

Committee of the Whole

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, July 8, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Committee of the Whole meeting to order at 7:01 pm.

Present: Ray Blanchard, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Tim Statz, and President Andreoni.

Not-Present: Doug Brunner.

II. Closed Session

The Committee of the Whole will meet in Closed Session pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to confer with MSA Professional Services to discuss possible amendments to the TID #3 Project Plan to facilitate possible future development which will require the investing of public funds – A motion was made by Trustee Ketelboeter, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to meet in Closed Session at 7:02 pm pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to confer with MSA Professional Services to discuss possible amendments to the TID #3 Project Plan to facilitate possible future development which will require the investing of public funds.

A motion was made by Trustee Schunk, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to reconvene into Open Session at 8:02 pm.

III. Public Comment

1. Linda Niebuhr of 2029 Julius Street stated that she did not support the Sundance Residential Subdivision.

IV. Consent Agenda – A motion was made by Trustee Statz, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to approve the consent agenda as follows:

1. Approval of the regular meeting minutes of June 10, 2013.
2. Referral to the Village Board for consideration and action regarding a draft resolution to change the house number of 2720 Military Road.
3. Referral to the Village Board for consideration and action regarding a draft resolution to enter into an agreement as part of the Cross Plains-Berry Fire District for a Mutual Aid Box Alarm System (MABAS).
4. Referral to the Village Board for consideration and action regarding Pay Request #1 for the Black Earth Creek Improvement Project from Joe Daniels Construction.

V. Committee Discussion

1. Discussion regarding a proposal from MSA Professional Services to draft the TID #3 Project Plan Amendment and set public hearing date – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to begin the process to amend the TID #3 Project Plan through the proposal from MSA Professional Services and set a public hearing date of August 5, 2013 at the Plan Commission meeting.

2. Discussion regarding 2014 Budget Goals, Objectives, Process, and Schedule – The Village Administrator/Clerk-Treasurer reviewed and discussed with the Committee of the Whole a memorandum prepared regarding the 2014 Budget Goals, Objectives, Process, and Schedule.

3. Discussion regarding the issuance of a Request for Proposals for new playground equipment at Cedar Glen subdivision off of Ludden Drive – Following discussion, the Committee of the Whole provided direction that the RFP be issued to prospective vendors for the new playground equipment at Cedar Glen subdivision in order to develop a plan for the improvement that can be budgeted again in 2014 with funding from 2013 and 2014.

4. Discussion regarding the selection of a new sewer pickup truck following the issuance of a Request for Proposal – Following discussion, a motion was made by Trustee Statz, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board of the Ballweg Chevrolet truck at \$25,244 and Double D Boss plow at \$5,084 as recommended by Village Staff.

5. Discussion regarding an ordinance revision to allow for bee keeping – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to refer an ordinance allowing bee keeping to the Village Board for consideration at their August 26, 2013 meeting.

6. Discussion to enter into an Intergovernmental Agreement with Dane County to purchase new election equipment and software – A motion was made by Trustee Lengfeld, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board regarding an Intergovernmental Agreement with Dane County to purchase new election equipment and software.

7. Referral to the Village Board for consideration and action regarding a Relocation Order to begin acquisition process of land needed for the creation of Lagoon Street – A motion was made by Trustee Schunk, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board regarding the adoption of the Relocation Order to begin the acquisition process of the land needed for the construction and creation of the Village funded portion of Lagoon Street.

III. Reports

1. Village Officers

a. Village President

- Thanked Public Facilities Director Jerry Gray and other workers for their efforts in the Black Earth Creek Improvement Project.

b. Village Trustees – None.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

a. Village Administrator/Clerk-Treasurer

b. Assistant Village Administrator

c. Parks, Recreation, and Conservancy

d. Police

e. Public Facilities

f. Village Assessor

VII. Closed Session – **The Village Board will meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding collective bargaining with the Cross Plains Village Employees Association and Professional Police Association** – A motion was made by Trustee Ketelboeter, seconded by Trustee Statz, to

meet in Closed Session at 9:00 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding collective bargaining with the Cross Plains Village Employees Association and Professional Police Association. A roll call vote is required. Yes – Andreoni, Blanchard, Ketelboeter, Lengfeld, Schunk, and Statz. No – None. Motion carried 6 – 0.

A motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to reconvene into Open Session at 9:20 pm.

VI. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to adjourn the meeting at 9:23 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer