

Committee of the Whole

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, April 8, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Schlicht called the regular Committee of the Whole meeting to order at 7:00 pm.

Present: Trustees Pat Andreoni, Ray Blanchard, Doug Brunner, Judy Ketelboeter, Steve Schunk (arrived at 7:06 pm), Jeff Statz, and President Schlicht.

Also Present: Bob Nelson, Wayne Esser, Dick Cashwell, Lisa Kostecki, Peter Diercks, Chris Roelke, Lee Sorensen, and Daniel Heffron.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to approve the consent agenda as presented.

1. Approval of the regular meeting minutes of March 11, 2013.

2. Referral to the Village Board for consideration and action regarding a resolution to request grant funds and assistance for the Black Earth Creek Monitoring Project from the Wisconsin DNR through the River Protection Grant Program.

3. Referral to the Village Board for consideration and action regarding a resolution to request grant funds and assistance for the Black Earth Creek Improvement Project from the Wisconsin DNR through the Outdoor Recreation-Land and Water Conservation Fund Program.

IV. Committee Discussion

1. Presentation by Esser Brewing Company regarding the “Beer Parade” special event schedule for May 4, 2013 – Wayne and Larry Esser were present on behalf of Esser Brewing Company to provide a presentation on the “Beer Parade” scheduled for May 4, 2013. The parade will close down a portion of Main Street from 4:00 to 6:00 pm, and is a celebration marking the end of prohibition 80 years ago.

2. Presentation by the Cross Plains Area Chamber of Commerce regarding the “Cross Plains Main Street Construction: We are in this Together” survival guide for the US Highway 14 reconstruction project – Annette Koenig was present on behalf of the Cross Plains Area Chamber of Commerce to provide a presentation of the Cross Plains Main Street Construction survival guide. The guide was put together and distributed by the Chamber in order to gather information to help members to be impacted by the highway construction in the future.

3. Discussion regarding a resolution to adopt Public Participation procedures for Amending the Future Land Use Map within the Comprehensive Plan for the Village of Cross Plains and refer draft plan amendments to the Plan Commission for review and recommendation – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to adopt Public Participation procedures for Amending the Future Land Use Map within the Comprehensive Plan for the Village of Cross Plains and refer the draft plan amendment to the Plan Commission for review and recommendation.

4. Discussion regarding the selection of a contractor to provide mowing services for Village Parks and general right of way - Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to contract with Lawns Unlimited LLC for lawn mowing services of Village Parks and general right of way.

5. Discussion regarding an update to the Cross Plains Comprehensive Outdoor Recreation Plan - Following discussion, a motion was made by Trustee Andreoni, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to approve the Cross Plains Comprehensive Outdoor Recreation Plan as presented.

6. Discussion regarding the selection of a contractor to renovate the bathrooms at the Swimming Pool – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to contract with Sauk Plains Plumbing and Pumps Inc. for new bathroom fixtures at the Swimming Pool.

7. Review and discuss the following ordinances as part of the Recodification Project:

- Chapter 7.06 – Tax Increment District Referendum: Following discussion, a motion was made by Trustee Blanchard, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to remove the referendum requirement for Tax Increment Districts defined in Chapter 7.06.
- Chapter 21.11 – Limitation on Number of Chickens and Other Fowl: Following discussion, a motion was made by President Schlicht, seconded by Trustee

Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to provide a permitting system for the allowance of chickens.

- Chapter 22 – Peace and Good Order
 1. Section 22.06 – Prescription Drug Ordinance
 3. Section 22.16 – Social Host Penalty

Following discussion, a motion was made by President Schlicht, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board when the code review is complete for Section 22.06 (Prescription Drug Ordinance) and 22.16 (Social Host Penalty).

President Schlicht left the table at 8:01 pm.

2. Section 22.14 – Permit for Amplified Noise
4. Section 22.22 – Special Event Permit

Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board when the code review is complete for Section 22.14 (Permit for Amplified Noise) and Section 22.22 (Special Event Permit).

- Chapter 41 – Intoxicating Liquor and Fermented Malt Beverages: Following discussion, a motion was made by Trustee Andreoni, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board when the code review is complete for Chapter 41 (Intoxicating Liquor and Fermented Malt Beverages).

President Schlicht rejoined the table at 8:53 pm.

- Following discussion, a motion was made by Trustee Andreoni, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board when the code review is complete for Chapter 31 (Building and Building Regulations), Chapter 65 (Erosion, Sediment, and Water Runoff Control), and Chapter 83 (Land Division and Subdivision).
- Completion – The Village Attorney stated that a review by the Plan Commission and a public hearing by the Village Board was needed for Chapter 83 to be enacted. The remaining ordinances could be approved by a majority of the Village Board on May 20 with a notification to follow that the new code has been approved. The new code once compiled will be placed on the Village Website for review by the public leading up to the final meeting as well.

III. Reports

A motion was made by President Schlicht, seconded by Trustee Ketelboeter, and carried by the Committee of the Whole to hear the Department Reports before Village Officer Reports.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer
- b. Assistant Village Administrator
- c. Parks, Recreation, and Conservancy
- d. Police
- e. Public Facilities
- f. Village Assessor (hard copy provided in packet)

1. Village Officers

b. Village Trustees

- Trustee Statz thanked the Village Board and Staff for working with them over the last two years. He stated that he enjoyed working with everyone and wished everyone good luck in the future.
- Trustee Andreoni thanked Trustee Statz and President Schlicht for their service to the Village as elected officials, and respected their involvement on the board.
- Trustee Brunner thanked Trustee Statz and President Schlicht for their service on the board.
- Trustee Ketelboeter thanked Trustee Statz and President Schlicht for their service on the board.

a. Village President

- Thanked Village Board, public, and Staff for the time spent working together over the years. Stated that he looks forward to additional time spent with his family. Thanked the Village Administrator/Clerk-Treasurer for his work and leadership with the board, and is proud of the accomplishments to date. Stated that he was very appreciative of the professional nature of the board in working through the many issues that they encountered.

VI. Adjournment

A motion was made by Trustee Statz, seconded by President Schlicht, and unanimously carried by the Committee of the Whole to adjourn the meeting at 9:40 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer