

Village Board

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, April 27, 2015

I. Call to Order and Roll Call – **6:00 pm**

President Andreoni called the regular Village Board meeting to order at 6:01 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, Clifford Zander, and President Pat Andreoni.

II. Closed Session

1. The Village Board met in Closed Session pursuant to 19.85(1)(g) at 6:02 pm for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved, specifically regarding an appeal(s) of compensation for property acquired for the Lagoon Street Reconstruction Project – A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. The motion carried 7 – 0.

2. Reconvene into Open Session: To take action, if appropriate, concerning the item(s) discussed in Closed Session:

- A motion was made by Trustee Sorensen, seconded by Trustee Brosius, and unanimously carried by the Village Board to reconvene into Open Session at 6:58 pm.
- A motion was made by Trustee Sorensen, seconded by Trustee Schunk, for the Village Board to authorize the Village Clerk and Village Attorney to negotiate with KEMK, LLC the final settlement of KEMK, LLC's condemnation appeal, dismissal of all claims, acquisition of land, improvements, and ongoing business concern at 1904 Main Street for a total price not to exceed \$425,000. A roll call vote was requested. Yes – Andreoni, Ketelboeter, Schunk, Sorensen, and Zander. No – Brosius and Lengfeld. The motion carried 5 – 2.

III. Pledge of Allegiance – **7:00 pm**

President Andreoni led the Pledge of Allegiance beginning at 7:02 pm.

IV. Public Comment – None.

V. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held March 23, 2015 and special meeting held April 7, 2015.

2. Total Disbursements from 3/25/2015 through 4/22/2015 in the amount of \$2,051,269.08 broken down as follows:

- 110 – General Fund: \$554,330.28
- 120 – Capital Fund: \$40,838.38
- 130 – Library Fund: \$13,052.82
- 140 – Parks/Rec Fund: \$16,379.89
- 150 – Debt Service Fund: \$445,794.72
- 310 – TID Fund: \$54,901.81
- 660 – Water Utility Fund: \$20,208.90
- 670 – Sewer Fund: \$895,762.28

3. Approval of an Operator’s (Bartender’s) License for Andrea K. Eckert.

4. Approval of a Temporary Class “B” License and Special Event Permit for the Cross Plains World’s Fair located at Baer Park.

5. Approval of Resolution #05-2015 to seek grant funds from the Knowles-Nelson Stewardship program to assist in recreational trail development as recommended by Committee.

6. Approval of a facility agreement with Cross Plains Stingrays for the use of the swimming pool as recommended by Committee.

7. Approval of an agreement with Montgomery Associates: Resource Solutions, LLC to provide consulting support for floodplain management as recommended by Committee.

8. Approval of Resolution #06-2015 to create a temporary 3-way stop sign controlled intersection at Julius and Valley Streets.

VI. Report of Village Officers

1. Village President

a. Discussion and action regarding 2015 Board, Commissions, and Committee Appointments – The Village President made the following appointments (term limit in parenthesis):

- Cross Plains Area EMS District Board – Reappoint Trustee Lengfeld (2016).
- Cross Plains-Berry Fire District Board – Reappoint Trustee Brosius (2016), Trustee Lengfeld (2016), and President Andreoni (2016).
- Library Board – Reappoint Trustee Schunk (2016) and Jane Bautch (2018). Appoint Ellen Alberts (2018) of the Town of Berry to replace Charity Hirsch and Carolyn Abbott (2017) to replace Denise Baylis.
- Plan Commission – Reappoint President Andreoni (2016) and Trustee Ketelboeter (2016). Appoint Trustee Zander (2016) to replace Doug Brunner.
- Police Commission – Reappoint Paul Bartleson (2020).
- Zoning Board of Appeals – Reappoint Bob Green (2018) and Paul Yochum (2018).
- Cross Plains Area Chamber of Commerce Board – Appoint Trustee Sorensen (2016).

A motion was made by Trustee Schunk, seconded by Trustee Brosius, and unanimously carried by the Village Board to confirm the appointments made by the Village President.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action regarding the scheduling of the May Village Board meeting – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to hold the May regular Village Board meeting on May 18, 2015.

3. Miscellaneous Trustee Reports

- Trustee Brosius commented that traffic along the detour route for the Highway 14 Project continues to be flowing unimpeded.
- Trustee Schunk commented that the recently created 4-way Stop Sign at Park and Market Street continues to challenge drivers.

VII. General Business

1. Presentation from Craig Enzenroth of the Gallina Companies regarding a Planned Development at 1400 Bourbon Road – A presentation was provided by Craig Enzenroth of the Gallina Companies regarding their proposed project to redevelop 1400 Bourbon Road as a 53 unit apartment building. No action was taken, and the review of the project begins at the Plan Commission meeting on May 4th.

2. Discussion and action to approve the filling of the Police Officer vacancy within the Police Department – A motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve the filling of the Police Officer vacancy within the Police Department.

VIII. Committee/Commission Recommendations

1. US Highway 14 (Main Street) Streetscape Workgroup

a. Discussion and action to accept the US 14 Streetscape and Signage Plan for the US Highway 14 (Main Street) Reconstruction – Following presentation and discussion, a motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to accept the US 14 Streetscape and Signage Plan for US Highway 14 (Main Street) Reconstruction project.

2. Committee of the Whole

a. Discussion and action regarding a donation to Park School towards a Parcourse (youth friendly exercise course) – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Village Board to make a gold level sponsorship of the Parcourse at Park School in amount of \$2,500 to be paid out of the equipment line item in the Parks/Recreation Capital Budget.

b. Discussion and action regarding Resolution #07-2015 stating the Village's opposition to the elimination of the Personal Property Tax by the State of Wisconsin – A motion was made by Trustee Sorensen, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to approve Resolution #07-2015 stating the Village's opposition to the elimination of the Personal Property Tax by the State of Wisconsin.

c. Discussion and action regarding Resolution #08-2015 to set the speed limit for Mill Creek Parkway – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Lengfeld, and carried by the Village Board to approve Resolution #08-2015 to set the speed limit for Mill Creek Parkway at 20 mph as a "service road" defined within State Statutes.

d. Discussion and action regarding a proposal to implement a Committee Meeting System – Please note the following action items:

- Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brosius, and carried by the Village Board to create the Parks/Recreation Special Committee and the Public Safety Special Committee according to Section 5.02(i) of the Village Code, and to suspend the Committee of the Whole on a trial basis until the end of the current term (i.e. – April 18, 2016).
- The Village President will prepare the appointments for consideration by the Village Board at its meeting on May 18, 2015 according to the composure/format discussed in the meeting.

IX. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Sorensen, for the Village Board to meet in Closed Session at 8:35 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer – A roll call vote is required. Yes – Andreoni, Brosius, Ketelboeter, Lengfeld, Schunk, Sorensen, and Zander. No – None. Motion carried 7 – 0.

2. Reconvene into Open Session: *To take action, if appropriate, concerning the item(s) discussed in Closed Session – Please note the following action items:*

- A motion was made by Trustee Schunk, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to return to Open Session at 8:59 pm.
- A motion was made by Trustee Lengfeld, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to accept the Job Description for the Village Administrator/Clerk-Treasurer position as presented.

X. Adjournment

A motion was made by Trustee Lengfeld, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adjourn the meeting at 9:00 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer