

# US Highway 14 Streetscape Workgroup

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Thursday, April 24, 2014**

**7:00 pm**

### **I. Call to Order**

The meeting was called to order at 7:00 pm.

Present: Kevin Engelen, Randy Case, Bill Brosius, Amy Hansen, Ellen Richardson, Ken Richardson, Sara Metz, Dick Cashwell, Kevin Thusius, Mike Schutz, Kathy Purtell, Neil Purtell, Mary Devitt, John Klabough, Cathy Barman, Ken Gellerstedt, Kathy Pulvermacher, Lisa Kosteki, and Pat Andreoni.

II. **General Update on the Highway 14 Project** – The Village Administrator/Clerk-Treasurer provided an introduction to the meeting and an update on the current design and implementation process for upcoming capital improvements.

III. **Discussion and action regarding the conceptual plan for pedestrian enhancements** – Village Staff presented a conceptual plan to provide pedestrian enhancements at the 17 intersections adjacent to the Highway 14 project. The following items were discussed and preferred for inclusion in the plan by the workgroup:

- Crosswalks in asphalt area should be embedded into pavement surface.
- Rectangular Rapid Flashing Beacons (RRFB's) should be utilized at Water, Wilson, and Jovina with additional review for consideration at Center Street versus Water.
- Overhead signage with lit beacons will be used at East Street.
- Colored red concrete will be used at Wilson, Mill, American Legion, Jovina, Valley, Eulalia, and County Highway P. Colored green concrete would be used at Caesar Street to mark Ice Age Trail crossing.

These enhancements will be noted and added to the existing improvements in order to be presented to WisDOT for review. Following feedback from WisDOT, the plan will be brought back to the workgroup for additional consideration as applicable.

IV. **Discussion and action to recommend to the Village Board the issuance of a Request for Proposals (RFP) of a Signage and Wayfinding System** – A uniform brand and/or design was desired by the workgroup for Gateway, Street, and Way-finding signs. The RFP

process was desired and recommended for consideration to the Village Board for issuance.

- V. **Discussion and action regarding the style and location of drinking fountains** – The following locations and styles of drinking fountains were discussed and preferred by the workgroup:
- Near northwest corner of Highway 14 (Main Street) and County Highway P – Adult, child, and handicap accessible drinking fountain with water bottle adaptor.
  - Adjacent to new parking lots of Highway 14 (Main Street) and Wilson Street – Adult, child, handicap accessible, and dog drinking fountain with water bottle adaptor.
  - Near the southern intersection of Highway 14 (Main Street) and Lagoon Street – Adult, child, and handicap accessible drinking fountain with water bottle adaptor.
- VI. **Discussion and action regarding the conceptual plan for median enhancements** – The Workgroup preferred to match the design and color that is approved for the bridge improvements to the planned improvements to the 7 medians with stamped concrete. These enhancements will be noted in the conceptual plan and presented to WisDOT for review. Following feedback from WisDOT, the plan will be brought back to the workgroup for additional consideration as applicable.
- VII. **Set next meeting agenda and date** – The Workgroup stated its desire to meet on the fourth Thursday of every month at 7:00 pm. The next meeting will be on Thursday, May 22<sup>nd</sup> at 7:00 pm.
- VIII. **Adjournment** – The meeting adjourned at 9:30 pm.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or [matt@cross-plains.wi.us](mailto:matt@cross-plains.wi.us).