

# **Regular Village Board Meeting**

**REVISED** Meeting Minutes

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, April 22, 2013**  
**7:00 pm**

I. **Call to Order, Roll Call, and Pledge of Allegiance**

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, and President Pat Andreoni.

Also Present: Lee Sorensen, Sue Schuetz, and Kris Loman.

II. **Consent Agenda**

A motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the Consent Agenda items as follows.

1. Minutes of the regular meeting held April 3, 2013.
2. Total Disbursements from March 20, 2013 through April 17, 2013 in the amount of \$813,060.48 broken down as follows:
  - 110 – General Fund: \$375,936.30
  - 120 – Capital Fund: \$9,500.00
  - 310 – Tax Increment District: \$1,650.00
  - 660 – Water Utility: \$5,875.29
  - 670 – Sewer Utility: \$420,098.89
3. Operator's Licenses
  - a. Megan McClure
  - b. Katherine Hauser
4. Issuance of a Temporary Class "B" License for:
  - a. St. Francis Xavier Catholic Church located at 2939 and 2947 Thinnes St for the "Church Picnic" event.
  - b. Cross Plains Home Talent Baseball located at 2820 Military Road (Baer Park) for home baseball games.

5. Electrical License for Middleton Election Inc.
6. Approval of Resolution #03-2013 to request grant funds and assistance for the Black Earth Creek Monitoring Project from the Wisconsin DNR through the River Protection Grant Program.
7. Approval of Resolution #04-2013 to request grant funds and assistance for the Black Earth Creek Improvement Project from the Wisconsin DNR through the Outdoor Recreation-Land and Water Conservation Fund Program.
8. Approval of Resolution #05-2013 to adopt Public Participation procedures for amending the Future Land Use Map within the Comprehensive Plan for the Village of Cross Plains and refer draft plan amendments to the Plan Commission for review and recommendation.
9. Approval to update the Cross Plains Comprehensive Outdoor Recreation Plan for 2013.

### III. Report of Village Officers

#### 1. Village President

a. Discussion and action regarding appointment to vacant Village Trustee position – President Andreoni stated that he is requesting confirmation from the Village Board to appoint Lee Sorensen to fill the Village Trustee position vacancy. A motion was made by Trustee Lengfeld, seconded by Trustee Schunk, to confirm the appointment of Lee Sorensen to fill the Village Trustee position vacancy. A roll call vote was requested. Yes – Andreoni, Lengfeld, and Schunk. No – Blanchard, Brunner, and Ketelboeter. Motion failed 3 – 3.

b. Discussion and action regarding 2013 Board, Commission, and Committee Appointments – President Andreoni stated that the 2013 Appointments would be considered at the May 13, 2013 Committee of the Whole meeting for further discussion.

- Welcomed new Village Trustee Jay Lengfeld to the Village Board for his first meeting.

#### 2. Village Administrator/Clerk-Treasurer

- Stated that a Public Information Meeting has been scheduled for the Black Earth Creek Improvement Project for May 8, 2013 at 6 pm. The meeting will be held as an open house at the American Legion.

- Stated that the Village Assessor is preparing for Open Book some time in May and that Board of Review has tentatively been scheduled for June 10, 2013 at 5 pm.
- Provided a reminder to the Village Board that its next regular meeting will be on May 20, 2013, a special night in order to avoid a conflict with the Memorial Day holiday.

### 3. Miscellaneous Trustee Reports

- Trustee Brunner recommended that Trustee Schunk fill the role of Vice-Chairperson for the Village Board. A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to appoint Trustee Schunk to the position of Vice-Chairperson of the Village Board.
- Trustee Schunk commented that he participated with the Administration/Clerk-Treasurer and Public Facilities Director in a presentation to a Middleton High School class about the Black Earth Creek Improvement Project. He further stated that similar presentations were provided by either himself and/or Village Staff to a group of Boy Scouts and Trout Unlimited members. He thanked Village Staff for their role in participating in these presentations.

IV. Public Comment – None.

V. Committee/Commission Recommendations

#### 1. Committee of the Whole

a. Discussion and action to award a contract to provide mowing services for Village Parks and general right of way – A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve a contract with Lawns Unlimited LLC as presented to provide lawn mowing services for Village Parks and general right of way.

b. Discussion and action to award a contract to provide new bathroom fixtures for the Swimming Pool – A motion was made by Trustee Ketelboeter, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve a contract with Sauk Plains Plumbing and Pumps Inc. for an amount not to exceed \$4,340 to replace the bathroom fixtures at the swimming pool.

c. Discussion and action regarding Ordinance #03-2013 to repeal Charter Ordinance relating to Tax Increment Districts referendum requirements – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Blanchard to approve Ordinance #03-2013 to amend Village Ordinance to continue the requirement that all new TID project plans go to binding

referendum and repeal the requirement that all amended TID project plans go to binding referendum. A roll call vote is required. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, and Schunk. No – None. Motion carried 6 – 0.

## 2. Plan Commission

a. Discussion and action regarding a request from the Cross Plains Area EMS for the property located at 2027 Park Street for a Conditional Use Permit to construct an addition onto the existing EMS Facility – A motion was made by Trustee Ketelboeter, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve the request from the Cross Plains Area EMS for the property located at 2027 Park Street for a Conditional Use Permit to construct an addition onto the existing EMS Facility with the following conditions:

1. Landscaping around the addition will be implemented by the Cross Plains Area EMS consistent with existing landscaping.
2. Exemption to requirements of Section 4.26 regarding on-site parking be granted.
3. Plan to address stormwater and runoff subject to approval by the Public Facilities Director.

## VI. General Business

1. Discussion and action regarding a proposal for consulting services to investigate the incident on June 23, 2012 involving Village Resident and Trustee Judy Ketelboeter – Following discussion, a motion was made by President Andreoni, seconded by Trustee Lengfeld, to reject all proposals for consulting services and contact the Dane County Sheriff's Department to investigate the incident on June 23, 2012 involving Village Resident and Trustee Judy Ketelboeter. A roll call vote was requested. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, and Schunk. No – None. Motion carried 6 – 0.

2. Review and discuss the following ordinances as part of the Recodification Project:

- a. Section 22.13 – Loud and Unnecessary Noise
- b. Section 22.14 – Outdoor Amplified Sound Permit

Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Village Board to recommend approval regarding Sections 22.13 (Loud and Unnecessary Noise) and 22.14 (Outdoor Amplified Sound Permit) when the code review is complete.

- c. Section 51.09 – Storage and Parking of Recreational Vehicles
- d. Section 51.10 – Parking of Vehicles on Private Property and on Public Rights-of-Way in Residential or Commercial Districts

Code Sections 51.09 and 51.10 will be further discussed as presented at the Committee of the Whole meeting on May 13, 2013.

VII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 8:44 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer