

# **Regular Village Board Meeting**

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, April 3, 2013**

**7:00 pm**

*Regular March meeting on a special night*

### I. Call to Order, Roll Call, and Pledge of Allegiance

President Schlicht called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees Pat Andreoni, Ray Blanchard, Doug Brunner, Judy Ketelboeter, Steve Schunk, Jeff Statz, and President Kurt Schlicht.

Also Present: Darrell Menzer, Fred Eisenhauer, Kris Loman, Steve Shulfer, Lee Sorensen, Lisa Kostecki, and Bob Nelson.

### II. Consent Agenda

A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the Consent Agenda items as follows. President Schlicht and Trustee Andreoni abstained from voting on the March 25, 2013 minutes.

1. Minutes of the regular meeting held February 25, 2013, special meeting held March 13, 2013, and special meeting held March 25, 2013.

2. Total Disbursements from February 1, 2013 through March 20, 2013 in the amount of \$524,794.39 broken down as follows:

- 110 – General Fund: \$450,704.46
- 120 – Capital Fund: \$11,605.58
- 310 – Tax Increment District: \$3,940.24
- 660 – Water Utility: \$13,704.30
- 670 – Sewer Utility: \$44,839.81

3. Approval of a contract with Accurate Appraisal Service Inc. for Appraisal Services associated with the property acquisition funded by the Department of Transportation necessary for the Lagoon Street project.

4. Approval of Ordinance #02-2013 to amend Sections 21.13(g)(1) and (2) of the Code of Ordinances regarding the opening hours for the Class A establishments.

5. Approve the donation to the Department of Transportation as part of the reconstruction of the County Highway P bridge regarding the land adjacent to the bridge owned by the Village as depicted on the plat map.

III. Report of Village Officers

1. Village President

a. Discussion and action to make an appointment to the Library Board and Plan Commission – President Schlicht stated that he is appointing Sue Schuetz residing at 2223 Mill Street to the Library Board and Todd Duquette residing at 2000 Cross Street to the Plan Commission. A motion was made by Trustee Brunner, seconded by Trustee Andreoni, and unanimously carried by the Village Board to confirm the Village President appointments as presented.

- Congratulated Trustee Andreoni on winning the election for Village President and wished him luck in his future position.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action to reschedule May 27, 2013 (Memorial Day) Village Board meeting to avoid conflict with holiday – Following discussion, the Village Board scheduled their May meeting on May 20, 2013 to avoid conflict with the holiday.

3. Miscellaneous Trustee Reports

- Trustee Schunk thanked President Schlicht for his service as Village President.

IV. Public Comment – None.

V. Committee/Commission Recommendations

1. Committee of the Whole

a. Discussion and action to approve the award of a contract for the Black Earth Creek Improvement Project – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Village Board to award the Black Earth Creek Improvement Project to Joe Daniels Construction Co., Inc. of Madison for the base bid plus supplementals in an amount not to exceed \$284,696.

b. Discussion and action regarding the appointment of an ex-officio member to the Board for the Cross Plains Area Chamber of Commerce – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Village Board to appoint Matt Schuenke, Village Administrator/Clerk-Treasurer, to the Cross Plains Area Chamber of Commerce Board as an ex-officio member representing the Village.

c. Discussion and action regarding the proposed amendments to the Cross Plains-Berry Fire District Agreement – Following discussion, a motion was made by President Schlicht, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve the proposed amendments to the Cross Plains-Berry Fire District Agreement as presented with two conditions: 1) the appointment of secretary/treasurer could be filled any member community employee, and 2) changes beyond what was presented would be brought back to the Village Board for consideration.

## 2. Plan Commission

a. Discussion and action regarding the application of a Specific Development Plan for the vacant property located adjacent to the Fire Station at 1501 Bourbon Road to construct storage units – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, to approve the Specific Development Plan as presented for the vacant property located adjacent to the Fire Station at 1501 Bourbon Road to construction storage units. A roll call vote was requested. Yes – Brunner, Ketelboeter, Schlicht, and Statz. No – Andreoni and Schunk. Abstain – Blanchard. Motion carried 4-2-1.

b. Discussion and action regarding a request from the Middleton-Cross Plains School District for the property located at 2800 Military Road for a Conditional Use Permit to construct an addition onto the existing Glacier Creek Middle School – Following discussion, a motion was made by Trustee Andreoni, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve the request from the Middleton-Cross Plains School District for the property located at 2800 Military Road for a Conditional Use Permit to construct an addition onto the existing Glacier Creek Middle School with the following conditions:

1. Traffic study to be completed by the School District one year after 5th Grade Occupation. Study will list options to be considered when County Highway P is reconstructed.
2. School District will partner financially with the Village and Dane County as applicable and to be negotiated regarding the improvements, if any, for Church Street and Military Road intersection.
3. Erosion Control and Stormwater Management Plan subject to approval by the Village Engineer and Public Facilities Director.

4. Utility connections and/or improvements subject to approval by the Village Engineer and Public Facilities Director.
5. The School District will provide confirmation that the Wisconsin DNR has approved the plans for the use of geo-thermal HVAC system.

### 3. Police Commission

Trustee Ketelboeter left the table at 8:35 pm.

- a. Discussion and action to distribute a Request for Proposal (RFP) for consulting services to investigate the incident on June 23, 2012 involving Village Resident and Trustee Judy Ketelboeter – Following discussion, a motion was made by President Schlicht, seconded by Trustee Blanchard, to distribute a Request for Proposal (RFP) for consulting services to investigate the incident on June 23, 2012 involving Village Resident and Trustee Judy Ketelboeter. A roll call vote was requested. Yes – Blanchard, Brunner, Schlicht, Schunk, and Statz. No – None. Abstain – Andreoni. Motion carried 5-0-1.

Trustee Ketelboeter rejoined the table at 9:11 pm.

VI. General Business – None.

VII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Andreoni, and unanimously carried by the Village Board to adjourn the meeting at 9:12 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer