

## **Village Board**

### *Meeting Minutes*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, June 23, 2014**

**7:00 pm**

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular meeting of the Village Board to order at 7:01 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

II. Public Comment – None.

III. Consent Agenda

A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held May 19, 2014 and special meeting held June 9, 2014.
2. Total Disbursements from May 5, 2014 through June 18, 2014 in the amount of \$505,230.57 broken down as follows:
  - 110 – General Fund: \$173,720.15
  - 120 – Capital Fund: \$47,424.27
  - 310 – Tax Increment District \$77,874.11
  - 660 – Water Utility: \$82,496.41
  - 670 – Sewer Utility: \$123,715.63
3. Approval of a special event permit for the “Cross Plains World’s Fair” scheduled for June 27-29.
4. Approval of a Temporary Class “B” License for the St. Francis Xavier Church Picnic located at 2947 Thinnes Street.
5. Approval of a petition from Robert Saeman to rezone 2037 and 2041 Park Street from Single Family Residential (R-1) to Zero Lot Line as recommended by the Plan Commission.
6. Adoption of Ordinance #06-2014 to add Bow Hunting regulations as Section 22.035 of the Village Code as recommended by Committee.
7. Adoption of Ordinance #07-2014 to add Possession of Marijuana and Other Controlled Substances regulations as Section 22.05 of the Village Code as recommended by Committee.

8. Adoption of Ordinance #08-2014 to revised the Use of Streets, Alleys, and Sidewalks for Nontransit Purposes regulations within Section 61.11 of the Village Code as recommended by Committee.

9. Approval of License #02-2014 for the Keeping of Chickens by Jodi Klare located at 3116 Davidson Street recommended by Committee.

10. Approval of the 2013 Compliance Maintenance Annual Report for the Cross Plains Wastewater Treatment Facility as recommended by Committee.

11. Acceptance of the Environmental Analysis prepared by MSA Professional Services regarding the former Zanders Creamery located at 1214-1300 Main Street as recommended by Committee.

IV. Report of Village Officers

**1. Village President**

- Stated that he was working on correcting his email address.
- Commented that the Lagoon Street project had begun.

**2. Village Administrator/Clerk-Treasurer**

- Noted that the proposed Chapter 33 (Fire Code) was included in their meeting packets and is scheduled for review by the Committee of the Whole on July 14<sup>th</sup>.
- Commented that the Lagoon Street project had begun with general mobilization, site preparation, and erosion control as they begin the first phase of the project.

**3. Miscellaneous Trustee Reports – None.**

V. Committee/Commission Recommendations

**1. Plan Commission**

*a. Discussion and action regarding Ordinance #09-2014 to create Shoreland Zoning Chapter 86 of the Village Code – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adopt Ordinance #09-2014 to create Shoreland Zoning Chapter 86 of the Village Code.*

**2. Committee of the Whole**

*a. Discussion and action regarding Resolution #14-2014 to continue the process to work with member communities to revise the Intergovernmental Agreements for the Cross Plains-Berry Fire District and the Cross Plains Area EMS – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt Resolution #14-2014 to continue the process to work with member communities to revise the Intergovernmental Agreements for the Cross Plains-Berry Fire District and the Cross Plains Area EMS.*

*b. Discussion and action regarding the approval/renewal of the following license classes for the period of July 1, 2014 through June 30, 2015:*

- i. Cigarette – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to adopt the Cigarette License applications for the period of July 1, 2014 through June 30, 2015.
- ii. Class A Fermented Malt Beverage and Intoxicating Liquor – Discussion only was held on this item with action on these licenses scheduled for a Special Village Board meeting on Thursday, June 26, 2014 at 6:30 pm.
- iii. Class B Fermented Malt Beverage and Intoxicating Liquor – Discussion only was held on this item with action on these licenses scheduled for a Special Village Board meeting on Thursday, June 26, 2014 at 6:30 pm.
- iv. Operator's (Bartender's) – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to adopt the Operator's (Bartender's) License applications for the period of July 1, 2014 through June 30, 2015.

*c. Discussion and action regarding the 2015 Budget Goals, Objectives, Process, and Schedule* – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the 2015 Budget Process and Schedule with the Goals and Objectives to be revisited at the first budget workshop.

VI. General Business

**1. Discussion and action regarding an out-of-state training request from the Police Department for the Advanced Law Enforcement Rapid Response Training (ALERRT) program** – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brosius, and carried by the Village Board to approve the training request for two Police Department employees to attend the Advanced Law Enforcement Rapid Response Training (ALERRT) program.

VII. Closed Session

**1. A motion was made by Trustee Brunner, seconded by Trustee Schunk, for the Village Board to meet in Closed Session at 7:38 pm pursuant to 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding the compensation provided to acquire real estate for the Lagoon Street Reconstruction Project** – A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorensen. No – None. Motion carried 7 – 0.

**2. Reconvene into Open Session** – A motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Village Board to reconvene into Open Session at 8:41 pm.

**3. Discussion and action regarding the compensation provided to acquire real estate for the Lagoon Street Reconstruction Project** – No action was taken on this item.

VIII. Adjournment

A motion was made by Trustee Schunk, seconded by Trustee Brosius, and unanimously carried by the Village Board to adjourn the meeting at 8:42 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer