

# **Committee of the Whole**

## *Meeting Minutes*

### **Village of Cross Plains**

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

**Monday, May 13, 2013**

**7:00 pm**

#### I. Call to Order and Roll Call

President Andreoni called the regular Committee of the Whole meeting to order at 7:03 pm following the adjournment of the special Village Board meeting held at 7:00 pm.

Present: Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, and President Andreoni.

Also Present: Lee Sorensen, Lisa Kostecki, and Jeff Postle.

#### II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to approve the consent agenda as presented.

1. Approval of the regular meeting minutes of April 8, 2013.

2. Referral to the Village Board for consideration and action regarding a resolution to request grant funds from Dane County through their Community Partnership Grant Program.

3. Referral to the Village Board for consideration and action regarding a resolution to change certain Village addresses and house numbers from County Highway KP to Market Street.

#### IV. Committee Discussion

1. Discussion regarding a Memorandum of Agreement between the Middleton-Cross Plains School District and the Village of Cross Plains in order to use the school facilities for recreation programs – Following discussion, A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board a Memorandum of Agreement between the Middleton-Cross Plains School District and the Village of Cross Plains in order to use the school facilities for recreation programs.

2. Discussion to contract with Montgomery Associates for project management and engineering services regarding the construction of the Black Earth Creek Improvement Project – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried to recommend consideration to the Village Board a contract with Montgomery Associates for project management and engineering services regarding the construction of the Black Earth Creek Improvement Project.

3. Review and discuss the following ordinances as part of the Recodification Project:

- Chapter 5 – Boards, Commissions, and Committees
  - Section 5.01 – Holdovers: Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to add language allowing appointment carryovers with an extension three (3) months.
  - Section 5.02(e) – Library Board: Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to approve Section 5.02(e) as presented regarding the Library Board.
  - Section 5.02(h) – Police Commission: Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to accept the recommendation from Attorney Scott Herrick dated May 8, 2013 revising the Police Commission ordinance language to refer to State Statutes.
- Chapter 22 – Peace and Good Order
  - Section 22.22 – Special Events: Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to require permits to be issued by the Village Clerk.
  - Section 22.25 – Panhandling Prohibited: Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to approve Section 22.25 as presented regarding a prohibition of panhandling.
- Chapter 33 – Fire Prevention: Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to remove Chapter 33 from the Recodification Project for separate consideration and review by Village Staff in consultation with the Cross Plains-Berry Fire District with a report back to the Committee of the Whole within three (3) months.
- Chapter 51 – Vehicles and Traffic: Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the

Committee of the Whole to recommend consideration to the Village Board approving Section 51.09 and 51.10 as presented regarding parking.

- Section 51.09 – Storage and Parking of Recreational Vehicles
- Section 51.10 – Parking of Vehicles on Private Property and on Public Rights-of-Way in Residential or Commercial Districts

### III. Reports

#### 1. Village Officers

##### a. Village President

i. Discussion regarding 2013 Board, Commission, and Committee Appointments – The Village President stated that all board and commission appointments will be announced through the Village Board packets for the May 20, 2013 meeting.

##### b. Village Trustees

- Trustee Brunner suggested that Department Heads complete their monthly reports, but stagger their presentations to the Committee of the Whole so they do not have to attend every meeting.
- Trustee Schunk thanked Village Staff for organizing and presenting the Public Information Meeting for the Black Earth Creek Improvement Project.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer
- b. Assistant Village Administrator
- c. Parks, Recreation, and Conservancy
- d. Police
- e. Public Facilities
- f. Village Assessor (hard copy provided in packet)

### VI. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to adjourn the meeting at 8:50 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke, Village Administrator/Clerk-Treasurer