

US Highway 14 Streetscape Workgroup

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Thursday, May 22, 2014

7:00 pm

I. Call to Order

The meeting was called to order at 7:00 PM

Present: Terry Walker, Kevin Engelen, Mary Devitt, John Klabough, Mike Wollmer, Cathy Barman, Sara Metz, Amy Hansen and Pat Andreoni.

II. **Approval of Minutes – April 24, 2014:** A motion was made by Barman, seconded by Andreoni, and unanimously carried by the Streetscape Workgroup to approve the minutes from the April 24, 2014 meeting.

III. **General Update on the Highway 14 Project** – The Village Administrator/Clerk-Treasurer provided a memorandum from MSA Professional Services as an update on the design decisions made to date and general information for street lighting, colored concrete, and pedestrian crossings. The following preferences were noted workgroup for additional review and consideration by the consultant:

- Expansion of GFI outlets to all street lights rather than just the street lights “downtown area”.
- Explore opportunity to alternate hanging baskets and banners through the Village limits on street lights rather than every pole has a banner or every pole has a hanging basket.

IV. **Discussion and action regarding the conceptual plan for pedestrian enhancements** – The Committee reviewed the responses from the DOT regarding pedestrian enhancements along the Highway 14 crossings. The following items were discussed and preferred for inclusion in the plan by the workgroup:

- There should be embedded crosswalks at each end of the Village crossing Highway 14 at Water Street and Glacier’s Edge Square.
- Standard painted crosswalks should be used for all other side-street crossings on asphalt.
- The traffic restriction structure on Caesar Street shall be removed in its entirety.
- The pedestrian beacon and overhead signage is preferred at East Street as included in the plan.
- All of the concrete crosswalks should be red in color.
- It is preferred that the signals at County Highway P and Brewery Road be audible as well as visual.

- V. **Discussion and action regarding the conceptual plan for median enhancements** – The Workgroup reviewed the costs and options for colored and stamped concrete. The Workgroup came to the consensus that the cost information should be confirmed, and additional options for treated concrete be reviewed including blasted and aggregate.
- VI. **Review responses from WisDOT regarding general inquiries on the highway’s design requested at the last meeting** – The Workgroup reviewed DOT responses to general inquiries from the last meeting. More information was desired on the placement and plan for striping of bike lanes where applicable.
- VII. **Discussion regarding over-highway signage** – The Workgroup discussed the inclusion of using banners over the highway. The following items were requested for additional information by the Workgroup:
- Draft Policy
 - Privately Funded
 - Needed Infrastructure
 - Location (preferably between Brewery road and Glaciers Edge Square entrance)
 - Operating Needs
- VIII. **Discussion regarding Park Street pedestrian safety during construction of Highway 14** – Village Staff presented a conceptual plan for pedestrian safety for Park Street. This plan included creating a sidewalk on the north side of Park Street using barricades to separate traffic, allowing parking on the south side of the street, and incorporating other on-street painting where applicable. Staff will continue to investigate this plan and likely attempt to incorporate into the budget for 2015 as WisDOT will not participate in its design or funding.
- IX. **Discussion regarding the development of a plan for the style and location of general amenities** – Village Staff commented that it was reviewing potential options to discuss planters, trash receptacles, bike racks, etc. and was not presently prepared for this meeting. Additional discussion regarding this item will be held at a future meeting.
- X. **Set next meeting agenda and date** – The next meeting date will be on Thursday, June 26th at 7:00 PM.
- XI. **Adjournment** – The meeting was adjourned at 8:40 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke, Village Administrator/Clerk-Treasurer