

Regular Village Board Meeting

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, May 20, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, and President Pat Andreoni.

Not-Present: Trustee Tim Statz.

Also Present: Peter Diercks, Jim Roelke, and Jeaneen Roelke.

II. Consent Agenda

A motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve the Consent Agenda items as follows.

1. Minutes of the regular meeting held April 22, 2013 and special meeting held May 13, 2013.
2. Total Disbursements from April 18, 2013 through May 15, 2013 in the amount of \$284,503 broken down as follows:
 - 110 – General Fund: \$212,202
 - 120 – Capital Fund: \$6,923
 - 310 – Tax Increment District: \$1,100
 - 660 – Water Utility: \$11,542
 - 670 – Sewer Utility: \$52,724
3. Issuance of a Temporary Class “B” License for:
 - a. St. Francis Xavier Catholic Church located at 2947 Thinnes St for the “UW Medical Foundation Dinner” event.

4. Approval of Resolution #06-2013 to request grant funds from Dane County through their Community Partnership Grant Program.
5. Approval of Resolution #08-2013 to change certain Village addresses and house numbers from County Highway KP to Market Street.
6. Approval to authorize the Village President as a second check signer in the absence of the Village Administrator/Clerk-Treasurer.
7. Discussion and action regarding a Memorandum of Agreement between the Middleton-Cross Plains School District and the Village of Cross Plains in order to use the school facilities for recreation programs.

III. Report of Village Officers

1. Village President

a. Discussion and action regarding 2013 Board, Commission, and Committee Appointments – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Village Board to make the following 2013 Board, Commission, and Committee Appointments:

- Cross Plains Area EMS Board – Appointment of Trustee Lengfeld.
- Cross Plains-Berry Fire District Board – Appointment of President Andreoni and Trustee Lengfeld, and reappointment of Trustee Blanchard.
- Main Street Hardscape Committee – Appointment of Kurt Schlicht as a resident member.
- Plan Commission
 - Reappointment of Trustee Brunner.
 - Appointment of President Andreoni and Trustee Statz.
 - Reappointment of Randy Case and Appointment of Mitch Hogan as resident members to a term expiring in 2016.
 - Appointment of Lee Sorensen to fill the vacancy created by Todd Pfeil with a term expiring in 2015.
- Zoning Board of Appeals – Reappointment of Randall Tibbets (Regular) and Fred Urben (Alternate) as resident members.

2. Village Administrator/Clerk-Treasurer

- Village Hall closed on May 27, 2013 in observance of the Memorial Day holiday.
- Stated that the Open Book has been scheduled for May 30, 2013 from 1:00 to 3:00 pm.

- The Black Earth Creek Improvement Project has begun with basic site preparation work underway. Main digging by the DNR will begin on or around June 3.

3. Miscellaneous Trustee Reports

- President Andreoni and Trustee Brunner reminded everyone of the Memorial Day festivities including the parade and chicken barbeque.

IV. Public Comment – None.

V. Committee/Commission Recommendations

1. Committee of the Whole

a. Discussion and action to contract with Montgomery Associates for project management and engineering services regarding the construction of the Black Earth Creek Improvement Project – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve a contract with Montgomery Associates for project management and engineering services regarding the construction of the Black Earth Creek Improvement Project not to exceed \$20,000.

2. Plan Commission

a. Ordinance #05-2013 approving amendments to the Comprehensive Plan for the Village of Cross Plains, specifically related to proposed changes to the Future Land Use Map.

i. Public Hearing – A motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried to open the Public Hearing at 7:09 pm.

1. Peter Diercks representing the Roelke family stated his and their support to approve Ordinance #05-2013.

A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried to close the Public Hearing at 7:10 pm.

ii. Discussion and action regarding adoption of Ordinance #05-2013 – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried to approve Ordinance #05-2013 approving amendments to the Comprehensive Plan for the Village of Cross Plains, specifically related to proposed changes to the Future Land Use Map.

VI. General Business

1. Re-codified Land Division and Subdivision Ordinance (Chapter 83 of the Code Recodification Project):

a. Public Hearing

- A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to open the public hearing at 7:13 pm.
- No comments were received.
- A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village board to close the public hearing at 7:14 pm.

b. Discussion and Action regarding approval of Chapter 83 – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve the re-codified Land Division and Subdivision Ordinance (Chapter 83 of the Code Recodification Project).

2. Discussion and action regarding approval of Ordinance #06-2013 to repeal and recreate the Village Code of Ordinances.

- A motion was made by Trustee Schunk, seconded by Trustee Brunner, to approve Ordinance #06-2013 to repeal and recreate the Village Code of Ordinances.
- Following discussion, a friendly amendment was offered to the motion to revise Section 22.22 to require that Special Event Permits will be approved by the Village Board. Trustee Brunner withdrew his second to the original motion with the addition of the friendly amendment.
- Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, to approve Ordinance #06-2013 to repeal and recreate the Village Code of Ordinances and revise Section 22.22 to require that Special Event Permits will be approved by the Village Board. A roll call vote was requested. Yes – Andreoni, Ketelboeter, Lengfeld, and Schunk. No – Blanchard and Brunner. Motion carried 4 – 2.

VII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adjourn the meeting at 7:30 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke, Village Administrator/Clerk-Treasurer