

Village Board

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, June 22, 2015
7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, Clifford Zander, and President Pat Andreoni.

Also-Present: Joe Gallina, Craig Enzenroth and Eugene Laschinger.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to adopt the consent agendas as follows:

1. Minutes of regular meeting held May 18, 2015.

2. Total Disbursements from 5/14/2015 through 6/17/2015 in the amount of \$651,631.94 broken down as follows:

- 110 – General Fund: \$187,557.26
- 120 – Capital Fund: \$77,204.34
- 130 – Library Fund: \$11,840.40
- 140 – Parks/Rec Fund: \$31,539.98
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$8,912.62
- 660 – Water Utility Fund: \$50,375.45
- 670 – Sewer Fund: \$284,201.86

4. Approval of Temporary Class “B” Licenses as follows:

- “Cross Plains Roar” held by the Cross Plains Lions Club at the American Legion, 2217 American Legion Drive.
- “Parish Picnic” held by St. Francis Xavier Parish located at 2939 Thinnes St.

5. Approval of a Special Event Permit for the Hill and Valley Auto & Americana located at Baer Park on September 19, 2015.

6. Approval of Invoice L37452 for \$80,824.15 and L37453 for \$722,652.60 from Department of Transportation for work related to the reconstruction of Highway 14 (Main Street).

IV. Report of Village Officers

1. Village President

a. Discussion and action regarding 2015 Appointments to Boards, Commissions, and Committees – The Village President made the following appointments (term limit in parenthesis):

- Police Commission – Appoint Dan Layton (2019) to replace Kate Lind.

A motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to confirm the appointments made by the Village President.

2. Village Administrator/Clerk-Treasurer

- Stated that the recruitment for a new Police Officer had begun and applications would be accepted through July 17th.
- Commented that the first set of Committee meetings were held in June and will continue with their second meetings in July.

3. Miscellaneous Trustee Reports

- Trustee Brosius commented that the first Parks/Recreation Committee meeting was held on June 8th and will work on the following issues at upcoming meetings: community outreach, becoming the first Ice Age Trail Community, discussing dog park, updating parks plan, and reviewing the conceptual development plan for the Buechner Property.
- Trustee Ketelboeter reminded everyone the World's Fair is scheduled for the weekend of June 26-28.

V. Committee/Commission Recommendations

1. Plan Commission

a. Discussion and action regarding Resolution #10-2015 authorizing a Conditional Use Permit for Incredible Cars LLC as a Vehicle Sales use located at 2563 Main Street – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, for the Village Board to approve Resolution #10-2015 authorizing a Conditional Use Permit for Incredible Cars LLC as a Vehicle Sales use located at 2563 Main Street. A roll call vote was requested. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, and Sorensen. No – None. Abstain – Zander. Motion carried 6 – 0 – 1.

VI. General Business

1. Presentation and acceptance of the Annual Audit for fiscal year ending December 31, 2014 – Following presentation and discussion, a motion was made by Trustee Sorensen, seconded by Trustee Schunk, and unanimously carried by the Village Board to accept the Annual Audit for fiscal year ending December 31, 2014.

2. Discussion and action regarding the Sewer Usage Rate Analysis and Rate Increase Recommendation prepared by Town and Country Engineering – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to accept the Sewer Usage Rate Analysis and adopt the rate increase as follows:

- Fixed Rate would be set at \$78.
- Variable Rate would be calculated using the established Fixed Rate and projecting cash flow near zero (0).
- The new rate will be implemented as of January 1, 2016.

Trustee Brosius requested Consent Agenda Item #3 be moved to General Business.

A motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and unanimously carried by the Village Board to consider Consent Agenda Item #3 as the third item in General Business.

3. Approval of a Chicken & Honey Bee License for Mellissa Gavin located at 2817 Brewery Rd – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve a Chicken and Honey Bee License for Mellissa Gavin located at 2817 Brewery Road.

3. Consideration of a Development Agreement with The Gallina Companies to redevelop the property located at 1400 Bourbon Road as approved by TIF Redevelopment Grant Application #2015-02:

a. Discussion regarding Development Agreement – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and unanimously carried by the Village Board to table action on the Development Agreement until a Special Meeting of the Village Board to be held on Monday, July 6, 2015 at 7:00 pm.

b. The Village Board may meet in Closed Session pursuant to 19.85(1)(e) of Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss the Development Agreement – No action was taken on this item.

c. Reconvene into Open Session: To take action, if appropriate, concerning item(s) discussed in Closed Session – No action was taken on this item.

4. Discussion and action regarding the approval/renewal of the following license classes for the period of July 1, 2015 through June 30, 2016:

a. Cigarette – A motion was made by Trustee Lengfeld, seconded by Trustee Sorensen, and unanimously carried by the Village Board to approve the Cigarette License renewals for July 1, 2015 through June 30, 2016.

b. Class A Fermented Malt Beverage and Intoxicating Liquor – A motion was made by Trustee Lengfeld, seconded by Trustee Zander, and unanimously carried by the Village Board to approve the Class A Fermented Malt Beverage and Intoxicating Liquor License renewals for July 1, 2015 through June 30, 2016.

c. Class B Fermented Malt Beverage and Intoxicating Liquor – A motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve the Class B Fermented Malt Beverage and Intoxicating Liquor License renewals for July 1, 2015 through June 30, 2016.

d. Operator's (Bartender's) – A motion was made by Trustee Lengfeld, seconded by Trustee Zander, and unanimously carried by the Village Board to approve the Operator's (Bartender's) License renewals for July 1, 2015 through June 30, 2016. President Andreoni abstained.

5. Discussion and action regarding a Memorandum of Understanding with the Middleton-Cross Plains School District to conduct a traffic study of County Highway P (Church Street) – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Village Board to approve a Memorandum of Understanding with the Middleton-Cross Plains School District to conduct a traffic study of County Highway P (Church Street).

6. Discussion and action regarding the 2016 Budget Goals, Objectives, Process, and Schedule – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the 2016 Budget Goals, Objectives, Process, and Schedule with the modification discussed in the draft.

VII. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, for the Village Board to meet in Closed Session at 9:40 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

a. 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.

b. 2014 Merit Pay Plan for Village Employees.

A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

2. Reconvene into Open Session: *To take action, if appropriate, concerning the item(s) discussed in Closed Session* – Please note the following action items:

- A motion was made by Trustee Brosius, seconded by Trustee Zander, and carried unanimously by the Village Board to return to Open Session at 9:53 pm.
- A motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and carried unanimously by the Village Board to adopt the 2014 Merit Pay Plan for Village Employees as presented.

VIII. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Sorensen, and unanimously carried by the Village Board to adjourn the meeting at 9:54 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer