

Committee of the Whole

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, June 10, 2013

******Meeting will commence immediately following the adjournment of the Special Village Board meeting scheduled for 7:00 pm******

I. Call to Order and Roll Call

President Andreoni called the regular Committee of the Whole meeting to order at 7:12 pm.

Present: Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Tim Statz, and President Andreoni.

II. Public Comment – None.

III. Committee Discussion

1. Discussion and action to approve the minutes for the regular meeting held May 13, 2013 – A motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried to approve the minutes for the regular meeting held May 13, 2013.

A motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to move Committee Discussion Item #4.

4. Discussion regarding draft Resolution #09-2013 to change and/or set certain house numbers for Village addresses on Bourbon Road, Church Street, Military Road, and Park Street – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board draft Resolution #09-2013 to change and/or set certain house numbers for Village addresses on Bourbon Road, Church Street, Military Road, and Park Street with a revised effective date to allow more time for residents to make the transition to the new address.

2. Discussion regarding the draft Employee Manual for the Village of Cross Plains – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Committee of the whole to recommend

consideration to the Village Board regarding the draft Employee Manual for the Village of Cross Plains subject to further review by Village Staff and Board Members.

3. Discussion regarding the Right of Way Plat and Relocation Order related to the property acquisition funded by the Department of Transportation necessary for the Lagoon Street Project – Following discussion, a motion was made by Trustee Statz, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board the Right of Way Plat and Relocation Order related to the property acquisition funded by the Department of Transportation necessary for the Lagoon Street Project.

5. Discussion regarding approval/renewal of the following licenses for the period of July 1, 2013 through June 30, 2014:

- a. Class A Electrical*
- b. Cigarette*
- c. Class A and B Fermented Malt Beverage and Intoxicating Liquor*
- d. Operator's (Bartender's)*

A motion was made by Trustee Brunner, seconded by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board of the annual license renewals for Class A Electrical, Cigarette, Class A/B Fermented Malt Beverage and Intoxicating Liquor, and Operator's (Bartender's) licenses.

6. Discussion regarding a preferred design for the new County Road P (at Black Earth Creek) and Highway 14 (at Brewery Creek) Bridges as recommended by the Main Street Hardscape Committee – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration regarding a preferred design of standard decorative black railing, random limestone block stamping, and single color for the new County Road P (at Black Earth Creek) and Highway 14 (at Brewery Creek) Bridges as recommended by the Main Street Hardscape Committee.

7. Discussion regarding a preferred color for street lights and traffic signals as recommended by the Main Street Hardscape Committee – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to adopt an agreement with the Wisconsin Department of Transportation for the use of black as a standard color for traffic signals to match the street lights for the Highway 14 project as recommend by the Main Street Hardscape Committee.

III. Reports

1. Village Officers

a. Village President

- Stated that the appointments to the Police Commission are almost set and will be considered by the Village Board at its next meeting.
- Commented that he is working on putting together a “Parks” ad-hoc committee to work with the Parks and Recreation Director.

b. Village Trustees

- Trustee Lengfeld suggested that Department Heads may not necessarily have to attend every meeting since their report summarizes what they present.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer*
- b. Assistant Village Administrator*
- c. Parks, Recreation, and Conservancy*
- d. Police* (Provided by the Village Administrator/Clerk-Treasurer)
- e. Public Facilities*
- f. Village Assessor* (hard copy provided in packet)

VI. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to adjourn the meeting at 8:30 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer