

Village Board

Regular Meeting Notice and Agenda

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, April 27, 2015

- I. **Call to Order and Roll Call – 6:00 pm**
- II. **Closed Session**
 1. The Village Board will meet in Closed Session pursuant to 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved, specifically regarding an appeal(s) of compensation for property acquired for the Lagoon Street Reconstruction Project.
 2. Reconvene into Open Session: To take action, if appropriate, concerning the item(s) discussed in Closed Session.
- III. **Pledge of Allegiance – 7:00 pm**
- IV. **Public Comment** – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.
- V. **Consent Agenda** – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
 1. Minutes of regular meeting held March 23, 2015 & special meeting held April 7, 2015.
 2. Total Disbursements from 3/25/2015 through 4/22/2015 in the amount of \$2,051,269.08 broken down as follows:
 - 110 – General Fund: \$554,330.28
 - 120 – Capital Fund: \$40,838.38
 - 130 – Library Fund: \$13,052.82
 - 140 – Parks/Rec Fund: \$16,379.89
 - 150 – Debt Service Fund: \$445,794.72
 - 310 – TID Fund: \$54,901.81
 - 660 – Water Utility Fund: \$20,208.90
 - 670 – Sewer Fund: \$895,762.28
 3. Approval of an Operator’s (Bartender’s) License for Andrea K. Eckert.

4. Approval of a Temporary Class "B" License and Special Event Permit for the Cross Plains World's Fair located at Baer Park.
5. Approval of Resolution #05-2015 to seek grant funds from the Knowles-Nelson Stewardship program to assist in recreational trail development as recommended by Committee.
6. Approval of a facility agreement with Cross Plains Stingrays for the use of the swimming pool as recommended by Committee.
7. Approval of an agreement with Montgomery Associates: Resource Solutions, LLC to provide consulting support for floodplain management as recommended by Committee.
8. Approval of Resolution #06-2015 to create a temporary 3-way stop sign controlled intersection at Julius and Valley Streets.

VI. Report of Village Officers

1. Village President

- a. Discussion and action regarding 2015 Board, Commissions, and Committee Appointments.

2. Village Administrator/Clerk-Treasurer

- a. Discussion and action regarding the scheduling of the May Village Board meeting.

3. Miscellaneous Trustee Reports

VII. General Business

1. Presentation from Craig Enzenroth of the Gallina Companies regarding a Planned Development at 1400 Bourbon Road.
2. Discussion and action to approve the filling of the Police Officer vacancy within the Police Department.

VIII. Committee/Commission Recommendations

1. US Highway 14 (Main Street) Streetscape Workgroup

- a. Discussion and action to accept the US 14 Streetscape and Signage Plan for the US Highway 14 (Main Street) Reconstruction.

2. Committee of the Whole

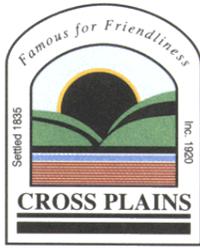
- a. Discussion and action regarding a donation to Park School towards a Parcourse (youth friendly exercise course).
- b. Discussion and action regarding Resolution #07-2015 stating the Village's opposition to the elimination of the Personal Property Tax by the State of Wisconsin.
- c. Discussion and action regarding Resolution #08-2017 to set the speed limit for Mill Creek Parkway.
- d. Discussion and action regarding a proposal to implement a Committee Meeting System.

IX. Closed Session

1. The Village Board will meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.
2. Reconvene into Open Session: To take action, if appropriate, concerning the item(s) discussed in Closed Session.

X. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or matt@cross-plains.wi.us.



Village of Cross Plains
PO Box 97, 2417 Brewery Road
Cross Plains, WI 53528
Phone: (608) 798-3241
Fax: (608) 798-3817

Memorandum

To: Village Board of Trustees
From: Matthew G. Schuenke, Village Administrator/Clerk-Treasurer
Date: April 24, 2015
Re: Village Board Meeting – April 27, 2015

******Please remember that there is a Closed Session starting at 6:00 pm before the regular meeting begins at 7:00 pm.******

II. Closed Session

1. The Village Board will meet in Closed Session pursuant to 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved, specifically regarding an appeal(s) of compensation for property acquired for the Lagoon Street Reconstruction Project.

2. Reconvene into Open Session: To take action, if appropriate, concerning the item(s) discussed in Closed Session.

V. Consent Agenda

1. Minutes of the regular meeting held March 23, 2015 & special meeting held April 7, 2015 – For approval.

2. Total Disbursements from 3/25/2015 through 4/22/2015 in the amount of \$2,051,269.08 broken down as follows: – For approval.

110 – General Fund: \$554,330.28	150 – Debt Service Fund: \$445,794.72
120 – Capital Fund: \$40,838.38	310 – TID Fund: \$54,901.81
130 – Library Fund: \$13,052.82	660 – Water Utility Fund: \$20,208.90
140 – Parks/Rec Fund: \$16,379.89	670 – Sewer Fund: \$895,762.28

3. Approval of an Operator's (Bartender's) License for Andrea K. Eckert – For approval.

4. Approval of a Temporary Class “B” License and Special Event Permit for the Cross Plains World’s Fair located at Baer Park - Included in your packet is the application from the Cross Plains World’s Fair for a Temporary Class “B” License. Beer would be served in 3 separate fenced-off areas; at each of the shelters at the small and large diamond, and at a beer tent. This is the same set-up as last year. Both applications have been reviewed by Village Staff and are recommended for approval.

5. Approval of Resolution #05-2015 to seek grant funds from the Knowles-Nelson Stewardship program to assist in recreational trail development as recommended by Committee – The Village is applying for various grants to help fund the implementation of the east/west trail project and lower the need for general fund support. This grant is through the State and would help pay for the actual construction of the trail if approved by the board. The Village is not bound to complete the project if ultimately the project proves not to be feasible. The Committee of the Whole recommended approval at their April 13th meeting. Presented for approval.

6. Approval of a facility agreement with Cross Plains Stingrays for the use of the swimming pool as recommended by Committee – Annually the Village works with the local swim team regarding their dedicated use of the pool and its staff for practices and competitions. The enclosed agreement was prepared several years ago to help define this relationship and outline the general responsibilities for the parties involved. This agreement for 2015 is an update to what was authorized in 2014, and was recommended for approval by the Committee of the Whole at their April 13th meeting. Presented for approval.

7. Approval of an agreement with Montgomery Associates: Resource Solutions, LLC to provide consulting support for floodplain management as recommended by Committee – The agreement will allow for Montgomery Associates to provide consulting support to the Zoning Administrator as it relates to the management of the flood plain. This process has become increasingly more complicated in development projects, private home sales, and our own capital project around the two creeks through the Village. The expense associated with the agreement will be recouped through permitting fees or paid out of the Inspection or Community Development budgets. The Committee of the Whole recommended approval at their April 13th meeting. Presented for approval.

8. Approval of Resolution #06-2015 to create a temporary 3-way stop sign controlled intersection at Julius and Valley Streets – A temporary stop sign request has been received by the Police Department to make the intersection of Valley and Julius Streets a 3-way stop. There is presently a stop sign on Julius but none on Valley, and the request would be for only during construction as the traffic volume has increased with the closure of Highway 14. The Committee of the Whole recommended approval at their April 13th meeting. Presented for approval.

VI. Report of Village Officers

1. Village President

a. Discussion and action regarding 2015 Board, Commissions, and Committee Appointments – The Village Board will consider confirmation of the following appointments made by the Village President (term length in parenthesis):

- Cross Plains Area EMS District Board – Reappoint Trustee Jay Lengfeld (2016).
- Cross Plains-Berry Fire District Board – Reappoint Trustee Bill Brosius (2016), Trustee Jay Lengfeld (2016), and President Pat Andreoni (2016).
- Library Board – Reappoint Trustee Steve Schunk (2016) and Jane Bautch (2018). Appoint Ellen Alberts (2018) of the Town of Berry to replace Charity Hirsch and Carolyn Abbott (2017) to replace Denise Baylis.
- Plan Commission – Reappoint President Pat Andreoni (2016) and Trustee Judy Ketelboeter (2016). Appoint Trustee Cliff Zander (2016) to replace Doug Brunner.
- Police Commission – Reappoint Paul Bartleson (2020). A new appointment is needed to fill the term vacated by Neil Purtell.
- Zoning Board of Appeals – Reappoint Bob Green (2018) and Paul Yochum (2018). Two new appointments are also needed to fill vacancies created by the departure of Randy Tibbets and Stan Zander.
- Cross Plains Area Chamber of Commerce Board – Consideration should also be given again to offer our position on this board to a Trustee now that the position has been converted from ex-officio to full voting member. The position is currently filled by Village Staff.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action regarding the scheduling of the May Village Board meeting – The regularly scheduled May Village Board meeting falls on the Memorial Day holiday this year. It is typical for the Village Board to reschedule this meeting and has moved it up a week in past years. If agreeable, the board should take action to schedule their regular May meeting on the special date of May 18, 2015.

VII. General Business

1. Presentation from Craig Enzenroth of the Gallina Companies regarding a Planned Development at 1400 Bourbon Road – The Village will begin in May the review of a redevelopment project at 1400 Bourbon Road. The Developer will be present to provide an informal introduction to the Village Board of the project as we prepare for the review over the next several months. The current use of the site is as a vacant farmstead and will be redeveloped as a 53 unit apartment building.

2. Discussion and action to approve the filling of the Police Officer vacancy within the Police Department – Included within your packet is the step by step process to hire a Police Officer through the Police Commission as defined in the *Handbook for Police and Fire Commissioners* based on State Statutes. One of the early steps in the process is for the Village Board to authorize the filling of the vacancy which has been created by the resignation of former officer Gregory Kosharek. The next step in the process will be for the commission to convene and works towards advertising the position and completing the recruitment that will likely take 3-4 months to complete. Village Staff recommends filling the vacancy.

VIII. Committee/Commission Recommendations

1. US Highway 14 (Main Street) Streetscape Workgroup

a. Discussion and action to accept the US 14 Streetscape and Signage Plan for the US Highway 14 (Main Street) Reconstruction – The Streetscape Workgroup has completed its work to prepare a conceptual plan regarding Streetscape and Signage improvements on Main Street. They have been working with Steve Tremlett of MSA Professional Services for several months on this plan to be implemented in various phases. The consultant will be present at the meeting to provide a brief presentation on the plan. The Committee and Staff recommend acceptance of this plan to begin work on various aspects of its implementation.

2. Committee of the Whole

a. Discussion and action regarding a donation to Park School towards a Parcourse (youth friendly exercise course) – Enclosed within your packet is a letter from Park School and PTO seeking donations towards the establishment of a Parcourse. Donation options vary from \$1,000 to over \$2,500. The Parks/Recreation Capital Fund included in its Equipment line item \$22,000 for a new small tractor for baseball grooming. That tractor's purchase was approved in March at a net cost of \$13,995 after a contribution from the baseball club. If the Village were to install its own Parcourse, it would hypothetically be paid for out of this line item anyway. The budget to actual savings generated by the tractor purchase provides available funding for any of the sponsorship options. Alternatively, a donation could be made through the contingency line item in the General Fund if the use of the Capital Fund is not desired. Village Staff recommends the board authorize a Gold Sponsorship in the amount of \$2,500 to be paid for in the Parks/Recreation Capital Budget under the Equipment line item.

b. Discussion and action regarding Resolution #07-2015 stating the Village's opposition to the elimination of the Personal Property Tax by the State of Wisconsin – Included within your packet is an updated resolution in Village format stating our opposition to the Personal Property Tax. Additionally, I included an editorial letter from one of the legislative sponsors of the bill to provide an alternative view point as suggested. Following discussion, Staff recommends approval of this resolution.

c. Discussion and action regarding Resolution #08-2017 to set the speed limit for Mill Creek Parkway – The Police Chief has provided some additional analysis regarding Mill Creek Parkway and suggests the road fits within the Statutory definition of a “Service Road”. Speeds for service roads are set at 25 miles per hour, but the Village Board could vary from that standard as the Statute allows. The Police Chief further discussed the issue with adjacent businesses with several commenting that 20 mph would be appropriate. Village Staff recommends adoption of the resolution to define Mill Creek Parkway as a service road and set the speed at 20 mph.

d. Discussion and action regarding a proposal to implement a Committee Meeting System – The Committee of the Whole has recommended the creation of a Parks/Recreation Committee and Public Safety Committee while also ending the Committee of the Whole on a trial basis until the end of the current term (i.e. – April 18, 2016). Procedurally, because it is recommended as a trial, it is desired not to change to the ordinance when establishing these two entities. Section 5.02(i) allows for the Village President appoint Special Commissions and Committees subject to approval of the Village Board. If desired Monday night, the Village President should establish special committees for Parks/Recreation and Public Safety for the trial period followed by board approval. Additionally during the trial period, the Committee of the Whole will be suspended and all issues will be routed through the remaining boards, commissions, and committees as established.

The composure of the special Committees has not yet been addressed. The basic format for each Special Committee should be set on Monday night and then the Village President should be allowed until next meeting to make his appointments. The next meeting is scheduled for May 18th. The trial period could begin on June 1st and run until April 18th with the first committee meetings held the week of June 8th. The duration of the trail period will act as the term limit for all on the special committee with permanent terms established if the special committees become regular. The membership of the special committees is recommended as follows:

- Village Board member – Chair
- Department Head – Secretary
- 3 Village Residents

Two actions for Monday night if the above recommendation is desired:

1. Village President establishes Parks/Recreation Special Committee and Public Safety Special Committee as approved by the Village Board to begin on June 1st.
2. Set the composure of the special committees as approved with a Village Board member who shall serve as Chair, the Department Head who shall serve as Secretary, and 3 at-large residents to be appointed on May 18th.

IX. Closed Session

1. The Village Board will meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.

2. Discussion and action to reconvene into Open Session.

Village Board

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, March 23, 2015

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:01 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, and President Pat Andreoni.

Not-Present: Trustee Lee Sorensen.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held February 23, 2015.

2. Total Disbursements from February 18, 2015 through March 18, 2015 in the amount of \$488,827.22 broken down as follows:

- 110 – General Fund: \$129,586.47
- 120 – Capital Fund: \$153,667.80
- 130 – Library Fund: \$17,058.42
- 140 – Parks/Rec Fund: \$14,154.76
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$91,361.34
- 660 – Water Utility Fund: \$27,880.97
- 670 – Sewer Fund: \$55,117.46

3. Approval of an Operator's (Bartender's) License for Jessica J. Schultz.

4. Approval of a contract with WisDOT for the Police Department to provide Traffic Control Services during the Highway 14 Reconstruction Project as recommended by Committee.

5. Approval regarding the addition of Policy #2.10 (Performance Evaluations) and revision of Policy #3.02 (Leave Policies).

7. Approval of Resolution #02-2015 adopting the Conditional Use Permit for Northwest Dane Senior Services located at 1837 Bourbon Road as recommended by Committee.

8. Approval of Resolution #03-2015 adopting Park Street temporary traffic and parking control regulations during the reconstruction of Highway 14 (Main Street) as recommended by Committee.

9. Approval of TIF Rehabilitation Grant Application #2015-01 from David Brill of 2014 Main Street LLC located at 2014 Main Street.

10. Approval regarding the acquisition of a field groomer Toro Sand Pro 5040 as approved in the 2015 Capital Budget for Parks and Recreation not to exceed \$19,995 as recommended by Committee.

Trustee Brosius requested Item #6 be moved from the Consent Agenda to General Business for further consideration.

IV. Report of Village Officers

1. Village President

- Stated that Highway 14 (Main Street) would be closed beginning on Monday, March 30th for the beginning of the reconstruction project.

2. Village Administrator/Clerk-Treasurer

- Stated that WisDOT has scheduled a Public Information Meeting for the Highway 14 project on Tuesday, March 24th at 6:00 pm at the Middle School.
- Provided a reminder about the upcoming election scheduled for April 7th from 7:00 am to 8:00 pm at the Fire Station.

3. Miscellaneous Trustee Reports

- Trustee Brosius commented on some complaints he received regarding snow plow damage adjacent to sidewalks and liter/debris collecting in landscaping on private property.

V. General Business

1. Discussion and action regarding Resolution #04-2015 authorizing the issuance and sale of \$1,055,000 General Obligation Promissory Notes, Series 2015A – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, for the Village Board to approve Resolution #04-2015 authorizing the issuance and sale of \$1,050,000 General Obligation Promissory Notes, Series 2015A. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, and Schunk. No – None. Motion carried 6 – 0.

2. Discussion and action to terminate existing permanent utility easements and adopt temporary limited utility easements for 1300 Main Street – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to terminate existing permanent utility easements and adopt temporary limited utility easements for 1300 Main Street.

Item removed from Consent Agenda:

6. Approval of the Water Utility Rate Case Application to the Public Service Commission as presented by Johnson and Block and recommended by Committee –

Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the Water Utility Rate Case Application to the Public Service Commission as presented by Johnson and Block.

VI. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, for the Village Board to meet in Closed Session at 7:20 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the following:

a. Employment consideration of a sworn officer position within the Cross Plains Police Department.

b. 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.

A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, and Schunk. No – None. Motion carried 6 – 0.

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to return to Open Session at 7:59 pm.

VII. Adjournment

A motion was made by Trustee Brosius, seconded by Trustee Brunner, and unanimously carried by the Village Board to adjourn the meeting at 8:00 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer

Village Board

SPECIAL Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Tuesday, April 7, 2015
6:30 pm

I. Call to Order and Roll Call

President Andreoni called the special Village Board meeting to order at 6:33 pm.

Present: Trustees William Brosius, Doug Brunner, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

Not-Present: Trustee Judy Ketelboeter.

II. Closed Session

1. A motion was made by Trustee Brunner, seconded by Trustee Brosius, for the Village Board to meet in Closed Session at 6:34 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to consider the employment/resignation of a law enforcement officer – A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Lengfeld, Schunk, and Sorensen. No – None. Motion carried 6 – 0.

2. Reconvene into Open Session: To take action, if appropriate, concerning the item(s) discussed in Closed Session:

- A motion was made by Trustee Brunner, seconded by Trustee Brosius, and unanimously carried by the Village Board to reconvene into Open Session at 6:41 pm.
- A motion was made by Trustee Brunner, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve the resignation of Gregory Kosharek as discussed in Closed Session.

VII. Adjournment

A motion was made by Trustee Lengfeld, seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 6:42 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke, Village Administrator/Clerk-Treasurer

4/08/2015 8:56 AM

Check Register - Full Report - ALL
ALL Checks
ALL FUNDS

Page: 1
ACCT

Dated From: 3/25/2015 From Account:
Thru: 4/08/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38828	3/25/2015	WISCONSIN CITY/COUNTY MANAGEMENT ASSOCIATION	
		VOID check 38828 - already paid	Manual Check
110-00-51410-204-000		DUES & SUBSCRIPTIONS	-30.00
		Total	-30.00
38840	4/01/2015	MIDWEST TAPE	
		Audio Visual	Manual Check
130-00-55110-304-104		SUPPLIES - AUDIOVISUAL	73.43
		Invoice #003243201	
		Total	73.43
38841	4/02/2015	ELECTRONIC FEDERAL TAX DEPOSIT	
		941 V quarterly tax due paid via check	Manual Check
110-00-21331-000-000		FICA TAXES PAYABLE	0.09
		Total	0.09
38842	4/06/2015	THE MINNESOTA LIFE INSURANCE	
		May life insurance premium	Manual Check
110-00-21345-000-000		EMPLOYEE ADDITIONAL LIFE	176.07
110-00-21346-000-000		EMPLOYEE SUPPLEMENTAL LIF	65.77
110-00-21347-000-000		EMPLOYEE SPOUSE/DEP.LIFE	21.00
110-00-51430-176-000		LIFE INSURANCE	16.33
110-00-52100-176-000		LIFE INSURANCE	56.54
140-00-51430-176-000		LIFE INSURANCE	1.92
130-00-51430-176-000		LIFE INSURANCE	56.15
660-00-51400-926-000		EMPLOYEE BENEFITS	16.18
670-00-53610-176-000		LIFE INSURANCE	22.15
110-00-53300-176-000		LIFE INSURANCE	49.77
		Total	481.88

4/08/2015 8:56 AM

Check Register - Full Report - ALL
ALL Checks
ALL FUNDS

Page: 2
ACCT

Dated From: 3/25/2015 From Account:
Thru: 4/08/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38852	4/08/2015	WISCONSIN PROFESSIONAL POLICE ASSOCIATION Union Dues, #55	
110-00-21350-000-000		UNION DUES - POLICE	122.25
		Total	122.25
38853	4/08/2015	CHARTER COMMUNICATIONS Internet Service	
110-00-52100-202-000		COMMUNICATION	144.99
		Total	144.99
38854	4/08/2015	Immaculate Cleaning, Inc. Office Cleaning, Invoice #5098	
110-00-51600-207-000		SUPPORT SERVICES	275.00
		Total	275.00
38855	4/08/2015	MIDWEST RADAR & EQUIPMENT Radar Certification, Invoice #151542	
110-00-52100-305-000		MAINTENANCE	120.00
		Total	120.00
38856	4/08/2015	US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	111.50
		Total	111.50
38857	4/08/2015	DEW SIGNS & ENGRAVING Banners, Vinyl Signs	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Invoice #11937	1,325.00
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Invoice #11950	125.00
		Total	1,450.00
38858	4/08/2015	Ricoh Americas Corporation Copy Machine Lease	

4/08/2015 8:56 AM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

ALL FUNDS

Dated From: 3/25/2015

From Account:

Thru: 4/08/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-51600-301-000		EQUIPMENT	238.96
		Invoice #19502297	
		Total	238.96
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38859	4/08/2015	Bond Trust Services Corporation	
		Loan Payment	
150-00-58000-601-000		PRINCIPAL	185,000.00
		Statement #24694	
150-00-58000-602-000		INTEREST	19,005.00
		Statement #24694	
150-00-58000-601-000		PRINCIPAL	350.00
		Statement #24770	
		Total	204,355.00
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38860	4/08/2015	Associated Appraisal Consultants Inc.	
		Assessor Services, Invoice #20262	
110-00-51530-207-000		SUPPORT SERVICES	753.64
		Total	753.64
<hr/>			
38861	4/08/2015	Boardman & Clark LLP	
		Legal Fees	
110-00-51410-208-000		LEGAL FEES	374.00
		Invoice #50027	
110-00-51200-208-000		LEGAL FEES	75.00
		Invoice #50028	
110-00-51410-208-000		LEGAL FEES	7,693.94
		Invoice #50029	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14	561.00
		Invoice #50030	
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	221.00
		Invoice #50031	
		Total	8,924.94
<hr/>			
38862	4/08/2015	Madison Truck Equipment, Inc.	
		Light,Socket,Back Up Lamp	
670-00-53610-305-000		GENERAL MAINTENANCE	34.14
		Invoice #3-69459	
		Total	34.14

4/08/2015 8:56 AM

Check Register - Full Report - ALL

Page: 4

ALL Checks

ACCT

ALL FUNDS

Dated From: 3/25/2015 From Account:
Thru: 4/08/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38863	4/08/2015	VERMEER Laser Gear, Invoice #10056000	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	122.54
		Total	122.54
38864	4/08/2015	DANE-IOWA WASTEWATER Sludge Hauling & Testing	
670-00-53630-207-000		SUPPORT SERVICES Invoice #2422	9,558.13
670-00-53610-207-000		SUPPORT SERVICES Invoice #2423	981.00
670-00-53610-207-000		SUPPORT SERVICES Invoice #2425	49.50
		Total	10,588.63
38865	4/08/2015	FIRST SUPPLY MADISON PVC Cover, Nipple, Clamps, Coupling	
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Invoice #5047932-00	79.97
660-00-53700-673-000		MAINTENANCE OF MAINS Invoice #5204363-00	373.25
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #6277628-00	110.18
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #6281049-00	39.64
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #6283363-00	207.20
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #6300408-00	7.60
660-00-53700-675-000		MAINTENANCE OF SERVICES Invoice #6323894-00	256.91
		Total	1,074.75
38866	4/08/2015	BAKER & TAYLOR, INC. Books	
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030380860	201.18
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030384210	510.93

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Thru Account:

Check Nbr	Check Date	Payee	Amount
130-00-55110-304-101		SUPPLIES - BOOKS	346.23
		Invoice #2030407805	
130-00-55110-304-101		SUPPLIES - BOOKS	303.37
		Invoice #2030441789	
		Total	1,361.71
38867	4/08/2015	Ingram Library Services Books	
130-00-55110-304-101		SUPPLIES - BOOKS	49.73
		Invoice #84148386	
		Total	49.73
38868	4/08/2015	Madison College DAAT Transition Update	
110-00-52100-205-000		MEETINGS	29.67
		Total	29.67
38869	4/08/2015	Mid-State Equipment Low Profile Bucket	
110-00-53300-301-000		EQUIPMENT	425.00
		Total	425.00
38870	4/08/2015	USA Blue Book Seals, Foot Vavle Screen Kit, Adapters	
670-00-53610-305-000		GENERAL MAINTENANCE	41.24
		Invoice #578688	
110-00-53300-304-101		SUPPLIES - GENERAL	66.84
		Invoice #577416	
670-00-53610-305-000		GENERAL MAINTENANCE	-8.52
		Invoice #578138	
		Total	99.56
38871	4/08/2015	Compass Minerals Bulk Highway Coarse W/YPS	
110-00-53300-304-102		SUPPLIES - SNOW/ICE CONTROL	9,935.05
		Invoice #71315443	
		Total	9,935.05

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Check Nbr	Check Date	Payee	Amount
38872	4/08/2015	Junior Library Guild Books	
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #268259	222.48
			Total 222.48
38873	4/08/2015	SOUTH CENTRAL LIBRARY SYSTEM Domain Name Renewal, Envelopes, Labels	
130-00-55110-399-000		MISCELLANEOUS Invoice #15-0091	199.44
130-00-55110-304-105		SUPPLIES - GENERAL Invoice #11-3268	171.56
			Total 371.00
38874	4/08/2015	AVENET, LLC Extended Storage Plan	
110-00-51410-302-000		TECHNOLOGY Invoice #36693	250.00
			Total 250.00
38875	4/08/2015	Terri Z. Buechner Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	272.00
			Total 272.00
38876	4/08/2015	Jen Feltz Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	188.00
			Total 188.00
38877	4/08/2015	Jane Ann Busch Body Shop Instructor	
140-00-55300-207-000		SUPPORT SERVICES	90.00
			Total 90.00
38878	4/08/2015	Andrea Fullerton Cell Phone Reimbursement	

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Check Nbr	Check Date	Payee	Amount
140-00-55300-202-000		COMMUNICATION	50.00
Total			50.00

38879 4/08/2015 TOWN & COUNTRY ENGINEERING, INC.
Engineering Services

660-00-57000-207-000		SUPPORT SERVICES	1,434.00
		Job #CP 71	
670-00-57410-207-000		SUPPORT SERVICES	2,151.00
		Job #CP 71	
120-00-57300-805-104		INFRASTRUCTURE - CTY HWY P	2,427.50
		Job #CP 84	
120-00-57300-207-000		SUPPORT SERVICES	495.00
		Job #CP 85	
Total			6,507.50

38880 4/08/2015 News Publishing Company
Public Notices, Account #99101876

110-00-51410-206-000		PRINTING	223.14
110-00-51440-206-000		PRINTING	29.78
Total			252.92

38881 4/08/2015 TOWN & COUNTRY SANITATION
Garbage & Recycling Pickup

110-00-53620-207-001		GARBAGE COLLECTION	9,150.00
		Account #4176	
110-00-53620-207-002		RECYCLING COLLECTION	3,965.00
Total			13,115.00

38882 4/08/2015 Johnson Inspection LLC
Building Inspections, Invoice #438

110-00-52400-207-000		SUPPORT SERVICES	648.34
Total			648.34

38883 4/08/2015 PITNEY BOWES, INC.
Postage Machine Rental

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Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-51410-201-000		POSTAGE	199.00
		Invoice #366836	
		Total	199.00
<hr/>			
38884	4/08/2015	Mahoney Network Solutions, LLC	
		Setup Email, Invoice #2548	
110-00-53300-302-000		TECHNOLOGY	45.00
		Total	45.00
<hr/>			
38885	4/08/2015	US CELLULAR	
		Cellular Phone Service	
660-00-53700-601-200		OPERATION - EXPENSE	129.24
670-00-51600-202-000		COMMUNICATION	129.24
110-00-53300-202-000		COMMUNICATION	129.24
		Total	387.72
<hr/>			
38886	4/08/2015	HELLENBRAND WELDING	
		Repair Work on Equipment	
670-00-53610-305-000		GENERAL MAINTENANCE	175.00
		Invoice #6752	
		Total	175.00
<hr/>			
38887	4/08/2015	STATE LABORATORY OF HYGIENE	
		Sampling, Invoice #408364	
660-00-53700-642-200		OPERATION - EXPENSE	20.00
		Total	20.00
<hr/>			
38888	4/08/2015	Carbonair Environmental Systems	
		Pump,Lifter,Tank Hose	
120-00-43530-000-000		STATE TRANSPORTATION AID	4,600.00
		Invoice #217826	
		Total	4,600.00
<hr/>			
38889	4/08/2015	UNITED LABORATORIES	
		Fog-Away Pretreat For WW	

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670-00-53610-307-000		SYSTEM MAINTENANCE	3,420.26
		Invoice #INV113721	
		Total	3,420.26
38890	4/08/2015	William/Reid LTD LLC	
		Oxygen Sensor Replacement	
670-00-53610-301-000		EQUIPMENT	337.29
		Invoice #52534	
		Total	337.29
38891	4/08/2015	TAPCO	
		Signs, Invoice #I483790	
120-00-43530-000-000		STATE TRANSPORTATION AID	2,213.55
		Total	2,213.55
38892	4/08/2015	John Deere Financial	
		Parts, Account #70107-40595	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	55.30
		Total	55.30
38893	4/08/2015	ZEP MANUFACTURING CO.	
		Zep Spirit,Selig Good Stuff Aero	
110-00-53300-304-101		SUPPLIES - GENERAL	194.78
		Invoice #9001538152	
		Total	194.78
38894	4/08/2015	H.J. Pertzborn Plumbing & Fire Protection	
		Quarterly Sprinkler Inspection	
130-00-55110-301-000		EQUIPMENT	100.00
		Invoice #173463	
		Total	100.00
38895	4/08/2015	THE PRINTING PLACE	
		Dog License Application Forms	
110-00-51410-304-000		SUPPLIES	51.39
		Invoice #32830	
		Total	51.39

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Check Nbr	Check Date	Payee	Amount
38896	4/08/2015	CHARTER COMMUNICATIONS Internet Service	
110-00-51600-202-000		COMMUNICATION	131.31
		Total	131.31
38897	4/08/2015	WORLD OF VARIETY Cards, Invoice #18176	
110-00-51410-304-000		SUPPLIES	6.78
		Total	6.78
38898	4/08/2015	WISCONSIN DEPT. OF ADMINISTRATION 3 Clean Water Fund Loan	
670-00-58000-601-000		PRINCIPAL	352,373.24
670-00-58000-602-000		INTEREST Invoice #13576	51,658.28
		Total	404,031.52
38899	4/08/2015	Lisa M. Davis Cleaning Services	
110-00-52100-207-000		SUPPORT SERVICES	150.00
		Total	150.00
38900	4/08/2015	Charlie Klein Rookie Sports Instructor	
140-00-55300-207-000		SUPPORT SERVICES	150.00
		Total	150.00
38901	4/08/2015	AMAZON Audio Visual	
130-00-55110-304-104		SUPPLIES - AUDIOVISUAL Account #60457 8781 010216 6	80.87
		Total	80.87
38902	4/08/2015	Cintas Corporation #446 Mat & Uniform Service, Floor Cleaning	

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Check Nbr	Check Date	Payee	Amount
110-00-52100-207-000		SUPPORT SERVICES	149.40
		Account #446-09039	
110-00-51600-207-000		SUPPORT SERVICES	65.90
		Account #446-09039	
110-00-53300-178-000		UNIFORM	361.66
		Account #446-01247	
110-00-51600-207-000		SUPPORT SERVICES	100.00
		Account #446-09733	
		Total	676.96
<hr/>			
	38903	4/08/2015 US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	41.20
		Total	41.20
<hr/>			
	38904	4/08/2015 TERRY'S PIGGLY WIGGLY Supplies	
110-00-52100-205-000		MEETINGS	3.85
		Total	3.85
<hr/>			
	38905	4/08/2015 VISA Conference, Training, Supplies	
110-00-52100-205-000		MEETINGS	541.23
110-00-52100-301-000		EQUIPMENT	118.76
110-00-52100-304-000		SUPPLIES	71.18
110-00-52100-305-000		MAINTENANCE	117.07
110-00-52100-178-000		UNIFORM	71.72
		Total	919.96
<hr/>			
	38906	4/08/2015 Rebecca Printen Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	200.00
		Total	200.00

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Check Nbr	Check Date	Payee	Amount
38907	4/08/2015	SAEMAN LUMBER CO. Pine, Supplies	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Account #CR850	152.87
		Total	152.87
38908	4/08/2015	WEAVER AUTO PARTS Vacuum Connectors	
110-00-53300-305-101		MAINTENANCE - VEHICLE Account #16502	3.86
		Total	3.86
38909	4/08/2015	Cross Plains Chamber of Commerce Financial Support	
310-00-51410-204-000		DUES & SUBSCRIPTIONS	15,000.00
		Total	15,000.00
38910	4/08/2015	VISA Postage,Printing Dues	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	91.71
110-00-51410-206-000		PRINTING	240.69
110-00-51410-201-000		POSTAGE	20.05
		Total	352.45
38911	4/08/2015	Middleton Farmers Co-op Diesel Fuel, Account #170070	
670-00-53610-303-000		FUEL	844.38
660-00-53700-652-200		MAINTENANCE - EXPENSE	547.01
		Total	1,391.39
38912	4/08/2015	Cummins NPower LLC Generator & Transfer Switch Services	
670-00-53610-301-000		EQUIPMENT Invoice #805-74836	1,614.00
		Total	1,614.00

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Check Nbr	Check Date	Payee	Amount
38913	4/08/2015	KALSCHEUR IMPLEMENT CO.	
Parts			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	816.61
Invoice #IN99807			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	1,246.57
Invoice #IN00180			
Total			2,063.18
38914	4/08/2015	VISA	
Parts			
670-00-53610-305-000		GENERAL MAINTENANCE	183.23
Total			183.23
38915	4/08/2015	TEAM LABORATORY CHEMICAL CORP.	
Super Bugs, Invoice #100728			
670-00-53610-307-000		SYSTEM MAINTENANCE	1,200.00
Total			1,200.00
38916	4/08/2015	DIGGERS HOTLINE	
Locates, Billing ID #65701			
660-00-53700-614-200		MAINTENANCE - EXPENSE	8.32
670-00-53610-307-000		SYSTEM MAINTENANCE	8.32
Total			16.64
38917	4/08/2015	BOEHNEN, INC.	
Water Main Breaks			
660-00-53700-673-000		MAINTENANCE OF MAINS	1,232.48
Invoice #21859 &21928			
Total			1,232.48
38918	4/08/2015	HD Supply Waterworks, Ltd.	
Repair Sensus HHD			
660-00-53700-676-000		MAINTENANCE OF METERS	480.00
Invoice #D659210			
Total			480.00

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Check Nbr	Check Date	Payee	Amount
38919	4/08/2015	Crescent Electric Supply Co. LED Wraprnd FX	
140-00-55200-305-000		MAINTENANCE Invoice #S500369526.001	351.91
Total			351.91
<hr/>			
HEALTH 4.15	4/02/2015	EMPLOYEE TRUST FUNDS-INSURANCE PYMTS May insurance premium	
			Manual Check
110-00-21341-000-000		POP EMPLOYEE HEALTH INSUR	2,746.47
110-00-51430-171-000		HEALTH INSURANCE	2,776.76
110-00-52100-171-000		HEALTH INSURANCE	3,470.36
110-00-53300-171-000		HEALTH INSURANCE	2,979.95
130-00-51430-171-000		HEALTH INSURANCE	2,523.90
140-00-51430-171-000		HEALTH INSURANCE	1,261.95
660-00-51400-926-000		EMPLOYEE BENEFITS	1,528.03
670-00-53610-171-000		HEALTH INSURANCE	2,184.38
Total			19,471.80
<hr/>			
DELCLAIM3.15	3/31/2015	DELTA DENTAL CLAIMS - ACH dental claims march - ach	
			Manual Check
110-00-51430-172-000		DENTAL	574.00
110-00-53300-172-000		DENTAL	197.36
110-00-52100-172-000		DENTAL	100.20
660-00-51400-926-000		EMPLOYEE BENEFITS	327.22
670-00-53610-172-000		DENTAL	405.22
Total			1,604.00
<hr/>			
DELPREM 3.15	3/31/2015	DELTA DENTAL ACH PREMIUM march dental premium ach	
			Manual Check

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Check Nbr	Check Date	Payee	Amount	
110-00-51430-172-000		DENTAL	11.52	
110-00-53300-172-000		DENTAL	19.11	
110-00-52100-172-000		DENTAL	26.70	
130-00-51430-172-000		DENTAL	16.86	
140-00-51430-172-000		DENTAL	5.62	
660-00-51400-926-000		EMPLOYEE BENEFITS	8.99	
670-00-53610-172-000		DENTAL	12.36	
			Total	101.16
			Grand Total	726,120.41

Dated From: 3/25/2015 From Account:
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	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	53,337.87
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	11,899.92
Total Expenditure from Fund # 130 - LIBRARY FUND	4,856.13
Total Expenditure from Fund # 140 - PARKS/RECREATION FUND	2,571.40
Total Expenditure from Fund # 150 - DEBT SERVICE FUND	204,355.00
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	15,000.00
Total Expenditure from Fund # 660 - WATER	6,361.63
Total Expenditure from Fund # 670 - SEWER	427,738.46
Total Expenditure from all Funds	726,120.41

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28929	4/16/2015	2014 Main Street LLC TID Rehabilitation Grant	
		Manual Check	
310-00-51410-702-000		REHABILITATION GRANT	24,071.48
		Total	24,071.48
38852	4/08/2015	WISCONSIN PROFESSIONAL POLICE ASSOCIATION Union Dues, #55	
110-00-21350-000-000		UNION DUES - POLICE	122.25
		Total	122.25
38853	4/08/2015	CHARTER COMMUNICATIONS Internet Service	
110-00-52100-202-000		COMMUNICATION	144.99
		Total	144.99
38854	4/08/2015	Immaculate Cleaning, Inc. Office Cleaning, Invoice #5098	
110-00-51600-207-000		SUPPORT SERVICES	275.00
		Total	275.00
38855	4/08/2015	MIDWEST RADAR & EQUIPMENT Radar Certification, Invoice #151542	
110-00-52100-305-000		MAINTENANCE	120.00
		Total	120.00
38856	4/08/2015	US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	111.50
		Total	111.50
38857	4/08/2015	DEW SIGNS & ENGRAVING Banners, Vinyl Signs	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Invoice #11937	1,325.00
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Invoice #11950	125.00

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Check Nbr	Check Date	Payee	Amount
			Total 1,450.00
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38858	4/08/2015	Ricoh Americas Corporation Copy Machine Lease	
110-00-51600-301-000		EQUIPMENT Invoice #19502297	238.96
			Total 238.96
<hr/>			
38859	4/08/2015	Bond Trust Services Corporation Loan Payment	
150-00-58000-601-000		PRINCIPAL Statement #24694	185,000.00
150-00-58000-602-000		INTEREST Statement #24694	19,005.00
150-00-58000-601-000		PRINCIPAL Statement #24770	350.00
			Total 204,355.00
<hr/>			
38860	4/08/2015	Associated Appraisal Consultants Inc. Assessor Services, Invoice #20262	
110-00-51530-207-000		SUPPORT SERVICES	753.64
			Total 753.64
<hr/>			
38861	4/08/2015	Boardman & Clark LLP Legal Fees	
110-00-51410-208-000		LEGAL FEES Invoice #50027	374.00
110-00-51200-208-000		LEGAL FEES Invoice #50028	75.00
110-00-51410-208-000		LEGAL FEES Invoice #50029	7,693.94
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Invoice #50030	561.00
110-00-56400-207-101		SUPPORT SERVICES - GENERAL Invoice #50031	221.00
			Total 8,924.94
<hr/>			
38862	4/08/2015	Madison Truck Equipment, Inc. Light,Socket,Back Up Lamp	

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670-00-53610-305-000		GENERAL MAINTENANCE	34.14
		Invoice #3-69459	
		Total	34.14

38863 4/08/2015 VERMEER
Laser Gear, Invoice #10056000

110-00-53300-305-102		MAINTENANCE - EQUIPMENT	122.54
		Total	122.54

38864 4/08/2015 DANE-IOWA WASTEWATER
Sludge Hauling & Testing

670-00-53630-207-000		SUPPORT SERVICES	9,558.13
		Invoice #2422	
670-00-53610-207-000		SUPPORT SERVICES	981.00
		Invoice #2423	
670-00-53610-207-000		SUPPORT SERVICES	49.50
		Invoice #2425	
		Total	10,588.63

38865 4/08/2015 FIRST SUPPLY MADISON
PVC Cover, Nipple, Clamps, Coupling

110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE	79.97
		Invoice #5047932-00	
660-00-53700-673-000		MAINTENANCE OF MAINS	373.25
		Invoice #5204363-00	
670-00-53610-307-000		SYSTEM MAINTENANCE	110.18
		Invoice #6277628-00	
670-00-53610-307-000		SYSTEM MAINTENANCE	39.64
		Invoice #6281049-00	
670-00-53610-307-000		SYSTEM MAINTENANCE	207.20
		Invoice #6283363-00	
670-00-53610-307-000		SYSTEM MAINTENANCE	7.60
		Invoice #6300408-00	
660-00-53700-675-000		MAINTENANCE OF SERVICES	256.91
		Invoice #6323894-00	
		Total	1,074.75

38866 4/08/2015 BAKER & TAYLOR, INC.
Books

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Check Nbr	Check Date	Payee	Amount
130-00-55110-304-101		SUPPLIES - BOOKS	201.18
		Invoice #2030380860	
130-00-55110-304-101		SUPPLIES - BOOKS	510.93
		Invoice #2030384210	
130-00-55110-304-101		SUPPLIES - BOOKS	346.23
		Invoice #2030407805	
130-00-55110-304-101		SUPPLIES - BOOKS	303.37
		Invoice #2030441789	
		Total	1,361.71
<hr/>			
	38867	4/08/2015 Ingram Library Services	
		Books	
130-00-55110-304-101		SUPPLIES - BOOKS	49.73
		Invoice #84148386	
		Total	49.73
<hr/>			
	38868	4/08/2015 Madison College	
		DAAT Transition Update	
110-00-52100-205-000		MEETINGS	29.67
		Total	29.67
<hr/>			
	38869	4/08/2015 Mid-State Equipment	
		Low Profile Bucket	
110-00-53300-301-000		EQUIPMENT	425.00
		Total	425.00
<hr/>			
	38870	4/08/2015 USA Blue Book	
		Seals, Foot Vavle Screen Kit, Adapters	
670-00-53610-305-000		GENERAL MAINTENANCE	41.24
		Invoice #578688	
110-00-53300-304-101		SUPPLIES - GENERAL	66.84
		Invoice #577416	
670-00-53610-305-000		GENERAL MAINTENANCE	-8.52
		Invoice #578138	
		Total	99.56
<hr/>			
	38871	4/08/2015 Compass Minerals	
		Bulk Highway Coarse W/YPS	

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110-00-53300-304-102		SUPPLIES - SNOW/ICE CONTROL	9,935.05
		Invoice #71315443	
		Total	9,935.05
38872	4/08/2015	Junior Library Guild	
		Books	
130-00-55110-304-101		SUPPLIES - BOOKS	222.48
		Invoice #268259	
		Total	222.48
38873	4/08/2015	SOUTH CENTRAL LIBRARY SYSTEM	
		Domain Name Renewal, Envelopes, Labels	
130-00-55110-399-000		MISCELLANEOUS	199.44
		Invoice #15-0091	
130-00-55110-304-105		SUPPLIES - GENERAL	171.56
		Invoice #11-3268	
		Total	371.00
38874	4/08/2015	AVENET, LLC	
		Extended Storage Plan	
110-00-51410-302-000		TECHNOLOGY	250.00
		Invoice #36693	
		Total	250.00
38875	4/08/2015	Terri Z. Buechner	
		Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	272.00
		Total	272.00
38876	4/08/2015	Jen Feltz	
		Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	188.00
		Total	188.00
38877	4/08/2015	Jane Ann Busch	
		Body Shop Instructor	
140-00-55300-207-000		SUPPORT SERVICES	90.00

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			Total 90.00
<hr/>			
38878	4/08/2015	Andrea Fullerton	
Cell Phone Reimbursement			
140-00-55300-202-000		COMMUNICATION	50.00
			Total 50.00
<hr/>			
38879	4/08/2015	TOWN & COUNTRY ENGINEERING, INC.	
Engineering Services			
660-00-57000-207-000		SUPPORT SERVICES	1,434.00
Job #CP 71			
670-00-57410-207-000		SUPPORT SERVICES	2,151.00
Job #CP 71			
120-00-57300-805-104		INFRASTRUCTURE - CTY HWY P	2,427.50
Job #CP 84			
120-00-57300-207-000		SUPPORT SERVICES	495.00
Job #CP 85			
			Total 6,507.50
<hr/>			
38880	4/08/2015	News Publishing Company	
Public Notices, Account #99101876			
110-00-51410-206-000		PRINTING	223.14
110-00-51440-206-000		PRINTING	29.78
			Total 252.92
<hr/>			
38881	4/08/2015	TOWN & COUNTRY SANITATION	
Garbage & Recycling Pickup			
110-00-53620-207-001		GARBAGE COLLECTION	9,150.00
Account #4176			
110-00-53620-207-002		RECYCLING COLLECTION	3,965.00
			Total 13,115.00
<hr/>			
38882	4/08/2015	Johnson Inspection LLC	
Building Inspections, Invoice #438			
110-00-52400-207-000		SUPPORT SERVICES	648.34

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			Total 648.34
38883	4/08/2015	PITNEY BOWES, INC. Postage Machine Rental	
110-00-51410-201-000		POSTAGE Invoice #366836	199.00
			Total 199.00
38884	4/08/2015	Mahoney Network Solutions, LLC Setup Email, Invoice #2548	
110-00-53300-302-000		TECHNOLOGY	45.00
			Total 45.00
38885	4/08/2015	US CELLULAR Cellular Phone Service	
660-00-53700-601-200		OPERATION - EXPENSE	129.24
670-00-51600-202-000		COMMUNICATION	129.24
110-00-53300-202-000		COMMUNICATION	129.24
			Total 387.72
38886	4/08/2015	HELLENBRAND WELDING Repair Work on Equipment	
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #6752	175.00
			Total 175.00
38887	4/08/2015	STATE LABORATORY OF HYGIENE Sampling, Invoice #408364	
660-00-53700-642-200		OPERATION - EXPENSE	20.00
			Total 20.00
38888	4/08/2015	Carbonair Environmental Systems Pump,Lifter,Tank Hose	
120-00-43530-000-000		STATE TRANSPORTATION AID Invoice #217826	4,600.00
			Total 4,600.00

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38889	4/08/2015	UNITED LABORATORIES Fog-Away Pretreat For WW	
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #INV113721	3,420.26
		Total	3,420.26
38890	4/08/2015	William/Reid LTD LLC Oxygen Sensor Replacement	
670-00-53610-301-000		EQUIPMENT Invoice #52534	337.29
		Total	337.29
38891	4/08/2015	TAPCO Signs, Invoice #I483790	
120-00-43530-000-000		STATE TRANSPORTATION AID	2,213.55
		Total	2,213.55
38892	4/08/2015	John Deere Financial Parts, Account #70107-40595	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	55.30
		Total	55.30
38893	4/08/2015	ZEP MANUFACTURING CO. Zep Spirit,Selig Good Stuff Aero	
110-00-53300-304-101		SUPPLIES - GENERAL Invoice #9001538152	194.78
		Total	194.78
38894	4/08/2015	H.J. Pertzborn Plumbing & Fire Protection Quarterly Sprinkler Inspection	
130-00-55110-301-000		EQUIPMENT Invoice #173463	100.00
		Total	100.00
38895	4/08/2015	THE PRINTING PLACE Dog License Application Forms	
110-00-51410-304-000		SUPPLIES Invoice #32830	51.39

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			Total 51.39
38896	4/08/2015	CHARTER COMMUNICATIONS Internet Service	
110-00-51600-202-000		COMMUNICATION	131.31
			Total 131.31
38897	4/08/2015	WORLD OF VARIETY Cards, Invoice #18176	
110-00-51410-304-000		SUPPLIES	6.78
			Total 6.78
38898	4/08/2015	WISCONSIN DEPT. OF ADMINISTRATION 3 Clean Water Fund Loan	
670-00-58000-601-000		PRINCIPAL	352,373.24
670-00-58000-602-000		INTEREST Invoice #13576	51,658.28
			Total 404,031.52
38899	4/08/2015	Lisa M. Davis Cleaning Services	
110-00-52100-207-000		SUPPORT SERVICES	150.00
			Total 150.00
38900	4/08/2015	Charlie Klein Rookie Sports Instructor	
140-00-55300-207-000		SUPPORT SERVICES	150.00
			Total 150.00
38901	4/08/2015	AMAZON Audio Visual	
130-00-55110-304-104		SUPPLIES - AUDIOVISUAL Account #60457 8781 010216 6	80.87
			Total 80.87
38902	4/08/2015	Cintas Corporation #446 Mat & Uniform Service, Floor Cleaning	

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110-00-52100-207-000		SUPPORT SERVICES	149.40
		Account #446-09039	
110-00-51600-207-000		SUPPORT SERVICES	65.90
		Account #446-09039	
110-00-53300-178-000		UNIFORM	361.66
		Account #446-01247	
110-00-51600-207-000		SUPPORT SERVICES	100.00
		Account #446-09733	
		Total	676.96

38903 4/08/2015 US CELLULAR
Cellular Phone Service

110-00-52100-202-000		COMMUNICATION	41.20
		Total	41.20

38904 4/08/2015 TERRY'S PIGGLY WIGGLY
Supplies

110-00-52100-205-000		MEETINGS	3.85
		Total	3.85

38905 4/08/2015 VISA
Conference, Training, Supplies

110-00-52100-205-000		MEETINGS	541.23
110-00-52100-301-000		EQUIPMENT	118.76
110-00-52100-304-000		SUPPLIES	71.18
110-00-52100-305-000		MAINTENANCE	117.07
110-00-52100-178-000		UNIFORM	71.72
		Total	919.96

38906 4/08/2015 Rebecca Printen
Yoga Instructor

140-00-55300-207-000		SUPPORT SERVICES	200.00
		Total	200.00

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38907	4/08/2015	SAEMAN LUMBER CO. Pine, Supplies	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Account #CR850	152.87
		Total	152.87
38908	4/08/2015	WEAVER AUTO PARTS Vacuum Connectors	
110-00-53300-305-101		MAINTENANCE - VEHICLE Account #16502	3.86
		Total	3.86
38909	4/08/2015	Cross Plains Chamber of Commerce Financial Support	
310-00-51410-204-000		DUES & SUBSCRIPTIONS	15,000.00
		Total	15,000.00
38910	4/08/2015	VISA Postage,Printing Dues	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	91.71
110-00-51410-206-000		PRINTING	240.69
110-00-51410-201-000		POSTAGE	20.05
		Total	352.45
38911	4/08/2015	Middleton Farmers Co-op Diesel Fuel, Account #170070	
670-00-53610-303-000		FUEL	844.38
660-00-53700-652-200		MAINTENANCE - EXPENSE	547.01
		Total	1,391.39
38912	4/08/2015	Cummins NPower LLC Generator & Transfer Switch Services	
670-00-53610-301-000		EQUIPMENT Invoice #805-74836	1,614.00
		Total	1,614.00

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38913	4/08/2015	KALSCHEUR IMPLEMENT CO.	
Parts			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	816.61
Invoice #IN99807			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	1,246.57
Invoice #IN00180			
Total			2,063.18
38914	4/08/2015	VISA	
Parts			
670-00-53610-305-000		GENERAL MAINTENANCE	183.23
Total			183.23
38915	4/08/2015	TEAM LABORATORY CHEMICAL CORP.	
Super Bugs, Invoice #100728			
670-00-53610-307-000		SYSTEM MAINTENANCE	1,200.00
Total			1,200.00
38916	4/08/2015	DIGGERS HOTLINE	
Locates, Billing ID #65701			
660-00-53700-614-200		MAINTENANCE - EXPENSE	8.32
670-00-53610-307-000		SYSTEM MAINTENANCE	8.32
Total			16.64
38917	4/08/2015	BOEHNEN, INC.	
Water Main Breaks			
660-00-53700-673-000		MAINTENANCE OF MAINS	1,232.48
Invoice #21859 &21928			
Total			1,232.48
38918	4/08/2015	HD Supply Waterworks, Ltd.	
Repair Sensus HHD			
660-00-53700-676-000		MAINTENANCE OF METERS	480.00
Invoice #D659210			
Total			480.00

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38919	4/08/2015	Crescent Electric Supply Co. LED Wraprnd FX	
140-00-55200-305-000		MAINTENANCE Invoice #S500369526.001	351.91
		Total	351.91
38920	4/08/2015	Mass Mutual Annuity Value	
		Manual Check	
110-00-26111-007-000		EMS PASS THROUGH	399,708.36
		Total	399,708.36
38921	4/08/2015	Midwest Alarm Services Fire Alarm & Inspection	
		Manual Check	
130-00-55110-301-000		EQUIPMENT Invoice #31122	864.84
		Total	864.84
38922	4/08/2015	KWIK TRIP INC. Gas for Vehicles	
		Manual Check	
140-00-55200-303-000		FUEL	38.95
110-00-53300-303-000		FUEL	535.62
110-00-52100-303-000		FUEL	473.67
660-00-53700-673-000		MAINTENANCE OF MAINS	126.99
670-00-53610-303-000		FUEL	126.99
		Total	1,302.22
38923	4/09/2015	Matt Schuenke Mileage Expense	
		Manual Check	
110-00-51410-302-000		TECHNOLOGY	9.97
110-00-51410-205-000		MEETINGS	53.47
		Total	63.44
38924	4/14/2015	Wisconsin Dept. of Justice Background Check, Acct. #L1313T	
		Manual Check	

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110-00-51410-207-000		SUPPORT SERVICES	7.00
		Total	7.00
38925	4/15/2015	ROCK COUNTY SHERIFF'S OFFICE Warrant Fee, See Receipt #21196	Manual Check
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	175.50
		Total	175.50
38926	4/15/2015	VISA Supplies	Manual Check
130-00-55110-304-103		SUPPLIES - PERIODICALS	23.98
		Total	23.98
38927	4/15/2015	VISA Supplies	Manual Check
130-00-55110-304-105		SUPPLIES - GENERAL	12.95
		Total	12.95
38928	4/15/2015	VISA Postage, Supplies, Programs	Manual Check
130-00-55110-201-000		POSTAGE	17.65
130-00-51600-304-000		SUPPLIES	68.97
130-00-55110-304-105		SUPPLIES - GENERAL	348.86
130-00-55110-306-000		PROGRAMS	65.27
		Total	500.75
38930	4/17/2015	Postage 1st qtr w/s bills 2015	Manual Check
660-00-51400-921-000		OPERATION - EXPENSE	286.58
670-00-53610-201-000		POSTAGE	286.58
		Total	573.16

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38947	4/20/2015	Department of Natural Resources Waterworks Operator Certification	
		Manual Check	
660-00-53700-601-200		OPERATION - EXPENSE	45.00
		Total	45.00
38948	4/22/2015	VISA Supplies	
140-00-55300-304-000		SUPPLIES	248.16
140-00-55200-305-000		MAINTENANCE	98.79
140-00-55300-207-000		SUPPORT SERVICES	52.83
140-00-55200-303-000		FUEL	30.20
140-00-55300-306-000		PROGRAMS	69.30
140-00-55200-305-000		MAINTENANCE	41.11
140-00-55420-301-000		EQUIPMENT	178.00
140-00-55420-301-000		EQUIPMENT	108.16
140-00-55300-306-000		PROGRAMS	57.92
		Total	884.47
38949	4/22/2015	Ann Houck Refund on Pepper League	
140-00-46725-000-000		RECREATION	25.00
		Total	25.00
38950	4/22/2015	Tricia Spencer Refund on Pepper League	
140-00-46725-000-000		RECREATION	50.00
		Total	50.00
38951	4/22/2015	Betsy Demets Refund on Pepper League	

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140-00-46725-000-000		RECREATION	50.00
Total			50.00

38952 4/22/2015 BADGER SWIM POOLS, INC.
Swim Pool Maintenance

140-00-55420-305-000		MAINTENANCE	1,796.60
Invoice #38272			
140-00-55420-305-000		MAINTENANCE	2,251.68
Invoice #38273			
Total			4,048.28

38953 4/22/2015 FIRST SUPPLY MADISON
Parts

670-00-53610-307-000		SYSTEM MAINTENANCE	70.70
Invoice #6821515-00			
670-00-53610-307-000		SYSTEM MAINTENANCE	14.25
Invoice #6821515-01			
660-00-53700-676-000		MAINTENANCE OF METERS	18.54
Invoice #6821515-02			
Total			103.49

38954 4/22/2015 Crescent Electric Supply Co.
Lens, Invoice #S500403676.001

670-00-53610-305-000		GENERAL MAINTENANCE	93.85
Total			93.85

38955 4/22/2015 WISCONSIN RURAL WATER ASSOCIATION
Consolidated Safety Audit

670-00-53610-399-000		MISCELLANEOUS	270.51
Invoice #2555			
Total			270.51

38956 4/22/2015 CRACKFILLING SERVICE, CORP.
C.F.S. Sealant

110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE	12,450.00
Total			12,450.00

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38957	4/22/2015	MIDWEST POOL SUPPLY Skimmer & Skimmer Net	
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #55229	31.48
		Total	31.48
38958	4/22/2015	Alpha Technology Sales, Inc. Back Flow Repair Kit,Service Work	
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Invoice #I150305	1,006.91
		Total	1,006.91
38959	4/22/2015	HELLENBRAND WELDING Scoreboard Sign Poles,Sewer Plant Part	
140-00-55200-306-000		PROGRAMS Invoice #6761	1,484.00
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #6763	300.00
		Total	1,784.00
38960	4/22/2015	THE PRINTING PLACE Utility Bills, Invoice #32900	
660-00-51400-921-000		OPERATION - EXPENSE	133.72
670-00-53610-206-000		PRINTING	133.73
		Total	267.45
38961	4/22/2015	DANE COUNTY CLERK Election Costs, Invoice #2015-1	
110-00-51440-206-000		PRINTING	124.86
110-00-51440-207-000		SUPPORT SERVICES	124.86
110-00-51440-304-000		SUPPLIES	124.86
		Total	374.58
38962	4/22/2015	TOWN & COUNTRY ENGINEERING, INC. Engineering Fees	

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670-00-57410-207-000		SUPPORT SERVICES	8,671.20
		Job #CP88	
660-00-57000-207-000		SUPPORT SERVICES	5,780.80
		Job #CP 88	
670-00-53610-399-000		MISCELLANEOUS	160.00
		Job #CP 82	
		Total	14,612.00

38963 4/22/2015 ReMarkem, LLC
Park St. Painting, Invoice #4063

120-00-57300-805-103		INFRASTRUCTURE - HWY 14	1,693.00
		Total	1,693.00

38964 4/22/2015 Bond Trust Services Corporation
Loan Payment & Agent Services

150-00-58000-602-000		INTEREST	46,734.72
		Invoice #24868	
150-00-58000-601-000		PRINCIPAL	350.00
		Invoice #25019	
		Total	47,084.72

38965 4/22/2015 Ricoh Americas Corporation
Copy Machine Lease

110-00-51600-301-000		EQUIPMENT	238.96
		Invoice #19630961	
		Total	238.96

38966 4/22/2015 Tom Malone
Mileage & Book Reimbursement

110-00-51510-205-000		MEETINGS	462.15
		Total	462.15

38967 4/22/2015 RBS Active Wear
T-shirts for Run

140-00-55300-306-000		PROGRAMS	543.25
		Invoice #98374	
140-00-55300-306-000		PROGRAMS	270.00
		Invoice #98464	

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			Total 813.25
38968	4/22/2015	John Yrios Underground Electrical Work	
310-00-51410-702-000		REHABILITATION GRANT	272.93
			Total 272.93
38969	4/22/2015	Jane Ann Busch Body Shop Instructor	
140-00-55300-207-000		SUPPORT SERVICES	60.00
			Total 60.00
38970	4/22/2015	Rebecca Printen Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	200.00
			Total 200.00
38971	4/22/2015	Jen Feltz Yoga Instructor	
140-00-55300-207-000		SUPPORT SERVICES	80.00
			Total 80.00
38972	4/22/2015	Mid-State Equipment Bobcat & Rotary Cutter Trade In	
670-00-53610-301-000		EQUIPMENT	3,200.00
120-00-57300-803-000		EQUIPMENT	4,475.00
			Total 7,675.00
38973	4/22/2015	UNITED LABORATORIES Lift-Zyme WWT,Pond Restorer	
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #INV115840	3,028.53
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #INV115411	795.20
			Total 3,823.73

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Dated From: 4/08/2015 From Account:
Thru: 4/22/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38974	4/22/2015	Alternative Tree Care, Inc. Tree Removal Along Main Street	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Invoice #2690	3,275.00
Total			3,275.00
<hr/>			
38975	4/22/2015	Cross Plains True Value Hardware March Billing	
110-00-53300-304-101		SUPPLIES - GENERAL Rubber Hose Washer	1.79
130-00-55110-304-105		SUPPLIES - GENERAL Bulb	7.49
110-00-53300-304-101		SUPPLIES - GENERAL Batteries	17.99
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Mailbox	15.99
130-00-55110-304-105		SUPPLIES - GENERAL Tubes	8.58
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Ballast	28.99
110-00-53300-304-101		SUPPLIES - GENERAL Propane	17.99
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Hose Valve	9.49
140-00-55200-305-000		MAINTENANCE Paint Tray Liner	12.15
670-00-53610-305-000		GENERAL MAINTENANCE Tape,Galv. Nipple	11.61
670-00-53610-305-000		GENERAL MAINTENANCE Cord,Zinc Snap Link	15.57
110-00-52100-304-000		SUPPLIES Cable Tie Canister,Batteries	15.98
110-00-53300-304-101		SUPPLIES - GENERAL Paint	27.45
140-00-55200-305-000		MAINTENANCE Base Paint	53.98
110-00-53300-304-101		SUPPLIES - GENERAL Deck	14.98

Dated From: 4/08/2015 From Account:
 Thru: 4/22/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-53300-304-101		SUPPLIES - GENERAL	2.79
		Flag Tape	
110-00-53300-304-101		SUPPLIES - GENERAL	45.98
		Deck Blade,Bags	
660-00-53700-675-000		MAINTENANCE OF SERVICES	3.96
		Nipple	
140-00-55200-305-000		MAINTENANCE	5.07
		Key	
110-00-53300-304-101		SUPPLIES - GENERAL	1.69
		Key	
110-00-53300-304-101		SUPPLIES - GENERAL	5.99
		Primer	
140-00-55200-305-000		MAINTENANCE	5.57
		Copper Caps	
110-00-53300-304-101		SUPPLIES - GENERAL	5.99
		Cement	
110-00-53300-304-101		SUPPLIES - GENERAL	14.98
		Screws	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14	834.44
		Mailboxes,Duct Tape	
670-00-53610-304-000		SUPPLIES	5.99
		Cement	
110-00-53300-304-101		SUPPLIES - GENERAL	27.45
		Paint	
110-00-53300-304-101		SUPPLIES - GENERAL	5.49
		Adapter	
110-00-53300-304-101		SUPPLIES - GENERAL	15.98
		Duct Tape	
110-00-53300-304-101		SUPPLIES - GENERAL	1.69
		Key	
Total			1,243.09

38976 4/22/2015 Voss Signs, LLC
 Signs, Invoice #S-174567

110-00-53300-399-000		MISCELLANEOUS	327.50
Total			327.50

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Dated From: 4/08/2015 From Account:
Thru: 4/22/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38977	4/22/2015	STATE LABORATORY OF HYGIENE Water Sampling	
660-00-53700-601-200		OPERATION - EXPENSE Account Number 6004990	94.00
		Total	94.00
38978	4/22/2015	DANE-IOWA WASTEWATER Sludge Hauling & Testing	
670-00-57410-207-000		SUPPORT SERVICES Invoice #2436	726.00
670-00-53610-207-000		SUPPORT SERVICES Invoice #2434	1,053.00
670-00-53630-207-000		SUPPORT SERVICES Invoice #2433	17,051.52
		Total	18,830.52
38979	4/22/2015	SAEMAN LUMBER CO. Wood, Screws, Account #CR850	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14	242.92
		Total	242.92
38980	4/22/2015	Mar-Han, Inc. Brooms, Invoice #28785	
110-00-53300-304-101		SUPPLIES - GENERAL	91.00
		Total	91.00
38981	4/22/2015	TDS TELECOM Telephone Bills	
110-00-53300-202-000		COMMUNICATION	164.07
140-00-55420-203-000		UTILITIES	36.28
660-00-51400-923-000		CONTRACTED SERVICES	37.56
670-00-51600-202-000		COMMUNICATION	200.23
110-00-51600-202-000		COMMUNICATION	272.31

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Thru: 4/22/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
130-00-51600-202-000		COMMUNICATION	130.90
		Total	841.35
38982	4/22/2015	Life Foundation Wisconsin Partnership Program	
140-00-55300-306-102		PROGRAMS - LIFE FOUNDATION	1,450.34
		Total	1,450.34
38983	4/22/2015	DEW SIGNS & ENGRAVING Vinyle Sign, Invoice #11972	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14	125.00
		Total	125.00
38984	4/22/2015	Jason Kopras Refund on Coach Pitch	
140-00-46725-000-000		RECREATION	30.00
		Total	30.00
38985	4/22/2015	Mautz Pest Solutions, LLC Pest Control	
110-00-51600-207-000		SUPPORT SERVICES Account#1180	421.80
660-00-53700-614-200		MAINTENANCE - EXPENSE Account #1182	313.50
670-00-53610-305-000		GENERAL MAINTENANCE Account #1182	313.50
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Account #1181	627.00
		Total	1,675.80
38986	4/22/2015	CROSS PLAINS-BERRY HISTORICAL SOCIETY Donation for 2014 & 2015	
110-00-51100-204-000		DUES & SUBSCRIPTIONS	700.00
		Total	700.00

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Dated From: 4/08/2015 From Account:
Thru: 4/22/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38987	4/22/2015	TERRY'S PIGGLY WIGGLY Supplies & Programs, Account #455	
130-00-55110-304-105		SUPPLIES - GENERAL	9.39
130-00-55110-306-000		PROGRAMS	50.43
		Total	59.82
38988	4/22/2015	Maintenance Services of Madison, Inc. Janitorial Services	
110-00-51600-207-000		SUPPORT SERVICES Invoice #50	216.38
130-00-51600-207-000		SUPPORT SERVICES	649.12
		Total	865.50
38989	4/22/2015	H.J. Pertzborn Plumbing & Fire Protection Fix Leak & Quarterly Inspection	
130-00-55110-301-000		EQUIPMENT Invoice #173562	110.00
		Total	110.00
38990	4/22/2015	BAKER & TAYLOR, INC. Books	
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030482658	104.61
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030500062	809.88
		Total	914.49
38991	4/22/2015	Ingram Library Services Books	
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #844447401	24.58
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #84554527	19.90
		Total	44.48
38992	4/22/2015	Carrico Aquatic Resources, Inc. Summer Water Management Agreement	

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Thru: 4/22/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
140-00-55420-304-000		SUPPLIES	1,641.25
		Invoice #20150838	
		Total	1,641.25
38993	4/22/2015	Schwaab, Inc.	
		Stamps & Replacement Ink Pads	
110-00-51410-304-000		SUPPLIES	174.43
		Invoice #E46772	
		Total	174.43
38994	4/22/2015	DANE COUNTY SHERIFF'S OFFICE	
		Jail Board	
110-00-51200-207-000		SUPPORT SERVICES	1,045.85
		Total	1,045.85
38995	4/22/2015	MADISON GAS & ELECTRIC	
		Gas & Electric Bills	
110-00-51600-203-000		UTILITIES	412.50
110-00-52100-203-000		UTILITIES	136.22
130-00-51600-203-000		UTILITIES	1,512.02
110-00-51600-203-000		UTILITIES	504.00
110-00-51600-203-000		UTILITIES	270.05
110-00-51600-203-000		UTILITIES	81.56
140-00-55200-203-000		UTILITIES	156.77
140-00-55420-203-000		UTILITIES	367.90
110-00-53300-203-000		UTILITIES	784.72
670-00-51600-203-000		UTILITIES	4,305.24
110-00-53420-207-000		SUPPORT SERVICES	5,983.20
660-00-53700-623-000		POWER FOR PUMPING	2,525.41

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From Account:

Thru: 4/22/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 17,039.59
<hr/>			
38996	4/22/2015	Boardman & Clark LLP	
Legal Fees			
110-00-51410-208-000		LEGAL FEES	425.00
Invoice #50720			
110-00-51200-208-000		LEGAL FEES	165.00
Invoice #50721			
110-00-51410-208-000		LEGAL FEES	1,717.00
Invoice #50722			
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	486.00
Invoice #50723			
110-00-51410-208-000		LEGAL FEES	340.00
Invoice #50724			
120-00-57300-207-000		SUPPORT SERVICES	1,253.00
Invoice #50725			
310-00-51410-207-000		SUPPORT SERVICES	407.40
Invoice #50726			
110-00-51410-207-000		SUPPORT SERVICES	51.00
Invoice #50727			
			Total 4,844.40
<hr/>			
38997	4/22/2015	Southwest Wisconsin Technical College	
Training, Invoice #0010922			
110-00-52100-205-000		MEETINGS	23.06
			Total 23.06
<hr/>			
38998	4/22/2015	Associated Appraisal Consultants Inc.	
Assessor Services			
110-00-51530-207-000		SUPPORT SERVICES	753.64
Invoice #3064			
			Total 753.64
<hr/>			
38999	4/22/2015	Strand Associates	
Professional Services			
120-00-57620-207-000		SUPPORT SERVICES	1,172.69
Invoice #0111042			
			Total 1,172.69
<hr/>			

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Dated From: 4/08/2015

From Account:

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Thru Account:

Check Nbr	Check Date	Payee	Amount
39000	4/22/2015	AMAZON Audio Visual,Books,Supplies	
130-00-55110-304-104		SUPPLIES - AUDIOVISUAL	724.61
130-00-55110-304-101		SUPPLIES - BOOKS	25.16
130-00-55110-304-105		SUPPLIES - GENERAL	14.48
		Total	764.25
39001	4/22/2015	TDS TELECOM Telephone Bills	
110-00-52100-202-000		COMMUNICATION	28.21
110-00-52100-202-000		COMMUNICATION	83.88
110-00-51200-202-000		COMMUNICATION	25.14
		Total	137.23
39002	4/22/2015	CROSS PLAINS WATER-SEWER UTILITY Water/Sewer Bills	
110-00-53300-203-000		UTILITIES	541.87
140-00-55200-203-000		UTILITIES	213.40
140-00-55420-203-000		UTILITIES	489.22
110-00-51600-203-000		UTILITIES	106.53
110-00-51600-203-000		UTILITIES	135.75
110-00-51600-203-000		UTILITIES	126.15
130-00-51600-203-000		UTILITIES	407.23
110-00-52100-203-000		UTILITIES	63.26
670-00-51600-203-000		UTILITIES	2,043.79
		Total	4,127.20

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Dated From: 4/08/2015

From Account:

Thru: 4/22/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
39003	4/22/2015	D'Onofrio Kottke & Associates, Inc. Engineering Services	
120-00-57620-207-000		SUPPORT SERVICES Invoice #1404122-01	3,951.50
		Total	3,951.50
DEF 8.15	4/09/2015	WISCONSIN DEFERRED COMPENSATION pay 8 contribution	Manual Check
110-00-21349-000-000		WI DEFERRED COMP	375.00
		Total	375.00
DEF 9.15	4/21/2015	WISCONSIN DEFERRED COMPENSATION pay 9 contribution	Manual Check
110-00-21349-000-000		WI DEFERRED COMP	375.00
		Total	375.00
QTR 1.15	4/09/2015	State of Wis.-Dept. of Revenue 1st quarter sales tax	Manual Check
140-00-46725-000-000		RECREATION	261.70
140-00-46760-000-000		SCHOOLS	49.00
110-00-48200-000-000		RENT	69.00
		Total	379.70
TID 2015	4/08/2015	Dept of Revenue annual TID fee	Manual Check
310-00-51410-101-000		GENERAL ADMINISTRATION	150.00
		Total	150.00
FICA 8.15	4/09/2015	ELECTRONIC FEDERAL TAX DEPOSIT pay 8 fed tax	Manual Check
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY	4,104.36
110-00-21331-000-000		FICA TAXES PAYABLE	3,075.23
110-00-21331-000-000		FICA TAXES PAYABLE	3,075.23

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Dated From: 4/08/2015

From Account:

Thru: 4/22/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 10,254.82
<hr/>			
FICA 9.15	4/21/2015	ELECTRONIC FEDERAL TAX DEPOSIT	
pay 9 federal tax		Manual Check	
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY	3,788.50
110-00-21331-000-000		FICA TAXES PAYABLE	2,846.80
110-00-21331-000-000		FICA TAXES PAYABLE	2,846.80
			Total 9,482.10
<hr/>			
ICMA 8.15	4/09/2015	ICMA Retirement	
pay 8 contribution		Manual Check	
110-00-21349-001-000		ICMA 457K	268.56
110-00-51430-173-000		RETIREMENT	29.64
			Total 298.20
<hr/>			
ICMA 9.15	4/21/2015	ICMA Retirement	
pay 9 contribution 4/24		Manual Check	
110-00-21349-001-000		ICMA 457K	268.56
110-00-51430-173-000		RETIREMENT	29.64
			Total 298.20
<hr/>			
FICA8.1.15	4/09/2015	ELECTRONIC FEDERAL TAX DEPOSIT	
pay 8.1 fica for kosharek final pay		Manual Check	
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY	1,637.46
110-00-21331-000-000		FICA TAXES PAYABLE	570.19
110-00-21331-000-000		FICA TAXES PAYABLE	570.19
			Total 2,777.84
<hr/>			
STATE 8.15	4/09/2015	STATE OF WI - ELECTRONIC FUND	
pay 8 state tax		Manual Check	
110-00-21312-000-000		STATE WITHHOLD TAX PAY	1,836.41

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Dated From: 4/08/2015 From Account:
Thru: 4/22/2015 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	1,836.41
STATE 9.15	4/21/2015	STATE OF WI - ELECTRONIC FUND		
		pay 9 state tax	Manual Check	
110-00-21312-000-000		STATE WITHHOLD TAX PAY		1,673.66
			Total	1,673.66
STATE8.1.15	4/09/2015	STATE OF WI - ELECTRONIC FUND		
		state tax kosharek final pay	Manual Check	
110-00-21312-000-000		STATE WITHHOLD TAX PAY		429.35
			Total	429.35
			Grand Total	1,325,148.67

Dated From: 4/08/2015 From Account:
Thru: 4/22/2015 Thru Account:

	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	500,992.41
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	28,938.46
Total Expenditure from Fund # 130 - LIBRARY FUND	8,196.69
Total Expenditure from Fund # 140 - PARKS/RECREATION FUND	13,808.49
Total Expenditure from Fund # 150 - DEBT SERVICE FUND	251,439.72
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	39,901.81
Total Expenditure from Fund # 660 - WATER	13,847.27
Total Expenditure from Fund # 670 - SEWER	468,023.82
Total Expenditure from all Funds	1,325,148.67

Application for an "Operator's" License Cross Plains WI 3/30 2015
To Serve Fermented Malt Beverages and Intoxicating Liquors Date Year

I, the undersigned, do hereby respectfully make application to the local governing body of the Village of Cross Plains, County of Dane, Wisconsin for a License to serve, from the date hereof to June 30, 20____, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolution, ordinances and regulation, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am [redacted] years of age. Date of Birth [redacted] Jodis
Name of Establishment

Answer the following questions fully and completely:

Name: Andrea K Eckert Is application new or a renewal? New
First MI Last

Address of Applicant: 1907 ~~0000~~ Julius St Cross Plains 53528 3709589
Street Address City ZIP Code Phone Number

If renewal (within the past 2 years held a Class "A", "Class A", "Class C", Class "B" or "Class B" license or permit or a manager's or operator's license).
City
Where was the privilege obtained? (Town) Cross Plains
Village

As required by WI Statutes Section 125.17(6), have you completed the alcohol awareness course? yes

If so, where? 360training.com

Have you ever had a criminal conviction? If yes, what and where? Absolute Sobriety & Under Age drinking in Cross Plains

Have you been convicted of any license law or ordinance regulating Fermented malt beverages or intoxicating liquors? yes

If so, name of court: Village Cross Plains

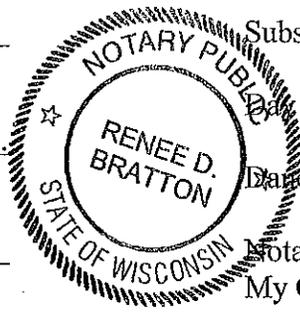
STATE OF WISCONSIN
DANE COUNTY

Andrea Eckert, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

x A. Eckert
Applicant sign here

x 3/30/2015
Date of Application

Date of Board Approval _____
Notary Public: Renee D. Bratton
My Commission Expires: 4/9/17



Subscribed and sworn to before me this 30
of March, 2015
Dane County, Wis.

WISCONSIN

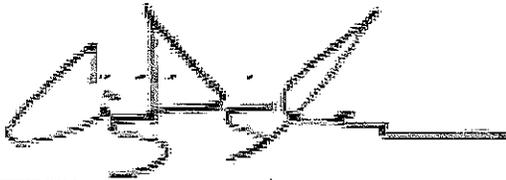
SELLER / SERVER CERTIFICATION

Trainee Name: andrea eckert

Date of Completion: 12/05/2014

School Name: 360training.com, Inc.

Certification # WI-15228



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Learn²
serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149



Cross Plains Police Department

Date: April 01, 2015

To: Village Administrator Matthew Schuenke

Ref: Operator's License Application

On April 01, 2015 I received an Application for an Operator's License from a Andrea K. Eckert. A review of Ms. Eckert's arrest and conviction record was completed in accordance with Village Ordinance 41.09 (b). The results of that review indicate Ms. Eckert has no arrest or convictions in contrast with Village ordinance 41.09(c).

Andrea K. Eckert therefore meets the criteria set forth in Village Ordinance 41.09(c) to receive an operator's license.

Thomas J. Janssen
Chief of Police

Village of Cross Plains

Permit #: _____

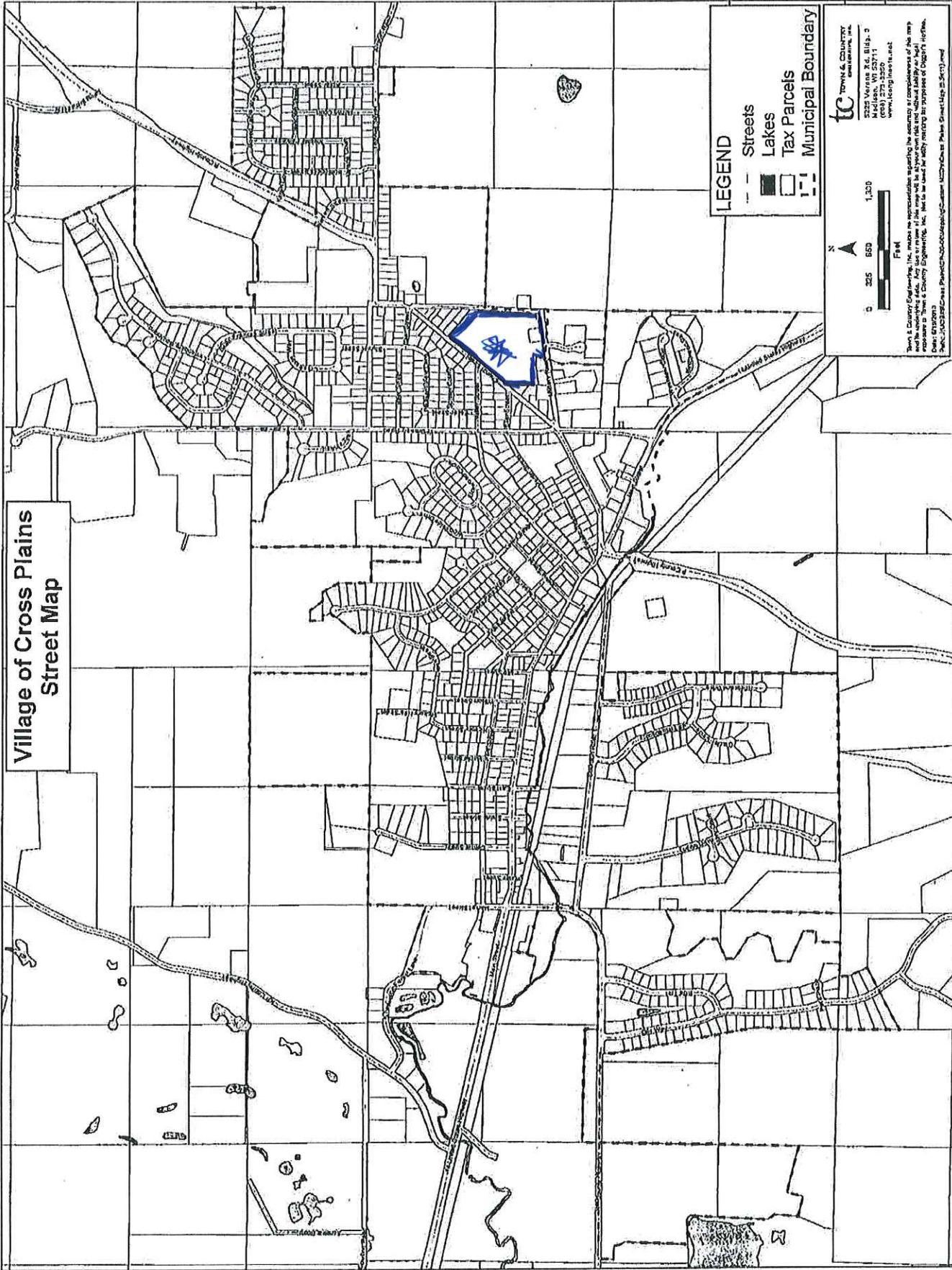
SPECIAL EVENT PERMIT

APPLICANT INFORMATION			
Event Title:	CROSS PLAINS WORLD'S FAIR		
Event Organizer:	Chambers, Legion, Optimist, Lions, Knights of Columbus	Primary Contact:	MIKE ROESSLER / Kathy Esser
Applicant Address:			
Primary Phone #:	Mobile Phone #:	212-2006	Secondary Phone #: 575-0267
Email:	Kathy.esser@crossplainsbank.com	Fax:	608-826-3535

EVENT INFORMATION			
Event Location (Please provide general description or address as well as depict on the attached Village map):			
BAER PARK			
Please provide a summary of the event including but not limited to a description of planned activities and/or amenities:			
carnival, beer tent, entertain ment, baseball games, family fun activities, fireworks on sunday night			
Event Setup Start:	6/24/2015	Event Start:	6/26/2015
Event Takedown End:	6/29/2015	Event End:	6/28/2015
Participants #:	7 non-profit organizations		
Street Closure:	Barricades:	some	Barricade Location(s): Military Road + Upper parking lot at Baer Park
Alcohol Sold or Serve:	Beer	Fireworks:	At dusk on SUNDAY 6/28/15
Food Sold or Served:	yes	Rain Date:	fireworks only SUNDAY 7/5/15
Public Safety – Please describe any plans regarding security, traffic/crowd control, or other emergency services:			
HIRING JBM Patrol			
Village Services – Please describe all other services required from the Village (i.e. – Public Facilities, Parks/Rec, etc.):			
DUMPSTERS NO PARKING SIGNS ON CHURCH STREET			

INSURANCE REQUIREMENTS	
The applicant shall, no later than seven (7) days prior to the start of the event, provide proof of bodily injury and property damage liability insurance naming the Village as an insured and covering the entire public area of the event for the duration of the event in a minimum amount of \$2,000,000 for the injury to or death of any one individual and \$2,000,000 for the injury to or death of any number of individuals in once occurrence, and property damage liability insurance in the amount of \$2,000,000 (Village Ordinance 22.22(f)). Please attach the Certificate of Insurance to this application.	
Has a certificate of insurance been provided:	There will be - in process of obtaining

Village of Cross Plains Street Map



LEGEND

- Streets
- Lakes
- ▨ Tax Parcels
- - - Municipal Boundary

TC TOWN & COUNTRY
ENGINEERING, INC.
2225 VERMONT R.D. BLDG. 3
MADISON, VT 05711
(802) 239-2500
www.townandcountry.net

0 205 650 1,300
Feet

Town & Country Engineering, Inc. makes no representation regarding the accuracy or completeness of this map and the information contained herein. The user of this map is advised that the user shall be held responsible for any errors or omissions. This map is the property of Town & Country Engineering, Inc. and its use for any purpose other than that for which it was prepared is prohibited. info@townandcountry.net

Village of Cross Plains

SPECIAL EVENT PERMIT	
DUTIES OF PARTICIPANTS	
<i>Participants means only those persons actually taking part in the event, including, but not limited to, those sponsoring, organizing, promoting, or initiating the event; those invited to attend; those paying to attend; or those for whom the event is sponsored, organized, or initiated, including the general public (Village Ordinance 22.22(a)(1)). The Duties of Participants will be as follows (Village Ordinance 22.22(j)). Please initial next to each duty to signify agreement.</i>	
1. All persons involved with an event regulated by this section shall comply with all permit directions and conditions imposed under the terms of this section for the use of public property and with all applicable ordinances, statutes and laws.	ke
2. All persons involved with an event regulated by this section shall stay within the area or route designated for the event during the conduct of this event.	ke
3. The event chairman or other person leading such activity shall carry the special event permit upon his or her person during the conduct of the event.	ke
4. The applicant shall be responsible for returning all premises used for the event or impacted by the event to the condition such premises were in prior to the event within twelve (12) hours after the permit expires.	ke

Please note that the applicant and/or event organizer will be responsible for the conduct of the group and for the condition of the public area. The permit is subject to all municipal codes in addition to all rules governing street right-of-ways. The applicant agrees that during use of the public area, the sponsoring organization will not exclude any person from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, national origin, or handicap. The applicant and/or the event organizer further agrees to indemnify, defend and hold harmless the Village of Cross Plains and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees arising out of the activities performed as described herein, caused in whole or in part by any acts, negligent or otherwise, or any omission of the applicant/organization, anyone directly or indirectly employed by any of them or anyone whose acts on behalf of them may be liable, except where caused by the sole negligence or willful misconduct of the Village.

Katherine L. Esser
Applicant Signature

3/31/15
Date

Katherine L. Esser
Applicant Print Name

For Office Use Only:

Date Received: 4/1/2015 Received By: mejr Date Reported to Board: 4/6/2015

Village of Cross Plains

Parks and Recreation

Comments/Conditions: No ISSUES AT THIS TIME

Total Actual Cost: _____ Approved: Yes No
Milo [Signature] _____ 4-2-15
Signature Date

Police Department

Comments/Conditions: We will have extra staff on duty that weekend and cover as best we can

Total Actual Cost: _____ Approved: Yes No
Chief Thomas Jansone _____ 4-6-15
Signature Date

Public Facilities

Comments/Conditions: AS NEED / PER NORMAL

Total Actual Cost: _____ Approved: Yes No
Joey Krav _____ 4/6/15
Signature Date

Village Administrator/Clerk-Treasurer

Review Fee: _____ Approved: Yes No

Signature Date

Village Board

Review Fee: _____ Approved: Yes No Date: _____
Comments: _____

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 36.00

CROSS PLAINS Wis., 3/31 2015

To the governing body of the

- Town of _____
 Village of _____
 City of CROSS PLAINS County of DANE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.28(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 6/26/2015 and ending 6/28/2015 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Bona fide club, church, lodge or society, veteran's organization or fair association):

- (a) Name CROSS PLAINS WORLDS FAIR
 (b) Address ~~1729 Ludden Drive~~ c/o Kathy Esser, 1729 Ludden Drive, Cross Plains WI
 Street Town Village City
 (c) Date organized _____
 (d) If corporation, give date of incorporation _____
 (e) Names and addresses of all officers:
 President MIKE ROESSLER, 1908 PATS PLACE, CROSS PLAINS WI 53528
 Vice President RAY HARTER, 4596 WHITE OAK Circle, CROSS PLAINS WI
 Secretary CASSEL PETERSON, 8873 AIRPORT ROAD, CROSS PLAINS WI
 Treasurer KATHY ESSER, 1729 Ludden Drive, CROSS PLAINS WI
 (f) Name and address of manager or person in charge of affair:
MIKE ROESSLER, 1908 PATS PLACE, CROSS PLAINS WI 53528

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number PAER PARK, MILITARY ROAD, CROSS PLAINS
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? NO
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

CROSS PLAINS WORLDS FAIR
 Name of organization

Officer Katherine A. Gosh
 (Signature)

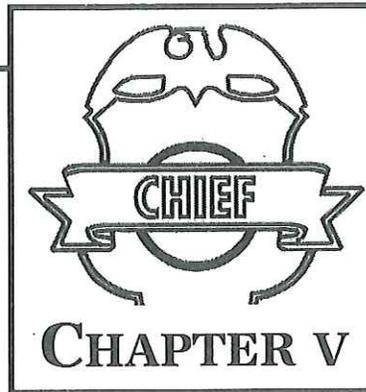
Officer _____
 (Signature)

Date Filed 4/1/2015

Date Reported to Council or Board 4/24/2015

Date Approved _____

License No. _____



Step by Step Process for Police Officer Recruitment

SELECTING AND APPOINTING PERSONNEL: THE RECRUITMENT AND SCREENING PHASE

OVERVIEW

Figure 7 offers a sequence of events leading to the appointment of police officers and firefighters. While the activities described are not expressly required by law, some are related to statutory responsibilities assigned to a police and fire commission, such as approving examinations used in the appointment of subordinates. This chapter discusses each event in the sequence.

FIGURE 7. APPOINTMENT OF POLICE OFFICERS AND FIREFIGHTERS: SEQUENCE OF EVENTS

Pre-Recruitment Phase:

1. Rules and policies governing recruitment, screening, testing and selection of applicants are adopted and documented by the police and fire commission. (Wis. Stat. sec. 62.13(4)(c).)
2. Policies governing affirmative action in recruitment and hiring adopted and documented by the commission.

Recruitment And Screening Phase:

3. Approval given by governing authority (chief executive, governing body or commission exercising optional powers) to fill vacancy.

4. Position description reviewed and updated by department with emphasis on job-related factors that will influence the testing and selection process.
5. Determinations made concerning:
 - a. Tests to be used and minimum qualifying scores or percentiles needed to attain eligibility.
 - b. Special job-related qualifications or requirements applicants will be expected to satisfy.
 - c. Geographic area in which recruitment will be conducted.
 - d. Responsibility for receiving and safeguarding applicant files.
 - e. Responsibility for screening applications.
6. Timetable governing recruitment, testing and selection developed and adopted by commission.
7. Job announcement developed and approved by commission.
8. Position vacancy announced and advertised.
9. Application packet sent to individuals responding to announcement.
10. Completed applications returned, screened and an initial determination made of each applicant's eligibility for further consideration; ineligible applicants notified.
11. Applications submitted by eligible candidates acknowledged; notice given of any deficiencies found in information provided by applicant.
12. List of eligible applicants prepared for commission.

Testing, Selection and Appointment Phase:

13. Physical aptitude examination scheduled and eligible candidates notified; examination administered and results reviewed by the commission. Candidates failing to meet minimum standards (score or percentile ranking) notified of their disqualification.
14. Written examination scheduled and eligible candidates notified; examination administered and results reviewed by the commission. Candidates failing to meet minimum standards (score or percentile ranking) notified of their disqualification.
15. Oral interviews scheduled and eligible candidates notified; interviews conducted and results reviewed by the commission. Candidates failing to meet minimum standards notified by commission of their elimination.
16. Background investigation conducted.
17. List of candidates, found to be fully qualified and eligible for appointment, prepared and provided to chief of department for consideration.

18. Chief selects one or more names from list of eligible candidates and submits nominee to commission for approval.
 19. Commission approves or disapproves chief's selection; a formal offer of appointment tendered, contingent on completion of a medical examination (if required).
 20. Medical examinations scheduled, administered and results reported to the commission.
 21. Appointment announced.
 22. Candidates considered but not selected for appointment notified of status; names retained on list of eligible candidates to be used in filling future vacancies.
-

PRE-RECRUITMENT PHASE

Two critical events occur before recruitment to fill any vacancy can get underway.

POLICIES AND RULES GOVERNING RECRUITMENT, SCREENING, TESTING AND SELECTION OF CANDIDATES ARE ADOPTED AND DOCUMENTED BY THE POLICE AND FIRE COMMISSION. (WIS. STAT. SEC. 62.13(4)(C).)

POLICIES GOVERNING AFFIRMATIVE ACTION IN RECRUITMENT AND HIRING ARE ADOPTED AND DOCUMENTED BY THE COMMISSION.

Policies and rules adopted by a commission should include, but need not be necessarily limited to:

- ◆ Length of time a list of candidates, determined to be eligible and fully qualified for appointment, will be maintained before a new list is created.
 - ◆ Length of the probationary period personnel will be expected to serve, and procedures for terminating or extending probationary periods.
 - ◆ Types of tests, designed to measure job-related knowledge and skills, that will be used.
 - ◆ Use of psychological tests in screening applicants for appointment.
 - ◆ Testing applicants for evidence of drug or alcohol abuse.
 - ◆ Types of previous offenses a candidate may have committed that will disqualify the candidate because of bona fide job-related concerns.
 - ◆ Choice of a law enforcement agency to conduct background investigations of candidates for appointment.
-

- ◆ Amount of discretion a police or fire chief may exercise in choosing personnel for appointment from candidates appearing on an eligibility list.
- ◆ Circumstances in which a candidate for appointment may be reimbursed for expenses incurred as part of the screening and selection process.

Care should always be taken to ensure policies or rules adopted by a commission are consistent with state or federal laws. For example, Wisconsin law specifically bans testing for the presence of the HIV virus as part of the hiring process; this bars a commission from requiring HIV testing as a condition of employment. In adopting or modifying its own policies and rules, a commission would do well to ask the municipality's legal counsel to review and comment on rules under consideration. Policies and rules adopted by a commission should be committed to writing.

Policies governing affirmative action in recruitment also need to be reviewed by a commission. As a condition for receiving some federal or state grants, municipalities may be required to adopt an affirmative action plan designed to bring a municipality's work force into balance with the general population; a police and fire commission should adopt policies consistent with such a plan. If, for example, twenty-six percent of all municipal workers are female while fifty-one percent of the population served by the municipality is female, an affirmative action plan would be expected to include provisions correcting this imbalance. A commission should be aware of affirmative action commitments made by the municipality.

RECRUITMENT AND SCREENING PHASE

APPROVAL IS GIVEN BY THE GOVERNING AUTHORITY (CHIEF EXECUTIVE, GOVERNING BODY OR COMMISSION EXERCISING OPTIONAL POWERS) TO FILL A VACANCY.

Often a public agency must seek approval to fill vacant positions; the chief executive officer or the governing body usually acts on the request. This is because filling a vacant position is a fiscal matter, as well as a personnel matter, and a commission (except for a commission exercising optional powers) does not have control over the budget of a police or fire department. If approval to fill a position is denied, a commission still may choose to proceed with recruitment, screening and testing, especially if there is no list of eligible candidates for a position or the number of candidates on an existing eligibility list is less than the number of vacancies that will need to be filled.

POSITION DESCRIPTION REVIEWED AND UPDATED BY DEPARTMENT WITH EMPHASIS ON JOB-RELATED FACTORS THAT WILL INFLUENCE THE TESTING AND SELECTION PROCESS.

Developing a comprehensive, up-to-date position description can be a time-consuming task, which is one reason the task receives low priority in municipal management. However, a position description is an important management tool because it serves as a basis for:

- ◆ Establishing minimum qualifications to be met by applicants seeking appointment to a police or fire department.
- ◆ Deciding what type of tests might be appropriate in screening applicants.
- ◆ Developing job announcements used as part of the recruitment process.

A
**LEAGUE
MANUAL**

Handbook for Wisconsin Police and Fire Commissioners



CROSS PLAINS, WI

US14 STREETScape & SIGNAGE PLAN



Recommended to the Village Board by the US14 Streetscape Workgroup on April 21, 2015

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APPENDIX A: Design Mapbook

Acknowledgments

Thank you to all those who helped participate in the drafting of this Plan!

VILLAGE BOARD

- Pat Andreoni *VILLAGE PRESIDENT*
- William Brosius *VILLAGE TRUSTEE*
- Doug Brunner *VILLAGE TRUSTEE*
- Judy Ketelbeoter *VILLAGE TRUSTEE*
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- Steve Shunk *VILLAGE TRUSTEE*
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- Tom Malone *ASSISTANT ADMINISTRATOR*

EXECUTIVE SUMMARY

The Wisconsin Department of Transportation (WisDOT) will be reconstructing US14 through the Village of Cross Plains between April-October 2015. In conjunction with WisDOT reconstruction project, the Village is developing plans and recommendations for streetscaping and signage to be installed during/after this reconstruction project. This project supports the Village's goal of creating a safe, secure and efficient local transportation system that links civic facilities, welcomes people to the Village, and improves the overall aesthetic nature throughout the heart of the Village.

In 2013, the first phase of this planning took place, establishing the hardscape (i.e. sidewalk, terrace and crosswalk) improvements and street lights to be installed in the corridor. This Plan documents the second phase of public improvement planning for the US14 (Main Street) reconstruction project. The purpose of this phase is to produce conceptual plans and recommendations for signage (e.g. gateway, wayfinding, kiosks, etc.) and street furniture (e.g. benches, trash receptacles, bike racks, etc.) within the Highway 14 (Main Street) corridor. Overall objectives of the plan are listed below.

Plan Objectives

1. *To create new gateway signage to be placed at the main Village entryways along the US 14 corridor.*
2. *To develop an aesthetic design for street signs.*
3. *To create a wayfinding system that focuses on directing visitors to key Village destinations.*
4. *To develop a brand and promote the Village's identity through these types of signs.*

Though the primary focus was east of Wilson Street, there may be other opportunities to include this design palette on other portions of Highway 14 corridor. Final design and placement of the streetscape and signage features will be based off this Plan, but may be modified to meet existing conditions and unforeseen changes to the reconstruction of US14 and Mill Creek Parkway.

PLANNING PROCESS

The Village convened a US14 Streetscape Workgroup in order to assist in reviewing and making recommendations regarding the WisDOT US14 project. This workgroup is made up of residents, businesses, staff, and others interested in working collaboratively to ensure US14 improvements leave a lasting positive impact on the community. Between August 2014 and March 2015, staff from MSA Professional Services met six times with the US14 Streetscape Workgroup to develop this Plan. All meetings were open to the public and materials were generally posted a week in advance of the meetings on the Village website. Additionally, all US14 Streetscape Workgroup meetings were recorded and hosted on the Village website.

The project began by reviewing the prior recommendations and plans for the US14 (Main Street) corridor. To clearly articulate what already existed in the corridor, a series of maps were created depicting the location of existing features along the planned right-of-way, curb and sidewalk locations as currently designed by WisDOT. After reviewing these materials, feedback from the US14 Streetscaping Workgroup helped to establish potential signage and streetscaping design palettes. In the following workgroup meetings the design palettes were discussed, accumulating into final selections and design concepts. The project concluded in April 2015 with a presentation before the Village Board.

Project Milestones

AUGUST 28, 2014	Meeting #1: Kick-off & Visioning
OCTOBER 23, 2014	Meeting #2: Discuss Signage & Streetscaping
DECEMBER 12, 2014	Meeting #3: Build Consensus on Signage
JANUARY 22, 2015	Meeting #4: Review Streetscaping Design
FEBRUARY 26, 2015	Meeting #5: Build Consensus on Streetscaping
APRIL 21, 2015	Meeting #6: Review Entire Plan
APRIL 27, 2015	Village Board Presentation / Adoption

PLAN GUIDE

This Plan is an accumulation of the recommendations selected by the US14 Streetscape Workgroup, excluding the first page which provides the recommendations from prior planning processes. In total there are three sections within this Plan, as noted below.

Pages 2-5: Signage Elements (i.e. gateway, kiosks, parking, wayfinding and civic displays)

Pages 6-12: Streetscape Elements (i.e. street furniture and streetscape details)

Page 13: Estimated Project Costs

The appendix provides an overview of the recommendations within the Plan, including illustrations depicting the design of all the proposed signs within the US14 corridor.

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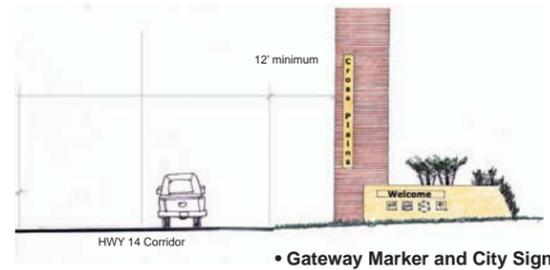
EXISTING PLANS

CROSS PLAINS DOWNTOWN REVITALIZATION PLAN (2005)

Vision Statement: *Downtown Cross Plains is the heart of the Village, where civic, commercial, and recreational activities occur side-by-side.*

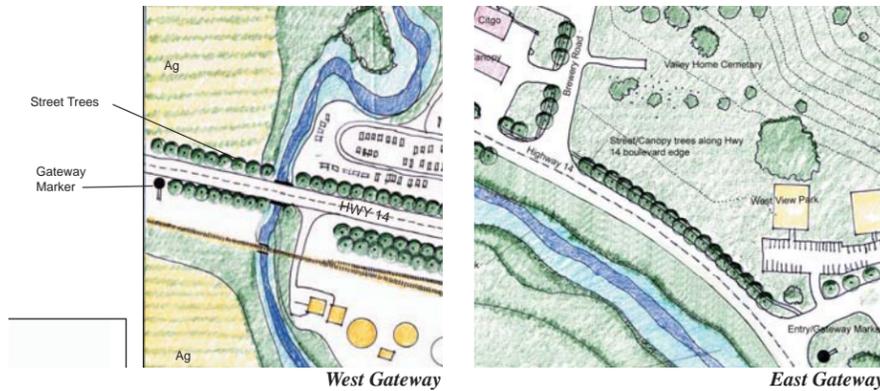
Signage Recommendations:

- This plan recommended placing community signs in the east and west gateways. The example provided in the Plan (shown on the right) includes a tall structural element to act as a visual marker.



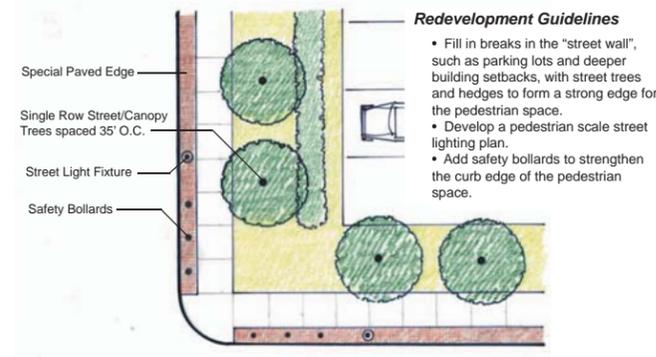
Other Streetscaping Recommendations:

- Use safety bollards at curb edges to strengthen the curb edge as a pedestrian space.
- Fill in breaks in the "street wall", such as parking lots and deeper building setbacks, with street trees and hedges to form a strong edge for the pedestrian space.
- Develop a pedestrian scale street lighting plan.
- Consider safety bollards along the curb edge through the tight downtown section to provide a sense of security from the street.



CROSS PLAINS DOWNTOWN REVITALIZATION PLAN: Supplements (2008-2009)

Recommendation to provide directional signage to (shared) parking areas, where appropriate.



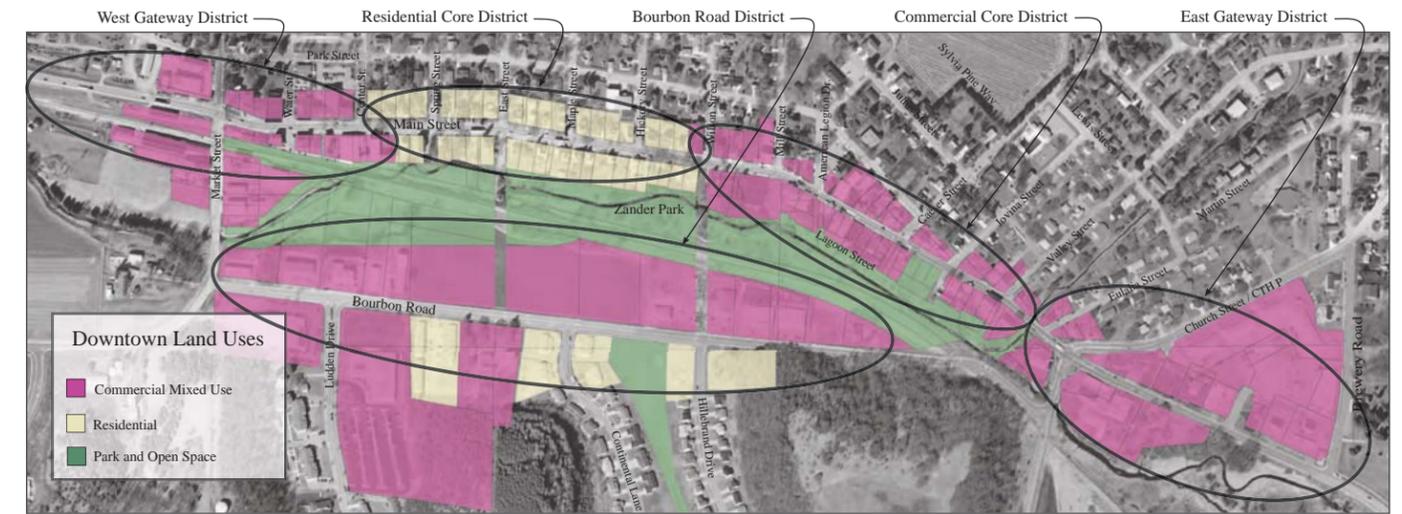
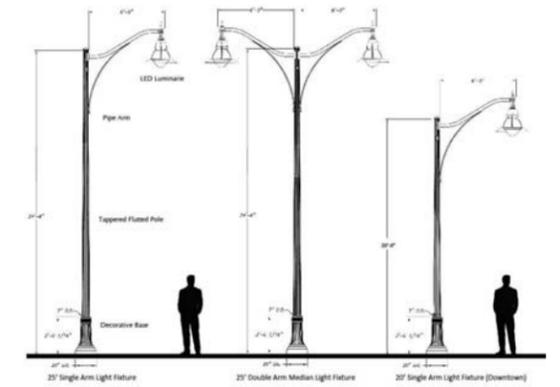
US 14 PAVING & LIGHTING PLAN (2013)

This project concluded with decisions regarding the type and placement of crosswalk treatments, medians, paving, and light fixtures.

Decisions Made:

- Crosswalks within the "Downtown" concrete section will be (red) colored concrete with the remainder of corridor having painted (white) striped crosswalks.
- Medians will be stamped (red) concrete.
- Water Street will have an enhanced pedestrian crossing (to include a Rectangular Rapid Flash Beacon (RRFB), small median and painted crosswalk).
- CTH P bridge will have a random limestone block decorative stamp concrete wall using a single color texture with a decorative black railing.
- Two intersections (i.e. Brewery and CTH P) will have black signal/light poles, matching the decorative street lights
- Street light fixtures will be 24.5-ft single-armed fixtures in the "West Gateway" and "Residential Core" Districts, 20-ft single-arm fixtures in the "Commercial Core" District and 24.5-ft double arms in the medians within the "East Gateway" District (and DOT-standard single-arm east of Brewery Road).

STREET LIGHTING



GATEWAY SIGNAGE

Gateway signs are planned for both ends of the US14 corridor within the Village limits, following direction from past planning efforts and discussions within this process. See the Design Mapbook ([Appendix A](#)) for specific locations of the gateway signs. In addition to these two locations, it is recommended at some point in the future CTH P (which bisects the Village north/south) should also receive new gateway signs that resemble those recommended for the US14 corridor, but potentially at a smaller overall scale.

DESIGN: In discussions with the US14 Streetscape Workgroup, there was support for a gateway sign with a vertical element that in some way represents either (or both) the Village’s recreational opportunities and the surrounding “driftless area” landscape. The recommended design (shown on the right) represents both these aspects. Along the vertical element there are four recreational boxes with symbols for fishing, biking, hiking and snowmobiling. The surrounding landscape is highlighted on top of the base that suggest one is entering/exiting the driftless area. The “Cross Plains” should be uniquely backlit using a halo affect (as shown in the representative photo on the lower right), and the “Gateway to the Driftless Area” text should be internally lit (but not the driftless area landscape).

HEIGHT: The overall height of the vertical element has been depicted at 23.5-feet for several reasons, including it creates a statement as one enters into the Village, it allows for lettering that can be read from a distance and allows for snow accumulations along the base without impacting the primary portions of the sign.

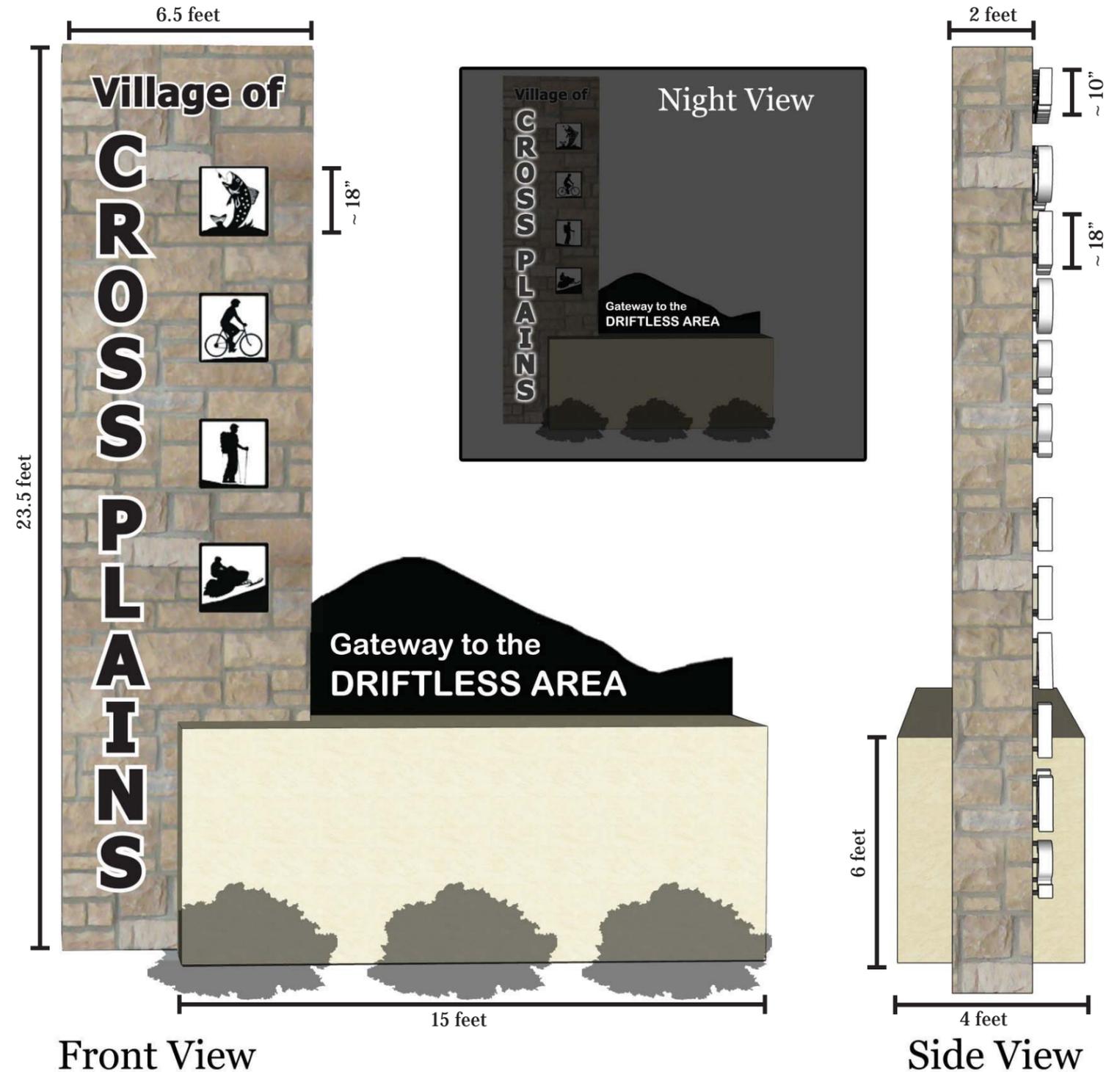
COMMUNITY GROUP EMBLEM SIGNS: The community group emblem signs that currently resides next to the Village’s existing gateway signs are recommended to be located independently from the proposed gateway signs. This will reduce the clutter around the proposed gateway signs, while giving the local community groups a place to be displayed as one enters the Village. The design and materials used for these signs were not discussed in full during this process; however, it is recommended it not compete with the nearby gateway sign. See the Design Mapbook ([Appendix A](#)) for recommended locations for these signs.

REGULATIONS & PERMITS: Each sign will need to be permitted by WisDOT, following their DT 1680 application and permit.

CROSS PLAINS Gateway Sign Design

Vertical Sign Face	Metal frame w/ limestone cladding (similar to reconstructed bridge)
Horizontal Sign Face	Cast-in place colored concrete (to match median color)
Hills Sign Face	Light box w/ extruded lettering to be lit at night (<i>one-sided - only visible to incoming traffic</i>)
Recreation Symbols	Sandblasted Vinyl framed w/ black aluminum
Village Letters	Cast Aluminum extruded from stone and “halo” backlighting (<i>not internally lit</i>)

REPRESENTATIVE PHOTO illustrating the halo affect.



KIOSK & PARKING SIGNAGE

The Streetscape Workgroup would like to direct motorists to the newly built public parking lots, as well as notify them that the primary business access in the Downtown Core district is via Mill Creek Parkway. For this reason, business access and parking lot signage has been design and proposed near Mill Creek Parkway intersections with US14. See the Streetscape Details on [pages 7-9](#) for specific locations.

There is also desire to help inform, orient, and direct residents and visitors to the plethora of activities, destinations and businesses within the community. Therefore, informational kiosks are recommended at all major parking lots and trailheads. There are three kiosk types that are suggested in downtown Cross Plains. See the Streetscape Details on [pages 7-9](#) for specific locations of kiosks in the Downtown Core District.

DESIGN: All signs and kiosks (excluding Kiosk C) are utilizing the surrounding “driftless area” landscape, Village emblem, and the green and black color scheme. Below describes additional design elements for each of the recommendations presented on this page:

- **Business Access / Parking Signage:** These signs should incorporate the industry-standard parking symbol that is also present on the proposed wayfinding signage.
- **Kiosk A (Downtown Business Inventory):** The map will be an exterior grade digital print with clear coat that will be applied to an aluminum plate. The business directory and map will likely change with time, so it is recommended the assembly system allow for easy replacement. Therefore, it recommended the graphic sign face bolt to the exterior of the sign cabinet using vandal proof screws. The proposed base will resemble the same materials found on the reconstructed CTH P bridge.
- **Kiosk B (Village-Wide Trails/Destinations):** This trail map should have minimal revisions needed after planned improvements are completed; therefore, this map could be a permanent trail map that is bolted to the sign cabinet face with nuts on the inside of the cabinet. The lower panel can provide trail information that can be easily updated, so it is suggested to have vandal proof screws on the outside of the cabinet.
- **Kiosk C (Ice Age Trail):** This kiosk could provide history of the Village, the Driftless area, and the Ice Age Trail. If the majority of the information is related to the Ice Age Trail consider a more rustic design that resembles those found at other Ice Age Trail locations.

Business Access Sign
(double-sided)

54" x 78"
(to top of emblem)



Parking Lot Sign
(single-sided)

54" x 58"
(to top of emblem)



Kiosk A - Downtown Business Inventory
(double-sided)

78" x 114"

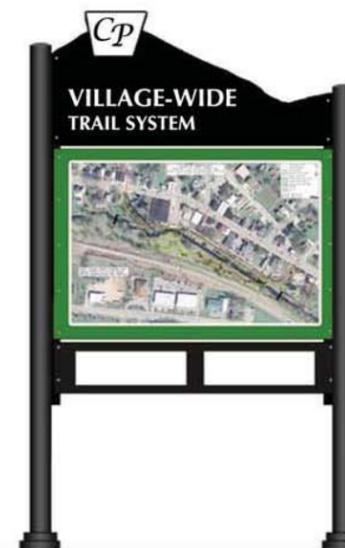
62" x 84"
(sign only - to top of emblem)

78" x 30"
(base only)



Kiosk B - Village-Wide Trails / Destinations
(single-sided)

62" x 100"
(to top of emblem)



Kiosk C - Ice Age Trail Info



WAYFINDING SIGNAGE

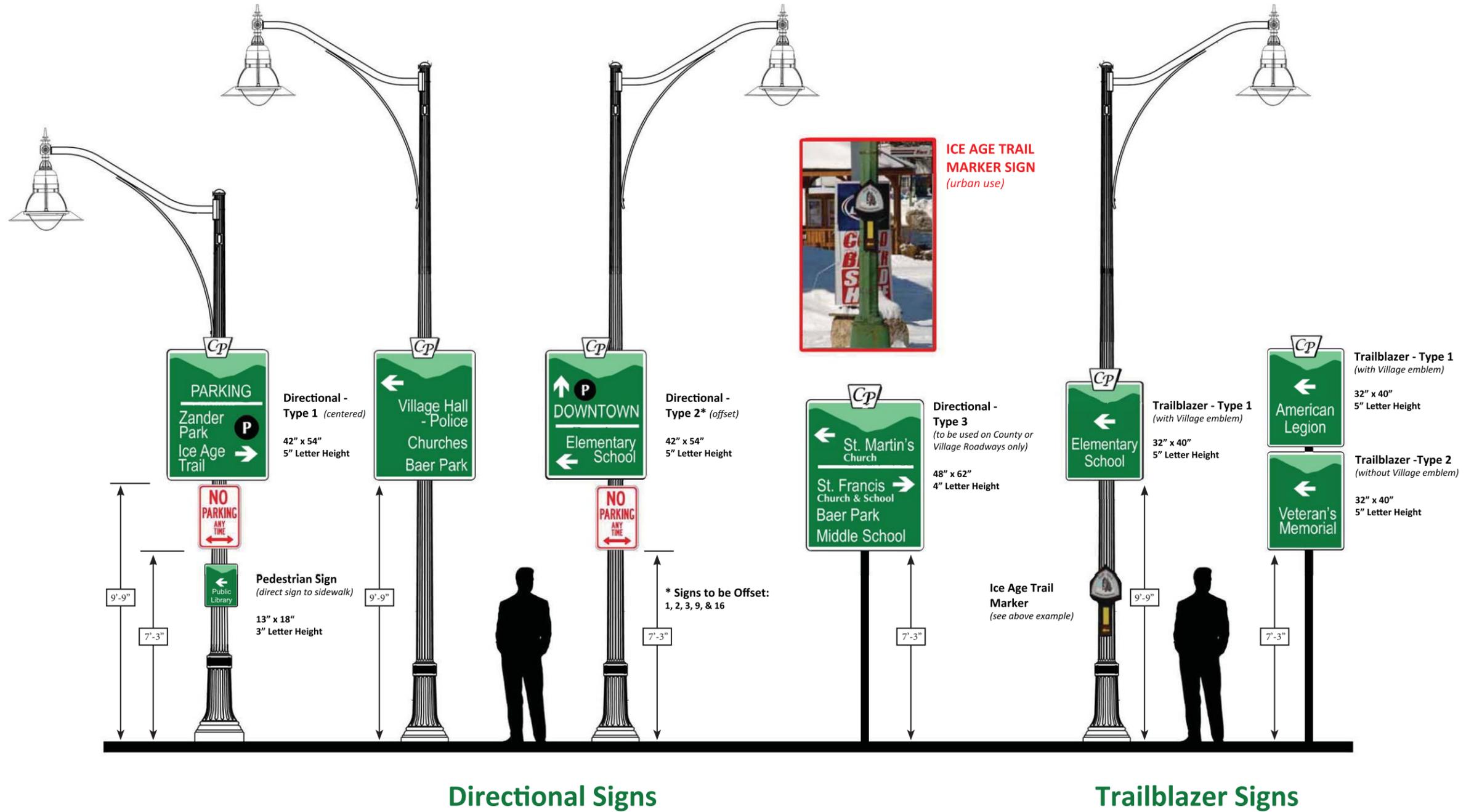
The wayfinding signage network proposed will connect US14 motorists to the key destinations within the community, including the newly built public parking lots at Mill Creek and Main (US14). In total, the plan recommends 12 trailblazer signs and 16 directional signs. See the Design Mapbook ([Appendix A](#)) for specific sign locations.

SIGNED DESTINATIONS: Based on feedback from the Streetscape Workgroup the following locations were determined to be the key attractions/destinations to be signed: Rosemary Garfoot Public Library, Ice Age Trail, Village Hall / Police Department, Fire Department, Zander Park, Baer Park, Municipal Swimming Pool, Glacier Creek Middle School, Park Elementary School, St. Francis Church & Xavier Catholic School, St. Martin's Lutheran Church, American Legion, Veteran's Memorial, and Post Office.

DESIGN: The design for the wayfinding sign face is based on the Cross Plains' "driftless area" surrounding landscape, which is also represented on the proposed gateway signs (see page 2). A Village emblem will be prominently displayed atop of each wayfinding sign, unless the light post includes multiple signs. In this case only the sign located highest on the pole will display the Village emblem. Signs should be placed in the center of the pole; however, in a few instances they will need to be offset to meet DOT's 2-ft horizontal clearance from the curb face (see Directional Type 2).

HEIGHT: The wayfinding signage should be placed at a consistent height so motorists can expect upcoming signs as they travel through the US14 corridor. For this reason it is suggested the bottom of the sign be placed at 9' 9" from street grade, as this will allow planned regulatory signs to be placed below without impacting the standardized height of the wayfinding signage. Those signs that will be displayed on a pipe (vs. a street light) can be lowered to the minimum height clearance allowed by WisDOT, which is 7' 3" (i.e. Directional Type 3 / Trailblazer Type 2).

REGULATIONS & PERMITS: Each sign will need to be permitted by WisDOT, and shall meet WisDOT's regulations TGM 2-15-6 and Section 2D.50 in the 2009 MUTCD manual.



Directional Signs

Trailblazer Signs

CIVIC DISPLAYS

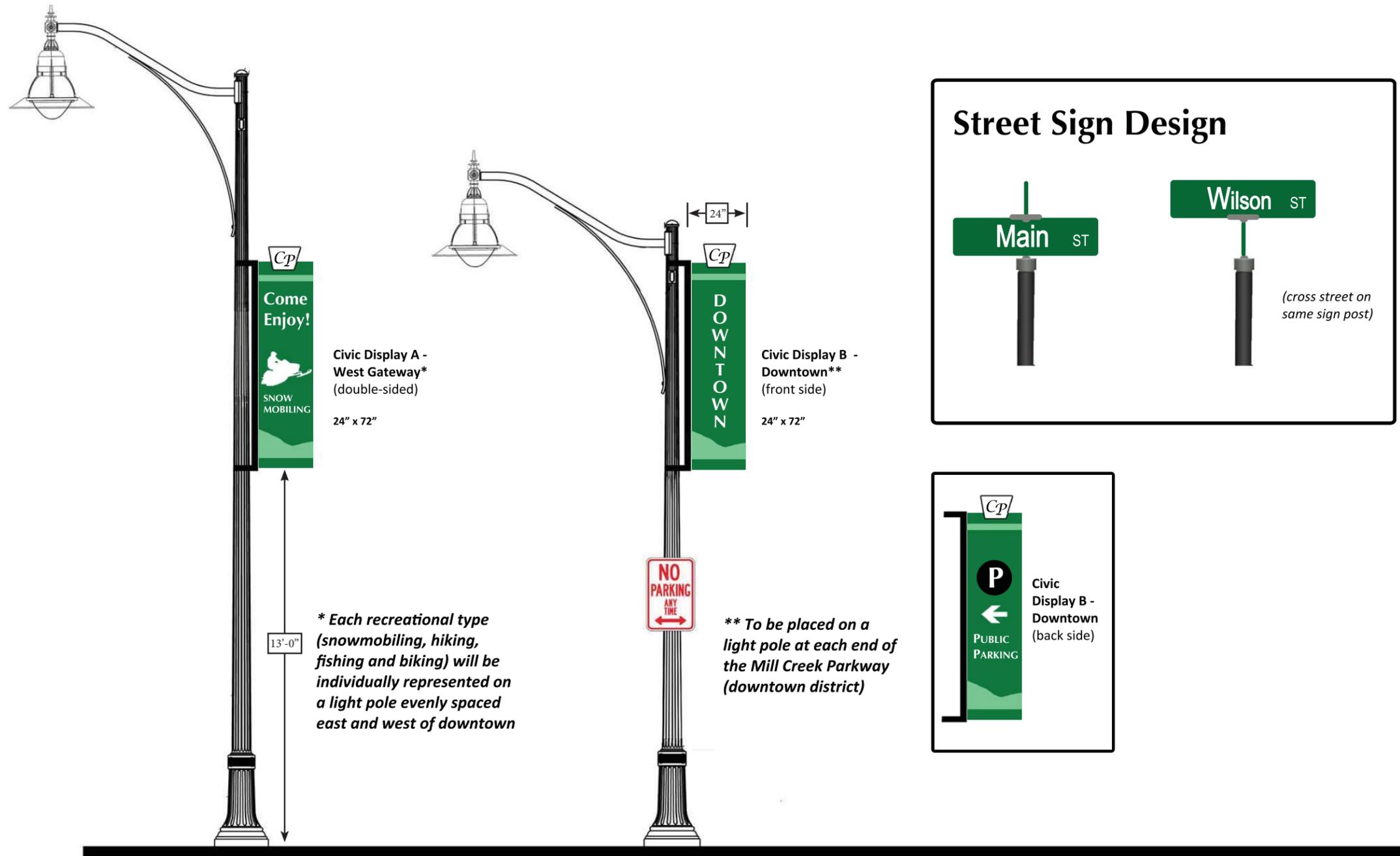
The Village would like to incorporate permanent civic displays on the US14 light poles that will promote the recreational activities available in the community, as well as incorporate the Village emblem and the “driftless area” surrounding landscape. In total, this plan suggests nine civic displays: seven of Type 1 (i.e. four in the West Gateway and three in the East Gateway) and two of Type 2 at each end of Mill Creek Parkway. See the Design Mapbook (**Appendix A**) for specific civic display locations.

DESIGN: The civic displays will continue the design theme represented on other streetscaping elements (i.e. “driftless area” landscape and the Village’s recreational opportunities). Each of the four recreational symbols (i.e. snowmobiling, fishing, hiking and biking) will be displayed on individual civic displays on both sides of the Village’s US14 corridor (using Type 1 displays), except snowmobiling will not be present on the East Gateway. This is due to only three displays being achievable based on the spaces suggested between displays. A Type 2 display will be installed at each Mill Creek / US14 intersection. These displays will denote the entrance into the downtown “core” district and will inform motorists of public parking on the backside of the display. Since these displays will be permanent, it is recommended that they be made out of metal to reduce long-term maintenance and replacement costs.

HEIGHT: The civic displays should be placed at a consistent height so motorists can expect upcoming displays as they travel through the US14 corridor. In discussion with WisDOT they are willing to allow civic displays at the designated mounting height (13-ft rather than the 17-ft) given the following conditions:

- They are on the side of the light poles opposite the street (i.e. over the sidewalk/terrace).
- They maintain a minimum 13’ mounting height (or a 14’ mounting height if multi-use path is present).
- Official traffic signage intended to regulate, warn, or guide road users takes precedence. Should any of these displays interfere with official traffic signage (either physically, or from a vision standpoint), they will not be allowed/will be removed.
- The installation is approved by WisDOT Region Traffic Operations.

REGULATIONS & PERMITS: Each civic display will need to be permitted by WisDOT, and shall meet WisDOT’s requirements TGM 13-12-1 and form DT1876. See *Sign Height for specific exceptions to the WisDOT’s TGM 13-12-1 requirements.*



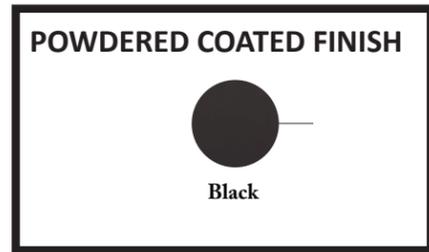
STREET FURNITURE

The proposed street furniture for the US14 corridor, as well as along Mill Creek Parkway, were selected from Graber Manufacturing catalog. To order the below products contact John Chandler at 608-849-1080, or visit their websites: www.madrax.com (for bike racks) and www.thomas-steele.com (for all other furniture). For ease of purchase, each piece of furniture selected has a item number listed below the image. See the Streetscape Details on [pages 7-11](#) for specific locations of street furniture along the US14 corridor and along Mill Creek Parkway.

DESIGN: It is recommended all street furniture use the horizontal strap and consistent color scheme throughout the corridor. As recommended, the benches will be black and the remainder of the street furniture will be forest green. The black finish complements the planned street light fixtures, while the green finish complements the planned signage in the corridor.

There are two versions of the Bike Rack. Bike Rack 1 is the “U” rack with square tubing, while Bike Rack 1A is the same tubing but includes a lean bar incorporating the branding elements planned for other elements in the corridor (i.e. the CP emblem and recreational symbols). If possible, Bike Rack 1A should be used over Bike Rack 1 with the intent of all four recreational symbols being represented in the corridor, especially in the downtown section.

ARTWORK: The plan also suggest potential locations for artwork (see streetscape details on page 7-12). It is envisioned that these would be locally completed works and could be rotated dependent on availability and funding. It was noted that potentially the Village could work with the school district to develop some pieces as a school project.



BENCHES



Bench 1 (5- or 6-foot)
Gramercy Horizontal Strap (GRB-5/6-HS)
61”L * 33”H * 26”D (6-ft bench: 74”L)



Bench 2
Carnival Flat Curve (CRFC-60)



RECEPTACLES



* Door and key lock optional
Receptacle 1 (w/ Large Elevated Lid)*
Carnival Single 36 Gallon (CRTR-36) w/ LID-E
30”D * 36” (w/ door: 41”H)



* Door and “trash/recycling” decals optional
Receptacle 2 (w/ Large Elevated Lid)*
Carnival Dual 32 Gallon (CRTR2-32) w/ LID-E
62”D * 39”H



PLANTERS



Planter
Carnival w/ Top Ring (CRPN)
30”D * 26”H



BIKE RACKS



Bike Rack 1
U Rack (U238-P) **Bike Rack 1A***
U Rack w/ Branding

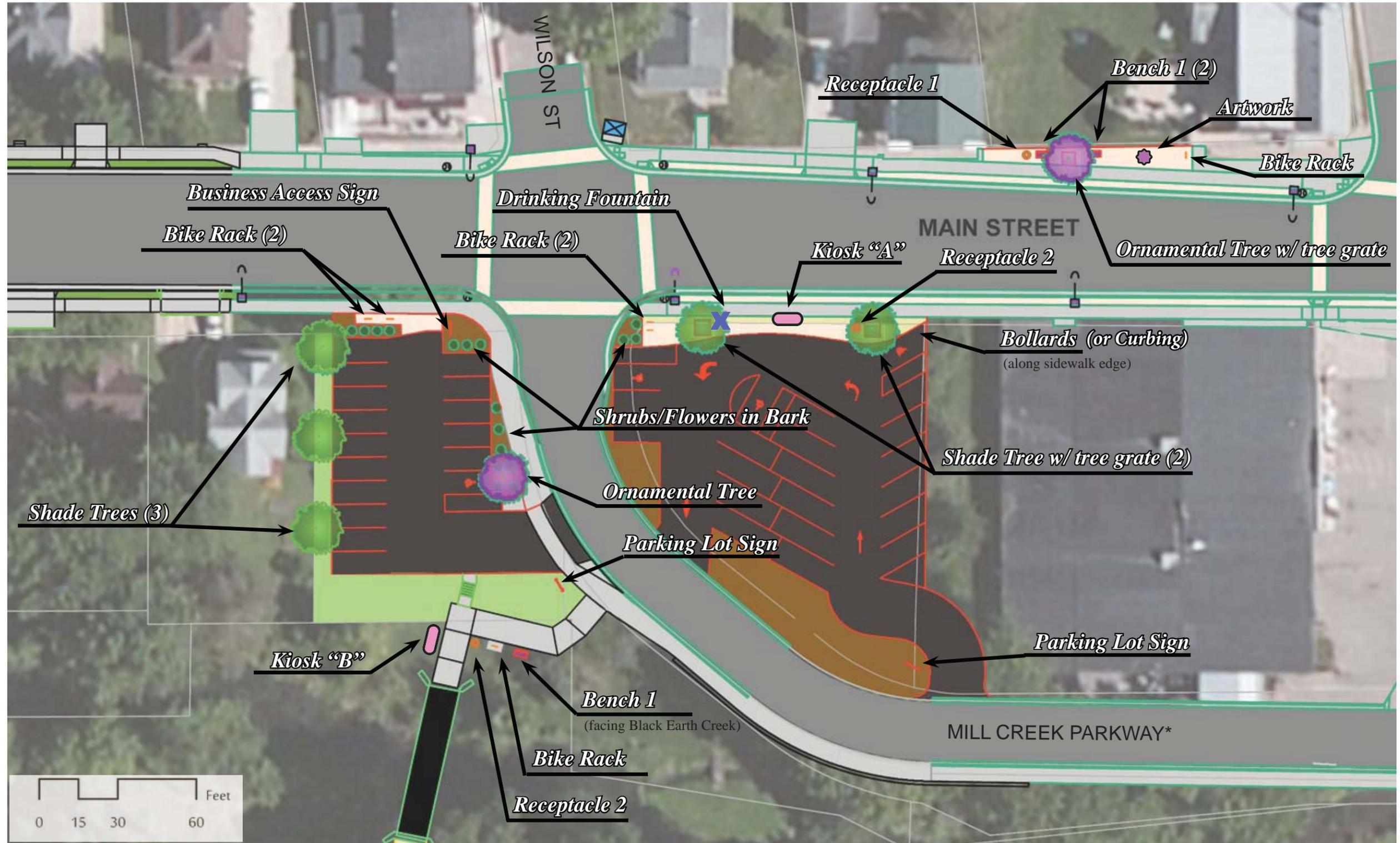
* Includes a Village emblem decal (double-sided) and a laser-cut recreational symbol. It is recommended that each recreational symbol is represented within the US14 corridor.

Source: Graber Manufacturing (Thomas Steele / Madrax)

STREETSCAPE DETAIL

See the Street Furniture section (on [page 6](#)) for information regarding specific furniture items denoted on this page.

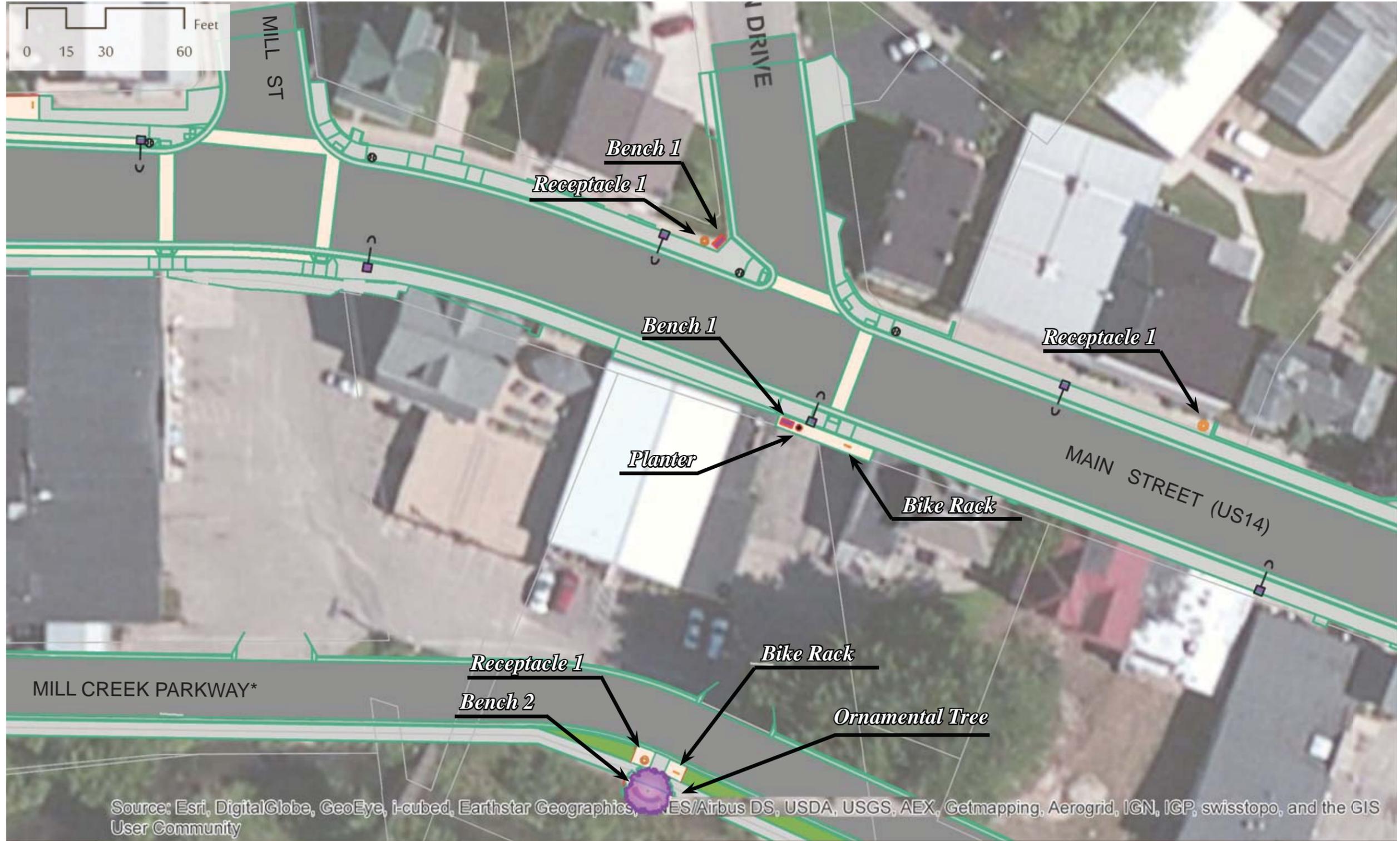
Note (*): There was some discussion about lighted bollards along Mill Creek Parkway. This streetscape detail does not illustrate this improvement, but see the potential for such an improvement within the Mill Creek Parkway terrace. Further discussion will be needed with the Streetscape Workgroup and the Village.



STREETSCAPE DETAIL (cont)

See the Street Furniture section (on page 6) for information regarding specific furniture items denoted on this page.

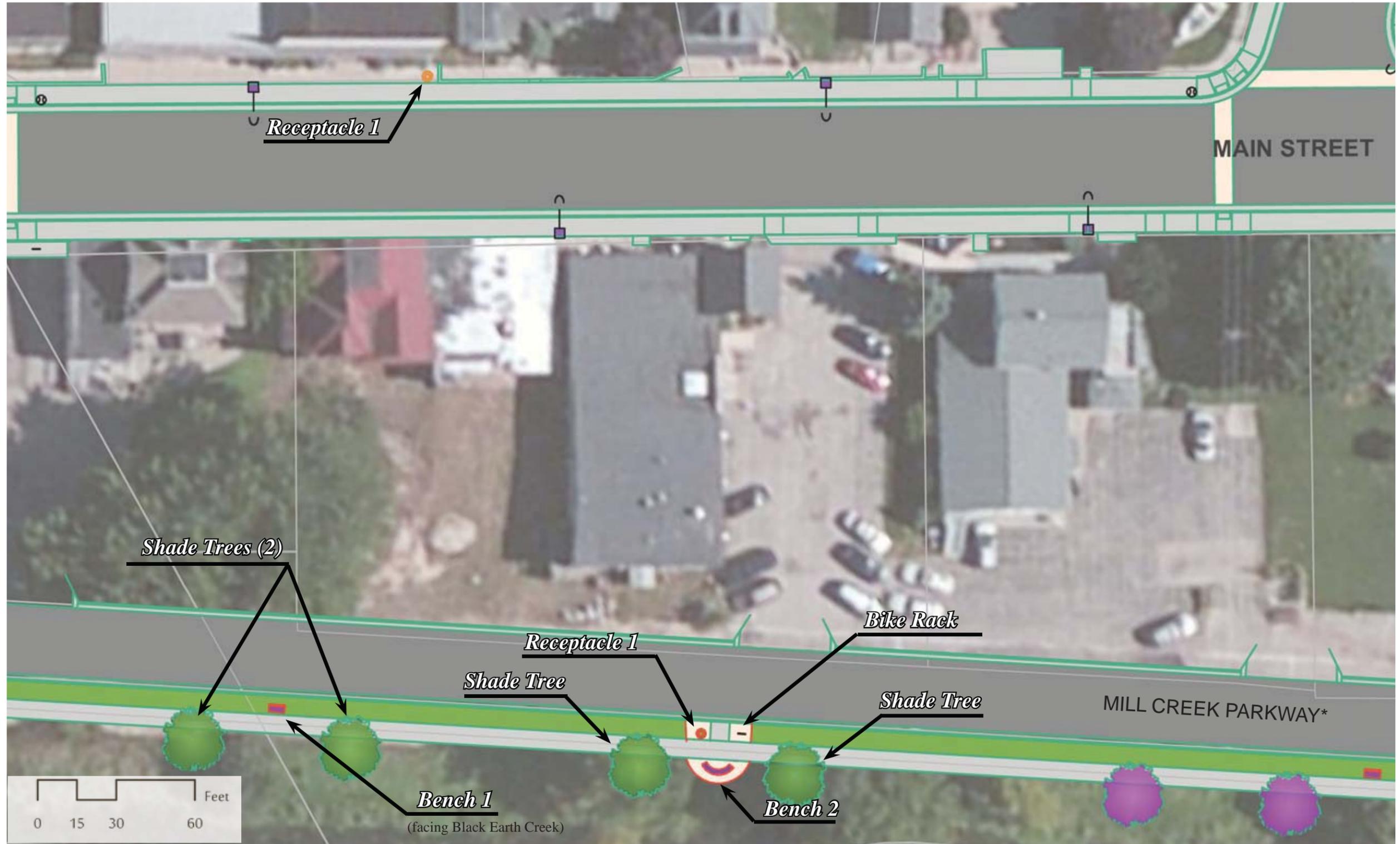
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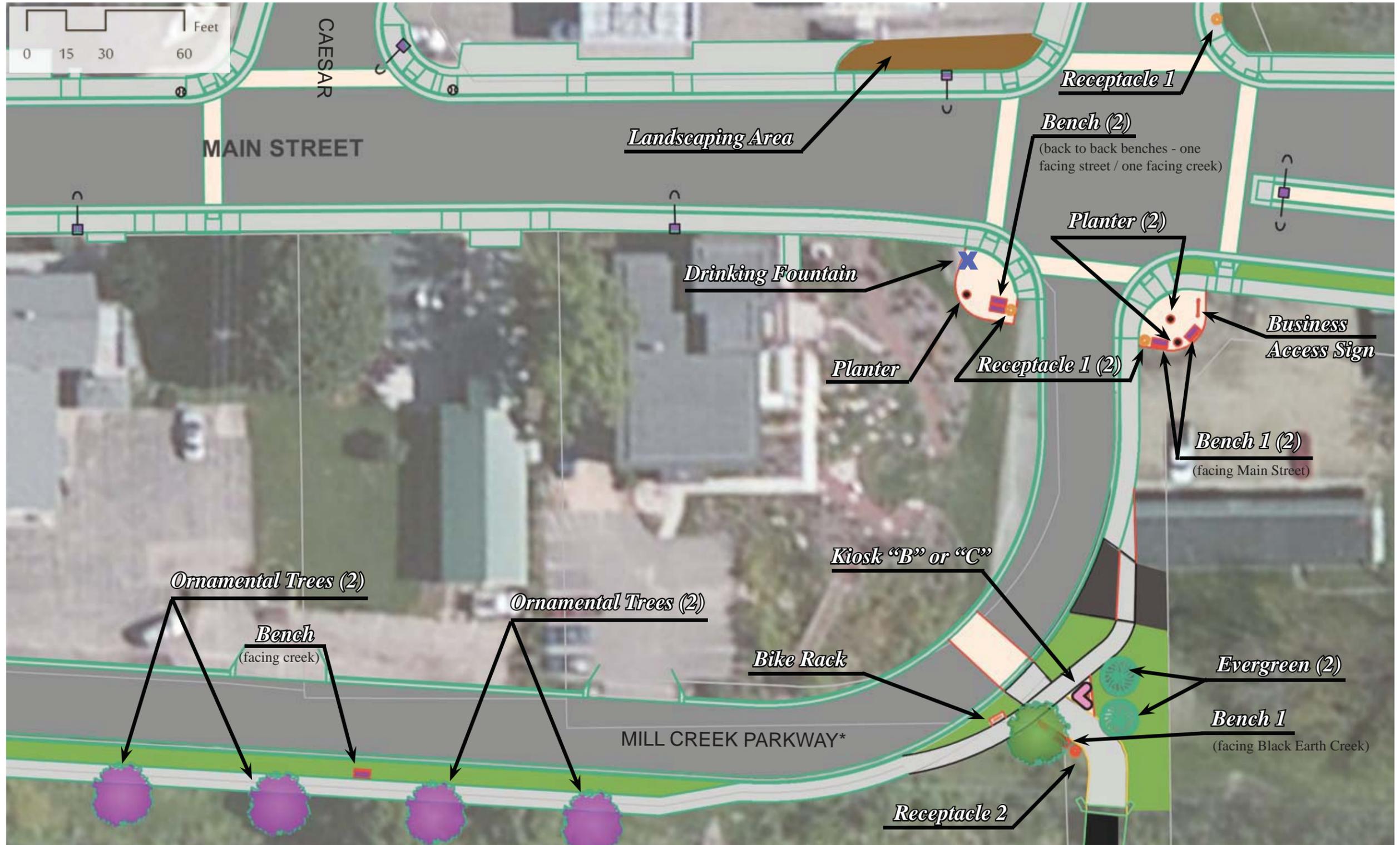
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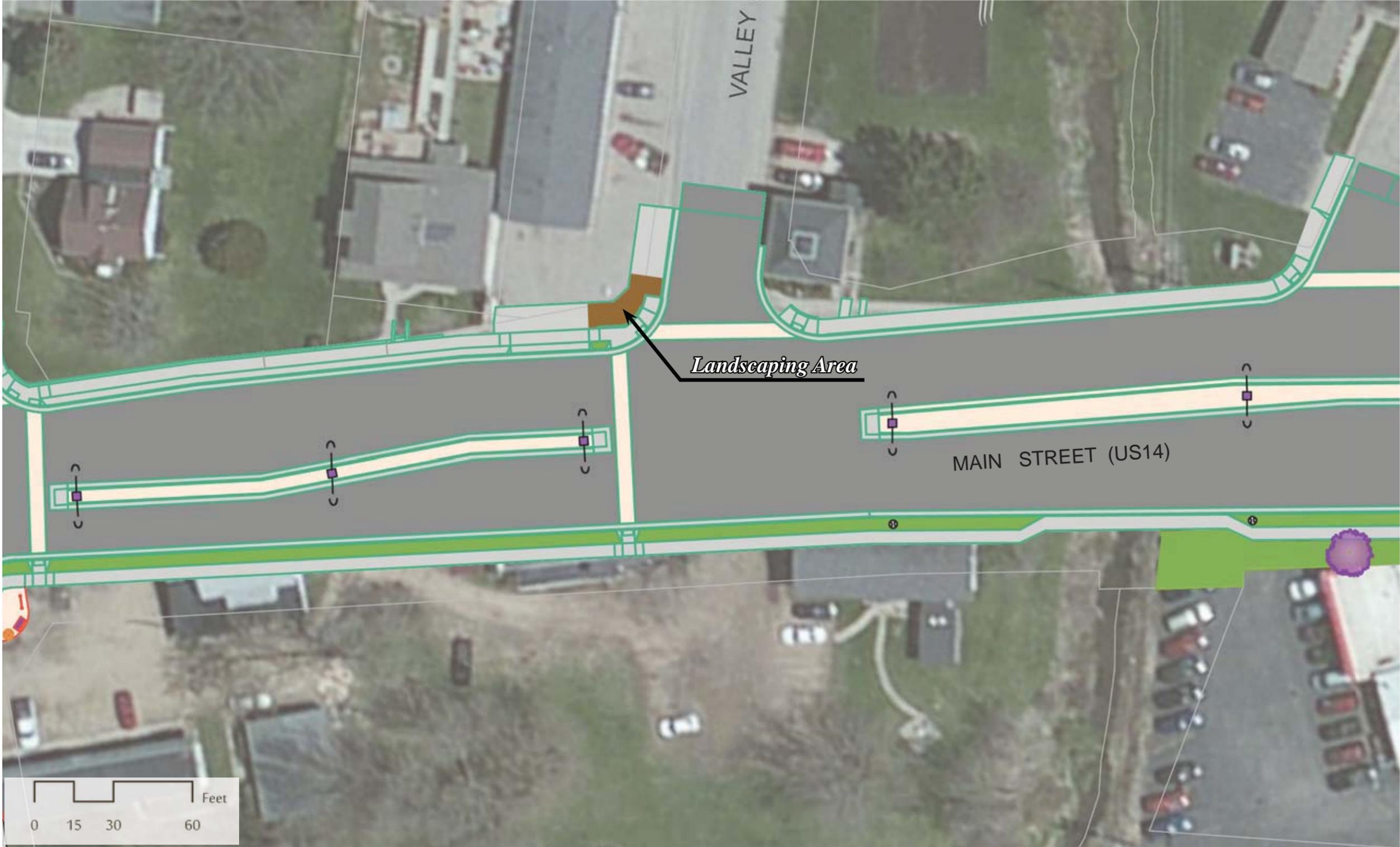
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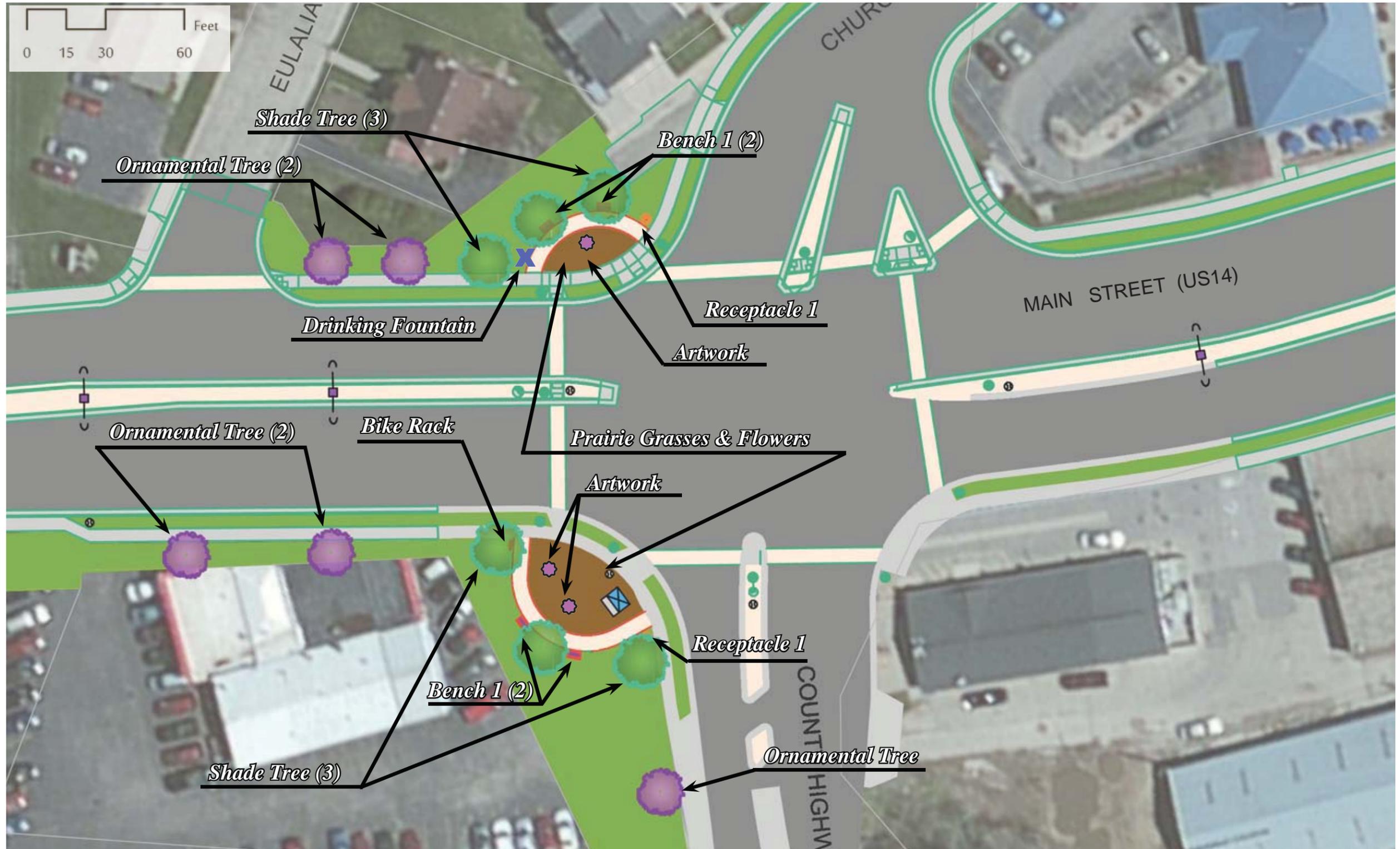


STREETSCAPE DETAIL (cont)

See the Street Furniture section (on page 6) for information regarding specific furniture items denoted on this page.



See the Street Furniture section (on page 6) for information regarding specific furniture items denoted on this page.



PROJECT COSTS

On the right is a summary of the recommendations outlined in this Plan, including estimated costs as of March 2015. It is assumed these improvements will be funded by the Village's general fund, downtown TIF monies and public fundraising. In some cases, some improvements may be delayed until future funds become available.

	Cost / Item	Number	Sub Total	Notes / Item Code
Gateway Signs	\$40,000	2	\$80,000	Cost Provided by La Crosse Sign Company (includes fabrication and installation)
Civic Displays (includes \$300 per arm/sign track)	\$910	9	\$5,500	
Wayfinding Signage	varies	(a)	\$29,300	
Business Access Signs	\$3,800	2	\$7,600	
Parking Lot Signs	\$3,500	2	\$7,000	
Kiosks	---	---	---	
Type A	\$17,000	1	\$17,000	
Type B	\$4,400	1	\$4,400	
Type C	\$18,500	1	\$18,500	
U-Rack Bike Racks	---	---	---	
Standard Square "U" Rack	\$169	0	\$0	Madrax U200-P
"U" Rack w/ Branding Bar	\$339	11	\$3,729	Madrax UX238-P special order
Planter w Top Ring	\$549	4	\$2,196	Thomas Steele CRP
Dual Receptacle w/ Large Elevated Lid (b)	\$1,879	3	\$5,637	Thomas Steele CRTR-2-32D
Litter Receptacles w/ Large Elevated Lid (c)	\$1,029	9	\$9,261	Thomas Steele CRTR-36
Circular Bench w/ 2 arms (no backs)	\$1,825	2	\$3,650	Thomas Steele CRFC-24
5-ft Benches w/ Horizontal Straps	\$1,019	16	\$16,304	Thomas Steele GRB-5-HS
Drinking Fountains	\$7,500	3	\$22,500	Kay Park Recreation Corp.
TOTAL			\$234,013	

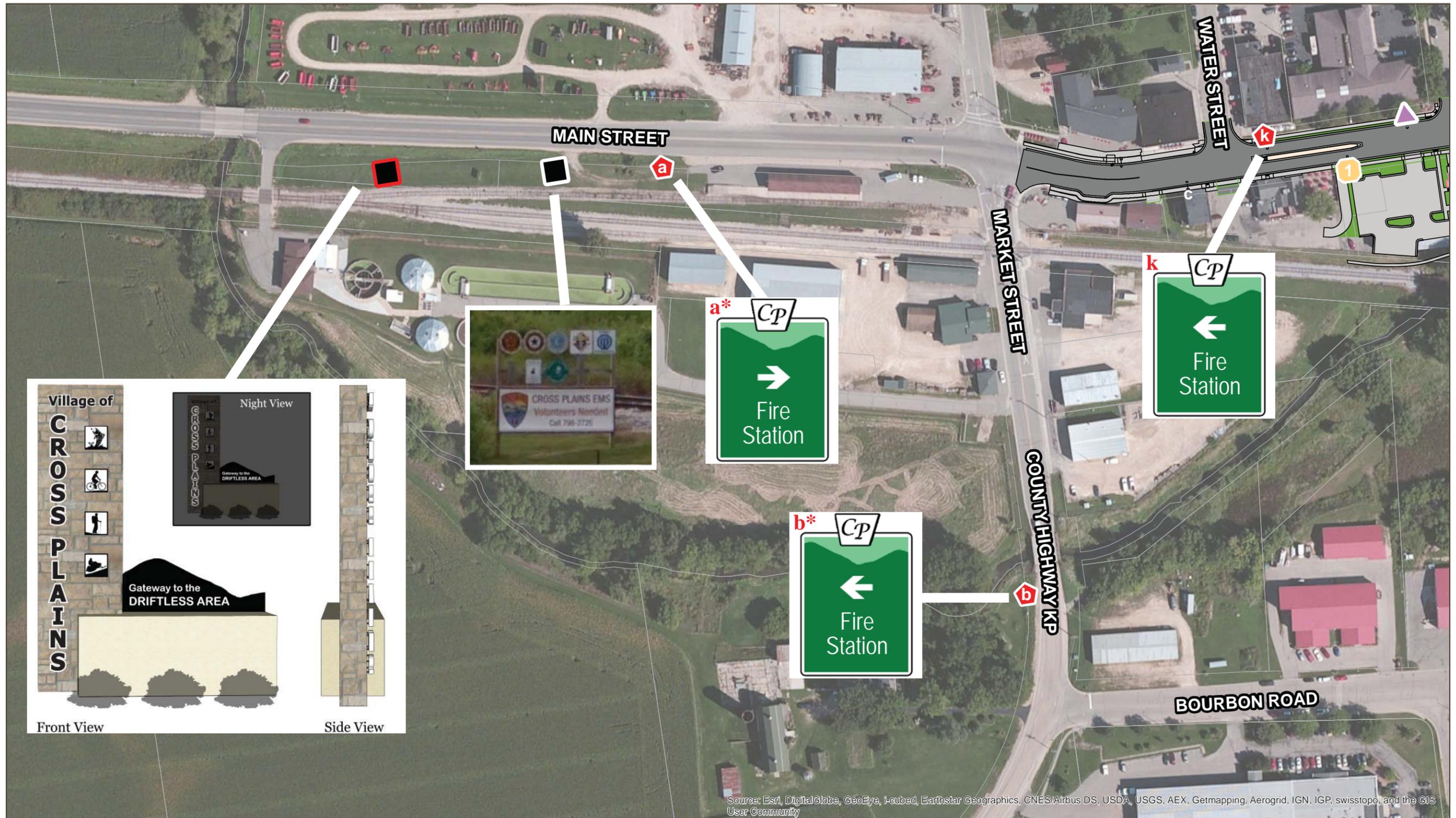
(a) There are 28 signs with 16 support poles
 (b) There is an additional cost for doors (\$220) and for decals ()
 (c) There is an additional cost for doors (\$110) and keyed door lock (\$60)

NOTE: Several line items have cost associated with them that were provided by La Crosse Sign Company and Graber Manufacturing. For more information, please contact James Fuchsel (608-781-1450; jamesf@lacrossesign.com) from La Crosse Sign Company and John Chandler (608-849-1080; jchandler@madrax.com) from Graber Manufacturing.

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APPENDIX A: Design Mapbook

NOTE: The letters (trailblazer) / numbers (directional) at the top of the wayfinding signs are just for reference. The asterisk denotes signs on separate support poles (i.e. not mounted to a light pole).



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

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Directional - T1	Directional - T2	Directional - T3	Civic Display A	Civic Display B	Trailblazer Sign	Community Sign	Gateway Feature	DATA SOURCES: PARCELS AND ROAD NAMES PROVIDED BY DANE COUNTY. AERIAL IMAGERY PROVIDED BY ESRI.		Feet 0 15 30 60	
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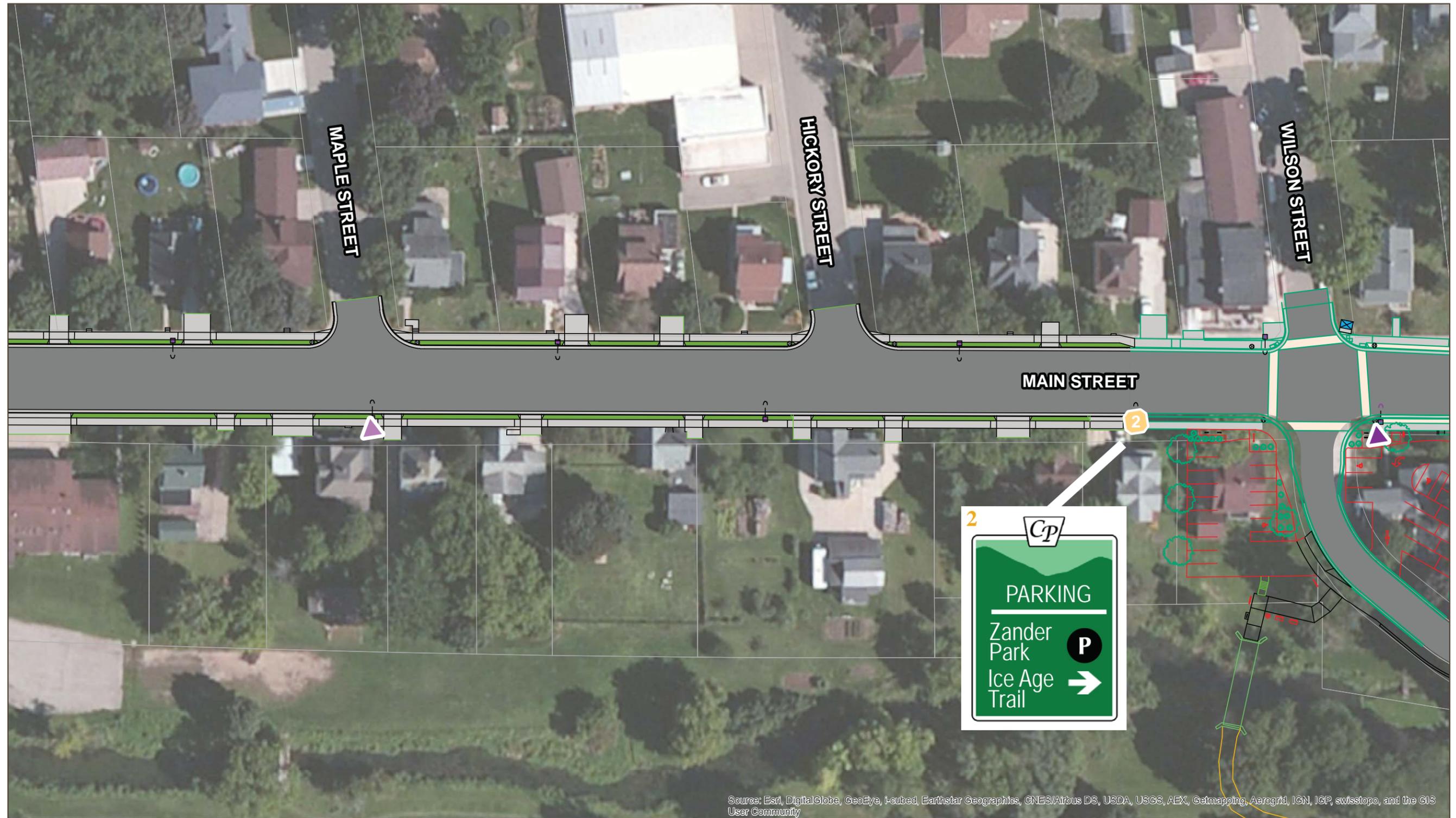


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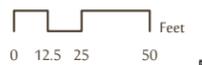
 Directional - T1	 Directional - T2	 Directional - T3	 Civic Display A	 Civic Display B	 Trailblazer Sign	 Community Sign	 Gateway Feature	DATA SOURCES: PARCELS AND ROAD NAMES PROVIDED BY DANE COUNTY. AERIAL IMAGERY PROVIDED BY ESRI.		 Feet 0 15 30 60	
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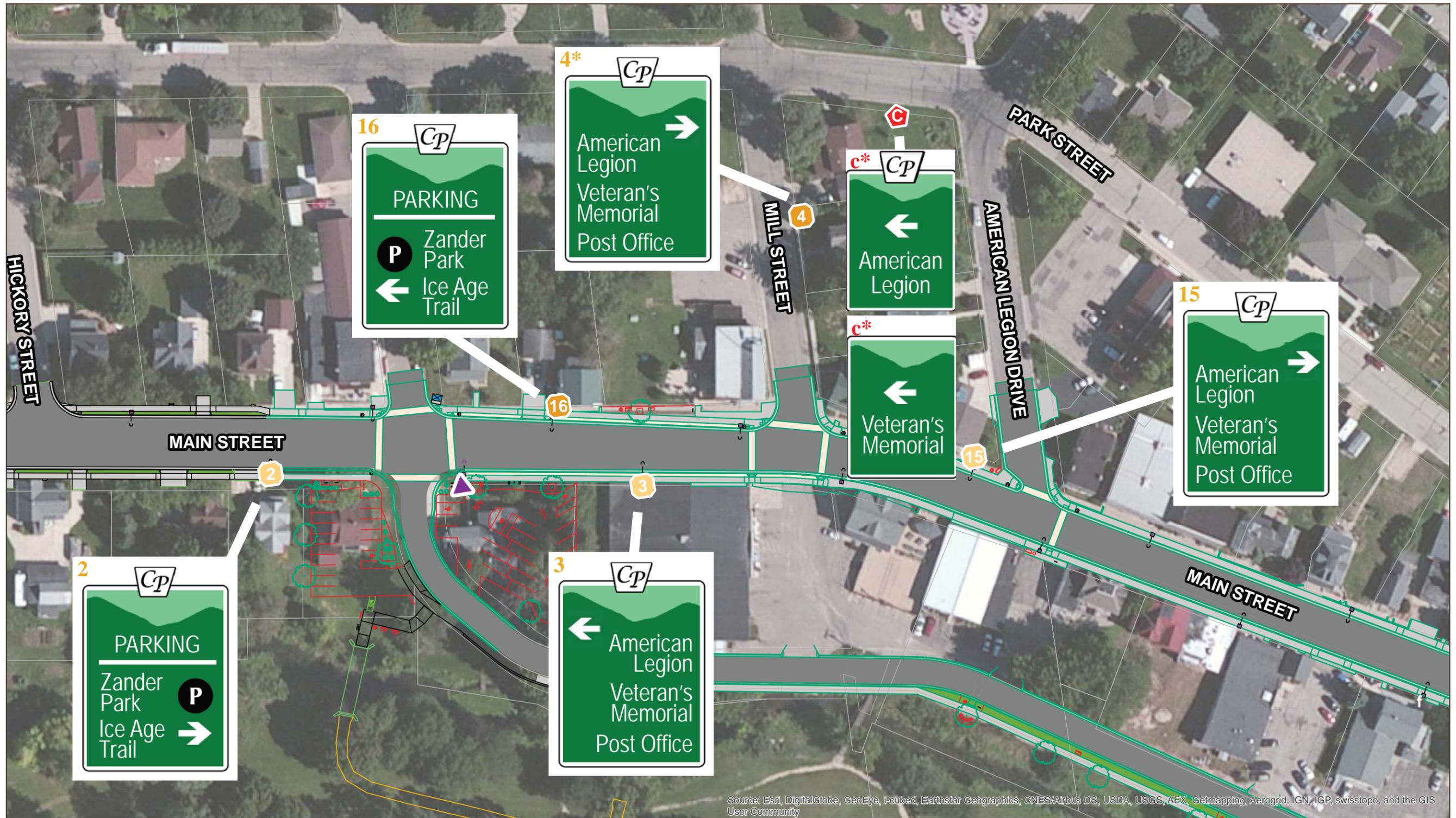


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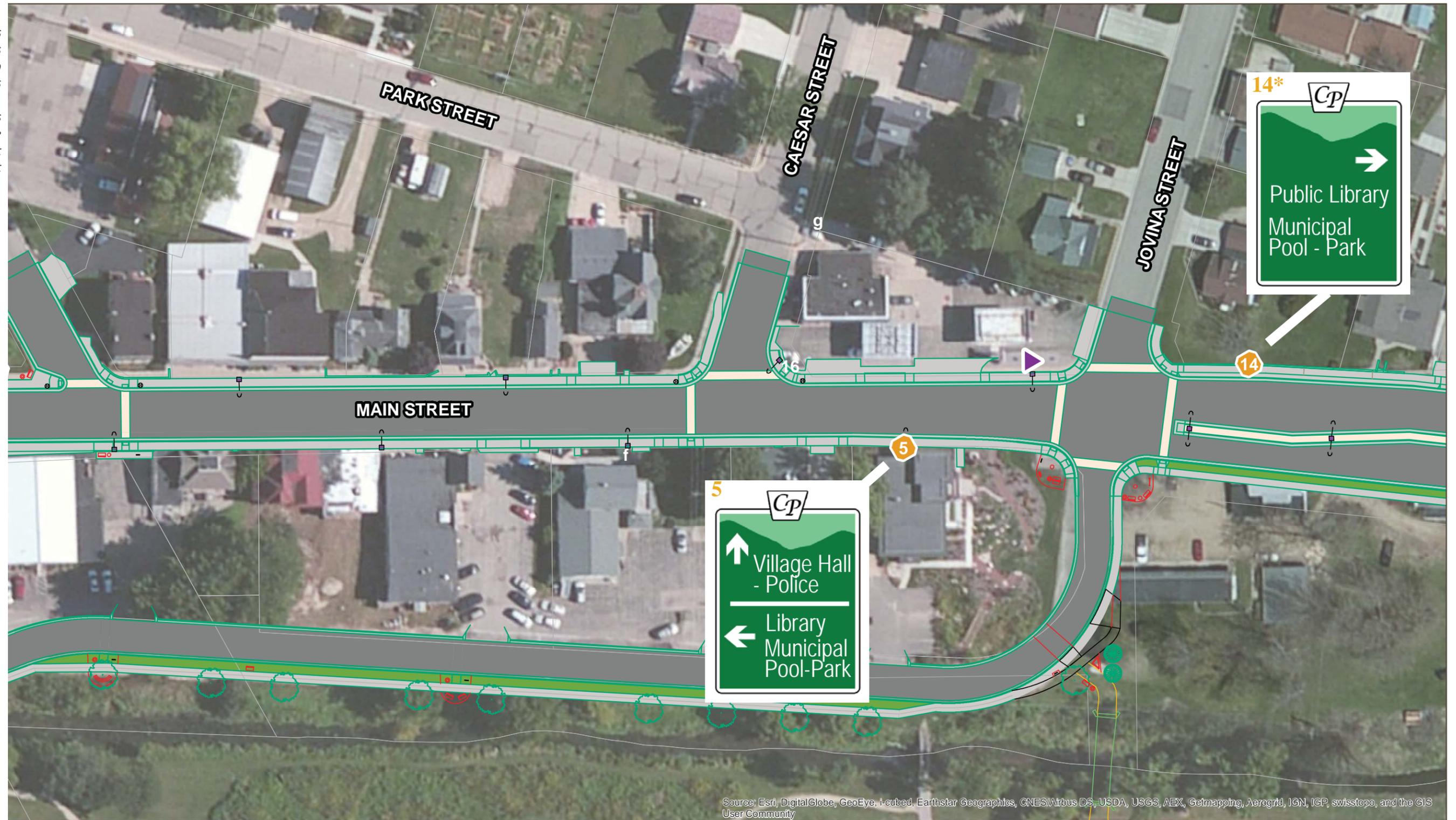
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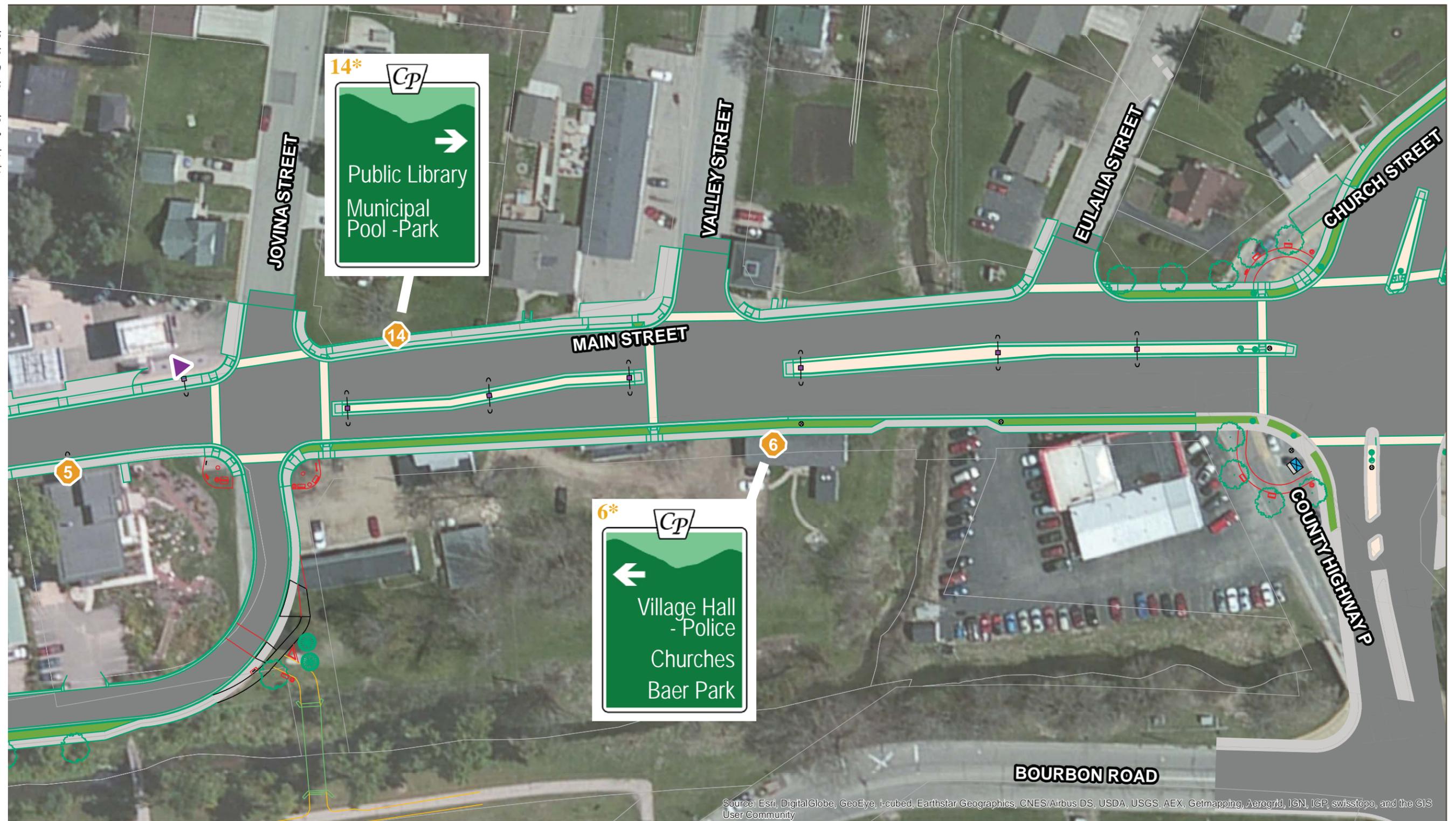
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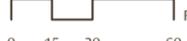
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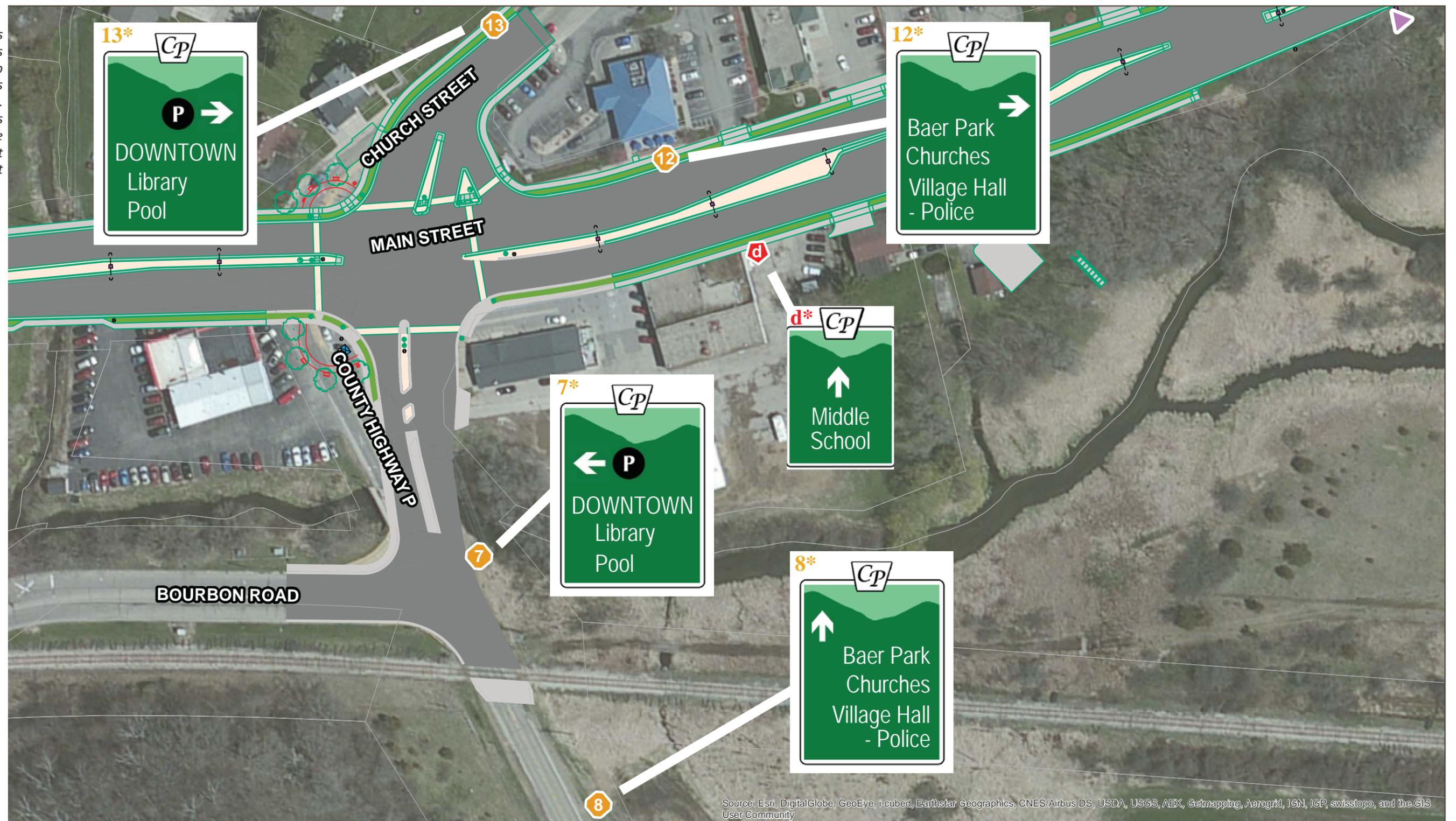


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 Directional - T1	 Directional - T2	 Directional - T3	 Civic Display A	 Civic Display B	 Trailblazer Sign	 Community Sign	 Gateway Feature	PARCELS AND ROAD NAMES PROVIDED BY DANE COUNTY. DATA SOURCES: AERIAL IMAGERY PROVIDED BY ESRI.			
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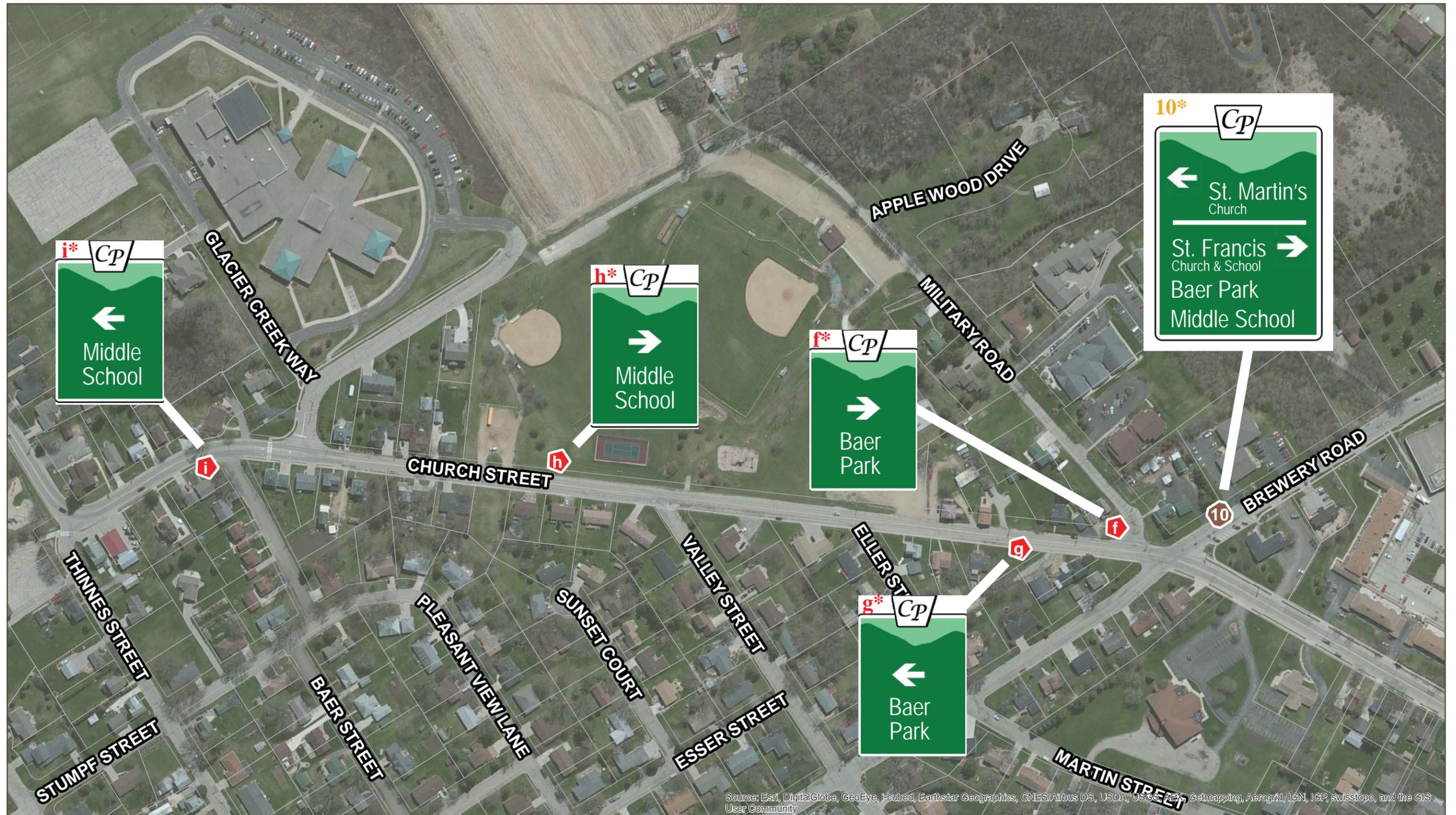
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Highway 14 Streetscape Project

Projected Project Costs

REVENUES

Revenue Source	Fund	2015 Budget	2015 Projection	Budget vs. Projection	
				Difference	Percentage
WisDOT	CSS	45,000	45,000	0	0.00%
WisDOT	Street Lighting	274,200	274,200	0	0.00%
WisDOT	RR Credit	145,515	145,515	0	0.00%
WisDOT	Stormwater	44,700	67,301	22,601	50.56%
WisDOT	Other	4,500	0	(4,500)	-100.00%
WisDOT	Property Sales	26,550	26,550	0	0.00%
Public	Fundraising	0	0	0	-----
Village	Water Utility	15,000	0	(15,000)	-100.00%
Village	TID	250,000	265,000	15,000	6.00%
Village	Capital - Fund Balance	0	30,000	30,000	-----
Village	Capital - Borrowing	194,452	341,089	146,637	75.41%
Total Revenue		999,917	1,194,655	194,738	19.48%

EXPENDITURES

Expense Category	Line Item	2015 Budget	2015 Projection	Budget vs. Projection	
				Difference	Percentage
Aesthetics	Banners, Other Displays	75,000	55,100	(19,900)	-26.53%
Aesthetics	Kiosks	0	0	0	-----
Aesthetics	Bridges	1,000	3,105	2,105	210.50%
Aesthetics	Medians	50,000	19,522	(30,478)	-60.96%
Aesthetics	Streetscape Enhancements	0	0	0	-----
Amenities	Benches	3,900	0	(3,900)	-100.00%
Amenities	Bike Racks	2,750	0	(2,750)	-100.00%
Amenities	Drinking Fountains	15,000	0	(15,000)	-100.00%
Amenities	Trash Receptacles	3,750	0	(3,750)	-100.00%
Amenities	Trees	0	0	0	-----
Amenities	Planters/Landscaping	5,000	0	(5,000)	-100.00%
Lighting	Street	494,117	567,610	73,493	14.87%
Lighting	Traffic Signals	25,000	25,000	0	0.00%
Pedestrian	Park Street	10,000	10,000	0	0.00%
Pedestrian	Crosswalks - Colored	31,000	31,480	480	1.55%
Pedestrian	Crosswalks - Thermo Print	14,000	21,492	7,492	53.51%
Pedestrian	Crosswalks - RRFB's	55,000	45,000	(10,000)	-18.18%
Signage	Gateway	50,000	80,000	30,000	60.00%
Signage	Street	15,000	0	(15,000)	-100.00%
Signage	Wayfinding	15,000	28,600	13,600	90.67%
Other	Construction Engineering	0	80,997	80,997	-----
Other	Non-Participating Parking	0	47,495	47,495	-----
Other	Stormwater	89,400	122,366	32,966	36.87%
Other	Contingency - 5%	45,000	56,888	11,888	26.42%
Total Expenses		999,917	1,194,655	194,738	19.48%

Items recommended to be deferred to Spring of 2016. To be discussed on March 26th with Streetscape Workgroup. Deferring would lower the borrowing needed within the amount authorized by resolution.

Line items are included with WisDOT Contract and reflect current pricing from February Bid.

Highway 14 Streetscape Project

Planned Improvements

2015 Implementation

Aesthetics	Banners, Other Displays	Includes banners on street lights; Business Access Sign; Parking Lot signs; and dual functioning RRFB and over street banner at Caesar Street crossing.
Aesthetics	Bridges	Staining of Brewery Creek Bridge, included within WisDOT Contract.
Aesthetics	Medians	Stamping and concrete coloring of medians as approved by Board, included within WisDOT Contract.
Lighting	Street	Permitted and adopted decorative street lighting system, included within WisDOT Contract.
Lighting	Traffic Signals	Agreement with WisDOT to use black poles for traffic signals to match street lighting system, included within WisDOT Contract.
Pedestrian	Park Street	Signage and painting for temporary pedestrian and parking regulations.
Pedestrian	Crosswalks - Colored	Red colored concrete for all crosswalks within concrete paved areas, included within WisDOT contract.
Pedestrian	Crosswalks - Thermo Print	Decorative stamping in asplat paving at Water Street and Glaciers Square entrance, included within WisDOT contract.
Pedestrian	Crosswalks - RRFB's	Pedestrian warning lighting for Water, East, Wilson, and Caesar Streets. Village Engineer preparing specs and permits.
Signage	Gateway	New entry way signage as recommended by the Streetscape Workgroup.
Signage	Wayfinding	New wayfinding signage system recommended by the Streetscape Workgroup.
Other	Construction Engineering	Project engineering, billing, staking related to Village responsibilities within WisDOT contract. Currently under further review with WisDOT, set by SMA.
Other	Non-Participating Parking	Includes the addition of parking spaces near barber shop, Kalscheur Implement, included within the contract.
Other	Stormwater	Shared cost with WisDOT to construct treatment facility within Zander Park, included within contract.
Other	Contingency - 5%	Additional funds set aside to deal with unexpected or rising costs. Unused funds will go towards 2016 implementation.

Highway 14 Streetscape Project

Planned Improvements

2016 Implementation

The 2015 Highway Reconstruction is scheduled from March 30th to October 30th. The items recommended for implementation for 2016 are those aesthetic amenities that cannot be installed during the project, only after, and items that we would only see marginal benefit if installed in Winter. Holding till the following year also allows for more fundraising efforts to help pay for items like benches that have been donated in the past.

Aesthetics	Kiosks	Considered at parking lots and bridges to direct people in and around Cross Plains as well as business directory.
Est. Cost	\$39,900	Consider combining with Trail Development.

Aesthetics	Streetscape Enhancements	Landscaping area, bench bumpouts, and other improvements associated around the public parking lots and County Highway P.
Est. Cost	TBD	

Amenities	Benches	Two bench styles are recommended by the Workgroup throughout Main Street and Mill Creek Parkway.
Est. Cost	\$21,186	

Amenities	Bike Racks	Three different bike rack styles are suggested with a custom branding option.
Est. Cost	\$4,148	

Amenities	Drinking Fountains	To be paid for by the Water Utility, the water and sewer lines will be stubbed in 2015 and then connected in 2016 when installed.
Est. Cost	\$22,500	

Amenities	Trash Receptacles	Garbage and recycling receptacles are used in a combination of different locations.
Est. Cost	\$14,898	

Amenities	Trees	Cost still being determined but mainly planned on Mill Creek Parkway, around parking lots, and along Highway 14.
Est. Cost	TBD	

Amenities	Planters/Landscaping	Combinations of planters and landscaping is used throughout the design and will be installed with the Spring of 2016.
Est. Cost	\$2,196	



Park Elementary School

1209 Park Street, Cross Plains, WI 53528
Monica M. Schommer – Principal
mschommer@mcpasd.k12.wi.us



Village of Cross Plains

Dear Mr. Schuenke and Mr. Axon,

As you may know, Park Elementary School was awarded the 2014 Department of Education Green Ribbon Award. We were the only elementary school in Wisconsin to achieve this award in 2014, and we are very proud and honored to have achieved this recognition.

One of the pillars for the DOE Green Ribbon Award is to improve the health and wellness of the students and families of Park Elementary School and Cross Plains. To continue to meet and exceed this goal we have decided to create a youth friendly exercise course, called a Parcourse, on the school grounds. Not only will this be accessible to the students throughout the school day, but to all Cross Plains residents. It will offer families and people of all ages a place to exercise together. To achieve our goal and make this course a reality, we need your help.

Thanks to the generous donations from The Cross Plains Optimist Club, Kwik Trip, and Park families we have already secured one third of the funds needed to complete our Parcourse. A map and pictures showing what has been purchased along with what remains to be purchased is on display in the office at Park Elementary School. Additionally the Park PTO in conjunction with the Cross Plains Recreation Department is hosting our first **Park School 5K Run on April 11th** to raise funds for the Parcourse.

We are asking for your help to complete the remainder of this course. We have two exciting ways that you and your business can help to bring this course to completion. You may choose to be a sponsor of the Park School run or you may choose to sponsor a station on the Parcourse. Every little bit helps get us closer to a complete course!

Run Sponsorship

Marathon Sponsor \$500 + Above

Business name on run shirt + 2 free run entries

Half Marathon Sponsor \$250-\$499

Business name on run shirt +1 free run entry

10K Sponsor Up to \$249

Business name on run shirt

Parcourse Sponsorship

Gold Sponsor \$2500+ Above

Single Station Sponsor

Business name & dedication on plaque at station

Silver Sponsor \$1500-2499

Dual Shared Station Sponsor

Business name on plaque at station

Bronze Sponsor \$1,000-\$1,499

Shared Station Sponsor

Business name on plaque at station

We invite you to attend our next PTO meeting on March 10th at 6:30pm in the Park School Library where we will discuss the Parcourse project to learn more. If you have any questions about sponsoring either the run or the Parcourse, please feel free to reach out to Anne Esser, PTO President at esseranne@ymail.com or Mindy Eisele, PTO Vice President at mindy.eisele@tds.net. We also have a list of FAQ's about the par course that have been added to our Park School website, www.mpcasd.k12.wi.us/park/.

We are asking for all run sponsorship commitments by March 27th, 2015. We will continually accept Parcourse sponsors/donations until the project is complete. Please send all donations to Park School PTO, 1209 Park Street, Cross Plains, WI 53528.

Thank you for your generous support of our students at Park Elementary School and the Cross Plains Community.

Sincerely,

Park School and Park School PTO

STATE OF WISCONSIN: DANE COUNTY: VILLAGE OF CROSS PLAINS

A resolution opposing the elimination of the Personal Property Tax in the State of Wisconsin

RESOLUTION NO. 07-2015

The Board of Trustees of the Village of Cross Plains does hereby resolve as follows:

WHEREAS, Representative Bob Kulp (R-Stratford) and Senator Tom Tiffany (R-Hazelhurst) plan to introduce legislation that would eliminate both the personal property tax and the computer aid payments made to local governments;

WHEREAS, the total statewide personal property tax levy in 2013 (collected in 2014) was \$290 million;

WHEREAS, the State has been making computer aid payments to local governments since 2001 to offset the personal property tax exemption for computer equipment that was created that year, with the total payment for 2015 set at \$83.8 million;

WHEREAS, elimination of the personal property tax on businesses will result in even more of the property tax burden shifting to residential homeowners, who, on average already pay 70% of the statewide property tax levy;

WHEREAS, the impact of eliminating the personal property tax will be greatest in the cities and villages where most of the personal property tax base is located;

WHEREAS, fully exempting all personal property from the property tax will likely result in a reduction in the incremental levy for many tax incremental finance districts;

WHEREAS, in the Village of Cross Plains, the loss of computer aid payment for exempt computers would mean \$6,500 less for the Village's/City's General Fund and \$8,500 less for the Village's/City's TIDs, for a total decrease in state aid payments of \$15,000; and

WHEREAS, in the Village of Cross Plains, the shift to residential homeowners would be \$45,000 of tax levy for just the Village portion of property taxes and the resulting equalized tax rate increase will be \$0.13 per \$1,000 valuation.

NOW THEREFORE BE IT RESOLVED, that the Village of Cross Plains opposes any attempt by the State Legislature to eliminate the personal property tax and the computer aid payments local governments receive for tax-exempt computer and related equipment; and at a minimum, the loss in local tax base and resulting tax shift must be addressed before moving forward with the legislation.

This resolution shall take effect upon its passage and publication or posting as provided by Law.

Dated this 27th day of April, 2015.

Village of Cross Plains:

Attest:

By: _____
J. Patrick Andreoni
Village President

By: _____
Matthew G. Schuenke
Village Administrator/Clerk-Treasurer



Time to repeal personal property tax in Wisconsin

By Duey Stroebel
Oct. 16, 2014

Imagine that when you received your property tax bill, you discovered you had to pay property taxes not only on your home but on your appliances, furniture and any equipment you own. This is a reality for many businesses in Wisconsin, and it is called the personal property tax.

There was a time when Wisconsin had no income or sales tax and only the property tax. In those days, virtually all property was taxed, including residential and personal effects. Over a century of transition from the property tax being the sole source of government revenue to the variety of taxes and fees we see today, most categories of personal property have been exempted from taxation. Besides residential property, exempted property includes most personal property used in agriculture and manufacturing. However, the personal property tax is still very real and affects businesses of all sizes in our communities.

This summer, I chaired a Legislative Study Committee that held several symposia on this issue. We heard from a variety of experts and stakeholders about how we came to the status quo, how the tax affects local budgets and local businesses and brainstorming ways we might reform this tax in the future. After conducting this fact-finding, I believe we should repeal the tax.

As the law stands, the personal property tax is a tax exclusively on a small percentage of business property that affects those unfortunate Wisconsinites who have not been given an exemption. Personal property taxes represent less than 3% of all property taxes. One absurd example is that the equipment of youth hockey and baseball associations is exempt, but not the equipment of any other youth sports. No one seems to be able to defend the Swiss cheese structure of the personal property tax, except by warning that government needs the money.

Taxes should be uniform, easy to understand and as low as possible. The personal property tax is not uniform because of its many and sometimes arbitrary exemptions, leaving those groups without well-paid lobbyists to continue to pay the tax. Also, the personal property tax is an economically distorting tax. Business decisions that could lead to economic growth are discouraged, delayed or stopped. Every grocer, restaurant owner, contractor and many other business owners must face a tax on upgraded or expanded equipment to grow or update their business. The tax is also expensive to administer for both the taxpayer and the tax-collecting entity.

Repealing the tax would help spur our state's economy, particularly among the types of small, Main Street businesses that are the engine of job growth. Every neighboring state either has no personal property tax or is in the process of phasing it out. Wisconsin needs to be competitive if we want economic and job growth. We can take an important step in that direction by repealing the antiquated, unequal and job-killing personal property tax.

The voters of Wisconsin have some important decisions to make about the future of this state. The personal property tax is not a game changer in itself, but acting on the issue will help Wisconsin. I seriously doubt this will happen if we elect politicians more interested in finding ways to grow government and spend more money than if we elect politicians who are focused on lowering taxes, cutting spending and improving our jobs climate.

State Rep. Duey Stroebel (R-Town of Cedarburg) represents the 60th Assembly District.

Find this article at:

<http://www.jsonline.com/news/opinion/time-to-repeal-personal-property-tax-in-wisconsin-b99372073z1-279503922.html>

Check the box to include the list of links referenced in the article.

STATE OF WISCONSIN: DANE COUNTY: VILLAGE OF CROSS PLAINS

A resolution to set the speed limit for Mill Creek Parkway

RESOLUTION NO. 08-2015

The Board of Trustees of the Village of Cross Plains adopts the following Resolution:

WHEREAS, Mill Creek Parkway is a new Village street established via a road construction project in 2014;

WHEREAS, Mill Creek Parkway is defined as a "Service Road" by State Statute;

WHEREAS, a "Service Road" means every highway that runs generally parallel to but is separated from the main roadway by a physical barrier and primarily intended to provide access to the abutting property and not for use of through traffic (State Statute 340.01(57m));

WHEREAS, the speed for a "Service Road" is set by State Statutes as twenty-five (25) miles per hour on any service road within the corporate limits of the Village unless modified by the authority in charge of the highway (State Statute 346.57(4)(em)); and

WHEREAS, the Village Board for the Village of Cross Plains is the authority in charge of the highway within the Village's corporate limits and can vary the speed at its discretion.

NOW, THEREFORE, BE IT RESOLVED the Village Board for the Village of Cross Plains hereby adopts a speed limit of 20 miles per hour (mph) as the reasonable and safe speed limit for Mill Creek Parkway.

BE IT FURTHER RESOLVED that this resolution shall be effective following adoption and proper posting of the new speed limit as required by law.

Dated this 27th day of April, 2015.

Village of Cross Plains:

Attest:

By: _____

By: _____

J. Patrick Andreoni
Village President

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer

(2) "Alley" means every highway within the corporate limits of a city, village or town primarily intended to provide access to the rear of property fronting upon another highway and not for the use of through traffic.

(6) "Business district" means the territory contiguous to a highway when 50 percent or more of the frontage thereon for a distance of 300 feet or more is occupied by buildings in use for business.

(9) "Connecting highway" means a highway designated as such under s. 86.32.

86.32 **(1)** The department may designate, or rescind the designation of, certain marked routes of the state trunk highway system over the streets or highways in any municipality for which the municipality will be responsible for maintenance and traffic control and the maintenance and operation of any swing or lift bridge. Such maintenance, operation and traffic control of the connecting highways and swing and lift bridges shall be subject to review and approval by the department. Those marked routes of the state trunk highway system designated as connecting streets prior to July 1, 1977, shall become the connecting highways in municipalities which are eligible for aids payments under this section. The character of travel service provided by a route, uniformity of maintenance, the effect on the maintaining agency, and the municipality's maintenance capability will be considerations by the secretary, in cooperation with the municipalities and counties in making changes in the connecting highways of the state trunk highway system in municipalities. The decision of the secretary to designate or rescind a designation may be appealed to the division of hearings and appeals, which may affirm, reverse or modify the secretary's decision.

(22) "Highway" means all public ways and thoroughfares and bridges on the same. It includes the entire width between the boundary lines of every way open to the use of the public as a matter of right for the purposes of vehicular travel. It includes those roads or driveways in the state, county or municipal parks and in state forests which have been opened to the use of the public for the purpose of vehicular travel and roads or driveways upon the grounds of public schools, as defined in s. 115.01 (1), and institutions under the jurisdiction of the county board of supervisors, but does not include private roads or driveways as defined in sub. (46).

(50) "Residence district" means the territory contiguous to a highway not comprising a business district where the frontage on such highway for a distance of 300 feet or more is mainly occupied by dwellings or by dwellings and buildings in use for business

(57m) "Service road" means every highway that runs generally parallel to but is separated from the main roadway by a physical barrier and primarily intended to provide access to the abutting property and not for use of through traffic.

(64) "Street" means every highway within the corporate limits of a city or village except alleys.

(67) "Through highway" means every highway or portion thereof which has been declared by the state or local authorities pursuant to s. 349.07 to be a through highway and at the entrances to which vehicular traffic from intersecting highways is required by traffic control signals or stop signs to stop.

346.57(4) FIXED LIMITS. In addition to complying with the speed restrictions imposed by subs. (2) and (3), no person shall drive a vehicle at a speed in excess of the following limits unless different limits are indicated by official traffic signs:

(a) Fifteen miles per hour when passing a schoolhouse at those times when children are going to or from school or are playing within the sidewalk area at or about the school.

(b) Fifteen miles per hour when passing an intersection or other location properly marked with a "school crossing" sign of a type approved by the department when any of the following conditions exists:

1. Any child is present.

2. A school crossing guard is within a crosswalk at the intersection or the other location or, if no crosswalk exists, is in the roadway at the intersection or the other location.

3. A school crossing guard is placing in or removing from the roadway at or near the intersection or the other location a temporary sign or device that guides, warns, or regulates traffic.

(c) Fifteen miles per hour when passing a safety zone occupied by pedestrians and at which a public passenger vehicle has stopped for the purpose of receiving or discharging passengers.

(d) Fifteen miles per hour in any alley.

(e) Twenty-five miles per hour on any highway within the corporate limits of a city or village, other than on highways in outlying districts in such city or village.

(em) Twenty-five miles per hour on any service road within the corporate limits of a city or village unless modified by the authority in charge of the highway.

(f) Thirty-five miles per hour in any outlying district within the corporate limits of a city or village.

(g) Thirty-five miles per hour on any highway in a semiurban district outside the corporate limits of a city or village.

(gm) Sixty-five miles per hour on any freeway or expressway.

(h) In the absence of any other fixed limits or the posting of limits as required or authorized by law, 55 miles per hour.

(i) Fifteen miles per hour on any street or town road, except a state trunk highway or connecting highway, within, contiguous to or adjacent to a public park or recreation area when children are going to or from or are playing within such area, when the local authority has enacted an ordinance regulating such traffic and has properly marked such area with official traffic control devices erected at such points as said authority deems necessary and at those points on the streets or town roads concerned where persons traversing the same would enter such area from an area where a different speed limit is in effect.

(j) Thirty-five miles per hour on any town road where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average less than 150 feet apart, provided the town board has adopted an ordinance determining such speed limit and has posted signs at such points as the town board deems necessary to give adequate warning to users of the town road.

(k) Forty-five miles per hour on any highway designated as a rustic road under s. 83.42.

I also spoke with several of the business owners along Mill Creek Prkwy and they all stated they would like to see it at 20mph or less if necessary. T. Janssen

CHAPTER 5 BOARDS, COMMISSIONS AND COMMITTEES

- 5.01 General Provisions**
- 5.02 Commissions and Committees**

CHAPTER 5 BOARDS, COMMISSIONS AND COMMITTEES

SECTION 5.01 General Provisions. General provisions applicable to all boards, commissions or committees unless specifically provided otherwise:

(a) **Appointments.** All appointments to a board, commission or committee shall be made by the Village President subject to confirmation by the Village Board. Village Board members shall be appointed on an annual basis at the meeting of the Village Board held in April each year. Citizen members shall be appointed for three-year terms commencing as of May 1st of the year of appointment, except where a different term is established by Wisconsin Statutes or this Code. Nominations shall be limited to resident electors of the Village of Cross Plains, except where otherwise specified in this Code. The appointment of all outgoing citizen members shall continue until the incoming member has been appointed and qualified to serve for a maximum of three months following expiration of the term.

(b) **Chairperson.** The Village President shall appoint the Chairperson of each board, commission or committee.

(c) **Open Meetings.** The meetings of all official Village boards, commissions and committees shall conform to the requirements set forth in Chapter 2, Meetings, of this Code, requiring open meetings of the Village Board, and shall also comply with all aspects of Chapter 19 of the Wisconsin Statutes.

(d) **Minutes.** Written minutes of each meeting of a board, commission or committee shall be submitted to the Village Administrator/Clerk-Treasurer within one week of the meeting.

(e) **Authority.** The boards, commissions or committees shall have such separate authority as might be from time to time conveyed to them by the Village Board, subject to the restrictions and limitations pertaining to the delegation of authority as provided by law. The boards, commissions and committees shall perform under the direction of the Village Board and within the limits so authorized.

(f) **Temporary Substitutes.** In the event that membership requirements for any board, commission or committee indicate that a member shall be an officer or agent of or have another designated relationship with a specific organization and that individual is unwilling or unable to act as a member of the board, commission or committee or if in the view of the Village Board such membership would create

a conflict of interest, the Village President shall have the right to select or designate a temporary substitute.

(g) Removal of Members. In the event a member of any board, commission or committee is absent from three or more meetings without an acceptable excuse, fails to take part in meetings or fails to report a conflict of interest, the Village Board shall have the right to remove that member upon giving the member not less than 10 days' written notice and providing to the member a hearing on the removal within 10 days following receipt of written notice of removal.

(h) Compensation. Except for the Library Board, compensation, if any, shall be determined by the Village Board.

SECTION 5.02 Commissions and Committees: The following commissions and committees shall exist in the Village of Cross Plains:

(a) Committee of the Whole. The Village Board shall sit as a committee of the whole to review and comment on all matters referred to it. The Village President shall be the presiding officer of the committee of the whole. It shall meet in lieu of the first regularly scheduled meeting of the Village Board and at other designated times and places. At this meeting the reports or recommendations of Village officers, staff, boards, and commissions may be heard and comments of the public may be solicited. Further, initial meetings with persons seeking information regarding subdivision or zoning issues may be heard and the Committee of the Whole may make referrals of these issues directly to the Village Planning Commission. Unless tabled by affirmative vote of the members of the committee, matters considered shall be placed on the agenda for the next Village Board meeting. In the event a vote is taken regarding any matter before the committee of the whole, the result of the vote shall not be a final decision but shall have the status of a recommendation to the Village Board. Four members of the Village Board, shall constitute a quorum of the Committee of the Whole.

(b) Planning Commission. The Village Planning Commission shall consist of seven (7) voting members as follows: The Village President, who shall be its presiding officer, two Trustees, and four citizen members. In addition, the Village Planning and Zoning Consultant shall be an ex-officio non-voting member of the Planning Commission. The Planning Commission shall perform the functions assigned to it in the Village of Cross Plains Code of Ordinances, and those functions assigned to the Planning Commission as set forth in Section 62.23 of the Wisconsin Statutes (as may be amended from time-to-time).

(c) Assessment Board of Review. The Assessment Board of Review of the Village of Cross Plains shall be composed of eight (8) members, including the

Village President, the Village Clerk, and all members of the Village Board of Trustees. The Board of Review shall have the duties and powers prescribed by Section 70.47 of the Wisconsin Statutes (as may be amended from time-to-time).

(d) Board of Zoning Appeals. The Board of Zoning Appeals shall consist of five (5) members and two (2) alternate members appointed as set forth in Chapter 84 of this Code. The Zoning Board of Appeals shall have the powers and duties prescribed by Section 62.23(7)(e) of the Wisconsin Statutes (as may be amended from time-to-time).

(e) Library Board.

- 1. Creation.** The Village of Cross Plains maintains a public library created pursuant to section 43.52 of the Wisconsin Statutes. The Village may enact and enforce police regulations to govern the use, management and preservation of its library.
- 2. Members.** The Library Board shall consist of seven members, and at least five members shall be residents of the Village of Cross Plains. No more than one member shall be a member of the Village Board, and the Trustee member shall be appointed annually in April of each year. The Board shall at all times have one member which is a Middleton/Cross Plains school district administrator, or a representative of the administrator.
- 3. Appointment.** Members shall be appointed by the Village President, subject to confirmation by the Village Board. Terms of such members shall be from May 1st in the year of their appointment. In 2013, the Village president shall make one appointment for a two year term, and two appointments for three year terms. Thereafter each regular appointment shall be for a term of three (3) years.
- 4. Organization.** As soon as practicable after the first appointments, at a date and place fixed by the appointing officer, and annually thereafter, within thirty (30) days after the time designated in this Section for the beginning of terms, the members of the Library Board shall organize by election from among their number a President and such other offices that they deem necessary to prescribe and adopt rules and regulations for the operation of the library. A copy of any adopted rules and regulations shall be filed with the Village Clerk.
- 5. Duties and Powers.** The Library Board shall supervise the administration of the library and shall appoint a librarian, who shall appoint other assistants and employees as the Library Board deems necessary, and prescribe their duties and compensation. The Library Board shall have other duties and powers as prescribed by Chapter

43, and more particularly set forth in Sec. 43.58 of the Wisconsin Statutes.

(f) Fire District Commission. The Fire District Commission is to provide for fire protection needs of the district as set forth in the agreement establishing the District and the Fire Prevention Chapter of this Code of Ordinances. The Village component of the Fire District Commission shall consist of three (3) members from the Village of Cross Plains. The members for the Village of Cross Plains shall be the Village President, and two (2) members of the Village Board.

(g) EMS District Commission. The EMS District Commission shall provide for the Emergency Medical Services needs of the district as set forth in the Agreement establishing the district. The Village component of the EMS District Commission shall consist of one (1) member of the Village of Cross Plains. The member from the Village of Cross Plains shall be a member of the Village Board.

(h) Police Commission. A Board of Police Commissioners is created, which shall be constituted and organized and shall act in the same manner and with the same authority as boards created and existing under s. 62.13(1), Wisconsin Statutes, pursuant to s.61.65(3g)(d)1.a. and s. 61.65(3g)(d)2., Wisconsin Statutes, or their successor provisions. Pursuant to s. 61.65(3g)(d)3., Wisconsin Statutes, appointments to the Board so created shall be made by the Village President and are subject to confirmation by the Village Board of Trustees. The initial appointments following adoption of this ordinance shall be for staggered terms.

(i) Special Commissions and Committees. The Village President, may, from time-to-time, and, subject to the approval of the Village Board, appoint such Special Commissions or Committees as is deemed advisable to further the legitimate business of the Village. The appointment of a Special Commission or Committee shall state the number of members and the object or duties to be performed by the Special Commission or Committee. All Special Commissions or Committees shall cease to exist upon completion of this designated task or deadline established by the Village Board.

Memo

To: Village Staff and Village Board

From: Doug Brunner

Subject: Committee of a Whole Discussion

Please share with board members and department heads for consideration at the 4-27 Village Board meeting.

I will be brief. I am not trying to legislate from my living room but I do want to share my opinion regarding meeting format.

- The Committee of a Whole (COW) format worked well the last 3 years. Our work was done effectively and staff also endorsed the new format.
- Your new proposed Hybrid structure, and the COW both will have some redundancy. It is inherent in a committee process with board approvals.
- I am in favor of ad hoc committees such as Streetscape, Mary's Place, Baer Park lights, etc. to involve our citizens more and accomplish projects. Department heads should be encouraged to use them appropriately.
- We have spent hours debating meeting format over the last 4 years. Results are that the COW worked for the board members and staff and fit within the regulated statutes. I would encourage you to continue this model.

Thank you for your consideration

3734 County Road P
Cross Plains, WI 53528-9180
Phone: 608-798-0189
Fax: 608-798-0190
Website: [Town of Cross Plains Wisconsin](http://www.townofcrossplains.wisconsin.gov)

April 14, 2015

Mr. Greg Haack
9042 W. Mineral Point Road
Mt. Horeb, WI 53572

Dear Greg:

This letter confirms your appointments as representative of the Town of Cross Plains to the Cross Plains-Berry Fire District Board and as Alternate to the Cross Plains Area EMS Board. Your appointments, on behalf of the Town of Cross Plains, are in effect until April 30, 2016.

I truly appreciate all you have done and are doing for the Town of Cross Plains.

Sincerely,



Greg Hyer, Chairman
Town of Cross Plains

cc: Mr. Dale Lochner, Fire Chief
cc: Mr. Tim Hillebrand, EMS
cc: Mr. Matt Schuenke, Village of Cross Plains

3734 County Road P
Cross Plains, WI 53528-9180
Phone: 608-798-0189
Fax: 608-798-0190
Website: Town of Cross Plains Wisconsin

April 14, 2015

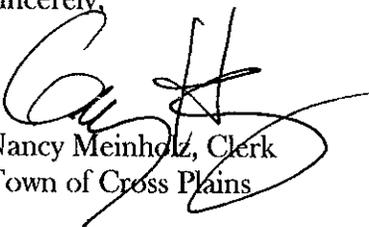
Mr. Greg Hyer
4296 County Highway P
Cross Plains, WI 53528

Dear Greg:

This letter confirms your appointment as Representative of the Town of Cross Plains to the Cross Plains-Berry Fire District Board and EMS District Board. Your appointment, on behalf of the Town of Cross Plains, is in effect until April 30, 2016.

I truly appreciate all you will be doing for the Town of Cross Plains.

Sincerely,



Nancy Meinholz, Clerk
Town of Cross Plains

cc: Mr. Dale Lochner, Fire Chief
cc: Mr. Matt Schuenke, Village of Cross Plains
cc: Mr. Tim Hillebrand, EMS

3734 County Road P
Cross Plains, WI 53528-9180
Phone: 608-798-0189
Fax: 608-798-0190
Website: Town of Cross Plains Wisconsin

April 14, 2015

Vera Riley
8260 Stagecoach Road
Cross Plains, WI 53528

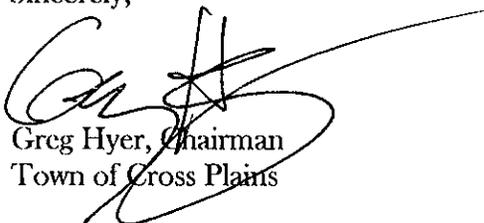
Dear Vera:

Thank you for agreeing to be appointed as a representative of the Town of Cross Plains to the Cross Plains-Berry Fire District Boards.

Your appointment, on behalf of the Town of Cross Plains, is in effect until April 30, 2016.

I appreciate all you have done and are doing for the Town of Cross Plains, Wisconsin. Also, congratulations on being re-elected to 1st Supervisor.

Sincerely,



Greg Hyer, Chairman
Town of Cross Plains

cc: Mr. Dale Lochner, Fire Chief

cc: Mr. Matt Schuenke, Village of Cross Plains

You're Invited...



**Esser Insurance Services & Northwest Dane Senior Services'
Grand Opening/Ribbon Cutting Ceremonies**

Thursday, April 30th in Cross Plains, WI

10:30 a.m. Esser Insurance Services 11:15 a.m. Northwest Dane Senior Services

All-U-Can-Eat Spaghetti Dinner 11:30 a.m. -1 p.m. & 4:30 - 7 p.m. \$8 adults; \$5 children under 10

Garage and Bake Sale Thurs. 4-7 p.m., Fri 9 a.m.—3 p.m. & Sat. 9 a.m.— noon

***Mention this ad and Esser Insurance will donate \$25 to NWDSS for each new rate quote set up today!**



Amy Esser, Agent/Owner

25 Glacier Edge Square

(608) 291-6250



NWDSS

1837 Bourbon Road

(608) 798-6937

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



April 14, 2015

► REQUIRES IMMEDIATE ACTION ◀

Recreational Trails Act
Grant# RTA-695-13
Grant Amount: \$39,518.00

Matthew G. Schuenke
Village of Cross Plains
2417 Brewery Road
Cross Plains, WI 53528

Dear Mr. Schuenke:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: *Village of Cross Plains - Zander Park Trail*

Please review the agreement and return the original signed by the authorized official **within 30 days of this letter's date** to Cheryl Housley at the South Central Region, 3911 Fish Hatchery Rd, Fitchburg, WI 53711. The second copy is for your file. Funds will be encumbered when the signed agreement is returned. Please read the items checked below. They apply to your project and grant award.

Grant Award Time Period: April 7, 2015 through June 30, 2017. All project activities must occur within this time period to be eligible costs for reimbursement.

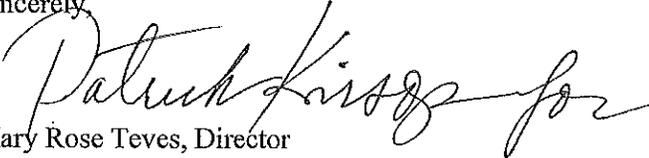
Reimbursement Check: When you submit for your reimbursement the check will be mailed to Village of Cross Plains, Matthew G. Schuenke, 2417 Brewery Road, Cross Plains, WI 53528. This is the check recipient that appears in our records.

Changes to the approved project scope may not be made without prior approval from the Department.

If not enclosed, reimbursement claim forms and/or financial administration information can be found by going to: <http://dnr.wi.gov/Aid/forms.html>. Please submit reimbursement claim forms for your project to Cheryl. Feel free to contact Cheryl at 608-275-3218, if you have any questions about your grant award or the reimbursement procedures. You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. We are pleased to have the opportunity to participate with you on this project.

Thank you for your continuing efforts to enhance recreational opportunities for Wisconsin citizens in our Natural Resources.

Sincerely,


Mary Rose Teves, Director
Bureau of Community Financial Assistance

Enclosure(s)

C: Cheryl Housley -- SCR