

Regular Plan Commission Meeting

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, April 1, 2013

7:00 pm

I. Call to Order and Roll Call

President Schlicht called the regular Plan Commission meeting to order at 7:00 pm.

Present: Commissioners Doug Brunner, June Feely, Judy Ketelboeter, and President Kurt Schlicht.

Excused: Commissioners Randy Case, Todd Pfeil, and Mike Schlueter.

Also Present: Tim Hillebrand, Joseph Pertzborn, Mary Kay Hillebrand, William Saeman, and Village Administrator Matthew Schuenke.

II. Public Comment – None.

III. General Business

1. Discussion and action regarding the minutes of the regular meeting held on March 4, 2013 – A motion was made by Commissioner Ketelboeter, seconded by Commissioner Feely, and unanimously carried by the Plan Commission to approve the minutes of the regular meeting held on March 4, 2013.

2. Request from the Cross Plains Area EMS for the property located at 2027 Park Street for a Conditional Use Permit to construct an addition onto the existing EMS Facility.

a. Public Hearing – A motion was made by Commissioner Brunner, seconded by Commissioner Feely, and unanimously carried by the Plan Commission to open the public hearing at 7:02 pm.

1. The Assistant Village Administrator provided an introduction and overview of the project as presented.

2. EMS Chief Tim Hillebrand provided a summary of the project and answered questions regarding the proposal.
3. Joseph Pertzborn residing at 2003 Park Street commented on the zoning and future use of the property.
4. The Village Administrator/Clerk-Treasurer provided some information on the zoning and future use of the property as requested.

A motion was made by Commissioner Brunner, seconded by Commissioner Feely, and unanimously carried by the Plan Commission to close the public hearing at 7:13 pm.

b. Discussion and action to make a recommendation to the Village Board – Following discussion, a motion was made by Commissioner Brunner, seconded by Commissioner Ketelboeter, and unanimously carried by the Plan Commission to recommend to the Village Board approval of the application for a Conditional Use Permit for the Cross Plains Area EMS District located at 2027 Park Street in order to construct an addition onto the existing EMS Facility subject to the following conditions:

1. The landscaping around the addition will be implemented by the Cross Plains Area EMS consistent with existing landscaping.
2. An exemption to requirements of Section 4.26 regarding on-site parking should be granted.
3. The erosion control and stormwater management is subject to approval by the Village Engineer and Public Facilities Director as applicable.

IV. Adjournment

A motion was made by Commissioner Ketelboeter, seconded by Commissioner Feely and unanimously carried that the Plan Commission to adjourn the meeting at 7:20 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Thomas E. Malone
Assistant Village Administrator