

## **Village Board**

### *Meeting Minutes*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, May 18, 2015**  
**7:00 pm**

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Jay Lengfeld, Clifford Zander, and President Pat Andreoni.

Not-Present: Trustee Steve Schunk.

Also-Present: Joe Gallina, Craig Enzenroth, Mark Nortman, and Darrell Parrish.

II. Public Comment

1. David Statz residing at 3080 St. Francis Street commented on the location of a fence obstructing the vision triangle at Church Street and Brewery Road, requested lane lines be painted in the roads for traffic control at Church Street and Brewery Road, and requested a speed limit sign be replaced at 3080 St. Francis Street.

III. Consent Agenda – A motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of regular meeting held April 27, 2015 and special meeting held May 1, 2015.
2. Removed at the request of Trustee Sorensen for additional discussion under General Business.
3. Approval of a Temporary Class “B” License and Special Event Permit for the Memorial Day Chicken Barbeque located at the American Legion.
4. Approval of an action to disallow a claim from US Bank National Association to recover an unlawful tax levied to Personal Property Tax Account #42-00907.
5. Approval of a Chicken License for Jennifer Dederling located at 4005 Creekside Way.

IV. Report of Village Officers

**1. Village President**

- Commented that the Memorial Day Parade will lead to limited travel and parking through the Village with Park Street and Main Street closed from 10:30 am to noon. He urged residents to walk to the event to help relieve congestion.

**2. Village Administrator/Clerk-Treasurer**

- Stated that the WisDOT Contractor for the Highway 14 Project will be ending their work day at 8:00 pm instead of 7:00 pm for the remainder of the project.

**3. Miscellaneous Trustee Reports – None.**

V. Committee/Commission Recommendations

**1. Plan Commission**

*a. Discussion and action regarding a request from the Gallina Companies for a Zoning Map Amendment and General Development Plan (GDP) for 1400 Bourbon Road from Multi-Family Residential-16 (MR-16) to Planned Development (PD) in order to construct a 53-unit apartment building – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Zander, and unanimously carried by the Village Board to accept the recommendation from the Plan Commission to approve a request a from the Gallina Companies for a Zoning Map Amendment and General Development Plan (GDP) for 1400 Bourbon Road from Multi-Family Residential-16 (MR-16) to Planned Development (PD) in order to construct a 53-unit apartment building subject to the following conditions:*

- Access path from Bourbon Road to Village Conservancy be defined and created within the Specific Implementation Plan (SIP).
- Chain link fence along the eastern property line shall be removed.
- The Village Board accepts the recommendation of the Plan Commission and also concurs with the Staff Report submitted by the Zoning Administrator.

**2. Committee of the Whole**

A motion was made by Trustee Lengfeld, seconded by Trustee Sorensen, and unanimously carried by the Village Board to consider items *d* and *e* first from the Committee of the Whole.

*d. Discussion and action regarding Resolution #09-2015 establishing Special Committees for Parks/Recreation and Public Safety – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and carried by the Village Board to approve Resolution #09-2015 establishing Special Committees for Parks/Recreation and Public Safety.*

*e. Discussion and action regarding 2015 Commission and Committee Appointments*

- The Village President made the following resident appointments (term limit in parenthesis):
  - Parks/Recreation Special Committee – Appoint Kevin Thusius (2016), Frank Durham (2016), Dale Buechner (2016), and Jim Billmeyer (2016).
  - Plan Commission – Reappoint Ron Hilmanowski (2018).
  - Police Commission – Appoint Darrell Parish (2018) to replace Neil Purtell.
  - Public Safety Special Committee – Appoint Cindy Kalscheur (2016), Tom O’Connell (2016), and Terry Walker (2016).

A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board to confirm the resident appointments made by the Village President.

- The Village President made the following Trustee appointments (term limit in parenthesis):
  - Parks/Recreation Special Committee – Trustee Brosius (2016).
  - Public Safety Special Committee – Trustee Schunk (2016).

A motion was made by Trustee Sorensen, seconded by Trustee Zander, and unanimously carried by the Village Board to confirm the Trustee appointments made by the Village President.

*a. Discussion regarding TIF Redevelopment Grant Application #2015-02 for the Gallina Companies – Joe Gallina and Craig Enzenroth were present on behalf of the Gallina Companies to review their Tax Incremental Financing (TIF) Redevelopment Grant Application #2015-02 with the Village Board.*

*b. A motion was made by Trustee Ketelboeter, second by Trustee Brosius, for the Village Board to meet in Closed Session at 8:03 pm pursuant to 19.85(1)(e) of Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss TIF Redevelopment Grant Application #2015-02 from the Gallina Companies – A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Sorensen, and Zander. No – None. Motion carried 6 – 0.*

*c. Reconvene into Open Session: To take action, if appropriate, concerning item(s) discussed in Closed Session – Please note the following action items:*

- A motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Village Board to return to Open Session at 9:01 pm.
- A motion was made by Trustee Sorensen, seconded by Trustee Brosius, for the Village Board to accept TIF Grant Application #2015-02 with the following terms:
  - Contribution of \$650,000
  - Village Financed
  - Subject to further negotiations within the Development Agreement

A roll call vote was requested. Yes – Andreoni, Brosius, Sorensen, and Zander. No – Ketelboeter and Lengfeld. Motion carried 4 – 2.

VI. General Business – Trustee Sorensen requested Item #2 from the Consent Agenda be removed for additional discussion within General Business.

**2. Total Disbursements from 4/28/2015 through 5/13/2015 in the amount of \$160,532.57 broken down as follows:**

- |                                    |   |
|------------------------------------|---|
| • 110 – General Fund: \$88,000.70  | • 150 – Debt Service Fund: \$0.00       |
| • 120 – Capital Fund: \$5,143.00   | • 310 – TID Fund: \$15,104.28           |
| • 130 – Library Fund: \$6,254.11   | • 660 – Water Utility Fund: \$15,746.41 |
| • 140 – Parks/Rec Fund: \$7,757.09 | • 670 – Sewer Fund: \$22,526.98         |

Following discussion, a motion was made by Trustee Sorensen, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the total disbursements as presented from April 28, 2015 through May 13, 2015.

VII. Closed Session

**1. A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, for the Village Board to meet in Closed Session at 9:06 pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:**

*a. 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.*

*b. 2014 Merit Pay Plan for Village Employees.*

A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Sorensen, and Zander. No – None. Motion carried 6 – 0.

**2. Reconvene into Open Session:** *To take action, if appropriate, concerning the item(s) discussed in Closed Session* – Please note the following action items:

- A motion was made by Trustee Zander, seconded by Trustee Brosius, and carried by the Village Board to return to Open Session at 9:27 pm.
- No action was taken on either item listed for Closed Session.

VIII. Adjournment

A motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Village Board to adjourn the meeting at 9:28 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer