

Regular Village Board Meeting

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, March 31, 2014

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees Ray Blanchard, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk (arrived at 7:01 pm), Tim Statz, and President Pat Andreoni.

Also-Present: Lee Sorensen and Bill Brosius.

II. Consent Agenda

A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the Consent Agenda items as follows:

1. Minutes of the regular meeting held February 24, 2014.
2. Total Disbursements from March 5, 2014 through March 19, 2014 in the amount of \$889,444 broken down as follows:
 - 110 – General Fund: \$512,421
 - 120 – Capital Fund: \$157,311
 - 310 – Tax Increment District \$123,017
 - 660 – Water Utility: \$38,752
 - 670 – Sewer Utility: \$57,940
3. Approval of an Operator's (Bartender's) License Aaron G. Michie and Tracy E. Perrett.
4. Approval of a proposal from MSA Professional Services for additional environmental investigation and remediation planning for the site of the former Zanders Creamery.
5. Approval of Resolution #02-2014 to adopt Public Participation procedures for amending the Future Land Use Map within the Comprehensive Plan for the Village of Cross Plains.
6. Approval of a Development Agreement for TIF Application #2014-01 from Kalscheur Dodge-Chrysler.
7. Approval of a proposal from Mead and Hunt to design the new Lagoon Street retaining wall as mandated by the Department of Transportation.

III. Report of Village Officers

1. Village President

a. Discussion regarding the scheduling of a meeting on Main Street streetscape design issues – The Village President stated that a US Highway 14 Streetscape Workgroup meeting would be held in April to begin to work through the remaining local issues relating to aesthetics, pedestrians safety, and general functionality of the Highway 14 and Lagoon Street improvements. The initial meeting will review pedestrian safety crossings, an RFP for greeting and wayfinding signage, drinking fountains, and stamped concrete options. Additional issues will be reviewed as applicable until all outstanding items have been resolved. More information will be posted on the Village website including meeting agendas and other packet information.

2. Village Administrator/Clerk-Treasurer

a. Discussion and action to set May Village Board meeting date – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to schedule the May meeting for May 19, 2014.

- Stated that the Spring Local Election is scheduled to be held on April 1, 2014 at the Fire Station from 7 am to 8 pm.
- Announced that Kwik Trip has scheduled its Grand Opening for April 2, 2014 beginning at 9 am followed by a ribbon cutting at 10 am.
- Stated that the Village had received its funding from the Wisconsin Department of Transportation for its share of the costs to fund the property acquisition for the West portion of the Lagoon Street project.

3. Miscellaneous Trustee Reports

- Trustee Schunk thanked the Police Department for their recent assistance in helping catch a loose dog.

IV. Public Comment – None.

V. Committee/Commission Recommendations

1. Committee of the Whole

a. Discussion and action regarding Resolution #05-2014 to set the fee for the keeping of honeybees – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt Resolution #05-2014 to set the annual permit fee of \$10 for the keeping of honeybees.

b. Discussion and action regarding Resolution #01-2014 to reduce the posted speed for Bourbon Road from 30 mph to 25 mph during its use as a detour for Highway 14 Reconstruction Project – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, for the Village Board to adopt Resolution #01-2014 to reduce the posted speed of Bourbon Road from 30 mph

to 25 mph during its use as a detour route for the Highway 14 Reconstruction Project. A roll call vote was requested. Yes – Andreoni, Brunner, Schunk, and Statz. No – Blanchard, Ketelboeter, and Lengfeld. Motion carried 4 – 3.

2. Plan Commission

a. Discussion and action regarding a proposed Certified Survey Map (CSM) in order to combine two lots located at 2532 Main Street and 8354 US Highway 14 – A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve the Certified Survey Map (CSM) in order to combine two lots located at 2532 Main Street and 8354 US Highway 14.

VI. General Business

1. Discussion and action regarding Resolution #04-2014 to request grant funds and assistance from the WDNR to develop a Stormwater Management Plan – A motion was made by Trustee Statz, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt Resolution #04-2014 to request grant funds and assistance from the WDNR to develop a Stormwater Management Plan.

VII. Closed Session

1. A motion was made by Trustee Brunner, seconded by Trustee Schunk, for the Village Board to meet in Closed Session at 7:38 pm pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss possible acquisition of real estate for the Lagoon Street Reconstruction Project – A roll call vote is required. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, Schunk, and Statz. No – None. Motion carried 7 – 0.

2. Reconvene into Open Session – A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to reconvene into Open Session at 7:49 pm.

3. Discussion and action to acquire real estate for the Lagoon Street Reconstruction Project – A motion was made by Trustee Schunk, seconded by Trustee Blanchard, and unanimously carried by the Village Board to submit a Jurisdictional Offer on or around April 1, 2014 to applicable parties of interest for the property located at 1904 Main Street in the amount of \$15,200; however, Village Staff is authorized to negotiate a voluntary settlement as previously offered until the expiration of the Jurisdictional Offer.

VIII. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 7:51 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer