

Regular Village Board Meeting

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, June 24, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:01 pm.

Present: Trustees Ray Blanchard, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Tim Statz, and President Pat Andreoni.

Not-Present: Trustee Doug Brunner.

II. Consent Agenda

A motion was made by Trustee Statz, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve the Consent Agenda items as follows:

1. Minutes of the regular meeting held May 20, 2013 and special meeting held June 10, 2013.
2. Total Disbursements from May 16, 2013 through June 19, 2013 in the amount of \$196,956 broken down as follows:
 - 110 – General Fund: \$144,252
 - 120 – Capital Fund: \$792
 - 310 – Tax Increment District: \$8,900
 - 660 – Water Utility: \$8,232
 - 670 – Sewer Utility: \$34,775
3. Approval of the Right of Way Plat and Relocation Order related to the property acquisition funded by the Department of Transportation necessary for the Lagoon Street project as recommended by the Committee of the Whole.
4. Approval of proposed Ordinance #04-2013 with respect to the following revisions in the Zoning Code as recommended by the Plan Commission:
 - a. Section 4.27(1)(n) – Amendment to establish minimum setback for all ground signs.
 - b. Section 4.27(3)(c) – Amendment to remove language referring to building and yard requirements for ground signs within certain zoning districts.

5. Approval of the 2012 Compliance Maintenance Annual Report for the Cross Plains Wastewater Treatment Facility.

III. Report of Village Officers

1. Village President

a. Discussion and action regarding appointments to the Library Board and Police Commission:

- Library Board – President Andreoni stated that Library Board appointments would be presented and considered at a future meeting.
- Police Commission
 - President Andreoni stated that he has made the following appointments to the Police Commission with the term expirations as follows: Kate Lind (2014), Paul Bartleson (2015), Dick Greffin (2016), John Franklin (2017), and Neil Purtell (2018).
 - A motion was made by Trustee Lengfeld, seconded by Trustee Statz, and unanimously carried by the Village Board to confirm the appointments to the Police Commission with the term expirations as appointed by the Village President.

2. Village Administrator/Clerk-Treasurer

- Village Hall closed on July 4, 2013 in observance of the Independence Day holiday.
- The new creek channel constructed as part of the Black Earth Creek Improvement Project was opened on June 14th and the old creek channel has since been closed. Crews continue to install habitat structures, prepare the bridge foundations, and site restoration.

3. Miscellaneous Trustee Reports

- Trustee Schunk thanked Public Facilities staff for their assistance with the lighting at the Library.

IV. Public Comment – None.

V. Committee/Commission Recommendations

1. Committee of the Whole

a. Discussion and action regarding Resolution #09-2013 to change and/or set certain house number for Village addresses on Bourbon Road, Church Street, Military Road, and Park Street – A motion was made by Trustee Lengfeld, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve Resolution #09-2013 to change and/or set certain house numbers for

Village addresses on Bourbon Road, Church, Street, Military Road, and Park Street.

b. Discussion and action regarding the approval/renewal of the following license classes for the period of July 1, 2013 through June 30, 2014:

i. Class A Electrical – A motion was made by Trustee Schunk, seconded by Trustee Statz, and unanimously carried by the Village Board to approve the Class A Electrical for the period of July 1, 2013 through June 30, 2014 for Faith Technologies, Krantz Electric, Nelson Electric, Oimoen Electric, Pieper Electric dba Schultz Electric, Specialized Electric, Westphal & Company, and Zweifel Electric.

ii. Cigarette – A motion was made by Trustee Statz, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the Cigarette licenses for the period of July 1, 2013 through June 30, 2014 for All American Liquor, Kurt's On Main, Kwik Trip, Terry's Piggly Wiggly, Main Street Lanes, Mike's Mobil, and Walgreen Company.

iii. Class A Fermented Malt Beverage and Intoxicating Liquor – A motion was made by Trustee Statz, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve the Class A Fermented Malt Beverage and Intoxicating Liquor licenses for the period of July 1, 2013 through June 30, 2014 for Kwik Trip (Beer Only), All American Liquor, Terry's Piggly Wiggly, and Walgreen Company.

iv. Class B Fermented Malt Beverage and Intoxicating Liquor – A motion was made by Trustee Blanchard, seconded by Trustee Statz, and unanimously carried by the Village Board to approve the Class B Fermented Malt Beverage and Intoxicating Liquor licenses for the period of July 1, 2013 through June 30, 2014 for The Monk's Retreat, American Legion, Main Street Lanes, Shelton's Restaurant, Kurt's On Main, Coach's Club, La Tolteca Mexican Restaurant, and Crossroads Coffeehouse.

v. Operator's (Bartender's) – A motion was made by Trustee Statz, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the Operator's (Bartender's) licenses for the period of July 1, 2013 through June 30, 2014 for Jessica L. Schroeder, Julie A. Dahmen, Teresa M. Lowenberg, Penny A. Dishler, Heather M. Trainor, Jennifer E. Buchner, Jodi L. VanDenBergh, Christine R. Weeks, Marissa A.K. Bergum, Heidi J. Black-Kelly, Elizabeth P Green, Vivian L. Hayes, Daniel J. Carson, Bryanna M. Grass, Tena M. Green, Steve A. Jordee, Tylor J. Paucek, Alexander T. Day, Veronica A. Holland, Maree M. Barsness, Amy R. Carpenter, Brian L. Popelars, Heather L. Delaney, Wayne T. Ostertag Jr., Aaron G. Michie, Elsa A. Rosas, Charles D. Rozek, Trevor B.

Goehring, Zackary J. Hays, Katherine H. Rott, Kristy J. Colburn, Judy A. Butson, Devin C. Emberson, Amanda R. Dundee, Brenda S. Brandt, Leslie S. Kemp, Daniel J. Duffy, Susan D. Brunner, Joseph P. Prine, Derek F. Schenk, Michael P. Geck, Shari M. Layton, Guy P. Devitt, Douglas R. Fisher, Dina L. Caldwell, Lourdes Aranda, Daniel Aranda, Samantha J. Ziegler, Taryne K. Ramsden, John G. Parrell, Janet M. O'Connor-Brudos, Randy L. Lucey, Deborah D. Johnson, Shannon I. Holder, Lisa G. Carroll, David S. Romine, Roxane A. Rodgers, James Patrick Andreoni, Edward J. Pelowsky, Michael W. Schutz, Daniel D. Cady, Frank A. Bayer, Jeremy S. Brunner, Chas D. Ducharme, Ronald J. Adler, April D. Pitts, Barry J. Meinholz, David W. Vidlock, Scott J. Kadera, Jane Bautch, Carrie A. Houghton, Nicholas C. Gilbertson, Travis W. Haack, and Christine L. Milonczyk.

c. Discussion and action regarding the denial of an Operator's (Bartender's) License for Leah M. Kuban – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Statz, and unanimously carried by the Village Board to deny the Operator's (Bartender's) license for Leah M. Kuban due to her failure to disclose criminal convictions at the time of application.

d. Discussion and action regarding Resolution #10-2013 to adopt the Village of Cross Plains Employee Manual Version I – A motion was made by Trustee Schunk, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to table action regarding Resolution #10-2013 to adopt the Village of Cross Plains Employee Manual Version I until the July 22, 2013 Village Board meeting.

Trustee Lengfeld left the table at 7:25 pm.

e. Discussion and action regarding the Record Management System (RMS) for the Police Department – Following discussion, a motion was made by Trustee Statz, seconded by Trustee Schunk, and carried by the Village Board to notify the City of Madison of non-renewal of the use of their Record Management System, and accept the proposal from Core Technologies for a Village Record Management System to be implemented on January 1, 2014.

Trustee Lengfeld rejoined the table at 7:35 pm.

f. Discussion and action to approve the preferred design for the new County Road P (at Black Earth Creek) and Highway 14 (at Brewery Creek) Bridges – A motion was made by Trustee Lengfeld, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the use of standard decorative black railing, random limestone block stamping, and a single color for the new County Road P (at Black Earth Creek) and Highway 14 (at Brewery Creek) Bridges.

g. Discussion and action to enter into an agreement with the Wisconsin Department of Transportation for the use of black as the preferred color for street lights and traffic signals for the Highway 14 Project – A motion was made by Trustee Statz, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve an agreement with the Wisconsin Department of Transportation for the use of black as a standard color for traffic signals to match the street lights for the Highway 14 project.

2. Plan Commission

a. Discussion and action to contract with Vandewalle & Associates regarding their proposal for consulting services to re-write the Village Zoning Code – A motion was made by Trustee Schunk, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve a contract with Vandewalle & Associates regarding their proposal for consulting services to re-write the Village Zoning Code.

VI. General Business

1. Discussion and action regarding the approval of a Temporary Limited Easement (TLE) to provide access for bridge construction on the north side of the Black Earth Creek behind 1724 Main Street as part of the Black Earth Creek Improvement Project – A motion was made by Trustee Statz, seconded by Trustee Schunk, and unanimously carried by the Village board to approve the Temporary Limited Easement (TLE) to provide access for bridge construction on the north side of Black Earth Creek behind 1724 Main Street as part of the Black Earth Creek Improvement Project.

VII. Adjournment

A motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 8:05 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer