

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, May 23, 2016

7:00 pm

I. **Call to Order, Roll Call, and Pledge of Allegiance**

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, Clifford Zander, and President Pat Andreoni.

Also Present: Andrew Neuman, Aidan Cardenas, Miguel Cardenas, and Chad Neuman.

II. **Public Comment** – None.

III. **Consent Agenda** – A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of regular meeting held on April 25, 2016.
2. Total Disbursements from April 18, 2016 through May 18, 2016 in the amount of \$309,139.55 as follows:
 - 110 – General Fund: \$148,363.63
 - 120 – Capital Fund: \$39,881.85
 - 130 – Library Fund: \$10,494.19
 - 140 – Parks/Rec Fund: \$14,423.46
 - 150 – Debt Service Fund: \$0.00
 - 310 – TID Fund: \$0.00
 - 660 – Water Fund: \$27,528.83
 - 670 – Sewer Fund: \$68,447.59
3. Approval of a Temporary Class “B” License and Special Event Permit for the Memorial Day Chicken Barbeque located at American Legion.
4. Approve contract with Johnson Inspection LLC to provide building inspection services.

IV. **Report of Village Officers**

1. Village President

- Stated that he has been working on the appointments for various Boards, Committees, and Commissions. He intends to make appointments at the June 27th meeting subject to the Board’s approval.
- Reminded everyone that Memorial Day is coming May 30th and the parade starts at 11:00 am followed by the Chicken Barbeque at the American Legion.

2. Village Administrator/Clerk-Treasurer

- Introduced Bobbi Zauner as the new Finance Director/Village Treasurer who began employment with the Village on May 16th.
- Reminded everyone that the Board of Review is scheduled for Monday, June 6th from 5:00 to 7:00 pm.

3. Miscellaneous Trustee Reports

- Trustee Brosius stated the Parks/Recreation Committee is still working on the addition of a dog park. Additionally, he stated they are also working on a proposal from a local group to establish a mountain biking trail within the conservancy.

V. General Business

1. Discussion and action regarding a Development Agreement with VH Cross Plains LLC to develop Glacier Ridge Subdivision located at 2504 Military Road (Buechner Farm) as a residential subdivision – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Zander, and unanimously carried by the Village Board to approve the Development Agreement with VH Cross Plains LLC to develop Glacier Ridge Subdivision located at 2504 Military Road (Buechner Farm) as a residential subdivision.

2. Discussion and action regarding a Memorandum of Understanding with Middleton-Cross Plains School District to construct certain pedestrian improvements adjacent to Glacier Ridge Subdivision located at 2504 Military Road (Buechner Farm) – Following discussion, a motion was made by Trustee Schunk, seconded Trustee Brosius, and unanimously carried by the Village Board to approve a Memorandum of Understanding with Middleton-Cross Plains School District to construct certain pedestrian improvements adjacent to Glacier Ridge Subdivision located at 2504 Military Road (Buechner Farm).

3. Discussion and action regarding an initial Resolution #06-2016 authorizing General Obligation Bonds in an amount not to exceed \$890,000 for Street Improvement projects – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, for the Village board to approve initial Resolution #06-2016 authorizing General Obligation Bonds in an amount not to exceed \$890,000 for Street Improvement projects. A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

4. Discussion and action regarding an initial Resolution #07-2016 authorizing General Obligation Bonds in an amount not to exceed \$620,000 for parks and public grounds projects – A motion was made by Trustee Schunk, seconded by Trustee Sorensen, for the Village board to approve initial Resolution #07-2016 authorizing General Obligation Bonds in an amount not to exceed \$620,000 for parks and public grounds. A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

5. Discussion and action regarding an initial Resolution #08-2016 authorizing General Obligation Bonds in an amount not to exceed \$145,000 for Sewerage projects – A motion was made by Trustee Brosius, seconded by Trustee Schunk, for the Village board to approve initial Resolution #08-2016 authorizing General Obligation Bonds in an amount not to exceed \$145,000 for Sewerage projects. A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

6. Discussion and action regarding an initial Resolution #09-2016 authorizing General Obligation Bonds in an amount not to exceed \$130,000 for Water System projects – A motion was made by Trustee Brosius, seconded by Trustee Zander, for the Village board to approve initial Resolution #09-2016 authorizing General Obligation Bonds in an amount not to exceed \$130,000 for Water System projects. A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

7. Discussion and action regarding a Resolution #10-2016 providing for the sale of \$1,785,000 General Obligation Corporate Purpose Bonds – A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, for the Village board to approve Resolution #10-2016 providing for the sale of \$1,785,000 General Obligation Corporate Purpose Bonds. A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

8. Discussion and action to establish the position of Parks Maintenance and commence recruitment – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Sorensen, and unanimously approved by the Village Board to establish the position of Parks Maintenance and commence recruitment for the position.

9. Discussion and action to revise the job description for the position of Village Administrator/Clerk-Treasurer – Following discussion, a motion was made by Trustee Sorensen, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve the revisions to the job description for the position of Village Administrator/Clerk-Treasurer.

VI. Committee/Commission Recommendations

1. Police Commission

a. Discussion and action to confirm the appointment of the Lieutenant/Detective as approved – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Village Board accept the terms for the appointment of Kim Ready as Lieutenant/Detective made by the Police Commission.

2. Public Safety

a. Discussion and action regarding the Committee and Police Department Response to the President's Task Force on 21st Century Policing – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Village Board to accept the Committee and Police Department response to the President's Task Force on 21st Century Policing.

3. Plan Commission

a. Discussion and action regarding a proposed easement at 1501 Bourbon Road with the Cross Plains-Berry Fire District allowing for the expansion of the Zander Park Trail – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve the easement at 1501 Bourbon Road with the Cross Plains-Berry Fire District allowing for the expansion of the Zander Park Trail.

VII. Adjournment

A motion was made by Trustee Sorensen, seconded by Trustee Zander, and unanimously carried by the Village Board to adjourn the meeting at 8:47 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer