, and unanimously carried by the Streetscape Workgroup to use black letters with white “halo” backlighting.
- A motion was made by Barman, seconded by Metz, and unanimously carried by the Streetscape Workgroup to use the font and narrative format provided by Kathleen Pape.
- A motion was made by Cashwell, seconded by Schutz, to use posts for Kiosk A instead of concrete base similar to Kiosk B. Motion failed on voice vote.
- A motion was made by Law, seconded by Pape, and unanimously carried by the Streetscape Workgroup to defer final decision on the base for Kiosk A until implementation.

- A motion was made by Hansen, seconded by Barman, and unanimously carried by the Streetscape Workgroup to remove Bike Rack 2 (Advocate Mini) from the plan.
- A motion was made by Pape, seconded by Barman, and unanimously carried by the Streetscape Workgroup to use black color for benches.
- A motion was made by Law, seconded by Schutz, and unanimously carried by the Streetscape Workgroup to utilize circular benches at both bump outs adjacent to Mill Creek Parkway.
- Following discussion, a motion was made by Barman, seconded by Cashwell, and unanimously carried by the Streetscape Workgroup to recommend acceptance to the Village Board of the US 14 Streetscape and Signage Plan for US Highway 14 (Main Street) Reconstruction with the final changes as approved.

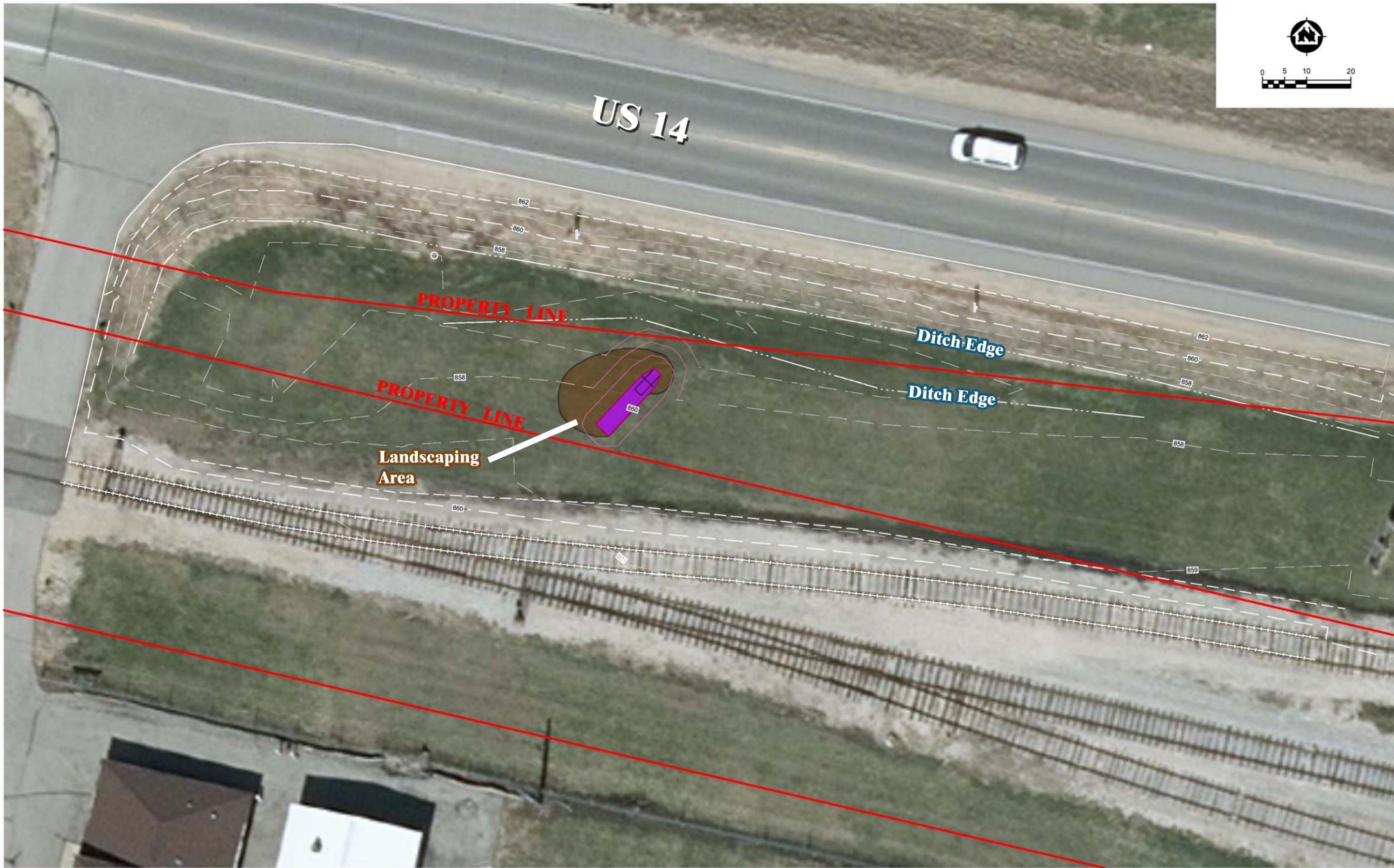
V. Adjournment

A motion was made by Barman, seconded by Cashwell, and unanimously carried by the Streetscape Workgroup to adjourn the meeting at 9:03 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer



PROJECT NO.:	SCALE:	AS SHOWN	NO.	DATE	REVISION	BY
03535015						
PROJECT DATE:	DRAWN BY:	KN				
F.B.:	CHECKED BY:	KC				
PLOT DATE: 6/20/15, P:\035006\035306\03535015\CADD\03535015_1.dwg						

PRELIMINARY

MSA
 PROFESSIONAL SERVICES
 TRANSPORTATION • MUNICIPAL
 DEVELOPMENT • ENVIRONMENTAL
 2901 International Lane Madison, WI 53704
 608-242-7779 1-800-446-0679 Fax: 608-242-5664
 Web Address: www.msa-ps.com
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WEST GATEWAY
 Site Layout

GATEWAY, STREET & WAYFINDING DESIGN
 VILLAGE OF CROSS PLAINS
 DANE COUNTY, WISCONSIN

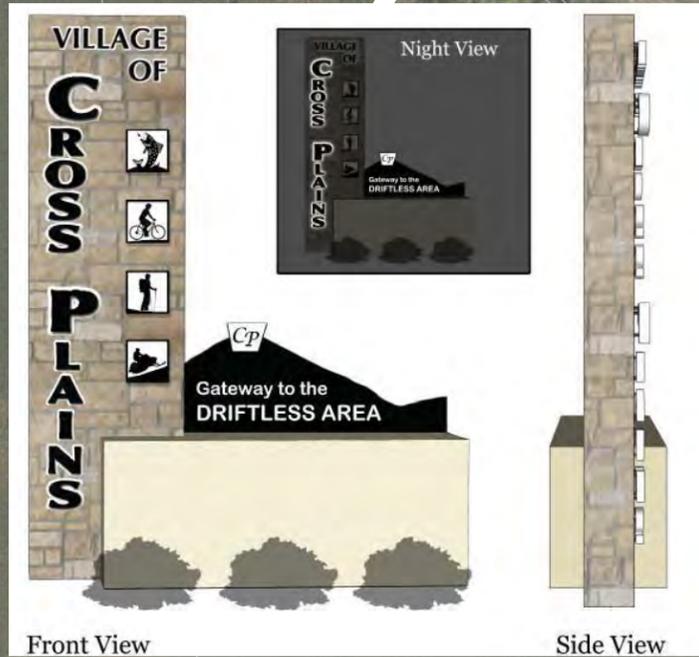
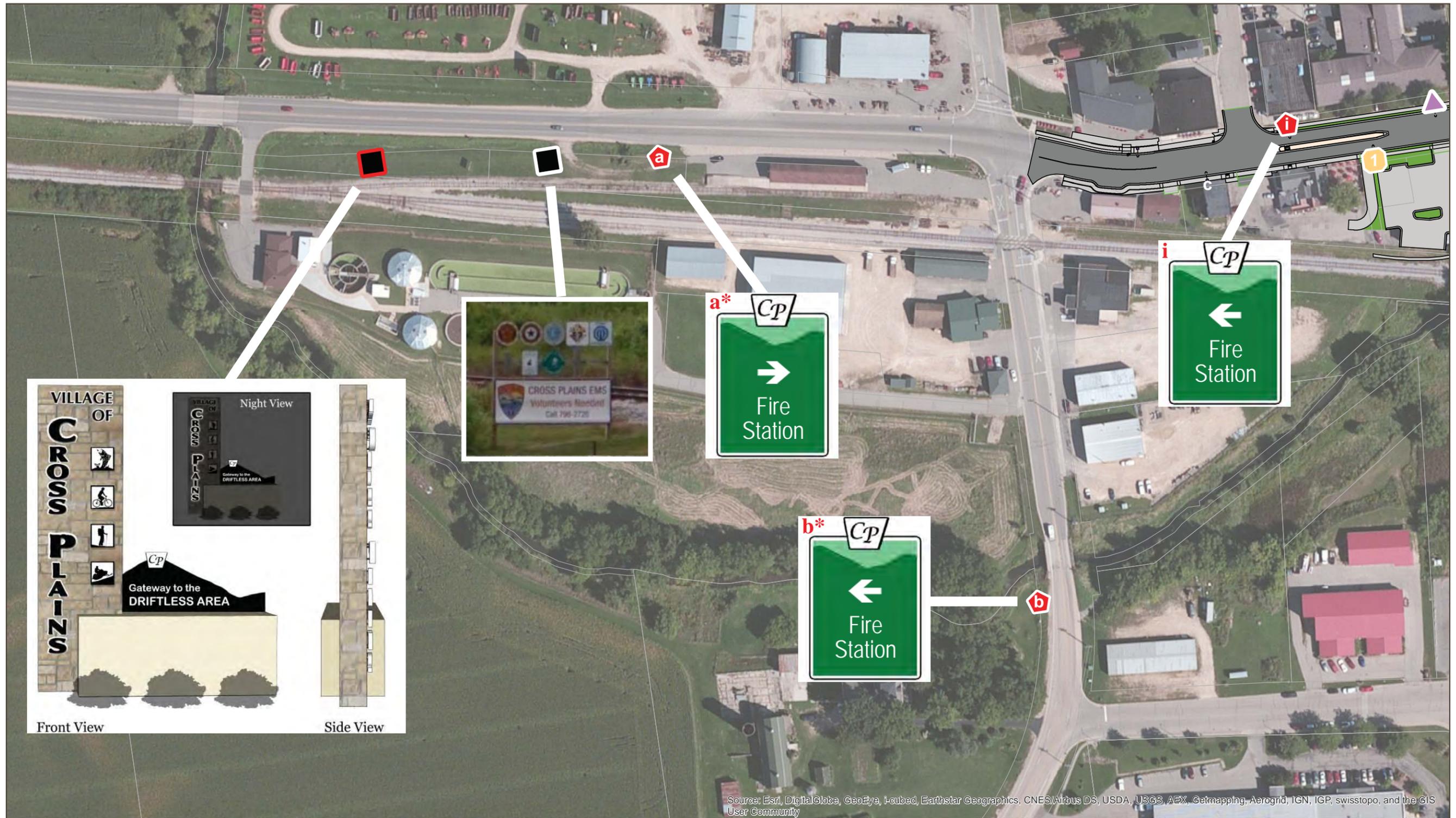
FILE NO:
 03535015
 SHEET
 ST 2

APPENDIX A: Design Mapbook

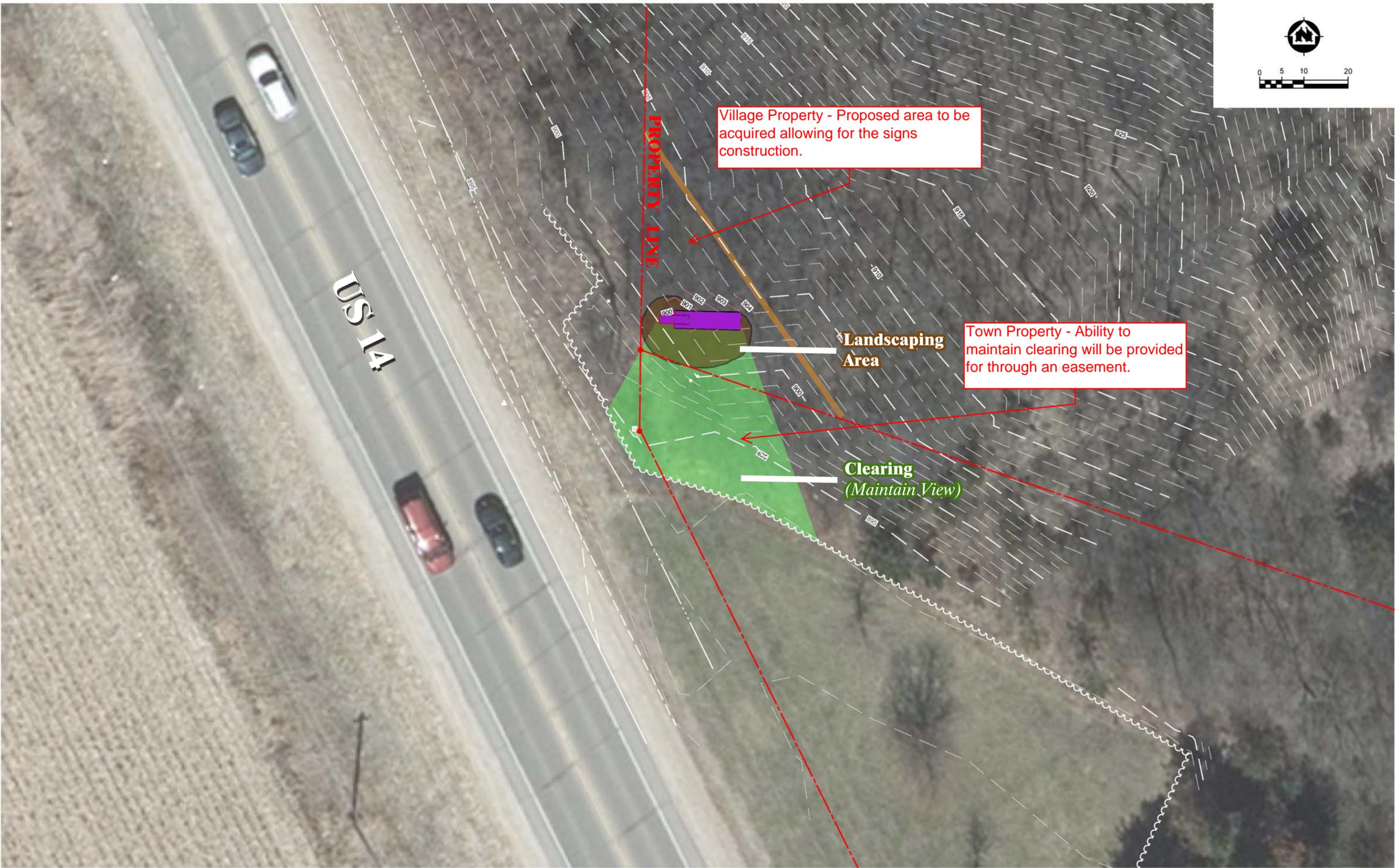
US 14 Streetscape and Signage Plan Accepted by Village Board on April 27, 2015.

This page depicts the concept determined and confirms the proposed final placement is consistent with the plan as accepted.

NOTE: The letters (trailblazer) / numbers (directional) at the top of the wayfinding signs are just for reference. The asterisk denotes signs on separate support poles (i.e. not mounted to a light pole).



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



PROJECT NO.:	SCALE:	AS SHOWN	NO.	DATE	REVISION	BY
03535015						
PROJECT DATE:	DRAWN BY:	KNN				
F.B.:	CHECKED BY:	KCL				
PLOT DATE: 8/20/15, P:\03500\03530\03535015\CADD\C3535015_Design.dwg						

PRELIMINARY

MSA
 TRANSPORTATION • MUNICIPAL DEVELOPMENT • ENVIRONMENTAL
 2901 International Lane Madison, WI 53704
 608-242-7779 1-800-446-0679 Fax: 608-242-5664
 Web Address: www.msa-ps.com
 © MSA Professional Services, Inc.

**EAST GATEWAY
 Site Layout**

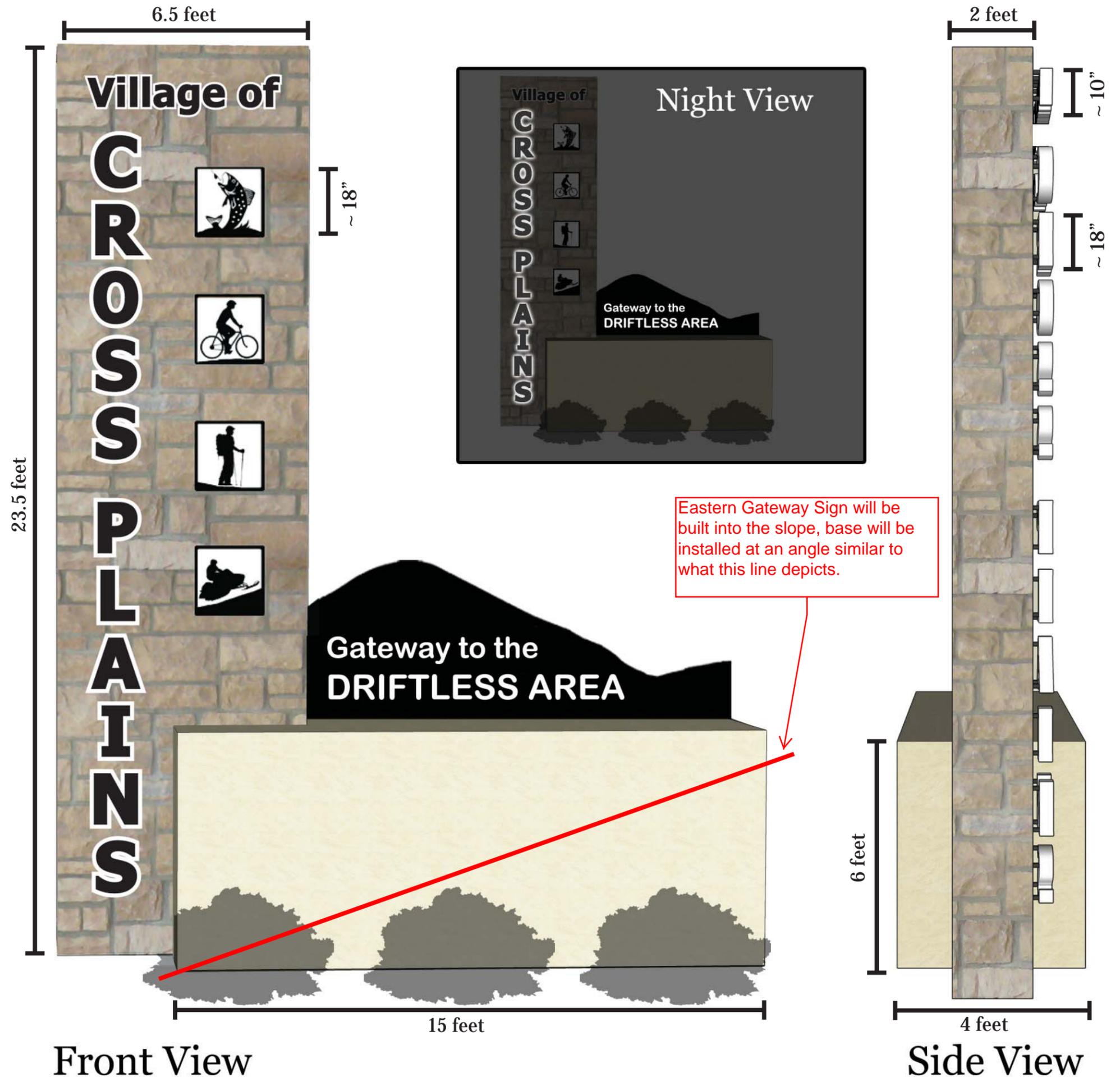
GATEWAY, STREET & WAYFINDING DESIGN
 VILLAGE OF CROSS PLAINS
 DANE COUNTY, WISCONSIN

FILE NO:
 03535015
 SHEET
 ST 1

CROSS PLAINS

Gateway Sign Design

- Vertical Sign Face: Metal frame w/ limestone cladding (similar to reconstructed bridge)
- Horizontal Sign Face: Cast-in place colored concrete (to match median color)
- Hills Sign Face: Light box w/ extruded lettering to be lit at night (*one-sided - only visible to incoming traffic*)
- Recreation Symbols: Sandblasted Vinyl framed w/ black aluminum
- Village Letters: Cast Aluminum extruded from stone and "halo" backlighting (*not internally lit*)



Village of Cross Plains

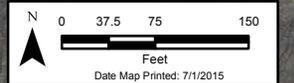
General area where Village will acquire property and construct new sign.

General area on neighboring property Village would need to clear and preserve in order to maintain visibility to new sign.

Village will remove existing signage and restore area.

14 United States Highway

- LEGEND
- Streets
 - Tax Parcels (Static)
 - Municipal Boundary
 - Lakes
 - Rivers

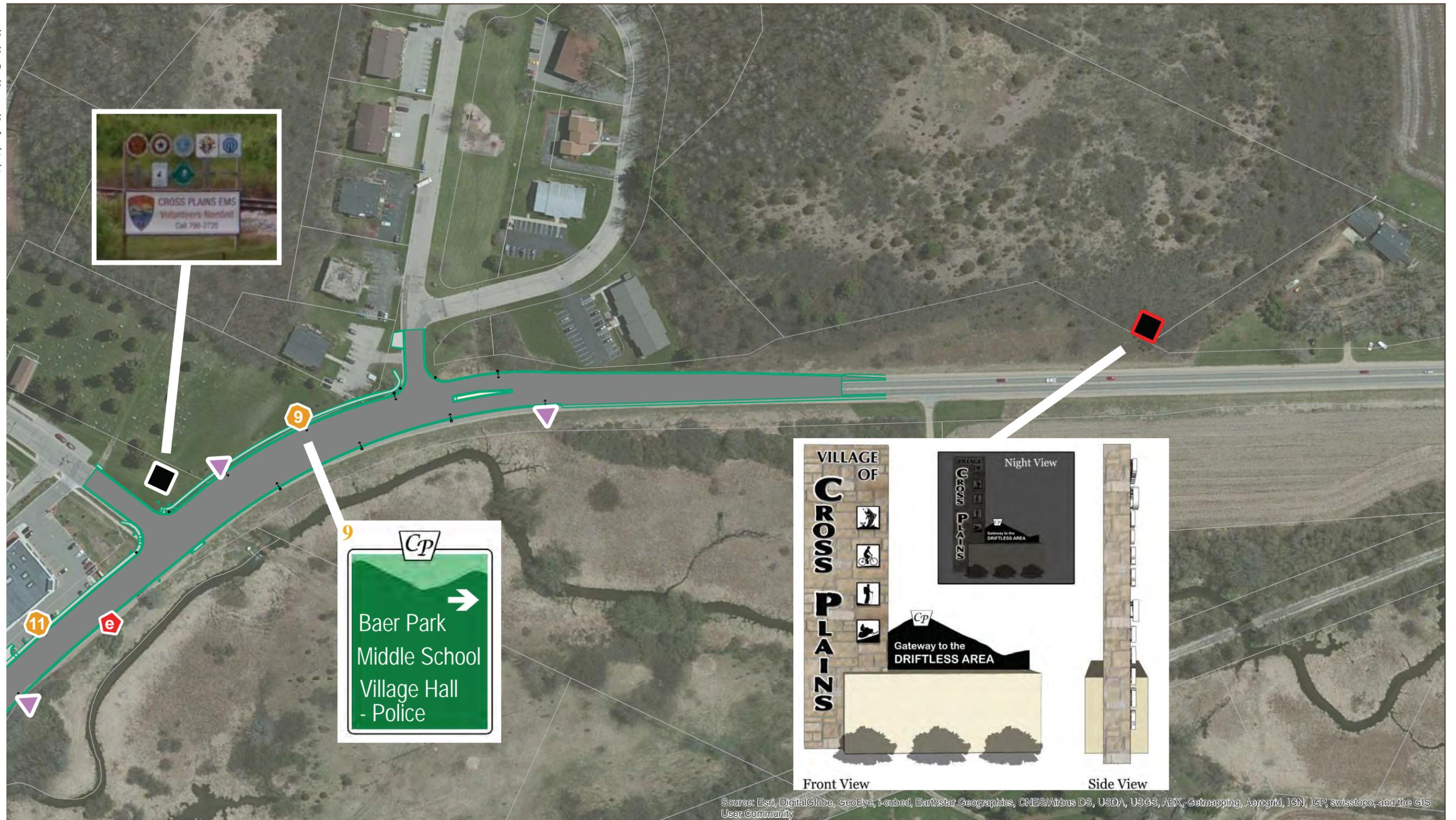


APPENDIX A: Design Mapbook

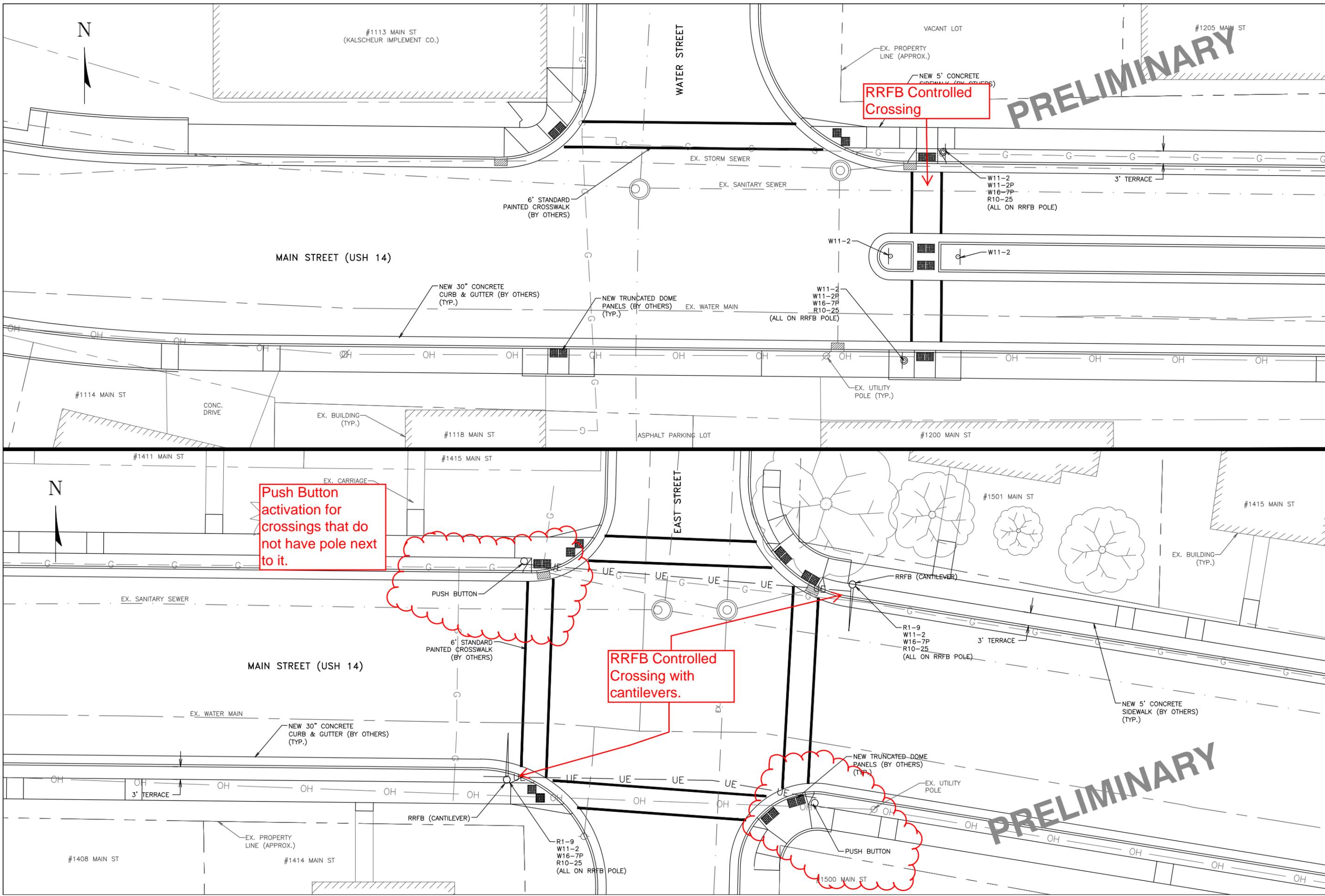
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NOTE: The letters (trailblazer) / numbers (directional) at the top of the wayfinding signs are just for reference. The asterisk denotes signs on separate support poles (i.e. not mounted to a light pole).



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



PRELIMINARY

PRELIMINARY

2912 Marketplace Drive
 Suite 103
 Madison, WI 53719
 (608) 273-3350
 www.tceengineers.net

TOWN & COUNTRY ENGINEERING, INC.

SITE PLAN
MAIN STREET PEDESTRIAN CROSSING
 Water Street & East Street

PROJECT NO.: CP 86
DRAWING FILE: MAIN ST.DWG
DRAWN BY: J.C.A.
CHECKED BY: B.R.B.
DATE: 7-16-15
REVISIONS:
SCALE: 0 5 10
SHEET: 1

WATER STREET - CROSSING #1

Final Plan for Pedestrian Enhancements approved by the Village Board on July 28, 2014.

No changes between final plan and construction drawings.

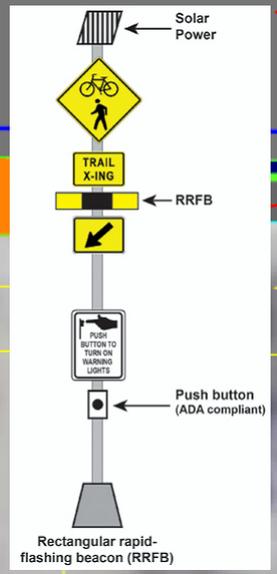
Crossing to remain but will be unmarked.

Standard Painted Crosswalk



Thermoplastic Asphalt Crosswalk (Item SPV .0165.03) is desired by Village pending Central Office Approval

Median Buffer



Pedestrian Sign Only - No lighting



OP

THE MONK'S RETREAT

PATRICIA A. SCHROEDER

EAST STREET - CROSSING #4

Final Plan for Pedestrian Enhancements approved by the Village Board on July 28, 2014.

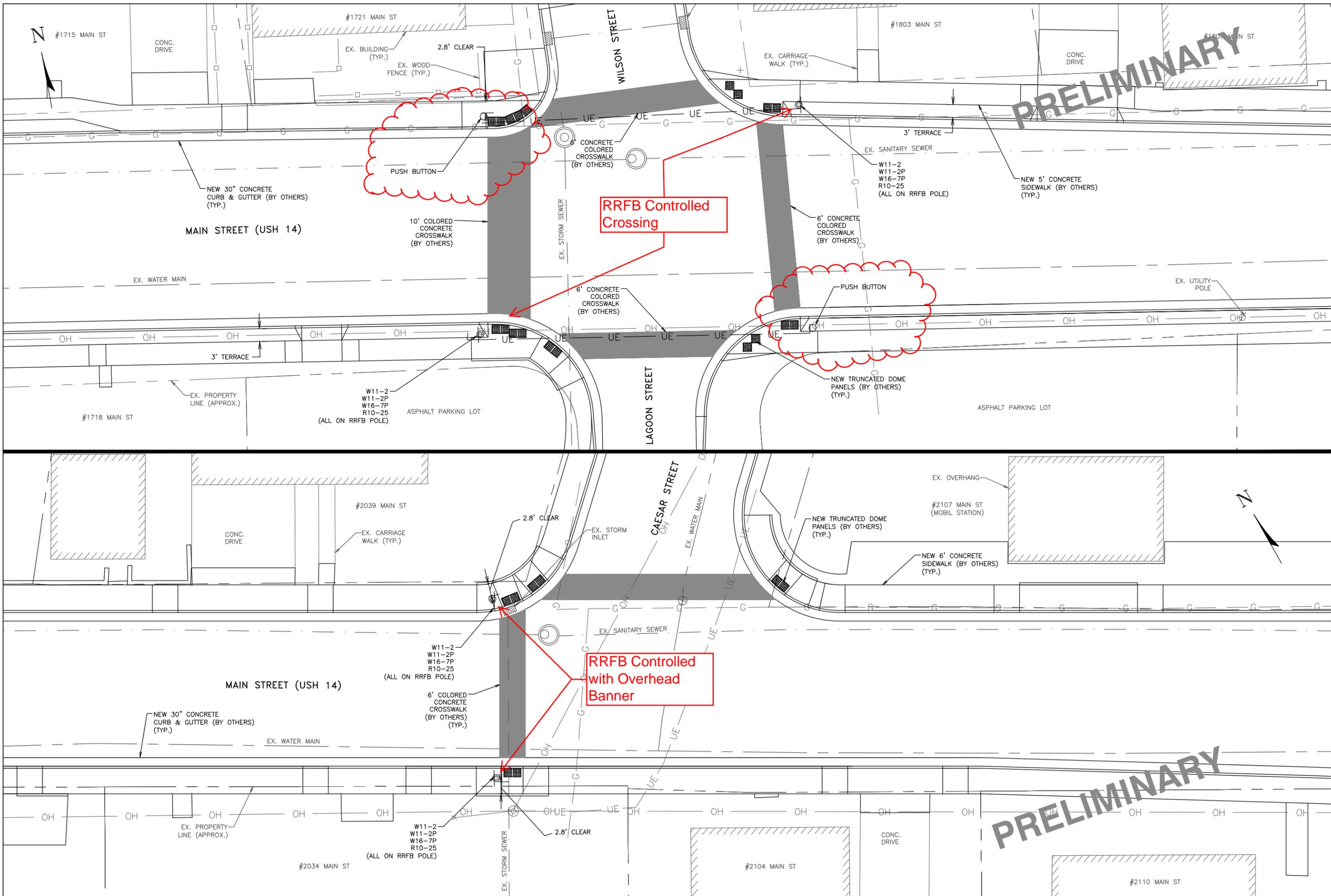
No changes between final plan and construction drawings.

TWIDDLE Break



Overhead signage with Black Poles as shown utilizing RRFB as warning indicator.

All Crossings Standard Painted Crosswalk



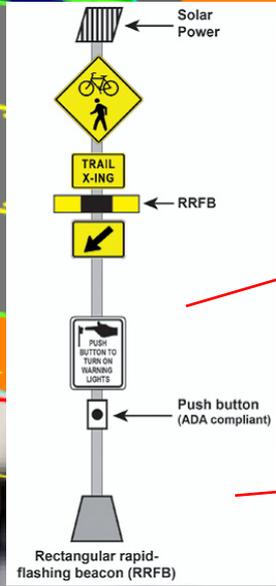
PRELIMINARY

PRELIMINARY

WILSON STREET - CROSSING #7

Final Plan for Pedestrian Enhancements approved by the Village Board on July 28, 2014.

The only change was that the permit required the northern RRFB be moved from the west crosswalk to the east. Push buttons are available at all crossings.



All 4 Crosswalks Colored

Future Parking Lot

Future Parking Lot

KEVIN T. SAILING AND CAROLYN A. SAILING

JAMES L. SCHMIT AND ESTER G. SCHMIT

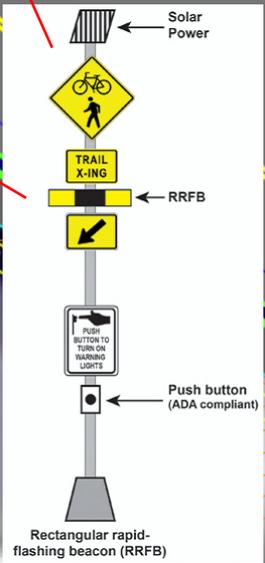
CAESAR STREET - CROSSING #10

Colored Concrete Crosswalks

Final Plan for Pedestrian Enhancements approved by the Village Board on July 28, 2014.

Ice Age Trail Crossing

Two Changes: 1) both poles will be on the west side of the crossing instead of staggered; and 2) the poles will support an overhead banner.

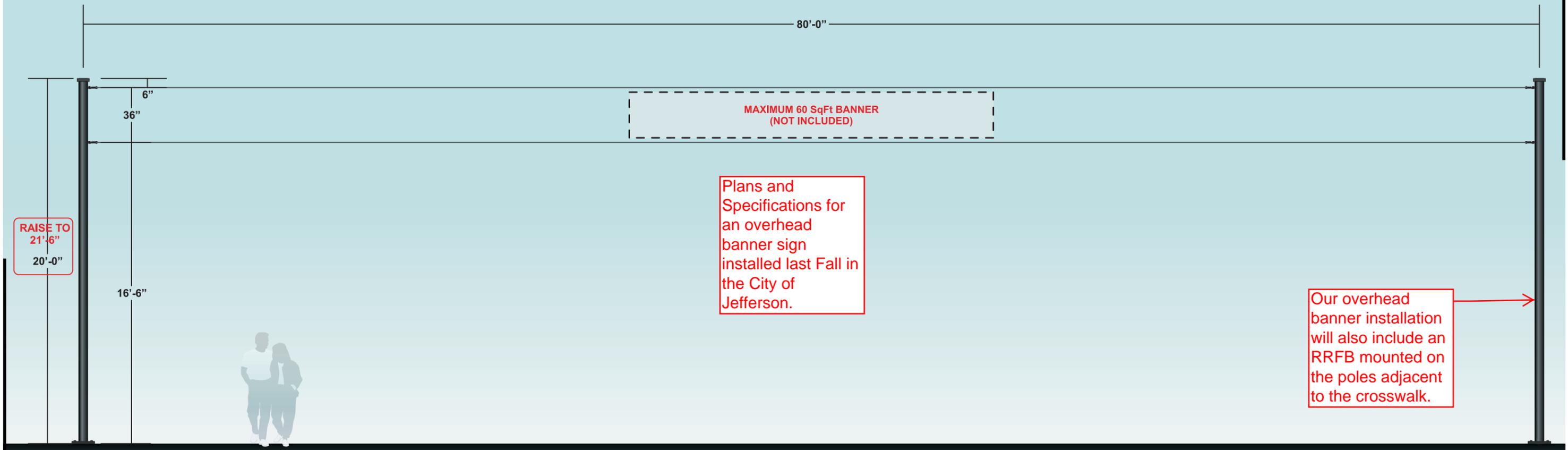




RRFB Example - All will be solar. Bases will be installed with the Highway 14 project.



Cantilever Example
- Although shown backwards in this picture, will be overhead as depicted and include an RRFB from the previous page in place of the circular blinking light.



CLIENT HAS IDENTIFIED THE LOCATION IN WHICH THE SIGNAGE IS TO BE INSTALLED. THE CLIENT HAS THE SOLE RESPONSIBILITY FOR THE STRUCTURAL INTEGRITY OF ALL EXISTING STRUCTURES TO SUPPORT THE SIGNAGE.

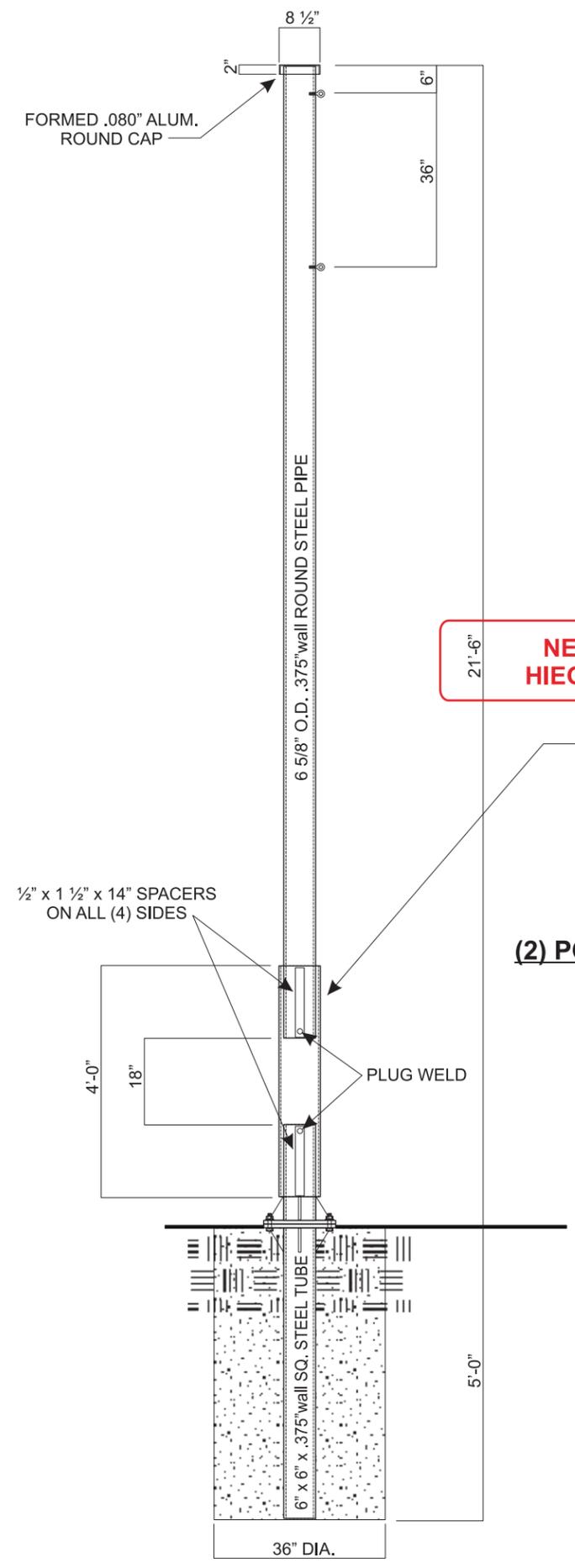
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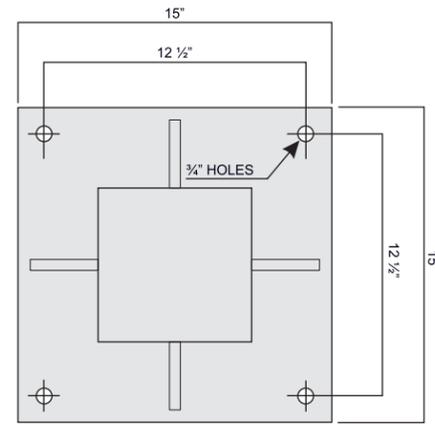
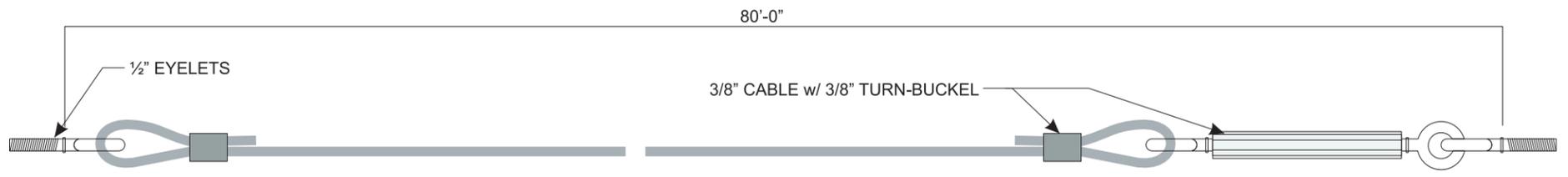
Production Print



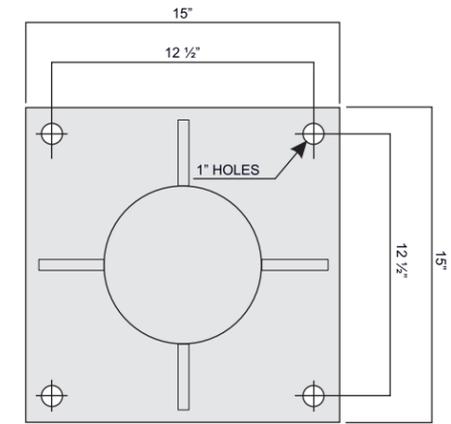
NEW HEIGHT
21'-6"

8 5/8" O.D. ROUND STEEL PIPE .25" wall SLEEVE ADDED TO EXISTING POLE / CUT EXISTING PIPE OFF 15" ABOVE GUSSETS / RAISE PIPE 18" AND WELD IN SLEEVE

(2) POLES REQUIRED



(2) 3/4" STEEL PLATES (BOTTOM)
(1/2" x 3" x 5" GUSSETS)



(2) 3/4" STEEL PLATES (TOP)
(1/2" x 3" x 5" GUSSETS)

Overhead Banner
Example - Actual
overhead banner
installed in the City
of Jefferson.



Highway 14 Streetscape Project

Projected Project Costs

REVENUES

Revenue Source	Fund	2015 Budget	2015 Projection	Budget vs. Projection	
				Difference	Percentage
WisDOT	CSS	45,000	45,000	0	0.00%
WisDOT	Street Lighting	274,200	274,200	0	0.00%
WisDOT	RR Credit	145,515	145,515	0	0.00%
WisDOT	Stormwater	44,700	67,301	22,601	50.56%
WisDOT	Other	4,500	0	(4,500)	-100.00%
WisDOT	Property Sales	26,550	26,550	0	0.00%
Public	Fundraising	0	0	0	-----
Village	Water Utility	15,000	0	(15,000)	-100.00%
Village	TID	250,000	265,000	15,000	6.00%
Village	Capital - Fund Balance	0	30,000	30,000	-----
Village	Capital - Borrowing	194,452	341,089	146,637	75.41%
Total Revenue		999,917	1,194,655	194,738	19.48%

EXPENDITURES

Expense Category	Line Item	2015 Budget	2015 Projection	Budget vs. Projection	
				Difference	Percentage
Aesthetics	Banners, Other Displays	75,000	55,100	(19,900)	-26.53%
Aesthetics	Kiosks	0	0	0	-----
Aesthetics	Bridges	1,000	3,105	2,105	210.50%
Aesthetics	Medians	50,000	19,522	(30,478)	-60.96%
Aesthetics	Streetscape Enhancements	0	0	0	-----
Amenities	Benches	3,900	0	(3,900)	-100.00%
Amenities	Bike Racks	2,750	0	(2,750)	-100.00%
Amenities	Drinking Fountains	15,000	0	(15,000)	-100.00%
Amenities	Trash Receptacles	3,750	0	(3,750)	-100.00%
Amenities	Trees	0	0	0	-----
Amenities	Planters/Landscaping	5,000	0	(5,000)	-100.00%
Lighting	Street	494,117	567,610	73,493	14.87%
Lighting	Traffic Signals	25,000	25,000	0	0.00%
Pedestrian	Park Street	10,000	10,000	0	0.00%
Pedestrian	Crosswalks - Colored	31,000	31,480	480	1.55%
Pedestrian	Crosswalks - Thermo Print	14,000	21,492	7,492	53.51%
Pedestrian	Crosswalks - RRFB's	55,000	45,000	(10,000)	-18.18%
Signage	Gateway	50,000	80,000	30,000	60.00%
Signage	Street	15,000	0	(15,000)	-100.00%
Signage	Wayfinding	15,000	28,600	13,600	90.67%
Other	Construction Engineering	0	80,997	80,997	-----
Other	Non-Participating Parking	0	47,495	47,495	-----
Other	Stormwater	89,400	122,366	32,966	36.87%
Other	Contingency - 5%	45,000	56,888	11,888	26.42%
Total Expenses		999,917	1,194,655	194,738	19.48%

Items recommended to be deferred to Spring of 2016. To be discussed on March 26th with Streetscape Workgroup. Deferring would lower the borrowing needed within the amount authorized by resolution.

Line items are included with WisDOT Contract and reflect current pricing from February Bid.

Highway 14 Streetscape Project

Planned Improvements

2015 Implementation

Aesthetics	Banners, Other Displays	Includes banners on street lights; Business Access Sign; Parking Lot signs; and dual functioning RRFB and over street banner at Caesar Street crossing.
Aesthetics	Bridges	Staining of Brewery Creek Bridge, included within WisDOT Contract.
Aesthetics	Medians	Stamping and concrete coloring of medians as approved by Board, included within WisDOT Contract.
Lighting	Street	Permitted and adopted decorative street lighting system, included within WisDOT Contract.
Lighting	Traffic Signals	Agreement with WisDOT to use black poles for traffic signals to match street lighting system, included within WisDOT Contract.
Pedestrian	Park Street	Signage and painting for temporary pedestrian and parking regulations.
Pedestrian	Crosswalks - Colored	Red colored concrete for all crosswalks within concrete paved areas, included within WisDOT contract.
Pedestrian	Crosswalks - Thermo Print	Decorative stamping in asphalt paving at Water Street and Glaciers Square entrance, included within WisDOT contract.
Pedestrian	Crosswalks - RRFB's	Pedestrian warning lighting for Water, East, Wilson, and Caesar Streets. Village Engineer preparing specs and permits.
Signage	Gateway	New entry way signage as recommended by the Streetscape Workgroup.
Signage	Wayfinding	New wayfinding signage system recommended by the Streetscape Workgroup.
Other	Construction Engineering	Project engineering, billing, staking related to Village responsibilities within WisDOT contract. Currently under further review with WisDOT, set by SMA.
Other	Non-Participating Parking	Includes the addition of parking spaces near barber shop, Kalscheur Implement, included within the contract.
Other	Stormwater	Shared cost with WisDOT to construct treatment facility within Zander Park, included within contract.
Other	Contingency - 5%	Additional funds set aside to deal with unexpected or rising costs. Unused funds will go towards 2016 implementation.

\$35,000 budgeted for Caesar St. RRFB and Overhead Banner

\$12,500 budgeted for each regular RRFB and \$20,000 for the cantilever crossing.

\$40,000 budgeted for each gateway

Design Engineering also a separate line item in budget.

Available as needed.