

Regular Plan Commission Meeting

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, June 3, 2013

7:00 pm

I. Call to Order and Roll Call

President Andreoni called the regular Plan Commission meeting to order at 7:00 pm.

Present: Commissioners Doug Brunner, Todd DuQuette, Lee Sorensen, Tim Statz, Randy Case, Mitch Hogan and President Pat Andreoni.

Also Present: Bruce Harrington, Tim Henneman, Kate Roessler, and Greg Thomas.

II. Public Comment – None

III. General Business

1. Discussion and action regarding the minutes of the regular meeting held on May 6, 2013 – A motion was made by Commissioner Brunner, seconded by Commissioner DuQuette, and unanimously carried by the Plan Commission to approve the minutes of the regular meeting held on May 6, 2013.

2. Discussion and presentation regarding Sundance Residential Subdivision Development – A presentation was given by Ron Klaas and Kyo Ladopoulos regarding their proposed Sundance Neighborhood residential subdivision development.

3. Discussion and action to make a recommendation to the Village Board regarding a proposal for consulting services to re-write the Village Zoning Code

- Mike Slavney, Jessica Schmiedicke, and Scott Harrington were present on behalf of Vandewalle and Associates to review their proposal to re-write the Village's Zoning Code.
- Andrew Bremer and Jason Valerius were present on behalf of MSA Professional Services to review their proposal to re-write the Village's Zoning Code.
- Following discussion, a motion was made by Commissioner DuQuette, seconded by Commissioner Statz, and unanimously carried by the Plan Commission to

recommend approval to the Village Board to retain Vandewalle and Associates to re-write the Village Zoning Code.

4. Public Hearing on Ordinance #04-2013 to amend certain provisions of Chapter 4, Zoning, of the Village of Cross Plains Code of Ordinances

- A motion was made by Commissioner Case, seconded by Commissioner Sorensen, and unanimously carried by the Plan Commission to open the public hearing at 8:40 pm.
- No public comments were received.
- A motion was made by Commissioner Statz, seconded by Commissioner Duquette, and unanimously carried by the Plan Commission to close the public hearing at 8:41 pm.

5. Discussion and action to make a recommendation to the Village Board regarding proposed Ordinance #04-2013 with respect to revisions in the Zoning Code as follows:

a. Section 4.27(1)(n) – Amendment to establish minimum setback for all ground signs.

b. Section 4.27(3)(c) – Amendment to remove language referring to building and yard requirements for ground signs within certain zoning district.

Following discussion, a motion was made by Commissioner Brunner, seconded by Commissioner Sorensen, and unanimously carried by the Plan Commission to recommend to the Village Board approval of Ordinance #04-2013 to revise Sections 4.27(1)(n) and 4.27(3)(c) of the Zoning Code.

IV. Adjournment

A motion was made by Commissioner Brunner, seconded by Commissioner Hogan, and unanimously carried that the Plan Commission adjourn the meeting at 8:44 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Thomas E. Malone
Assistant Village Administrator