

Regular Village Board Meeting

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, April 28, 2014

6:30 pm

I. Call to Order and Roll Call

President Andreoni called the regular Village Board meeting to order at 6:34 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk (arrived at 6:57 pm), Lee Sorensen, and President Pat Andreoni.

II. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, to meet in Closed Session pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss possible acquisition of real estate for the Lagoon Street Reconstruction Project – A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorensen. No – None. Motion carried 7 – 0.

2. Return to Open Session – A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to return to Open Session at 7:13 pm.

III. Pledge of Allegiance

IV. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adopt the Consent Agenda as follows:

1. Minutes of the regular meeting held March 31, 2014.

2. Total Disbursements from 4/1/2014 through 4/23/2014 in the amount of \$700,052.94 broken down as follows:

- 110 – General Fund: \$123,853.40
- 120 – Capital Fund: \$109,145.97
- 310 – Tax Increment District \$3,932.62
- 660 – Water Utility: \$16,562.58
- 670 – Sewer Utility: \$446,558.37

- 3. Approval of an Operator's (Bartender's) License Trisha M. Hutzenbuhler.**
- 4. Approval of Trisha M. Hutzenbuhler as Agent for the Class B Licenses held by Kwik Trip at 2508 Main Street.**
- 5. Approval of a special event permit for the Cross Plains Area Chamber of Commerce for the "Memorial Day Parade, Run, and Festival" on May 26, 2014.**
- 6. Approval of a Temporary Class "B" License for the following:**
 - a. Cross Plains Home Talent Baseball located at 2820 Military Road (Baer Park) for home baseball games.
 - b. Cross Plains Area Chamber of Commerce located at 2212 American Legion Drive for the "Memorial Day Chicken Barbeque" on May 26, 2014.
- 7. Approval of a Certified Survey Map (CSM) regarding the combination of several parcels at 2202 Main Street and 2304 Main Street for the Kalscheur Dodge-Chrysler Redevelopment Project as recommended from the Plan Commission.**
- 9. Approval of Resolution #06-2014 to seek grant funds from the Knowles-Nelson Stewardship program to assist in recreational trail development as recommended from Committee.**
- 10. Approval of a letter of support of a TIGER Grant for Iowa County for the Wisconsin Southern Freight Rail Service Improvement Project as recommended from Committee.**
- 11. Approval of an easement from MGE to use a portion of Village property located at 2201 Church Street for a utility pole and guide wire as recommended from Committee.**
- 14. Approval of an agreement with EPIC Systems Corporation or their designee for the Village to accept a proposal from Town and Country Engineering to design the reconstruction of County Highway P (Church Street) as recommended from Committee.**
- 15. Approval of the capital purchase of new skate park equipment as included in the 2014 Budget as recommended from Committee.**
- 16. Approval of the revisions to the facility agreement with the Cross Plains Stingrays for the use of the swimming pool as recommended from Committee.**

Trustee Lengfeld requested removal of Item #8 from the Consent Agenda for further discussion.

8. Approval of a petition from Michael J. Roessler as agent for the property owner of 2956 Thinnes Street to rezone the property from Single Family Residential (R1) to Two Family Residential (R2) as recommended from the Plan Commission – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve the petition from Michael J. Roessler as agent for the property owner of 2956 Thinnes Street to rezone the property from Single Family Residential (R1) to Two Family Residential (R2) as recommended by the Plan Commission.

Trustee Brosius requested removal of Items #12 and #13 from the Consent Agenda for further discussion.

12. Approval of an agreement with Bond Trust Services Corporation to act as Paying Agent on behalf of the Village for its bond proceeds as recommended from Committee

– Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve an agreement with Bond Trust Services Corporation to act as Paying Agent on behalf of the Village for its bond proceeds as recommended from Committee.

13. Approval of Village Board Policy #2014-01 regarding the investing of public funds as recommended from Committee

– Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve Village Board Policy #2014-01 regarding the investing of public funds with the correction noted in the revised policy as recommended from Committee.

V. Report of Village Officers

1. Village President

a. Discussion and action regarding the 2014 Board, Commission, and Committee Appointments – The Village President has made the following appointments subject to confirmation from the Village Board:

- Plan Commission
 - *Trustees* – Reappoint Pat Andreoni (2015), Doug Brunner (2015), and Appoint Judy Ketelboeter (2015).
 - *Residents* – Appoint Ron Hilmanowski (2015) and Reappoint Todd Duquette (2017).
- Police Commission – Appoint Ed Pelowsky (2017) and Reappoint Kate Lind (2019).

A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to confirm the appointments as presented by the Village President.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action to set the Board of Review meeting time – Stated that the Board of Review would be scheduled for June 9, 2014 at 5:00 pm prior to the regular meeting of the Committee of the Whole pending confirmation with the Village Assessor.

3. Miscellaneous Trustee Reports

- Trustee Sorensen thanked Village Staff for preparation of the meeting packet.

VI. Public Comment

1. Chuck Tupa of 1306 Main Street stated his opposition to the redevelopment of Zander's Creamery as presently proposed as he considers it too dense and eliminates building he leases for his business.

VII. Committee/Commission Recommendations

1. Plan Commission

a. Ordinance #03-2014 approving amendments to the Comprehensive Plan for the Village of Cross Plains specifically related to proposed changes to the Future Land Use Map – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to table the required public hearing, discussion, and action regarding Ordinance #03-2014 until the May 19, 2014 Village Board meeting.

i. Public Hearing

ii. Discussion and action regarding adoption of Ordinance #03-2014.

b. Discussion and action regarding a petition from Planning Adelpia Inc. to rezone 1206-1310 Main Street to Planned Development District-Residential (PDD-R) – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to approve the petition from Planning Adelpia Inc. to rezone 1206-1310 Main Street to Planned Development District-Residential (PDD-R).

c. Discussion and action regarding a proposed General Development Plan (GDP) from Planning Adelpia Inc. for 1206-1310 Main Street – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to approve the General Development Plan (GDP) as presented from Planning Adelpia Inc. for 1206-1310 Main Street with a waiver from Section 4.17(4)(A)(6) to remove the requirement of a Traffic Impact Analysis.

2. Committee of the Whole

a. Discussion and action to approve the award of a contract for the Lagoon Street Reconstruction Project – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Brosius, and unanimously carried by the Village Board to award the contract for the Lagoon Street Reconstruction Project to A-1 Excavating Inc. of Bloomer, WI in amount not to exceed \$1,002,395.

b. Discussion and action regarding initial Resolution #07-2014 authorizing \$860,000 General Obligation Bonds for Street Improvement projects – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, for the Village Board to approve Resolution #07-2014 authorizing \$860,000 General Obligation Bonds for Street Improvement projects. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorenson. No – None. Motion carried 7 – 0.

c. Discussion and action regarding initial Resolution #08-2014 authorizing \$70,000 General Obligation Bonds for Parks and Public Grounds projects – A motion was made by Trustee Schunk, seconded by Trustee Brunner, for the Village Board to approve Resolution #08-2014 authorizing \$70,000 General Obligation Bonds for Parks and Public Grounds projects. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorenson. No – None. Motion carried 7 – 0.

d. Discussion and action regarding initial Resolution #09-2014 authorizing \$875,000 General Obligation Bonds for projects in Tax Incremental District No. 3 – A motion was made by Trustee Schunk, seconded by Trustee Brosius, for the Village Board to approve Resolution #09-2014 authorizing \$875,000 General Obligation Bonds for projects in Tax Incremental District No. 3. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorenson. No – None. Motion carried 7 – 0.

e. Discussion and action regarding initial Resolution #10-2014 authorizing \$170,000 General Obligation Bonds for Sewerage projects – A motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, for the Village Board to approve Resolution #10-2014 authorizing \$170,000 General Obligation Bonds for Sewerage projects. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorenson. No – None. Motion carried 7 – 0.

f. Discussion and action regarding Resolution #11-2014 to provide for the sale of \$1,975,000 General Obligation Corporate Purpose Bonds – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, for the Village Board to approve Resolution #11-2014 to provide for the sale of \$1,975,000 General Obligation Corporate Purpose Bonds. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorenson. No – None. Motion carried 7 – 0.

g. Discussion and action to accept the proposal from GovHR USA to conduct a Classification and Compensation Study – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to accept the proposal from GovHR USA to conduct a Classification and Compensation Study.

h. Discussion and action to enter into a Memorandum of Understanding with Dane County on the acquisition of 1214 Main Street – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to adopt the Memorandum of Understanding with Dane County on the acquisition of 1214 Main Street.

VI. General Business

1. Discussion and action regarding Ordinance #04-2014 to rezone the property located at 4778 Brewery Road from Agriculture (A) to Single Family Residential (R1) –

Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Village Board to adopt Ordinance #04-2014 to rezone the property located at 4778 Brewery Road from Agriculture (A) to Single Family Residential (R1).

2. Discussion and action to acquire real estate for the Lagoon Street Reconstruction Project – No action was taken.

VIII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adjourn the meeting at 8:31 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer