

Board of Review

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, June 11, 2012

5:00 pm

I. Call to Order and Roll Call

President Schlicht called the Board of Review to order at 5:20 pm.

Present: Trustees Pat Andreoni (arrived at 5:45 pm), Ray Blanchard, Judy Ketelboeter, Steve Schunk, Jeff Statz, President Kurt Schlicht, and Village Administrator/Clerk-Treasurer Matt Schuenke.

Excused: Trustee Brunner.

Also Present: Village Assessor Hallie Wendorff.

II. Select a Chairperson and Vice-Chairperson of the Board of Review

- A motion was made by President Schlicht, seconded by Trustee Schunk, and unanimously carried by the Board of Review to appoint Trustee Ketelboeter as Chairperson.
- No action was taken to appoint a Vice-Chairperson.

III. Verify that a member has met the mandatory training requirements specified in sec. 70.46(4), Wis. Stats.

- Trustee Ketelboeter and Village Administrator/Clerk-Treasurer Schuenke both completed the mandatory training requirements as is required by State Statutes.

IV. Hearings

- None.

V. Deliberations for any Hearings

- None.

VI. Clerk makes any corrections to roll in red.

- No corrections were made during the Board of Review.

- VII. Report from Village Assessor on Assessment Changes and Ag Use Penalties
- The Village Assessor gave her report regarding changes in assessment from the previous year. There were no Ag Use Penalties this year.
- VIII. Examine Assessment Roll
- The Board of Review examined the real estate and personal property portion of the roll.
 - Following that review, the Village Assessor signed the affidavit which was attested by the Village Administrator/Clerk-Treasurer.
- IX. Prepare and mail notices of decisions
- None.
- VI. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Statz, and unanimously carried by the Village Board to adjourn the meeting at 7:20 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer