

# Committee of the Whole

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, July 14, 2014**

**7:00 pm**

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Committee of the Whole meeting to order at 7:00 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to adopt Consent Agenda Items #1 and 2 as follows:

**1. Approval of the regular meeting minutes of June 9, 2014.**

**2. Recommendation of Approval to the Village Board regarding Ordinance #10-2014 to codify the rezoning for the property located at 2037 and 2041 Park Street.**

Trustee Lengfeld requested removal of Item #3 from the Consent Agenda.

**3. Recommendation of Renewal to the Village Board regarding the Intergovernmental Cooperation Agreement for Police Liaison Services with the Middleton-Cross Plains School District for the 2014/2015 School Year** – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to approve Consent Agenda Item #3 as presented.

Trustee Brosius requested removal of Item #4 from the Consent Agenda.

**4. Recommendation of Approval to the Village Board regarding Resolution #15-2014 to provide authorization to the President and Administrator for the sale of certain property to WisDOT** – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Brosius, and unanimously carried by the Committee of the Whole to approve Consent Agenda Item #4 as presented.

IV. Reports

**1. Village Officers**

a. *Village President*

- Stated that the County Highway P bridge will be closing soon in order for its reconstruction to begin.

b. *Village Trustees*

- Trustee Lengfeld stated that there was one person in the audience.

**2. Village Departments** – Presentations of the Department Monthly Report were provided to the Committee by the following departments:

a. *Village Administrator/Clerk-Treasurer*

b. *Police Department*

c. *Public Facilities*

V. Committee Discussion

**1. Discussion on a proposed State-Municipal Agreement between the Village and Wisconsin Department of Transportation for the reconstruction US Highway 14 (Main Street)** – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board of a proposed State-Municipal Agreement between the Village and Wisconsin Department of Transportation for the reconstruction of US Highway 14 (Main Street).

**2. Update on the progress of the County Highway P Bridge Replacement project** – Village Staff provided an update regarding the project and information shared at a recent Public Information Meeting held by WisDOT.

**3. Discussion regarding the final plan for pedestrian enhancements as prepared by the US Highway 14 (Main Street) Streetscape Workgroup** – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board of the final plan for pedestrian enhancements as prepared by the US Highway 14 (Main Street) Streetscape Workgroup.

**4. Discussion regarding the final plan for median enhancements as prepared by the US Highway 14 (Main Street) Streetscape Workgroup** – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board of the final plan for median enhancements as prepared by the US Highway 14 (Main Street) Streetscape Workgroup.

**5. Discussion regarding an application to the University of Wisconsin-Madison Department of Landscape Architecture for their Capstone Projects for Community, Regional, and Ecological Design Services** – Village Staff provided a review of a design services request to the University of Wisconsin-Madison Department of Landscape Architecture to assist with aesthetic amenities and park planning related to Highway 14 and Lagoon Street improvements. Results of this submittal will not be known until the Fall and Staff will report back whether the Village was selected in the process or not.

**6. Discussion regarding the Gateway, Street, and Wayfinding Signage & Streetscape Planning Proposal from MSA Professional Services** – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board regarding the Gateway, Street, and Wayfinding Signage and Streetscape Planning Proposal from MSA Professional Services.

**7. Discussion regarding the Development Agreement for the West Gateway Project redevelopment of the former Zander's Creamery** – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board regarding the Development Agreement for the West Gateway Project redevelopment of the former Zander's Creamery.

**8. Discussion and review regarding draft Chapter 33 to establish a revised Fire Code** – Following discussion, a motion was made by Trustee Sorensen, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board regarding draft Chapter 33 to establish a revised Fire Code.

**9. Discussion regarding a review of the 2013 Audit Report** – Village Staff reviewed the comments and questions from the 2013 Audit Report as requested by Trustee Brosius.

**10. Discussion regarding Garbage and Recycling Request for Proposals** – Village Staff reviewed the upcoming Request for Proposals for Garbage and Recycling collection and to receive direction on the desired level of service.

VI. Closed Session

**1. A motion was made by Trustee Brosius, seconded by Trustee Schunk, for the Committee of the Whole to meet in Closed Session at 8:55 pm pursuant to 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding a claim for compensation to acquire real estate for the Lagoon Street Reconstruction Project** – A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorensen. No – None. Motion carried 7 – 0.

A motion was made by Trustee Sorensen, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to reconvene into Open Session at 9:12 pm.

VII. Adjournment

A motion was made by Trustee Brosius, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to adjourn at 9:13 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer