

## **Village Board**

### *Regular Meeting Notice and Agenda*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, March 23, 2015**

**7:00 pm**

- I. Call to Order, Roll Call, and Pledge of Allegiance
- II. Public Comment – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.
- III. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
  1. Minutes of the regular meeting held February 23, 2015.
  2. Total Disbursements from February 18, 2015 through March 18, 2015 in the amount of \$488,827.22 broken down as follows:
    - 110 – General Fund: \$129,586.47
    - 120 – Capital Fund: \$153,667.80
    - 130 – Library Fund: \$17,058.42
    - 140 – Parks/Rec Fund: \$14,154.76
    - 150 – Debt Service Fund: \$0.00
    - 310 – TID Fund: \$91,361.34
    - 660 – Water Utility Fund: \$27,880.97
    - 670 – Sewer Fund: \$55,117.46
  3. Approval of an Operator’s (Bartender’s) License for Jessica J. Schultz.
  4. Approval of a contract with WisDOT for the Police Department to provide Traffic Control Services during the Highway 14 Reconstruction Project as recommended by Committee.
  5. Approval regarding the addition of Policy #2.10 (Performance Evaluations) and revision of Policy #3.02 (Leave Policies).
  6. Approval of the Water Utility Rate Case Application to the Public Service Commission as presented by Johnson and Block and recommended by Committee.
  7. Approval of Resolution #02-2015 adopting the Conditional Use Permit for Northwest Dane Senior Services located at 1837 Bourbon Road as recommended by Committee.

8. Approval of Resolution #03-2015 adopting Park Street temporary traffic and parking control regulations during the reconstruction of Highway 14 (Main Street) as recommended by Committee.

9. Approval of TIF Rehabilitation Grant Application #2015-01 from David Brill of 2014 Main Street LLC located at 2014 Main Street.

10. Approval regarding the acquisition of a field groomer Toro Sand Pro 5040 as approved in the 2015 Capital Budget for Parks and Recreation not to exceed \$19,995 as recommended by Committee.

IV. Report of Village Officers

1. Village President

2. Village Administrator/Clerk-Treasurer

3. Miscellaneous Trustee Reports

V. General Business

1. Discussion and action regarding Resolution #04-2015 authorizing the issuance and sale of \$1,055,000 General Obligation Promissory Notes, Series 2015A.

2. Discussion and action to terminate existing permanent utility easements and adopt temporary limited utility easements for 1300 Main Street.

VI. Closed Session

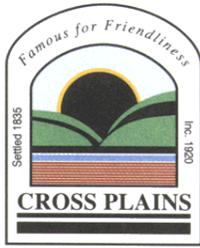
1. The Village Board will meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the following:

a. Employment consideration of a sworn officer position within the Cross Plains Police Department.

b. 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.

VII. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or [matt@cross-plains.wi.us](mailto:matt@cross-plains.wi.us).



Village of Cross Plains  
PO Box 97, 2417 Brewery Road  
Cross Plains, WI 53528  
Phone: (608) 798-3241  
Fax: (608) 798-3817

## Memorandum

To: Village Board of Trustees  
From: Matthew G. Schuenke, Village Administrator/Clerk-Treasurer  
Date: March 20, 2015  
Re: Village Board Meeting – **March 23, 2015**

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### III. Consent Agenda

**1. Minutes of the regular meeting held February 23, 2015** – For approval.

**2. Total Disbursements from 2/18/2015 through 3/18/2015 in the amount of \$488,827.22 broken down as follows:** – For approval.

- 110 – General Fund: \$129,586.47
- 120 – Capital Fund: \$153,667.80
- 130 – Library Fund: \$17,058.42
- 140 – Parks/Rec Fund: \$14,154.76
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$91,361.34
- 660 – Water Utility Fund: \$27,880.97
- 670 – Sewer Fund: \$55,117.46

**3. Approval of an Operator’s (Bartender’s) License for Jessica J. Schultz** – For approval.

**4. Approval of a contract with WisDOT for the Police Department to provide Traffic Control Services during the Highway 14 Reconstruction Project as recommended by Committee** - The Village met with WisDOT in February to discuss their concerns over traffic management specifically as it relates to the use of Bourbon Road for the detour route. The contract requires the Police Department to provide traffic control assistance and in return will be reimbursed for their time spent. The Committee of the Whole unanimously recommended approval at their March meeting. Presented for approval.

**5. Approval regarding the addition of Policy #2.10 (Performance Evaluations) and revision of Policy #3.02 (Leave Policies)** – The Committee reviewed one policy addition and one revision to the Employee Manual at its March 9<sup>th</sup> meeting. The policy addition creates the process to administer annual reviews of employees while the revisions include some clarifications to FMLA leave requirements. These additions/revisions have been reviewed by the Village Labor Attorney and have received a unanimous recommendation of approval from the Committee of the Whole. Presented for approval.

**6. Approval of the Water Utility Rate Case Application to the Public Service Commission as presented by Johnson and Block and recommended by Committee** – The Village will be applying for a low interest loan from the Safe Drinking Fund administered by the DNR to pay for water capital improvements as part of the Highway 14 Reconstruction Project. One of the requirements of the loan application is to undergo a full rate case study to ensure that the Village has adequate funding to meet its debt obligation and would not default on the loan. The Village Auditor was contracted to conduct the analysis according to PSC standards and reported to the Committee of the Whole that a rate increase of 24% is needed in order to continue to fund general operations as well as the capital improvement.

A typical residential property using 8,000 gallons of water in a quarter would likely experience an increase of just under \$12 to their bill with this change. Included within your packet is the full application, summary of the rates, and map showing comparable water rates. The utility is actually funded very well. In the absence of the capital project, the simple water rate increase (3%) authorized last year would have been sufficient to sustain general operating costs going forward. The Committee of the Whole unanimously recommended approval at their March meeting. Authorization of this application would result in a Presented for approval.

**7. Approval of Resolution #02-2015 adopting the Conditional Use Permit for Northwest Dane Senior Services located at 1837 Bourbon Road as recommended by Committee** – The Village Board approved the conditional use permit at their February meeting as recommended by the Plan Commission. The Zoning Code requires the permits to be adopted by resolution and is the final formal step to authorize the use. For approval.

**8. Approval of Resolution #03-2015 adopting Park Street temporary traffic and parking control regulations during the reconstruction of Highway 14 (Main Street) as recommended by Committee** – At their March meeting the Committee of the Whole reviewed the plan for Park Street to assist with pedestrian and vehicle traffic. Resolution #03-2015 needs to be approved in order to officially adopt the temporary regulations. This includes no parking on the south side of Park Street, parking by permit only on north/south streets, and the creation of a 4-way stop at Market and Park Street. The Plan was reviewed at the Streetscape Workgroup at their last meeting, and received positive feedback. The Committee of the Whole unanimously recommended approval. Presented for approval.

**9. Approval of TIF Rehabilitation Grant Application #2015-01 from David Brill of 2014 Main Street LLC located at 2014 Main Street** - The Village is in receipt of a TIF Rehabilitation Grant for 2014 Main Street. The new property owner is planning to demolish the vacant buildings and rehabilitate the remaining structure that houses the coffee shop and dry cleaners. The total project cost is estimated at \$90,200 and Staff is recommending a grant be provided up to \$45,100 to support eligible costs. Funds are available within the 2015 Budget for this request as money was borrowed in 2014 to help support this grant program. The Committee of the Whole unanimously recommended approval at their March meeting as follows:

- The applicant will provide a letter from the State Bank of Cross Plains verifying private financing limitations.

- The format shall be a reimbursable grant payment.
- The property shall not become tax exempt during the life of the TID.
- The applicant shall guarantee the assessed value for the parcel as of January 1, 2016 and continuing for the life of the TID.
- The Village and applicant creating, approving, and signing a Developer's agreement.

**10. Approval regarding the acquisition of a field groomer Toro Sand Pro 5040 as approved in the 2015 Capital Budget for Parks and Recreation not to exceed \$19,995 as recommended by Committee** - The 2015 Capital Budget for Parks and Recreation provides \$22,000 for the purchase of a new field groomer. The total cost of the equipment is \$19,995, but after a \$6,000 contribution from the baseball league the net cost to the Village will be \$13,995. The Committee of the Whole unanimously recommended approval at their March meeting. Presented for approval.

V. General Business

**1. Discussion and action regarding Resolution #04-2015 authorizing the issuance and sale of \$1,055,000 General Obligation Promissory Notes, Series 2015A** – The sale of the funds authorized for borrowing at the February 23<sup>rd</sup> meeting will take place and results presented on Monday in the meeting. The money borrowed is to fund the general capital needs of the Village as well as street scape amenities for the Highway 14 Project. Recommended for approval following discussion and review of sale results.

**2. Discussion and action to terminate existing permanent utility easements and adopt temporary limited utility easements for 1300 Main Street** – The site of the former Zander's Creamery had several easements located on the property allowing for the conveyance of several utility pipes. With the property now being developed into apartments and these utility pipes soon becoming obsolete with the reconstruction of Highway 14, action is needed to extinguish the existing easements and create new temporary ones that would expire once the highway project is complete. The easements cover sanitary and storm sewer pipe that will be reconstructed entirely within the road right of way and no need for private easements. Recommended for approval.

VI. Closed Session

**1. The Village Board will meet in Closed Session pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the following:**

- a. Employment consideration of a sworn officer position within the Cross Plains Police Department.
- b. 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.

# Village Board

## *Meeting Minutes*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

Monday, February 23, 2015

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

Not-Present: Trustee William Brosius.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held January 26, 2015.

2. Total Disbursements from 1/2/2015 through 2/18/2015 in the amount of \$1,968,791.91 broken down as follows:

- 110 – General Fund: \$1,430,159.83
- 120 – Capital Fund: \$76,081.75
- 130 – Library Fund: \$13,285.95
- 140 – Parks/Rec Fund: \$7,205.91
- 150 – Debt Service Fund: \$335,485
- 310 – TID Fund: \$40,741.37
- 660 – Water Utility Fund: \$18,516.82
- 670 – Sewer Fund: \$47,315.27

3. Approval of an Operator's (Bartender's) License for Dustin L. Anderson and Shara L. Dahlk.

4. Approval of a request from Douglas Schwartz located at 1841 Bourbon Road to create condominiums according to Section 83.05 as recommended by the Plan Commission.

5. Approval for Policy #2015-01 regarding Recycling Compliance Assurance Plan as recommended by Committee.

IV. Report of Village Officers

**1. Village President**

- Stated that there may be a vacancy for the Tuesday, February 24, 2015 Fire District Meeting and would appoint Trustee Ketelboeter for Trustee Brosius as a temporary substitute. The Village Administrator/Clerk-Treasurer will follow up.

**2. Village Administrator/Clerk-Treasurer**

- Stated that Charity Kirch has resigned from her part-time position of Administrative Assistant effective as of February 27, 2015. She has served in this position since May 16, 2013.

**3. Miscellaneous Trustee Reports**

- Trustee Sorensen commented on the recent concerns regarding the adoption of Ordinance #01-2015.
- Trustee Ketelboeter noted that EMS had performed 2 “saves” in 2014.

V. Committee/Commission Recommendations

**1. Plan Commission**

*a. Discussion and action regarding a Conditional Use Permit request from Northwest Dane Senior Services located at 1837 Bourbon Road for an Indoor Institutional Use* – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the Conditional Use Permit request from Northwest Dane Senior Services located at 1837 Bourbon Road for an Indoor Institutional Use subject to the following conditions:

1. The front and back parking lot will be restriped within 6 months of approval.
2. A landscape plan for the north part of the lot shall be developed to screen the parking lot and implemented within 2 years.
3. The Village Board accepts the recommendation of the Plan Commission as amended and concurs with the report prepared by the Zoning Administrator.

**2. Committee of the Whole**

*a. Discussion and action to financially assist electrical service conversion on Main Street as part of the Highway 14 Reconstruction Project* – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Village Board to financially assist with the electrical service conversion on Main Street as part of the Highway 14 Reconstruction Project subject to the agreement drafted by the Village Attorney.

*b. Discussion and action regarding Resolution #01-2015 providing for the sale of \$1,055,000 General Obligation Promissory Notes – Please note the following action taken after discussion:*

- A motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously approved by the Village Board to adopt Resolution #01-2015 providing for the sale of \$1,055,000 General Obligation Promissory Notes including the selection of Amortization Option #2 as presented by Ehlers.
- A motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously approved by the Village Board for Ehlers to conduct a full competitive sale.

*c. Discussion and action regarding Request for Proposals for a Stormwater Quality Management Plan to meet requirements of WPDES MS4 General Permit No. WI-S050181-1 – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously approved by the Village Board to accept the proposal from Town and Country Engineering for a Stormwater Quality Management Plan to meet requirements of WPDES MS4 General Permit No. WI-S050181-1.*

VI. General Business – None.

VIII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adjourn the meeting at 8:36 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer

3/05/2015 8:13 AM

Check Register - Full Report - ALL  
ALL Checks  
ALL FUNDS

Page: 1  
ACCT

Dated From: 2/18/2015 From Account:  
Thru: 3/04/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38635	2/18/2015	VISA Toner, Shipping, Equipment	
110-00-53300-304-101		SUPPLIES - GENERAL	307.31
110-00-53300-304-101		SUPPLIES - GENERAL	66.45
670-00-53610-304-000		SUPPLIES	180.80
		Total	554.56
38636	2/18/2015	VISA Stop Sign,Cables,Vests	
110-00-52100-301-000		EQUIPMENT	38.28
110-00-52100-399-000		MISCELLANEOUS	96.90
		Total	135.18
38637	2/18/2015	VISA Parking,Membership Dues,Knox Boxes	
110-00-51100-204-000		DUES & SUBSCRIPTIONS	1,294.02
110-00-51410-204-000		DUES & SUBSCRIPTIONS	68.57
110-00-51410-302-000		TECHNOLOGY	36.00
110-00-51900-000-000		CONTINGENCY	2,650.00
		Total	4,048.59
38638	2/18/2015	VISA Container,Easels,Parking,Yoga Straps	
140-00-55300-304-000		SUPPLIES	576.28
140-00-55420-305-000		MAINTENANCE	210.10
140-00-55300-205-000		MEETINGS	11.00
		Total	797.38
38639	2/18/2015	KWIK TRIP INC. Gas for Vehicles, Account #3000665	

Dated From: 2/18/2015 From Account:  
Thru: 3/04/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-53300-303-000		FUEL	425.26
110-00-52100-303-000		FUEL	437.53
660-00-53700-673-000		MAINTENANCE OF MAINS	57.53
670-00-53610-303-000		FUEL	57.53
<b>Total</b>			<b>977.85</b>

38640 2/18/2015 MADISON GAS & ELECTRIC  
Gas & Electric Bills

110-00-51600-203-000		UTILITIES Summary Bill #40275745	456.82
110-00-52100-203-000		UTILITIES	165.37
130-00-51600-203-000		UTILITIES	1,437.66
110-00-51600-203-000		UTILITIES	479.22
110-00-51600-203-000		UTILITIES	293.07
110-00-51600-203-000		UTILITIES	76.91
140-00-55200-203-000		UTILITIES	164.21
140-00-55420-203-000		UTILITIES	414.73
110-00-53300-203-000		UTILITIES	1,067.83
670-00-51600-203-000		UTILITIES	4,622.27
110-00-53420-207-000		SUPPORT SERVICES	5,990.61
660-00-53700-623-000		POWER FOR PUMPING	2,242.97
<b>Total</b>			<b>17,411.67</b>

38641 2/18/2015 WISCONSIN MUNICIPAL JUDGES ASSOC.  
Judge Dues

110-00-51200-204-000		DUES & SUBSCRIPTIONS	100.00
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Check Register - Full Report - ALL

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ALL Checks

ACCT

ALL FUNDS

Dated From: 2/18/2015

From Account:

Thru: 3/04/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 100.00
<hr/>			
38642	2/18/2015	Maintenance Services of Madison, Inc. Janitorial Service, Invoice #64503	
110-00-51600-207-000		SUPPORT SERVICES	216.38
130-00-51600-207-000		SUPPORT SERVICES	649.12
			Total 865.50
<hr/>			
38643	2/18/2015	PREMIER COOPERATIVE LP Gas, Account #5192604	
670-00-53610-303-000		FUEL	128.96
			Total 128.96
<hr/>			
38644	2/18/2015	Double D Servies, Inc. Cover, Salter Motor	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Invoice #60738	44.10
			Total 44.10
<hr/>			
38645	2/18/2015	Envirotect Equipment Self Leveling Camera, Sewer Guide Assemb.	
670-00-53610-301-000		EQUIPMENT Invoice #020715-5A	2,475.42
			Total 2,475.42
<hr/>			
38646	2/18/2015	Thermo/Dynamics Replace Flex Connector, Invoice #58024	
670-00-53610-305-000		GENERAL MAINTENANCE Remainder to be paid by Fire District	140.00
			Total 140.00
<hr/>			
38647	2/18/2015	DANE-IOWA WASTEWATER Sludge Hauling & Testing	
670-00-53610-207-000		SUPPORT SERVICES Invoice #2415	981.00
670-00-53630-207-000		SUPPORT SERVICES Invoice #2414	9,468.42

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Check Register - Full Report - ALL  
ALL Checks  
ALL FUNDS

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ACCT

Dated From: 2/18/2015 From Account:  
Thru: 3/04/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
670-00-53610-207-000		SUPPORT SERVICES	115.50
		Invoice #2417	
		Total	10,564.92
38648	2/18/2015	DEW SIGNS & ENGRAVING	
		Engraved Name Plate	
110-00-52100-399-000		MISCELLANEOUS	15.00
		Invoice #11882	
		Total	15.00
38649	2/18/2015	TOWN & COUNTRY SANITATION	
		Garbage & Recycling Pickup	
110-00-53620-207-001		GARBAGE COLLECTION	9,150.00
110-00-53620-207-002		RECYCLING COLLECTION	3,965.00
		Account #4176	
		Total	13,115.00
38650	2/18/2015	AMAZON	
		Audiovisual	
130-00-55110-304-104		SUPPLIES - AUDIOVISUAL	462.98
		Account #60457 8781 010216 6	
		Total	462.98
38651	2/18/2015	Andrea Fullerton	
		Reimbursement for Cell Phone	
140-00-55300-202-000		COMMUNICATION	50.00
		Total	50.00
38652	2/18/2015	WISCONSIN PROFESSIONAL POLICE ASSOCIATION	
		Union Dues, #55	
110-00-21350-000-000		UNION DUES - POLICE	122.25
		Total	122.25
38653	2/18/2015	Demco	
		Periodicals, Billing #486591000	
130-00-55110-304-103		SUPPLIES - PERIODICALS	2,055.89

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Check Register - Full Report - ALL

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ALL Checks

ACCT

ALL FUNDS

Dated From: 2/18/2015

From Account:

Thru: 3/04/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 2,055.89
<hr/>			
38654	2/18/2015	Goth Plumbing Replace Heating Element on Water Heater	
130-00-55110-301-000		EQUIPMENT	96.15
			<b>Total</b> 96.15
<hr/>			
38655	2/18/2015	TERRY'S PIGGLY WIGGLY Supplies, Account #455	
130-00-55110-304-105		SUPPLIES - GENERAL	20.86
			<b>Total</b> 20.86
<hr/>			
38656	2/18/2015	BAKER & TAYLOR, INC. Books	
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030231364	596.24
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030213736	463.92
130-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030266715	429.80
			<b>Total</b> 1,489.96
<hr/>			
38657	2/18/2015	Junior Library Guild Books, Invoice #261806	
130-00-55110-304-101		SUPPLIES - BOOKS	222.48
			<b>Total</b> 222.48
<hr/>			
38658	2/18/2015	H.J. Pertzborn Plumbing & Fire Protection Sprinkler Inspection, Replace Hose	
130-00-51600-305-000		MAINTENANCE Invoice #171356	100.00
130-00-55110-301-000		EQUIPMENT Invoice #171308	176.58
			<b>Total</b> 276.58
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38659	2/18/2015	Mike's Mobil LLC Oil Change, Brakes, Headlight	

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ALL FUNDS

Dated From: 2/18/2015

From Account:

Thru: 3/04/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-52100-305-000		MAINTENANCE	474.28
		Account #101133	
		Total	474.28
38660	2/18/2015	US CELLULAR	
		Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	45.13
		Total	45.13
38661	2/18/2015	Office Pro, Inc.	
		Pens, Clasp Envelopes	
110-00-51410-304-000		SUPPLIES	38.07
		Invoice #0187315-001	
		Total	38.07
38662	2/18/2015	Johnson Inspection LLC	
		Building Inspections, Invoice #424	
110-00-52400-207-000		SUPPORT SERVICES	549.21
		Total	549.21
38663	2/18/2015	Board of Commissioners of Public Land	
		Loan Payment, Invoice #0000014140	
310-00-58000-601-000		PRINCIPAL	25,000.00
310-00-58000-602-000		INTEREST	15,741.37
		Total	40,741.37
38664	2/18/2015	Baer Insurance Services, LLC	
		Work. Comp. & Audit, Liability	
110-00-51540-209-000		INSURANCE	3,101.15
		Invoice #57943	
660-00-51400-924-000		PROPERTY INSURANCE	715.65
		Invoice #57973	
670-00-53610-209-000		INSURANCE	954.20
		Invoice #57943	
110-00-51540-209-000		INSURANCE	3,761.55
		Invoice #57902	

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Dated From: 2/18/2015 From Account:  
Thru: 3/04/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-51400-924-000		PROPERTY INSURANCE	868.05
		Invoice #57902	
670-00-53610-209-000		INSURANCE	1,157.40
		Invoice #57902	
110-00-51540-209-000		INSURANCE	4,451.20
		Invoice #57916	
660-00-51400-924-000		PROPERTY INSURANCE	1,027.20
		Invoice #57916	
670-00-53610-209-000		INSURANCE	1,369.60
		Invoice #57916	
		<b>Total</b>	<b>17,406.00</b>

38665 2/18/2015 News Publishing Company  
Public Noticds, Account #99101876

110-00-51410-206-000		PRINTING	289.23
		<b>Total</b>	<b>289.23</b>

38666 2/18/2015 MSA Professional Services, Inc.  
Professional Services

120-00-57300-207-000		SUPPORT SERVICES	3,270.00
		Project #R03535015.0	
		<b>Total</b>	<b>3,270.00</b>

38667 2/18/2015 API Outsourcing, Inc.  
Tax Bill Mailing, Invoice #SI.36168

110-00-51510-207-000		SUPPORT SERVICES	45.93
		<b>Total</b>	<b>45.93</b>

38668 2/18/2015 CAPITAL COMPUTER  
Ink Cartridges, Invoice #56908

110-00-51410-302-000		TECHNOLOGY	66.40
		<b>Total</b>	<b>66.40</b>

38669 2/18/2015 Immaculate Cleaning, Inc.  
Office Cleaning, Invoice #5056

110-00-51600-207-000		SUPPORT SERVICES	275.00
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			Total 275.00
38670	2/18/2015	TOWN & COUNTRY ENGINEERING, INC. Engineering Services	
660-00-57000-207-000		SUPPORT SERVICES Job #CP 71	4,379.04
670-00-57410-207-000		SUPPORT SERVICES Job #CP 71	6,568.56
120-00-57300-805-104		INFRASTRUCTURE - CTY HWY P Job #CP 84	3,092.50
			Total 14,040.10
38671	2/18/2015	Crescent Electric Supply Co. LED Lamp,Vapor-Tite Latch	
670-00-53610-304-000		SUPPLIES Inv. #S500201531.002	181.68
670-00-53610-305-000		GENERAL MAINTENANCE Inv. #S500201531.003,Inc. Credit on Acct	220.72
			Total 402.40
38672	2/18/2015	Teledyne Instruments, Inc. Pump Gear,Lip Seal,Pump Housing	
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #S020067534	714.20
			Total 714.20
38673	2/18/2015	FIRST SUPPLY MADISON Ejector Pump,Corp. Stop	
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #2999803-00	361.63
660-00-53700-675-000		MAINTENANCE OF SERVICES	207.32
			Total 568.95
38674	2/18/2015	NORTH CENTRAL LABORATORIES Spadns,Labeling Tape	
670-00-53610-304-000		SUPPLIES Invoice #350543	172.88
			Total 172.88

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38675	2/18/2015	BOEHNEN, INC. Water Main Breaks	
660-00-53700-676-000		MAINTENANCE OF METERS Invoice #21780	941.46
660-00-53700-673-000		MAINTENANCE OF MAINS Invoice #21752	1,067.19
			<b>Total</b> 2,008.65
<hr/>			
38676	2/18/2015	HELLENBRAND WELDING Welding	
660-00-53700-673-000		MAINTENANCE OF MAINS	139.70
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Invoice #6733	349.00
			<b>Total</b> 488.70
<hr/>			
38677	2/18/2015	Kraemer Air Filter Corp. Air Filters, Invoice #14025	
670-00-53610-305-000		GENERAL MAINTENANCE	577.19
			<b>Total</b> 577.19
<hr/>			
38678	2/18/2015	CROSS PLAINS MOTORS, INC. Repair 1992 Chevy, Invoice #50846	
110-00-53300-305-101		MAINTENANCE - VEHICLE	588.35
			<b>Total</b> 588.35
<hr/>			
38679	2/18/2015	WEAVER AUTO PARTS Light Bulb,Oil Filters,Fuel Filter	
110-00-53300-305-101		MAINTENANCE - VEHICLE Account #16502	29.84
			<b>Total</b> 29.84
<hr/>			
38680	2/18/2015	Middleton Farmers Co-op Diesal Fuel, Customer #170070	
660-00-53700-601-200		OPERATION - EXPENSE	1,123.35
			<b>Total</b> 1,123.35
<hr/>			

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38681	2/18/2015	Truck Country Service Kit, Invoice #X201371537:01	
110-00-53300-305-101		MAINTENANCE - VEHICLE Includes Credit on Account	99.08
<b>Total</b>			<b>99.08</b>
38682	2/18/2015	KALSCHEUR IMPLEMENT CO. Backhoe, Skidsteer, Blade, Snow Pusher	
120-00-57300-803-000		EQUIPMENT Invoice #EQ15008	2,865.00
120-00-57300-803-000		EQUIPMENT Invoice #EQ15007	2,745.00
120-00-57300-803-000		EQUIPMENT Invoice #EQ15014	3,290.00
120-00-57300-803-000		EQUIPMENT Invoice #EQ15015	3,860.00
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Invoice #IN99488	130.04
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #IN99727	99.95
<b>Total</b>			<b>12,989.99</b>
38683	2/18/2015	Cintas Corporation #446 Uniform Service, Mat Service, Clean Floors	
110-00-53300-178-000		UNIFORM Account #446-01247	427.20
110-00-52100-207-000		SUPPORT SERVICES Account #446-09039	113.97
110-00-51600-207-000		SUPPORT SERVICES Account #446-09039	62.87
110-00-51600-207-000		SUPPORT SERVICES Account #446-09733	100.00
<b>Total</b>			<b>704.04</b>
38684	2/18/2015	Lark Uniform Outfitters, Inc. Shirts, Pants, Invoice #187598	
110-00-52100-178-000		UNIFORM	154.95
<b>Total</b>			<b>154.95</b>

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38685	2/18/2015	JEFFERSON FIRE & SAFETY, INC. Lightbar, Invoice #213338	
110-00-52100-305-000		MAINTENANCE	247.11
		Total	247.11
38686	2/18/2015	SAEMAN LUMBER CO. Supplies	
110-00-52100-305-000		MAINTENANCE Invoice #1501-524346	60.59
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #1501-524769	10.73
		Total	71.32
38687	2/18/2015	Wisconsin Supreme Court 2 Dues for Continuing Judicial Education	
110-00-51200-204-000		DUES & SUBSCRIPTIONS	700.00
		Total	700.00
38688	2/18/2015	DIGGERS HOTLINE Locates, Invoice #150 1 65701	
670-00-53610-399-000		MISCELLANEOUS	9.25
		Total	9.25
38689	2/18/2015	MIDWEST TAPE Audiovisual, Invoice #92543862	
130-00-55110-304-104		SUPPLIES - AUDIOVISUAL	44.99
		Total	44.99
38690	2/18/2015	Cross Plains True Value Hardware January Billing	
140-00-55200-304-000		SUPPLIES Angle Brush	6.98
110-00-52100-305-000		MAINTENANCE CO Alarm	32.99
110-00-53300-304-101		SUPPLIES - GENERAL Clock	10.99

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110-00-53300-304-101		SUPPLIES - GENERAL	237.69
		Shovels,Clock	
110-00-52100-305-000		MAINTENANCE	35.69
		Wall Plate,Ceiling Box,Staples,Cable	
110-00-53300-304-101		SUPPLIES - GENERAL	-10.99
		Clock	
110-00-53300-304-101		SUPPLIES - GENERAL	13.45
		Brushes	
670-00-53610-304-000		SUPPLIES	25.74
		Tube	
670-00-53610-304-000		SUPPLIES	119.09
		Tape,Couplings,Cable,Tape Measure	
670-00-53610-304-000		SUPPLIES	57.98
		Ballast	
110-00-53300-304-101		SUPPLIES - GENERAL	5.96
		NBS	
110-00-53300-304-101		SUPPLIES - GENERAL	5.96
		NBS	
110-00-52100-305-000		MAINTENANCE	2.79
		Screen	
110-00-53300-399-000		MISCELLANEOUS	21.99
		Drum Lines	
110-00-53300-399-000		MISCELLANEOUS	14.97
		Clothes Hook	
110-00-53300-399-000		MISCELLANEOUS	4.49
		Cover	
130-00-55110-304-105		SUPPLIES - GENERAL	6.49
		Spackling	
110-00-53300-304-101		SUPPLIES - GENERAL	9.96
		Glue,Plaint Brush	
110-00-52100-305-000		MAINTENANCE	14.99
		Deadbolt	
110-00-52100-201-000		POSTAGE	12.18
		UPS Shipping	
130-00-55110-304-105		SUPPLIES - GENERAL	10.99
		Dish Drainer	
110-00-53300-304-101		SUPPLIES - GENERAL	10.72
		NBS,Keys	

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140-00-55420-301-000		EQUIPMENT	3.38
		Keys	
670-00-53610-305-000		GENERAL MAINTENANCE	5.89
		Corner Iron,NBS	
110-00-53300-304-101		SUPPLIES - GENERAL	6.58
		Key Ring	
140-00-55420-305-000		MAINTENANCE	4.29
		Access Fitting	
Total			671.24
<hr/>			
38691	2/18/2015	Peak Software Systems, Inc.	
		SportsMan SQL Core	
140-00-55300-302-000		TECHNOLOGY	1,537.00
		Invoice #015909	
Total			1,537.00
<hr/>			
38692	2/18/2015	Cintas FAS Lockbox 636525	
		Fire Extinguisher Inspections	
110-00-51600-207-000		SUPPORT SERVICES	115.94
		Invoice #0F39513338	
110-00-51600-305-000		MAINTENANCE	40.50
		Invoice #0F39513339	
140-00-55420-305-000		MAINTENANCE	37.00
		Invoice #0F39513341	
670-00-53610-305-000		GENERAL MAINTENANCE	285.47
		Invoice #0F39513340	
110-00-53300-304-101		SUPPLIES - GENERAL	194.09
		Invoice #0F39513342	
Total			673.00
<hr/>			
38693	2/18/2015	VISA	
		Programs,Postage,Supplies	
130-00-55110-306-000		PROGRAMS	56.29
130-00-55110-201-000		POSTAGE	4.21
130-00-55110-304-101		SUPPLIES - BOOKS	52.50
130-00-55110-304-105		SUPPLIES - GENERAL	576.44

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130-00-51600-304-000		SUPPLIES	135.80
		Total	825.24
38694	2/18/2015	PEPSI-COLA COMPANY Books, Invoice #0006874-IN	
130-00-55110-304-101		SUPPLIES - BOOKS	717.56
		Total	717.56
38694	2/18/2015	PEPSI-COLA COMPANY VOID Check	
130-00-55110-304-101		SUPPLIES - BOOKS	-717.56
		Total	-717.56
38695	2/18/2015	Jeff Davis Reimbursement for CAT 5 Wiring & Parts	
110-00-52100-399-000		MISCELLANEOUS	39.49
		Total	39.49
38696	2/18/2015	WORLD OF VARIETY Paper Towels,Masking Tape, Inv. #18327	
110-00-53300-304-101		SUPPLIES - GENERAL	9.99
140-00-55300-304-000		SUPPLIES	3.49
140-00-55300-304-000		SUPPLIES	17.99
110-00-51600-304-000		SUPPLIES	9.99
		Total	41.46
38697	2/18/2015	Kimball Midwest Drill Bits, Wheel, Invoice #4045210	
110-00-53300-304-101		SUPPLIES - GENERAL	153.34
		Total	153.34
38698	2/18/2015	TDS TELECOM Telephone Bills	

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110-00-53300-202-000		COMMUNICATION	161.93
140-00-55420-203-000		UTILITIES	36.22
660-00-51400-923-000		CONTRACTED SERVICES	37.50
670-00-51600-202-000		COMMUNICATION	199.86
110-00-51600-202-000		COMMUNICATION	228.87
130-00-51600-202-000		COMMUNICATION	116.68
		Total	781.06
38699	2/18/2015	THE PENWORTHY COMPANY Books, Invoice #0006874-IN	Manual Check
130-00-55110-304-101		SUPPLIES - BOOKS	717.56
		Total	717.56
38708	2/23/2015	Sauk Prairie Municipal Court Aaron Summers Warrants, See Rec. #21131	Manual Check
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	550.78
		Total	550.78
38709	2/23/2015	Terri Z. Buechner Yoga Instructor	Manual Check
140-00-55300-207-000		SUPPORT SERVICES	40.00
		Total	40.00
38710	2/23/2015	Jane Ann Busch Body Shop Instructor	Manual Check
140-00-55300-207-000		SUPPORT SERVICES	60.00
		Total	60.00
38711	2/23/2015	Jen Feltz Yoga Instructor	Manual Check
140-00-55300-207-000		SUPPORT SERVICES	80.00

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			Total	80.00
38712	2/23/2015	Rebecca Printen Yoga Instructor	Manual Check	
140-00-55300-207-000		SUPPORT SERVICES		240.00
			Total	240.00
38713	2/24/2015	DANE COUNTY TREASURER 2 Dog Licenses	Manual Check	
110-00-51410-399-000		MISCELLANEOUS		867.50
			Total	867.50
38714	2/27/2015	DANE COUNTY TREASURER Court Fines & Assessments	Manual Check	
110-00-45110-000-000		COURT PENALTIES & COSTS		220.00
			Total	220.00
38715	2/27/2015	State of Wis.-Court Fines & Surcharges Court Fines & Assessments	Manual Check	
110-00-45110-000-000		COURT PENALTIES & COSTS		771.80
			Total	771.80
38716	2/27/2015	Cross Plains Chamber of Commerce Annual Meeting	Manual Check	
110-00-51100-205-000		MEETINGS		175.00
			Total	175.00
38717	3/04/2015	MADISON GAS & ELECTRIC undergrounding for Lagoon St project 14	Previous Year Expense	
120-00-57300-805-102		INFRASTRUCTURE - LAGOON STREET		123,882.22
			Total	123,882.22
38718	3/04/2015	CHARTER COMMUNICATIONS Internet Service		
110-00-51600-202-000		COMMUNICATION		172.06

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			Total 172.06
38719	3/04/2015	Milestone Senior Living LLC Annual Tax Increment Allocation	
310-00-51410-701-000		REDEVELOPMENT GRANTS	47,119.97
			Total 47,119.97
38720	3/04/2015	TDS TELECOM Telephone Bills	
110-00-52100-202-000		COMMUNICATION	101.48
110-00-51200-202-000		COMMUNICATION	24.93
110-00-52100-202-000		COMMUNICATION	27.73
			Total 154.14
38721	3/04/2015	JOHNSON, BLOCK & COMPANY, INC. 2014 Audit, Client #1634	
110-00-51510-207-000		SUPPORT SERVICES	1,500.00
310-00-51510-207-000		SUPPORT SERVICES	3,500.00
660-00-51400-923-000		CONTRACTED SERVICES	3,475.00
670-00-51510-207-000		SUPPORT SERVICES	3,025.00
			Total 11,500.00
38722	3/04/2015	STATE LABORATORY OF HYGIENE Water Samples, Reference #404885	
660-00-53700-642-200		OPERATION - EXPENSE	40.00
			Total 40.00
38723	3/04/2015	Montgomery Associates Hwy. 14 Utility Dewatering Project	
670-00-57410-207-000		SUPPORT SERVICES Invoice #5548	82.50
			Total 82.50

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38724	3/04/2015	Boardman & Clark LLP Legal Fees	
110-00-51200-208-000		LEGAL FEES Invoice #48661	120.00
110-00-56400-207-101		SUPPORT SERVICES - GENERAL Invoice #48662	85.00
110-00-51410-208-000		LEGAL FEES Invoice #48663	3,816.80
120-00-57300-207-000		SUPPORT SERVICES Invoice #48664	476.00
110-00-56400-207-101		SUPPORT SERVICES - GENERAL Invoice #48665	476.00
		Total	4,973.80
38725	3/04/2015	DANE COUNTY TREASURER 2 Danecom Costs for July-Dec. 2014	
110-00-51600-207-000		SUPPORT SERVICES Invoice #25710	1,431.00
		Total	1,431.00
38726	3/04/2015	Associated Appraisal Consultants Inc. Assessor Services, Invoice #20054	
110-00-51530-207-000		SUPPORT SERVICES	753.64
		Total	753.64
38727	3/04/2015	Ricoh Americas Corporation Copy Machine Lease, Invoice #19375568	
110-00-51600-301-000		EQUIPMENT	238.96
		Total	238.96
38728	3/04/2015	HD Supply Waterworks, Ltd. Gaskets, Bolts, Meter	
660-00-53700-676-000		MAINTENANCE OF METERS Invoice #D574054	1,369.59
		Total	1,369.59
38729	3/04/2015	Johnson Inspection LLC Building Inspections, Invoice #432	

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110-00-52400-207-000		SUPPORT SERVICES	605.55
Total			605.55

38730 3/04/2015 Immaculate Cleaning, Inc.  
Cleaning Services, Invoice #5078

110-00-51600-207-000		SUPPORT SERVICES	275.00
Total			275.00

38731 3/04/2015 CHARTER COMMUNICATIONS  
Internet Service

110-00-51600-202-000		COMMUNICATION	131.31
Total			131.31

38732 3/04/2015 FIRST SUPPLY MADISON  
Parts

660-00-53700-675-000		MAINTENANCE OF SERVICES Invoice #3858269-00	428.45
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Invoice #4425659-00	1,536.21
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Invoice #4896701-00	41.89
Total			2,006.55

38733 3/04/2015 CAPITAL COMPUTER  
Video Server, Access Point

120-00-57210-803-000		EQUIPMENT	8,572.00
110-00-52100-302-000		TECHNOLOGY	278.44
Total			8,850.44

38734 3/04/2015 WORLD OF VARIETY  
Tennis Balls, Invoice #18323

110-00-55300-304-000		SUPPLIES	11.97
Total			11.97

38735 3/04/2015 CONNEY SAFETY PRODUCTS  
Water Supplies, Invoice #04871531

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660-00-53700-673-000		MAINTENANCE OF MAINS	124.41
		Total	124.41
38736	3/04/2015	UNITED LABORATORIES Lift-Zyme WWT, Invoice #INV110665	
670-00-53610-307-000		SYSTEM MAINTENANCE	2,231.81
		Total	2,231.81
38737	3/04/2015	Lisa M. Davis Cleaning Services	
110-00-52100-207-000		SUPPORT SERVICES	150.00
		Total	150.00
38738	3/04/2015	DANE COUNTY CHIEFS OF POLICE ASSOCIATION Membership Dues, Invoice #2015	
110-00-52100-204-000		DUES & SUBSCRIPTIONS	60.00
		Total	60.00
38739	3/04/2015	Gray's, Inc. Parts, Invoice #32463	
110-00-53300-305-101		MAINTENANCE - VEHICLE	653.60
		Total	653.60
38740	3/04/2015	CRANE ENGINEERING SALES Submersible Pump, Seal Minder Volt	
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #293468-00	5,429.22
		Total	5,429.22
38741	3/04/2015	Mid-American Research Chemical Marking Paint, Glass Beads	
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Invoice #0545018-IN	1,027.06
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Invoice #0545423-IN	113.50
		Total	1,140.56

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38742	3/04/2015	Grainger Mobile Case, Invoice #9669346018	
670-00-53610-304-000		SUPPLIES	18.13
			Total 18.13
38743	3/04/2015	Life Foundation Lifestyle Initiative for Fitness	
140-00-55300-306-102		PROGRAMS - LIFE FOUNDATION	3,766.88
			Total 3,766.88
38744	3/04/2015	WISCONSIN LIBRARY ASSOCIATION Membership Dues	
130-00-55110-204-000		DUES & SUBSCRIPTIONS	79.00
			Total 79.00
38745	3/04/2015	USA Blue Book Repair Kit,Pump,Seals,Socket	
660-00-53700-652-200		MAINTENANCE - EXPENSE Invoice #576446	133.12
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #576956	1,757.36
			Total 1,890.48
38746	3/04/2015	BOEHNEN, INC. Water Main Break	
660-00-53700-673-000		MAINTENANCE OF MAINS Invoice #21837	1,063.86
			Total 1,063.86
38747	3/04/2015	WISCONSIN PROFESSIONAL POLICE ASSOCIATION Union Dues, #55	
110-00-21350-000-000		UNION DUES - POLICE	122.25
			Total 122.25
38748	3/04/2015	Ingram Library Services Books	

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130-00-55110-304-101		SUPPLIES - BOOKS	25.59
		Invoice #83963585	
130-00-55110-304-101		SUPPLIES - BOOKS	304.39
		Invoice #83904897	
		Total	329.98
<hr/>			
38749	3/04/2015	Jason Stolte	
		Fine Refund	
130-00-55110-304-101		SUPPLIES - BOOKS	13.99
		Total	13.99
<hr/>			
38750	3/04/2015	Junior Library Guild	
		Books	
130-00-55110-304-101		SUPPLIES - BOOKS	222.48
		Invoice #264575	
130-00-55110-304-101		SUPPLIES - BOOKS	210.25
		Invoice #265718	
		Total	432.73
<hr/>			
38751	3/04/2015	Big River Magazine	
		Subscription	
130-00-55110-304-103		SUPPLIES - PERIODICALS	31.00
		Total	31.00
<hr/>			
38752	3/04/2015	BAKER & TAYLOR, INC.	
		Books	
130-00-55110-304-101		SUPPLIES - BOOKS	253.90
		Invoice #2030306062	
130-00-55110-304-101		SUPPLIES - BOOKS	223.32
		Invoice #2030342799	
		Total	477.22
<hr/>			
38753	3/04/2015	Safe Kids	
		Re-Certification	
110-00-52100-204-000		DUES & SUBSCRIPTIONS	50.00
		Total	50.00

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Dated From: 2/18/2015

From Account:

Thru: 3/04/2015

Thru Account:

Check Nbr	Check Date	Payee	Amount
38754	3/04/2015	MIDDLETON FORD Repair 2007 Squad Car, Invoice #268200	
110-00-52100-305-000		MAINTENANCE	194.61
		Total	194.61
38755	3/04/2015	HELLENBRAND WELDING Welding	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	977.50
		Total	977.50
38756	3/04/2015	THE PRINTING PLACE Envelopes, Invoice #32710	
110-00-51410-206-000		PRINTING	109.54
		Total	109.54
38757	3/04/2015	AJL Advertising Specialties Uniform, Job #A150377-C	
110-00-52100-178-000		UNIFORM	55.00
		Total	55.00
38758	3/04/2015	TERRY'S PIGGLY WIGGLY Supplies for Rec. Program, Account #310	
140-00-55300-306-000		PROGRAMS	46.75
		Total	46.75
38759	3/04/2015	Badger Popcorn & Concession Supply Company Concessions	
140-00-55200-307-000		CONCESSIONS	71.08
		Total	71.08
38760	3/04/2015	CROSS PLAINS MOTORS, INC. Tires, Battery	
110-00-53300-305-101		MAINTENANCE - VEHICLE	259.25
110-00-52100-305-000		MAINTENANCE	179.95

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Dated From: 2/18/2015 From Account:  
Thru: 3/04/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>439.20</b>
38761	3/04/2015	KALSCHEUR IMPLEMENT CO. Weld Sprocket, Invoice #WO37610	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	74.76
<b>Total</b>			<b>74.76</b>
38762	3/04/2015	WEAVER AUTO PARTS Oil,Jaw Puller,Tubing,Oil Filter	
110-00-53300-304-101		SUPPLIES - GENERAL	12.30
110-00-53300-304-101		SUPPLIES - GENERAL	69.99
670-00-53610-305-000		GENERAL MAINTENANCE	6.75
110-00-53300-305-101		MAINTENANCE - VEHICLE	25.85
<b>Total</b>			<b>114.89</b>
38763	3/04/2015	US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	872.05
<b>Total</b>			<b>872.05</b>
38764	3/04/2015	SAEMAN LUMBER CO. Wood,Dewalt Volt Pack,Entrance Lock	
140-00-55200-305-000		MAINTENANCE Invoice #1502-525210	3.66
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #1502-525220	165.00
660-00-50000-930-000		MISCELL. GENERAL Invoice #1502-525221	250.00
<b>Total</b>			<b>418.66</b>
DEF 5.15	2/26/2015	WISCONSIN DEFERRED COMPENSATION pay 5 contribution	
110-00-21349-000-000		WI DEFERRED COMP	375.00
<b>Total</b>			<b>375.00</b>

Manual Check

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Thru: 3/04/2015 Thru Account:

Check Nbr	Check Date	Payee		Amount
FICA 5.15	2/24/2015	ELECTRONIC FEDERAL TAX DEPOSIT		
		pay 5 federal tax	Manual Check	
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY		4,033.65
110-00-21331-000-000		FICA TAXES PAYABLE		2,958.93
110-00-21331-000-000		FICA TAXES PAYABLE		2,958.93
			Total	9,951.51
ICMA 5.15	2/26/2015	ICMA Retirement		
		pay 5 contribution	Manual Check	
110-00-21349-001-000		ICMA 457K		268.56
110-00-51430-173-000		RETIREMENT		29.64
			Total	298.20
STATE 5.15	2/25/2015	STATE OF WI - ELECTRONIC FUND		
		pay 5 state tax	Manual Check	
110-00-21312-000-000		STATE WITHHOLD TAX PAY		1,788.42
			Total	1,788.42
			Grand Total	401,002.70

Dated From: 2/18/2015 From Account:  
Thru: 3/04/2015 Thru Account:

	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	76,851.65
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	152,052.72
Total Expenditure from Fund # 130 - LIBRARY FUND	9,797.55
Total Expenditure from Fund # 140 - PARKS/RECREATION FUND	7,381.04
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	91,361.34
Total Expenditure from Fund # 660 - WATER	19,691.39
Total Expenditure from Fund # 670 - SEWER	43,867.01
Total Expenditure from all Funds	401,002.70

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Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38765	3/06/2015	THE MINNESOTA LIFE INSURANCE	
	April life premium	Manual Check	
110-00-21345-000-000		EMPLOYEE ADDITIONAL LIFE	176.07
110-00-21346-000-000		EMPLOYEE SUPPLEMENTAL LIF	65.77
110-00-21347-000-000		EMPLOYEE SPOUSE/DEP.LIFE	21.00
110-00-51430-176-000		LIFE INSURANCE	16.33
110-00-52100-176-000		LIFE INSURANCE	56.54
110-00-53300-176-000		LIFE INSURANCE	49.77
140-00-51430-176-000		LIFE INSURANCE	1.92
130-00-51430-176-000		LIFE INSURANCE	56.15
660-00-51400-926-000		EMPLOYEE BENEFITS	16.18
670-00-53610-176-000		LIFE INSURANCE	22.15
		Total	481.88
38772	3/10/2015	TDS TELECOM	
	Telephone Bill	Manual Check	
110-00-52100-202-000		COMMUNICATION	27.73
		Total	27.73
38772	3/18/2015	VISA	
	Postage, Programs, Supplies		
130-00-55110-306-000		PROGRAMS	58.83
		Total	58.83
38773	3/10/2015	KWIK TRIP INC.	
	Gas for Vehicles	Manual Check	
140-00-55200-303-000		FUEL	22.39
110-00-53300-303-000		FUEL	629.15

Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-52100-303-000		FUEL	491.90
660-00-53700-673-000		MAINTENANCE OF MAINS	84.79
670-00-53610-303-000		FUEL	84.79
<b>Total</b>			<b>1,313.02</b>

38773 3/18/2015 VISA  
Postage, Programs, Supplies

130-00-55110-201-000		POSTAGE	7.42
130-00-55110-306-000		PROGRAMS	12.30
130-00-55110-304-105		SUPPLIES - GENERAL	8.85
130-00-55110-201-000		POSTAGE	3.17
130-00-55110-201-000		POSTAGE	49.00
130-00-55110-304-105		SUPPLIES - GENERAL	10.98
<b>Total</b>			<b>91.72</b>

38774 3/10/2015 CHARTER COMMUNICATIONS  
Internet Service

Manual Check

110-00-52100-202-000		COMMUNICATION	144.99
<b>Total</b>			<b>144.99</b>

38774 3/18/2015 VISA  
Membership, Dance Supplies

140-00-55300-204-000		DUES & SUBSCRIPTIONS	250.00
140-00-55300-304-000		SUPPLIES	169.56
140-00-55200-305-000		MAINTENANCE	317.61
140-00-55300-306-000		PROGRAMS	85.64
140-00-55300-304-000		SUPPLIES	19.77

Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>842.58</b>

38775 3/10/2015 TOWN & COUNTRY ENGINEERING, INC.  
Engineering Services

Manual Check

670-00-57410-207-000		SUPPORT SERVICES Job #CP76	514.25
660-00-57000-207-000		SUPPORT SERVICES Job #CP71	1,866.84
670-00-57410-207-000		SUPPORT SERVICES Job #CP71	2,800.26
<b>Total</b>			<b>5,181.35</b>

38775 3/18/2015 VISA  
Conference,Supplies

110-00-52100-205-000		MEETINGS	177.01
110-00-52100-304-000		SUPPLIES	11.96
110-00-52100-399-000		MISCELLANEOUS	23.53
<b>Total</b>			<b>212.50</b>

38776 3/10/2015 Heidi M. Ropa  
Yoga Instructor

Manual Check

140-00-55300-207-000		SUPPORT SERVICES	120.00
<b>Total</b>			<b>120.00</b>

38776 3/18/2015 VISA  
Membership,Meeting Expenses

110-00-51410-104-000		ADMINISTRATIVE ASSISTANT (P/T)	50.00
110-00-51410-202-000		COMMUNICATION	154.78
110-00-51410-204-000		DUES & SUBSCRIPTIONS	81.07
110-00-51410-205-000		MEETINGS	39.17
<b>Total</b>			<b>325.02</b>

38777 3/10/2015 Jen Feltz  
Yoga Instructor

Manual Check

Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
140-00-55300-207-000		SUPPORT SERVICES	80.00
<b>Total</b>			<b>80.00</b>
<hr/>			
	38777	3/18/2015 ALTERNATIVE COPIER Copy Machine Lease	
130-00-55110-301-000		EQUIPMENT Invoice #1559	150.00
110-00-52100-305-000		MAINTENANCE Invoice #1560	159.00
<b>Total</b>			<b>309.00</b>
<hr/>			
	38778	3/10/2015 Terri Z. Buechner Yoga Instructor	
		<b>Manual Check</b>	
140-00-55300-207-000		SUPPORT SERVICES	120.00
<b>Total</b>			<b>120.00</b>
<hr/>			
	38778	3/18/2015 SOUTH CENTRAL LIBRARY SYSTEM Barcode Labels, Invoice #15-0049	
130-00-55110-304-105		SUPPLIES - GENERAL	59.55
<b>Total</b>			<b>59.55</b>
<hr/>			
	38779	3/10/2015 Rebecca Printen Yoga Instructor	
		<b>Manual Check</b>	
140-00-55300-207-000		SUPPORT SERVICES	120.00
<b>Total</b>			<b>120.00</b>
<hr/>			
	38779	3/18/2015 Valerie Mahoney Rec. Program Reimbursement	
140-00-46725-000-000		RECREATION	25.00
<b>Total</b>			<b>25.00</b>
<hr/>			
	38780	3/12/2015 REGISTRATION FEE TRUST Vehicle Registration, See Receipt #21153	
		<b>Manual Check</b>	
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	202.50
<b>Total</b>			<b>202.50</b>

Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38780	3/18/2015	TDS TELECOM Telephone Bills	
110-00-53300-202-000		COMMUNICATION	161.83
140-00-55420-203-000		UTILITIES	36.22
660-00-51400-923-000		CONTRACTED SERVICES	37.50
670-00-51600-202-000		COMMUNICATION	199.86
110-00-51600-202-000		COMMUNICATION	226.80
130-00-51600-202-000		COMMUNICATION	117.31
<b>Total</b>			<b>779.52</b>

38781	3/16/2015	Sauk County Sheriff's Office Darrell Kaioula Warrent	
		<b>Manual Check</b>	
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS See Receipt #21156	300.00
<b>Total</b>			<b>300.00</b>

38781	3/18/2015	WISCONSIN CITY/COUNTY MANAGEMENT ASSOCIATION Membership	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	30.00
<b>Total</b>			<b>30.00</b>

38782	3/18/2015	Life Foundation Partnership Program	
140-00-55300-306-102		PROGRAMS - LIFE FOUNDATION	1,773.34
<b>Total</b>			<b>1,773.34</b>

38783	3/18/2015	Wendy Hughes Rec. Program Reimbursement	
140-00-46725-000-000		RECREATION	60.00
<b>Total</b>			<b>60.00</b>

38784	3/18/2015	Andrea Fullerton Cell Phone Reimbursement	
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Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
140-00-55300-202-000		COMMUNICATION	50.00
<b>Total</b>			<b>50.00</b>
38785 3/18/2015 JOHNSON, BLOCK & COMPANY, INC. Audit, Client #1634			
110-00-51510-207-000		SUPPORT SERVICES	650.00
660-00-51400-923-000		CONTRACTED SERVICES	650.00
670-00-51510-207-000		SUPPORT SERVICES	650.00
660-00-51400-923-000		CONTRACTED SERVICES	1,700.00
<b>Total</b>			<b>3,650.00</b>
38786 3/18/2015 Davis Kuelthau Legal Fees, Invoice #389661			
110-00-51430-208-000		LEGAL FEES	55.00
<b>Total</b>			<b>55.00</b>
38787 3/18/2015 Cross Plains Chamber of Commerce Membership			
110-00-51100-204-000		DUES & SUBSCRIPTIONS	250.00
<b>Total</b>			<b>250.00</b>
38788 3/18/2015 MADISON GAS & ELECTRIC Gas & Electric Bills			
110-00-51600-203-000		UTILITIES Summary Bill #40281099	443.20
110-00-52100-203-000		UTILITIES	154.94
130-00-51600-203-000		UTILITIES	1,424.99
110-00-51600-203-000		UTILITIES	474.99
110-00-51600-203-000		UTILITIES	252.37
110-00-51600-203-000		UTILITIES	74.39

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Check Nbr	Check Date	Payee	Amount
140-00-55200-203-000		UTILITIES	147.88
140-00-55420-203-000		UTILITIES	427.39
110-00-53300-203-000		UTILITIES	1,020.64
670-00-51600-203-000		UTILITIES	4,681.94
110-00-53420-207-000		SUPPORT SERVICES	5,980.77
660-00-53700-623-000		POWER FOR PUMPING	2,193.42
		Total	17,276.92
<hr/>			
38789 3/18/2015 Maintenance Services of Madison, Inc. Janitorial Services, Invoice #64670			
110-00-51600-207-000		SUPPORT SERVICES	216.38
130-00-51600-207-000		SUPPORT SERVICES	649.12
		Total	865.50
<hr/>			
38790 3/18/2015 News Publishing Company Hiring Notice, Account #99101485			
130-00-55110-206-000		PRINTING	82.00
		Total	82.00
<hr/>			
38791 3/18/2015 TERRY'S PIGGLY WIGGLY Supplies, Account #455			
130-00-55110-304-105		SUPPLIES - GENERAL	21.53
		Total	21.53
<hr/>			
38792 3/18/2015 H & H Industries Equipment Maintenance, Invoice #15-494			
130-00-51600-305-000		MAINTENANCE	1,471.00
130-00-55110-301-000		EQUIPMENT	354.99
		Total	1,825.99

Dated From: 3/05/2015 From Account:  
 Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
<hr/>			
38793	3/18/2015	Cintas Corporation #446 Clean Floors, Account #446-09733	
110-00-51600-207-000		SUPPORT SERVICES	100.00
			Total 100.00
<hr/>			
38794	3/18/2015	Cintas Corporation #446 Uniform Service, Account #446-01247	
110-00-53300-178-000		UNIFORM	342.16
			Total 342.16
<hr/>			
38795	3/18/2015	Cintas Corporation #446 Mat Service, Account #446-09039	
110-00-52100-207-000		SUPPORT SERVICES	113.97
110-00-51600-207-000		SUPPORT SERVICES	53.57
			Total 167.54
<hr/>			
38796	3/18/2015	US CELLULAR Cellular Phone Service	
660-00-53700-601-200		OPERATION - EXPENSE	112.82
670-00-51600-202-000		COMMUNICATION	112.82
110-00-53300-202-000		COMMUNICATION	112.83
			Total 338.47
<hr/>			
38797	3/18/2015	News Publishing Company Hiring Notice, Account #99101876	
110-00-51410-206-000		PRINTING	101.99
			Total 101.99
<hr/>			
38798	3/18/2015	Strand Associates Conceptual Trail Design	
120-00-57620-207-000		SUPPORT SERVICES Project #1676.003	1,615.08
			Total 1,615.08
<hr/>			

Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
38799	3/18/2015	TOWN & COUNTRY SANITATION Garbage & Recycling Pickup	
110-00-53620-207-001		GARBAGE COLLECTION Account #4176	9,150.00
110-00-53620-207-002		RECYCLING COLLECTION	3,965.00
<b>Total</b>			<b>13,115.00</b>
38800	3/18/2015	Lark Uniform Outfitters, Inc. Clothing	
110-00-52100-178-000		UNIFORM Invoice #190013	113.90
110-00-52100-178-000		UNIFORM Invoice #190014	183.80
110-00-52100-178-000		UNIFORM Invoice #190016	113.90
<b>Total</b>			<b>411.60</b>
38801	3/18/2015	CAPITAL COMPUTER Power Supply Kit, Toner Cartridge	
110-00-52100-302-000		TECHNOLOGY Invoice #57245	299.00
110-00-52100-304-000		SUPPLIES Invoice #57262	147.00
<b>Total</b>			<b>446.00</b>
38802	3/18/2015	GALLS INC. Uniform Allowance, Inv. #003053466	
110-00-52100-178-000		UNIFORM	13.60
<b>Total</b>			<b>13.60</b>
38803	3/18/2015	Ideal Printing WI LLC Recreation Guides, Invoice #31844	
130-00-55110-399-000		MISCELLANEOUS	199.78
140-00-55300-206-000		PRINTING	1,685.05
<b>Total</b>			<b>1,884.83</b>

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38804	3/18/2015	US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	35.43

Total 35.43

38805	3/18/2015	TDS TELECOM Telephone Bills	
110-00-52100-202-000		COMMUNICATION	27.73

110-00-52100-202-000		COMMUNICATION	102.14
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110-00-51200-202-000		COMMUNICATION	24.93
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Total 154.80

38806	3/18/2015	PURCHASE POWER Postage for Postage Meter	
110-00-51410-201-000		POSTAGE	520.99

Total 520.99

DEF 6.15	3/13/2015	WISCONSIN DEFERRED COMPENSATION pay 6 contribution		Manual Check
110-00-21349-000-000		WI DEFERRED COMP	375.00	

Total 375.00

FICA 6.15	3/10/2015	ELECTRONIC FEDERAL TAX DEPOSIT pay 6 fed tax		Manual Check
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY	4,032.35	

110-00-21331-000-000		FICA TAXES PAYABLE	2,935.26	
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110-00-21331-000-000		FICA TAXES PAYABLE	2,935.26	
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Total 9,902.87

ICMA 6.15	3/10/2015	ICMA Retirement pay 6 contribution icma retirement		Manual Check
110-00-21349-001-000		ICMA 457K	268.56	

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Dated From: 3/05/2015 From Account:  
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Check Nbr	Check Date	Payee	Amount
110-00-51430-173-000		RETIREMENT	29.64
		Total	298.20
<hr/>			
STATE 6.15	3/10/2015	STATE OF WI - ELECTRONIC FUND	
pay 6 state tax		Manual Check	
110-00-21312-000-000		STATE WITHHOLD TAX PAY	1,793.69
		Total	1,793.69
<hr/>			
HEALTH 3.15	3/05/2015	EMPLOYEE TRUST FUNDS-INSURANCE PYMTS	
April health insurance premium		Manual Check	
110-00-21341-000-000		POP EMPLOYEE HEALTH INSUR	2,746.47
110-00-51430-171-000		HEALTH INSURANCE	2,776.76
110-00-52100-171-000		HEALTH INSURANCE	3,470.36
110-00-53300-171-000		HEALTH INSURANCE	2,979.95
130-00-51430-171-000		HEALTH INSURANCE	2,523.90
140-00-51430-171-000		HEALTH INSURANCE	1,261.95
660-00-51400-926-000		EMPLOYEE BENEFITS	1,528.03
670-00-53610-171-000		HEALTH INSURANCE	2,184.38
		Total	19,471.80
		Grand Total	87,824.52

Dated From: 3/05/2015 From Account:  
Thru: 3/18/2015 Thru Account:

	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	52,734.82
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	1,615.08
Total Expenditure from Fund # 130 - LIBRARY FUND	7,260.87
Total Expenditure from Fund # 140 - PARKS/RECREATION FUND	6,773.72
Total Expenditure from Fund # 660 - WATER	8,189.58
Total Expenditure from Fund # 670 - SEWER	11,250.45
Total Expenditure from all Funds	87,824.52

**Application for an "Operator's" License** WI \_\_\_\_\_  
To Serve Fermented Malt Beverages and Intoxicating Liquors Date \_\_\_\_\_ Year \_\_\_\_\_

I, the undersigned, do hereby respectfully make application to the local governing body of the Village of Cross Plains, County of Dane, Wisconsin for a License to serve, from the date hereof to June 30, 20\_\_\_\_, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolution, ordinances and regulation, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am \_\_\_\_\_ years of age. Date of Birth: \_\_\_\_\_  
Name of Establishment Jodi's

**Answer the following questions fully and completely:**

Name: Jessica J Schultz Is application new or a renewal? \_\_\_\_\_  
First MI Last

Address of Applicant: 12105 COUNTRY RD K BLUE MOUND 53517 608-780-0364  
Street Address City ZIP Code Phone Number

If renewal (within the past 2 years held a Class "A", "Class A", "Class C", Class "B" or "Class B" license or permit or a manager's or operator's license).

Where was the privilege obtained? (Town) Online  
City Village

As required by WI Statutes Section 125.17(6), have you completed the alcohol awareness course? Learn 2 Senc

If so, where? Online

Have you ever had a criminal conviction? If yes, what and where? NO

Have you been convicted of any license law or ordinance regulating Fermented malt beverages or intoxicating liquors? NO

If so, name of court: \_\_\_\_\_

STATE OF WISCONSIN  
DANE COUNTY

Jessica Schultz, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Jessica Schultz  
Applicant sign here

X 2-25-16  
Date of Application

Date of Board Approval \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_  
Day of \_\_\_\_\_,  
Dane County, Wis.

Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

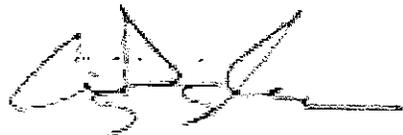
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# WISCONSIN

## SELLER / SERVER CERTIFICATION

Trainee Name: JESSICA SCHULTZ  
Date of Completion: 02/03/2015

School Name: 360training.com, Inc.  
Certification # WI-17127



I, \_\_\_\_\_  
certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Learn2  
serve

Corporate Headquarters  
13801 Burnet Rd., Suite 100  
Austin, Texas 78727  
P: 800-442-1149



## Cross Plains Police Department

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Date: February 26, 2015

To: Village Administrator Matthew Schuenke

Ref: Operator's License Application

On February 26, 2015 I received an Application for an Operator's License from a Jessica J. Schultz. A review of Ms. Schultz's arrest and conviction record was completed in accordance with Village Ordinance 41.09 (b). The results of that review indicate Ms. Schultz has no arrest or convictions in contrast with Village ordinance 41.09(c).

Jessica J. Schultz therefore meets the criteria set forth in Village Ordinance 41.09(c) to receive an operator's license.

Thomas J. Janssen  
Chief of Police

**CONTRACT WORK ORDER**  
BETWEEN THE WISCONSIN DEPARTMENT OF TRANSPORTATION (DEPARTMENT)  
AND VILLAGE OF CROSS PLAINS (VILLAGE) FOR

CONTRACT TYPE Law Enforcement Traffic Mitigation

CONSTRUCTION CONTRACT PROJECT ID 5310-02-70

CROSS PLAINS TRAFFIC MITIGATION ID 5310-02-90

**Project Description:** Provide law enforcement services related traffic mitigation, traffic surveillance, and enforcement through the construction zone.

**Project Limits:** USH 14 between CTH KP to Westview Court in the Village of Cross Plains, Dane County.

DOT FOS OBJECT CODE 5513

This WORK ORDER made and entered into by and between the DEPARTMENT and the VILLAGE provides for those services described in detail herein and is for the purpose of:

PROVIDE LAW ENFORCEMENT TRAFFIC MITIGATION SERVICES ALONG USH 14 THROUGH THE VILLAGE OF CROSS PLAINS FOR THE 2015 CONSTRUCTION SEASON. The DEPARTMENT deems it advisable to engage the VILLAGE to provide certain services and has authority to contract for these services under sec. 84.01(13), Wis. Stats.

The VILLAGE will be compensated by the DEPARTMENT for services provided under this WORK ORDER on the following basis:

- Actual cost not to exceed: \$12,155.00

The VILLAGE services will be completed by November 1, 2015. Compensation for all services provided by the VILLAGE under the terms of this contract shall not exceed \$12,155.00. Compensation in excess of the total WORK ORDER amount of shall not be allowed unless approved by a written WORK ORDER amendment. Compensation for costs incurred as a result of improper performance by the VILLAGE will not be allowed.

The VILLAGE represents it is in compliance with the laws and regulations relating to its profession and signifies its willingness to provide the desired services.

The VILLAGE Representative is: Matthew Schuenke, City Administrator  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
Phone: 608-798-3241

The DEPARTMENT Representative is: Daniel Okpala, PDS Construction Chief  
2101 Wright Street  
Madison, WI 53704  
daniel.okpala@dot.wi.gov

SCOPE OF WORK: The attached letter further defines the scope of work.

APPROVAL AND ACCEPTANCE: Approval and acceptance of this WORK ORDER including any attachments shall incorporate this document as part of the CONTRACT between the VILLAGE and the DEPARTMENT. All work and Services defined in this WORK ORDER shall be performed in accordance with the terms and conditions of the CONTRACT between the VILLAGE and the DEPARTMENT.

Nothing in this WORK ORDER accords any third party beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this WORK ORDER.

For the VILLAGE

For the DEPARTMENT

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Contract Manager, WisDOT

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Matthew Schuenke  
Village Administrator/Clerk-Treasurer

Daniel Okpala  
PDS Construction Chief



Substitute **W-9**

**DO NOT send to IRS**

### Taxpayer Identification Number (TIN) Verification

*Print or Type*

Please see attachment or reverse for complete instructions.

This form can be made available in alternative formats to qualified individuals upon request.

<p>➤ <b>Legal Name</b>                  (as entered with IRS) <b>If Sole Proprietorship enter your Last, First, MI</b></p> <hr/> <p>➤ <b>Trade Name</b>                  If doing business as (D/B/A) or enter business name of Sole Proprietorship</p> <hr/> <p>➤ <b>Remit Address</b> (where check should be mailed)                  PO Box or Number and Street, City, State, ZIP + 4</p> <hr/> <p>➤ <b>Order Address</b> (where order should be mailed)                  PO Box or number and street, City, State, ZIP + 4</p> <hr/> <p>➤ <b>Primary Address</b> (for return of 1099 form if different from remit address)                  PO Box or number and street, City, State, ZIP + 4</p>	<p>➤ <b>Entity Designation</b> (check only one) <u>Required</u></p> <p><input type="checkbox"/> Individual / Sole Proprietor</p> <p><input type="checkbox"/> Corporation (includes service corporations)</p> <p><input type="checkbox"/> Limited Liability Company - Partnership</p> <p><input type="checkbox"/> Limited Liability Company - Corporation</p> <p><input type="checkbox"/> Government Entity</p> <p><input type="checkbox"/> Hospital Exempt from Tax or Government Owned</p> <p><input type="checkbox"/> Long Term Care Facility Exempt from Tax or Government Owned</p> <p><input type="checkbox"/> All Other Entities</p> <p>➤ <b>Taxpayer Identification Number (TIN)</b>                  If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, using your EIN may result in unnecessary notices to the requester.</p> <p>-----</p> <p>Check Only One <u>Required</u></p> <p><input type="checkbox"/> Social Security Number (SSN)</p> <p><input type="checkbox"/> Employer Identification Number (EIN)</p> <p><input type="checkbox"/> Individual Taxpayer Identification Number for U.S. Resident Aliens (ITIN)</p>
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➤ **Certification**  
 Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number, AND
2. I am not subject to back up withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to back up withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.
3. I am a U.S. person (including a US resident alien).

Printed Name	Printed Title	Telephone Number (     )
Signature		Date (mm/dd/ccyy)

**For Agency Use Only**

Agency Number	Contact	Phone Number
---------------	---------	--------------

Change  Name     Address     Other (explain)

Return this form to the address listed below. For your convenience this form has been designed for return in a standard Window envelope.

State of Wisconsin  
 Department of Transportation  
 PO Box 7366  
 Madison, WI 53707-7366

Forms may be returned by use  
 of FAX Number: 608-267-4455

## Instructions for Completing Taxpayer Identification Number Verification (Substitute W-9)

### Legal Name As entered with IRS

Individuals: Enter Last Name, First Name, MI  
Sole Proprietorships: Enter Last Name, First Name, MI  
All Others: Enter Legal Name of Business

### Trade Name

Individuals: Leave Blank  
Sole Proprietorships: Enter Business Name  
All Others: Complete only if doing business as a D/B/A

### Remit Address

Address where payment should be sent if different from primary address

### Order Address

Address where order should be sent if different from primary address

### Primary Address

Address where 1099 should be sent if different from remit address

### Entity Designation

Check *ONE* box which describes the type of business entity.

### Taxpayer Identification Number

*LIST ONLY ONE:* Social Security Number OR Employer Identification Number OR Individual Taxpayer Identification Number.

If you do not have a TIN, apply for one immediately. Individuals use federal form SS-05 which can be obtained from the Social Security Administration. Businesses and all other entities use federal form SS-04 which can be obtained from the Internal Revenue Service.

### Certification

You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

### Privacy Act Notice

Section 6109 requires you to furnish your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, or contributions you made to an IRA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 31% of taxable interest, dividend, and certain other payments to a payee who does not furnish a TIN to a payer. Certain penalties may also apply.

## Taxpayer Identification Request

In order for the State of Wisconsin to comply with the Internal Revenue Service regulations, this letter is to request that you complete the enclosed Substitute Form W-9. Failure to provide this information may result in delayed payments or backup withholding. This request is being made at the direction of the Wisconsin State Controller in order that the State may update its vendor file with the most current information.

Please return or FAX the Substitute Form W-9 even if you are exempt from backup withholding within (10) days of receipt. Please make sure that the form is complete and correct. **Failure to respond in a timely manner may subject you to a 31% withholding on each payment or require the State to withhold payment of outstanding invoices until this information is received.**

We are required to inform you that failure to provide the correct Taxpayer Identification Number (TIN) / Name combination may subject you to a \$50 penalty assessed by the Internal Revenue Service under section 6723 of the Internal Revenue Code.

Only the individual's name to which the Social Security Number was assigned should be entered on the first line.

The name of a partnership, corporation, club, or other entity, must be entered on the first line exactly as it was registered with the IRS when the Employer Identification Number was assigned.

DO NOT submit your name with a Tax Identification Number that was not assigned to your name. For example, a doctor MUST NOT submit his or her name with the Tax Identification Number of a clinic he or she is associated with.

Thank you for your cooperation in providing us with this information. Please return the completed form to:

Phone:

Enclosure

# Village of Cross Plains

## Policy No. 2.10          Performance Evaluations

Issuance Date:          March 23, 2015

Revision Date: \_\_\_\_\_

1. Purpose – The Village’s performance evaluation program is for the improvement of individual job performance, the strengthening of supervisor/employee relationships and the recognition of employee accomplishments and good work. Performance evaluation results shall be considered in personnel decisions affecting pay, overtime, promotions, demotion, layoff, re-employment, training, and termination.
2. Administration – The Village Administrator/Clerk-Treasurer shall be responsible for the overall administration of the employee performance evaluation program and shall advise and assist employees, raters, and Department Heads to ensure that performance evaluation procedures are handled according to the provisions of this policy.
3. General Provisions:
  - A. Each employee shall have their performance formally evaluated at a minimum of once per year using the performance evaluation form provided by the Village Administrator/Clerk-Treasurer unless otherwise determined herein and/or by the Village Board.
  - B. All formal performance evaluations shall be documented in writing on forms approved by the Village Administrator/Clerk-Treasurer.
  - C. Employees on probation shall have their performance formally evaluated, using the performance evaluation form provided by the Village Administrator/Clerk-Treasurer, upon the completion of three (3) and five (5) months of service or at other times during the training period at the discretion of the Village Administrator/Clerk-Treasurer.
  - D. Nothing herein shall prohibit the Village Administrator/Clerk-Treasurer or the employee’s immediate supervisor from informally evaluating the performance of any employee. Such informal evaluations may (but are not required) be verbal or in writing.
  - E. Copies of all performance evaluation documents regarding an employee are to be made available to that employee upon request.
  - F. The rater shall normally be the employee’s immediate supervisor. The rater shall be responsible for completing the performance evaluation form provided by the Village Administrator/Clerk-Treasurer at the time prescribed for each employee under their supervision.

# Village of Cross Plains

**Policy No. 3.02**      **Leave Policies**  
**Issuance Date:**      **July 22, 2013**  
**Revision Date:**      **March 23, 2015**

This policy explains the different types of leaves available to full-time employees.

1.      Sick Leave

A.      Full-time employees shall accrue eight (8) hours of sick leave for each month or major fraction of a month of employment accumulative to one thousand four hundred and forty (1440) hours or one hundred and eighty (180) days. Sick leave shall be available in half hour increments.

B.      Use of sick leave shall be allowed when, due to sickness or temporary disability, the employee is unable to perform the duties of employment. When such leave extends beyond three (3) consecutive working days, a statement from the attending physician or other qualified medical professional, certifying to the nature and seriousness of the illness/injury shall be furnished to the Immediate Supervisor, with the exception of an employee who is hospitalized due to illness/injury.

If an employee is unable to report to work she/he shall notify the department prior to the start of the work day or as soon as possible thereafter, but no later than thirty (30) minutes after the start of the normal work day. If an employee is unable to complete the full workday due to unexpected illness, the Immediate Supervisor should be notified prior to the employee leaving the work place. Any unauthorized absence or failure to give notice may result in disciplinary action.

C.      Appointments and Family Illness – With prior Immediate Supervisor approval, sick leave may be used for the employee’s medical or dental appointments or to attend to members of the employee’s immediate family who are ill. Immediate family includes; spouse, children, parents and other members of the employee’s household.

D.      When illness/injury occurs prior to or within a period of a scheduled vacation, the period of illness may be charged as sick leave at the discretion of the Immediate Supervisor upon written request by the employee accompanied by a doctor’s certificate.

E.      When accrued sick leave is exhausted, or when sick leave is requested in excess of accrued sick leave, accrued vacation time will be used in lieu of sick leave, provided no other type of leave applies.

# Village of Cross Plains

## F. Sick Leave Conversion

- (1) When eligible for retirement under the Wisconsin Retirement System and upon actual retirement, an employee will have the option of receiving Retirement Sick Leave Conversion Benefits (RSLCB) in cash or paid-up Village health insurance monthly premiums on accumulated sick leave.
- (a) Cash Pay-off Option – The RSLCB value will be based on the employee’s pay rate at retirement multiplied by 10% of the number of days of sick leave accumulated.
- (b) Health Insurance Premium Payment Option – The Village will purchase the same health insurance for the retired employee as other Village employees receive until the RSLCB value is depleted or the employee becomes eligible for Medicare, whichever comes first, at which time health insurance monthly premium payments made by the Village will stop. The RSLCB for this option shall be calculated on the employee’s pay rate at retirement multiplied by the number of sick days accumulated. In the event the premium account is depleted, the retired employee may continue to participate in the Village’s health insurance program at her/his own expense. If excess RSLCB remains when the employee becomes eligible for Medicare, they will be paid in cash to the employee in accordance with Section F(1)(a) above. Any sick time conversion or payout will be taxed per IRS regulations.

## 2. Vacation Time

- A. Vacation is earned and accrues from the day an employee begins work, but it is a matter of administrative determination when an employee may be granted vacation time and in what amount. Work requirements as well as adequate and considerate treatment of an employee are determining factors. Vacation may be taken in advance of being earned provided the Village Administrator/Clerk-Treasurer approves the leave. All absences from work not covered by other acceptable forms of leave will be charged against vacation time.
- B. Vacation Time shall be credited to each permanent full-time employee on January 1<sup>st</sup> of each year, as follows:

During First Year (< 1)	3.33 hours per month
Two through Five Years (2 – 5)	80 hours per year
Six through <del>Eleven</del> <u>Ten</u> Years (6 – <u>11</u> )	120 hours per year
Twelve through Seventeen Years (12 – 17)	160 hours per year
Eighteen through Twenty-Three Years (18 – 23)	200 hours per year
Twenty-Four through Twenty-Nine Years (24 – 29)	240 hours per year

# Village of Cross Plains

Thirty years and over (> 30)

280 hours per year

- C. Requests for vacation time in excess of twenty-four (24) hours or more must be submitted to the Immediate Supervisor at least seven (7) calendar days in advance. A written request for vacation time in excess of one (1) week or more shall be submitted to the Immediate Supervisor at least fourteen (14) calendar days in advance.
- D. If a Village non-work or recognized holiday falls within the vacation period, that day shall not be assessed against the vacationing employee.
- E. Employees shall be required to use vacation in the year in which it is earned. However, employees may carry over five (5) days of vacation each year.
- F. All lost time because of injury or illness shall count as time worked for vacation purposes; where the time lost exceeds one (1) year, additional time lost in connection with the same injury or illness shall count as time worked for vacation purposes.
- G. In the case of death of a full-time employee, accrued annual leave shall be paid to the employee's designated beneficiary.
- H. Terminating employees shall be paid for vacation accrued but not used; they will be assessed for vacation time taken but not earned.
- I. Upon retirement, employees shall receive full vacation credits for the year, regardless of the date of retirement.

### 3. Family and Medical Leave

#### A. Introduction.

- (1) This is the family and medical leave policy (FMLA Policy) of the Village, and applies to any employee ~~who requests or takes family and/or medical leave~~ with an FMLA qualifying absence. This policy is intended to conform to and comply with, but not exceed, the requirements of the Federal Family and Medical Leave Act of 1993 (FFMLA) and the Wisconsin Family and Medical Leave Act (WFMLA), and applicable regulations.
- (2) The Village administers this policy on a calendar year basis. Both WFMLA and FFMLA leave will run concurrently with each other ~~and concurrently with any other leave which is available to the employee under the Village's policies, as well as under federal and Wisconsin law.~~ If accrued paid leave is substituted for unpaid FMLA leave, the substituted leave is

# Village of Cross Plains

~~counted as leave taken pursuant to this policy. Leave under this policy may not exceed that to which an employee may be entitled under federal and/or Wisconsin law. Employees will only be eligible for the period of leave taken under this policy which will count toward the leave to which an employee may be entitled under federal and/or Wisconsin law.~~

- (3) Leave taken under this policy will not be used against an employee in any employment decision, including in the determination of wage increases, promotions or disciplinary action.

## B. Eligibility for Leave.

- (1) Employees are eligible for WFMLA if the employee has worked for the Village for at least fifty-two (52) consecutive weeks and has worked at least one thousand (1,000) hours in the preceding fifty-two (52) weeks.
- (2) Employees will be eligible for FFMLA leave if they have worked for at least twelve (12) months and have worked one thousand two hundred fifty (1,250) hours in employment in the twelve (12) month period immediately prior to the time leave begins.

## C. Amount of Leave Available.

- (1) Under the FFMLA, eligible employees are entitled to take up to twelve (12) weeks during each calendar year for any one (1) or combination of the reasons described below. In addition, the employee may be eligible for up to twenty-six (26) weeks of leave during a single twelve (12) month period to serve as a military caregiver.
- (2) Under the WFMLA, eligible employees are entitled to take up to six (6) weeks of leave for the birth or placement for adoption of a son or a daughter; up to two (2) weeks to care for the employee's Child, Parent or Spouse/Domestic Partner, and Parent of a Domestic Partner; and up to two (2) weeks for the employee's own serious health condition.

## D. Type of Leave Available.

- (1) Birth or Placement for Adoption or Foster Care of a Son or Daughter. Such leave may be taken for the birth or placement for adoption or foster care (federal only) of a child with the employee. Such leave must be taken all at once unless otherwise permitted by law. In no event, however, may leave be taken on an intermittent basis sixteen (16) weeks before or after sixteen (16) weeks from the birth, adoption or foster care placement. Any accrued paid ~~leave vacation~~ that the employee may have at the time his/her leave begins

## Village of Cross Plains

may be substituted, or may be required to be substituted, for all or a portion of the otherwise unpaid leave. The paid time used will not be available later. Extensions of FMLA leave will not be permitted, except as provided by the Village's policies or as required by law.

### (2) Serious Health Condition of Employee

Such leave may be taken by an employee in the event he/she experiences a "serious health condition." A serious health condition will generally occur when the employee receives inpatient care at a hospital, hospice or nursing home or receives outpatient care which requires a schedule of continuing treatment by a health care provider and renders the employee incapable of performing the functions of his/her position. Such leave may be taken all at once or in smaller increments as is medically necessary. If leave is taken in smaller increments, the employee may be temporarily transferred to another job at the Village.

The employee must submit to the Village, within fifteen (15) calendar days of requesting leave, a Health Care Provider Certification which is completed and signed by the employee's treating health care provider. Employees may obtain Health Care Provider Certification forms from the Village Administrator/Clerk-Treasurer.

Sick leave and other paid leave which the employee has accrued at the time his/her medical leave begins may be substituted, or may be required to be substituted, for all or a portion of the otherwise unpaid FMLA leave period. If the leave arises due to a work-related injury, worker's compensation leave will run concurrently with the leave an employee is entitled to under the FMLA, to the extent permitted by law. Extensions of FMLA leave will not be allowed except as provided by the Village's policies or as required by law.

### (3) Serious Health Condition of a Child, Parent or Spouse

Such leave may be taken by an employee to care for the employee's child, spouse, parent, domestic partner, or parent of a domestic partner, with a "serious health condition" (see above for definition of "serious health condition"). Such leave may be taken all at once or in smaller increments as medically necessary. If

## Village of Cross Plains

leave is taken in increments, the Village may temporarily transfer the employee to another job at the Village.

Any accrued paid ~~leave vacation~~ that the employee may have at the time his/her leave begins may be substituted, or may be required to be substituted, for all or a portion of the otherwise unpaid leave. Extensions of FMLA leave will not be allowed except as provided by the Village's policies or as required by law.

The employee must provide the Village within fifteen (15) calendar days of the request for leave, with a Health Care Provider Certification completed and signed by the treating health care provider of the child, parent or spouse, which sets forth the facts surrounding the health condition of the individual and verifies that the employee is needed to care for the person. Employees may obtain Health Care Provider Certification forms from the Village Administrator/Clerk-Treasurer.

#### (4) Qualifying Exigency for Military Family Leave

An eligible employee may take family leave under this policy while the employee's spouse, son, daughter, or parent (the "covered military member") is on active duty or called to active duty status for any qualifying exigency under federal law. Such leave may be taken all at once or in smaller increments.

The employee must provide the Village within fifteen (15) calendar days of the request for leave, Certification of Qualifying Exigency form completed and signed by the appropriate party. The Village may also request a copy of the covered military member's active duty orders or other documentation issued by the military that indicates that the covered military member is on active duty or call to active duty status in support of a contingency operation, and the dates of the covered military member's active duty service.

Any accrued paid ~~leave vacation~~ that the employee may have at the time his/her leave begins may be substituted, or may be required to be substituted, for all or a portion of the otherwise unpaid leave. Extensions of FMLA leave will not be allowed except as provided by the Village's policies or as required by law.

#### (5) Leave to Care for a Covered Servicemember with a Serious Injury or Illness

## Village of Cross Plains

An eligible employee may take up to an additional fourteen (14) weeks (not to exceed twenty-six (26) weeks total) of Serious Health Condition Leave (above) in a single twelve (12) month period to care for a current member of the Regular Armed Forces and the National Guard or Reserves, who has a serious injury or illness incurred in the line of duty on active duty for which he/she is undergoing medical treatment, recuperation, or therapy; or otherwise in outpatient status; or otherwise on the temporary disability retired list. This entitlement is applied on a per-covered-service member, per-injury basis. The covered servicemember must be the eligible employee's spouse, son, daughter, parent, or next of kin.

The employee must provide the Village within fifteen (15) calendar days of the request for leave, Certification for Serious Injury or Illness of Covered Servicemember for Military Family Leave form completed and signed by the treating physician.

Any accrued paid ~~leave vacation~~ that the employee may have at the time his/her leave begins may be substituted, or may be required to be substituted, for all or a portion of the otherwise unpaid leave. Extensions of FMLA leave will not be allowed except as provided by the Village's policies or as required by law.

### E. Intermittent Leave

- (1) Intermittent leave is leave which is taken in separate blocks of time due to a single event (injury, illness, birth, etc.), rather than in one (1) continuous period of time (e.g., leave taken an hour at a time for a doctor's appointment or leave taken several days at a time over a period of months for chemotherapy treatments).
- (2) FMLA leave may be taken intermittently or on a reduced leave schedule under the following circumstances: (A) FMLA leave based on the birth or placement of a child for adoption or foster care may generally only be taken intermittently or on a reduced leave schedule within the sixteen (16) weeks before or sixteen (16) weeks after the birth or adoption, unless approved by the Village; (B) FMLA leave based on the serious health condition of an employee, or an employee's child, spouse or parent, may only be taken intermittently or on a reduced leave schedule when medically necessary.

### F. Notifying the Village of the Need for Family or Medical Leave

## Village of Cross Plains

If the need for FMLA leave is foreseeable, the employee must notify the Village, in writing, at least thirty (30) calendar days before the date on which leave is to begin, by completing the provided forms, which can be requested from the Village Administrator/Clerk-Treasurer. In the event of an emergency, the employee must provide written notice to the Village no later than two (2) business days after the FMLA leave begins. The failure to timely notify the Village of the need for leave may result in the delaying or denial of leave until proper notice is received.

### G. Certifications

- (1) Generally, the Village will require that the employee submit medical certification to verify that the situation with the employee or his/her family member satisfies the definition of serious health condition, qualifying exigency, or serious injury or illness of covered servicemember, and to confirm the nature and duration of the requested leave of absence. Employees may obtain certification forms from the Village Administrator/Clerk-Treasurer.
- (2) The Village may also require that an employee submit additional certification forms to the extent permitted by law.
- (3) If the Village has reason to question the validity of a certification form, an employee may be required to provide a second certification from a health care provider selected and paid for by the Village. If the second opinion differs from the first, a third opinion may be required.

### H. Paid Leave Substitution

Both the state and federal laws provide for unpaid FMLA leave. However, an employee may elect to substitute all or a portion of the covered leave with accrued paid leave, in accordance with the rules described above (Paragraphs A – E). If accrued paid leave is substituted for unpaid FMLA leave, the substituted leave is counted as leave taken pursuant to this policy.

### I. Health Insurance

The employee may elect to continue group health insurance coverage while he/she is on an approved FMLA leave. If elected, the employee will be responsible for his/her portion of the monthly premiums. The payment for such premiums will be collected from the employee upon his/her return to employment or the expiration of leave, as is applicable. An employee must notify the Village of his/her intent to continue health insurance coverage while on leave. If the employee fails to return to work or fails to remain at work for a

## Village of Cross Plains

short period, as provided under the law, the Village may recover its portion of the premiums paid for health plan coverage during the leave. Other employment benefits may also be continued during the FMLA leave. The employee must contact the Village Administrator/Clerk-Treasurer for additional information regarding such benefits.

### J. Return to Employment at the End of Leave

- (1) At the conclusion of the employee's approved leave of absence, the employee will be returned to the position held at the commencement of leave or, if the position is filled, to equivalent employment with the Village. The return to work entitlement will be no greater than if the employee had continued in employment without the taking of leave.
- (2) If the employee's leave of absence was due to his/her own serious health condition, the employee will be required to provide to the Village a Fitness for Duty certification form completed and signed by the employee's treating physician verifying that the employee is fit to return to work, which includes being able to safely perform the employee's normal job tasks, before the employee will be permitted to return to work. If such certification is not received by The Village, the employee's return to work may be delayed until it is received.
- (3) If an employee wants to return to work before the scheduled conclusion of the approved leave, the employee must notify the Village at least two (2) working days prior to the desired return date.

### K. Failure to Meet Policy Requirements

If an employee fails to satisfy meet the requirements of this FMLA Policy, his/her request for FMLA leave may be denied or delayed.

Questions regarding the application or interpretation of this Policy should be directed to the Village Administrator/Clerk-Treasurer.

## 4. Personal Leave

- A. Department Heads may grant an employee's request for Personal Leave when important, non-medical circumstances occur that require an employee to miss work to attend to personal affairs that cannot be rescheduled to non-work hours. Such Personal Leave, not to exceed three (3) days per calendar year, shall be deducted from sick leave. Personal or emergency leave may only be authorized if the employee has exhausted his vacation benefits.
- B. Each situation shall be reviewed by the employee's supervisor. If it is determined that the necessary requirements for Emergency/Personal Leave have been fulfilled, the supervisor may authorize the use of up to a maximum of

## Village of Cross Plains

twenty-four (24) working hours for that purpose. The Village Administrator/Clerk-Treasurer, upon the supervisor's recommendation, may extend the Emergency/Personal Leave up to forty (40) working hours if circumstances warrant, subject to approval by the Village Board for extensions granted beyond forty (40) working hours.

### 5. Civil Leave and Jury Duty

- A. An employee shall be given time off without loss of pay when performing jury duty, when subpoenaed to appear before a court, public body or commission in connection with Village business, or for the purpose of voting. In the case of jury duty, the employee shall remit his jury fee to the Village. The employee may retain payment to the employee for expenses at the prevailing rate. If the employee does not remit the fee, they shall be considered to be on leave of absence without pay while performing jury duty. Employees on jury or witness duty are required to report to work if the jury or witness duty does not require the employee to miss the employee's work shift.
- B. For justifiable reasons, a leave of absence without pay shall be granted an employee, upon her/his request, to appear under subpoena or in her/his own behalf in litigation involving personal or private matters.

### 6. Funeral Leave

- A. Upon request, an employee shall be granted up to, but not to exceed, three (3) consecutive working days with pay for the purpose of arranging for and/or attending the funeral of an immediate family member. Immediate family member shall include spouse, child, parent, spouse's parents, stepparents, stepchildren, and any member of the employee's household.
- B. Upon request, an employee shall be granted up to, but not to exceed, two (2) consecutive working days with pay for the purpose of arranging for and/or attending the funeral of an extended family member. Extended family member shall include sibling, grandparents, grandchildren, children's spouses, aunts, uncles, and brother/sister in law.
- C. Leave without pay may be granted to attend the funeral of a family member (relative by blood or marriage) who does not satisfy the definition of immediate or extended family member.
- D. One-half (1/2) day with pay will be granted to attend the funeral of an immediate fellow employee provided scheduling could be arranged with the Supervisor.

# Village of Cross Plains

## 7. Military Leave

- A. The Village will comply with all State and Federal laws regarding military leave for restoration of employment. Any rights accrued will not be interrupted by absence while on military leave. If re-employed, time spent in military service may be counted in computing years of service for annual leave.
- B. Employees who are members of the National Guard or United States Military Reserve shall be granted temporary leaves of absence for required hours of duty or training. The employer agrees to pay full-time employees the differential between the military pay for such required duty or training and the employee's regular straight time earnings for such period, but such differential pay shall be limited to a maximum of two (2) weeks' pay, less military pay, in any one (1) year.

8. Unpaid Leave of Absence – After exhaustion of an employee's FMLA qualifying leave or if the employee is not eligible for or entitled to FMLA leave, any employee desiring an unpaid leave of absence from her/his employment shall secure written permission from the Department Head. The maximum leave of absence shall be for thirty (30) days and may, at the sole discretion of the Village Administrator/Clerk-Treasurer, upon recommendation from the Department Head, be extended for like periods. Written permission for extension must be secured from the Village Administrator/Clerk-Treasurer. The employee must make suitable arrangements for continuation of health insurance payments before the Village Administrator/Clerk-Treasurer may approve any leave. At the employee's option, any leave of absence taken may be deducted from vacation credits of the employee taking such leave. Any such leave of absence shall be without pay and with no accumulation of benefits during the time off.

9. Religious Observances – The Village will make reasonable accommodations for employee's required observances due to conscientious religious beliefs. Department Heads must be consulted at least three (3) working days in advance of such a religious observance in order to ensure the employee's duties are covered. Any such day taken shall be without pay unless covered by other acceptable forms of leave.

# Water Utility Rate Analysis

Proposed Rate Increase

24%

Meter Size	Current Rates			Proposed Rates			Total Users
	User	Fixed	Fire	User	Fixed	Fire	
5/8" & 3/4"	\$ 1.95	\$ 18.54	\$ 14.99	\$ 2.42	\$ 22.99	\$ 18.59	1,306
1"	\$ 1.95	\$ 30.90	\$ 37.39	\$ 2.42	\$ 38.32	\$ 46.36	19
1.25"	\$ 1.95	\$ 40.17	\$ 55.31	\$ 2.42	\$ 49.81	\$ 68.58	0
1.5"	\$ 1.95	\$ 49.44	\$ 74.78	\$ 2.42	\$ 61.31	\$ 92.72	27
2"	\$ 1.95	\$ 74.16	\$ 119.58	\$ 2.42	\$ 91.96	\$ 148.28	5
3"	\$ 1.95	\$ 101.97	\$ 224.03	\$ 2.42	\$ 126.44	\$ 277.79	1
4"	\$ 1.95	\$ 148.32	\$ 373.89	\$ 2.42	\$ 183.92	\$ 463.62	1
6"	\$ 1.95	\$ 228.66	\$ 747.78	\$ 2.42	\$ 283.54	\$ 927.25	0
8"	\$ 1.95	\$ 327.54	\$ 1,195.83	\$ 2.42	\$ 406.15	\$ 1,482.83	0
10"	\$ 1.95	\$ 556.20	\$ 1,792.20	\$ 2.42	\$ 689.69	\$ 2,222.33	0
12"	\$ 1.95	\$ 945.54	\$ 2,391.66	\$ 2.42	\$ 1,172.47	\$ 2,965.66	0

1,359

*User Charge* The price per \$1,000 gallons of water used is applied to all users equally.

*Fixed Charge* All users pay a fixed charge that varies based on the size of the meter.

*Fire Charge* All users pay a fire charge that varies based on the size of the meter and is to fund the use of fire hydrants.

## Estimated Billing Impact

Meter Size	Usage	Current	Proposed	Diff.	% Inc.
5/8" & 3/4"	8,000	\$ 49.13	\$ 60.92	\$ 11.79	24%
1"	8,000	\$ 83.89	\$ 104.02	\$ 20.13	24%
1.5"	8,000	\$ 139.82	\$ 173.37	\$ 33.56	24%

*The owner of a home with a 5/8" meter that uses approximately 8,000 gallons of water per quarter would expect their water bill to increase by approximately \$11.79 per quarter.*

# Water Bill Comparison 2015

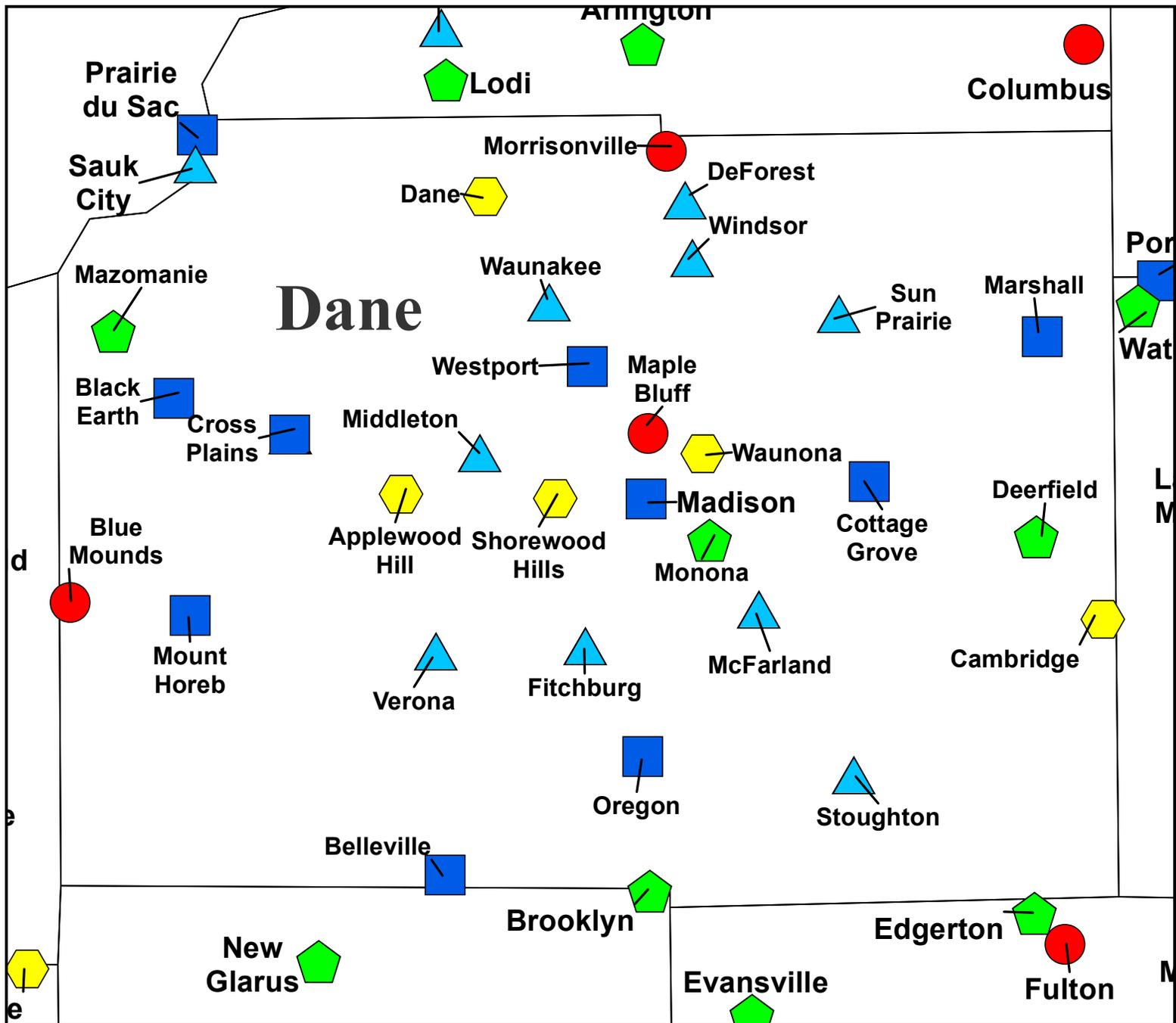
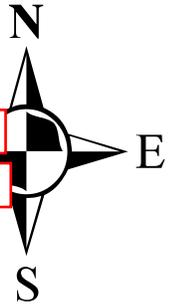
Each Color Represents 20 Percent of the Utilities



## Quarterly Bill For 18,750 Gallons

- ▲ \$ 24.65 - \$ 62.02
- \$ 62.03 - \$ 78.78
- ◆ \$ 78.79 - \$ 94.50
- ◇ \$ 94.51 - \$120.85
- \$ 120.86 - \$337.50

Current - \$70.09  
Proposed - \$86.91





**Application to Increase Rates**  
**Public Service Commission of Wisconsin**  
 P.O. Box 7854  
 Madison, WI 53707-7854

3024 (1-1-2014)

(Filling this form out is in accordance with Wis. Stat. § 196.25)

The Public Service Commission of Wisconsin does not discriminate on the basis of disability in the provision of programs, services, or employment. If you are speech, hearing, or visually impaired and need assistance, call (608) 266-5481 or TTY (608)267-1479. We will try to find another way to get the information to you in a usable form.

Name of Utility:  
 CROSS PLAINS WATER UTIL

Type of rate increase requested:  
 Water                       Sewer                       Both

Reason for rate increase request:  
 The Village plans to issue a water revenue bond to pay for utility plant improvements. Current rates will not support the required principal and interest payments of the bond.

Contact Personnel Information		
	Utility	Consultant
Name	CROSS PLAINS WATER UTIL	JOHNSON BLOCK AND COMPANY
Contact Person (1)	Matthew Schuenke	Carrie Leonard, CPA
Contact Person (2)	Jerry Gray	Brett Hofmeister, CPA
Street or P.O. Box	2417 Brewery Road, PO Box 97	1315 Bad Axe Court, PO Box 271
City and Zip Code	Cross Plains, 53528	Viroqua, 54665
County or Counties	Dane	
Telephone Number (1)	(608) 798-3241	(608) 637-2082
Telephone Number (2)		(608) 274-2002
E-Mail Address	<a href="mailto:matt@cross-plains.wi.us">matt@cross-plains.wi.us</a>	<a href="mailto:cleonard@johnsonblock.com">cleonard@johnsonblock.com</a>
Fax Number	(608) 798-3817	(608) 274-4320
Best Hours between 7:30 am & 5:00 pm	8:00am - 4:00pm	8:00am - 4:00pm
Days Available	Monday-Friday	Monday-Friday

CROSS PLAINS WATER UTIL

Telephonic Hearing Information

Requests to increase rates require Commission approval. Pursuant to state statutes, a rate increase can only be authorized after public hearing. Municipal utilities are encouraged to hold telephonic hearings. A telephonic hearing is much like a hearing held in Madison except that the utility, Commission staff, the utility's consultant (if applicable), and customers participate via speaker phone from their respective locations. Telephonic hearings are advantageous for both the utility and its customers. Customers have an opportunity to participate with greater ease than afforded by a hearing held at the Commission's offices in Madison. Additionally, the time utility personnel are away from the office is significantly reduced. In order to participate in a telephonic hearing, the utility must have a location which is handicapped accessible with a capacity of at least 10-15 persons. The utility also needs a speaker phone workable in the room in which the hearing is to be held. FAX and copy machines are also required. The FAX and copiers do not need to be located in the hearing room or even the building in which the hearing is to be held; however, the utility must have ready access. More details will be provided concerning scheduling and administering the telephonic hearing when Commission staff has completed processing your application to increase rates.

**Please check one of the following:**

- Yes**, the utility can arrange a site for a telephonic hearing, either at the utility or at an alternate site. *(Please specify the site including building name, address, room number, and telephone number for the room in the space below.)*

Cross Plains Village Hall
Room Number or Name
2417 Brewery Rd
608-798-3241

- No**, it is not feasible for our utility to host a telephonic hearing. We request that the hearing be scheduled in Madison. *(Please provide your specific reasons in the space below.)*

--

CROSS PLAINS WATER UTIL

**PART 1:**

Provide consumption data for the four largest customers in each customer class.

1. List the billing units consistent with Schedule Mg-1 in your tariff sheets.

1000 Gallons (Mgal)

2. During the last 12-month period, list the highest consumption billed for each of the four largest customers in each class. Please select four different customers in each class and not multiple bills from the same customer. A customer may be listed more than once only if they are served by more than one meter and the meter sizes are different.

3. List the billing period date that the consumption was billed.

LISTING OF LARGEST CUSTOMERS BILLED				
Customer Name	Class	Meter Size	Billing Date	Billed Consumption
Residential 1	Res.	5/8"	9/29/2014	85,700
Residential 2	Res.	5/8"	9/29/2014	49,200
Residential 3	Res.	5/8"	7/29/2014	55,900
Residential 4	Res.	5/8"	1/6/2015	192,000
Multifamily Residential 1	MF	2"	9/29/2014	211,300
Multifamily Residential 2	MF	2"	3/31/2004	277,000
Multifamily Residential 3	MF	1 1/2"	1/5/2015	154,000
Multifamily Residential 4	MF	1 1/2"	3/31/2014	133,000
Commercial 1	Com.	1"	6/23/2014	244,400
Commercial 2	Com.	1"	9/29/2014	153,900
Commercial 3	Com.	1"	9/29/2014	114,300
Commercial 4	Com.	5/8"	9/29/2014	90,400
Industrial 1	Ind.	1 1/2"	9/29/2014	711,500
Industrial 2	Ind.	1"	6/23/2014	82,100
Industrial 3	Ind.	2"	9/29/2014	1,300
Industrial 4	Ind.	1"	3/31/2014	120,400
Public Authority 1	P.A.	4"	1/6/2015	260,000
Public Authority 2	P.A.	1 1/2"	9/29/2014	345,000
Public Authority 3	P.A.	3"	9/29/2014	130,500
Public Authority 4	P.A.	2"	3/31/2014	63,500
Irrigation 1	Irr.			
Irrigation 2	Irr.			
Irrigation 3	Irr.			
Irrigation 4	Irr.			

**PART 2:**

Provide information about your billing procedures.

1. How do you send your water bills?

Envelopes

2. What is your billing frequency for residential customers?

Quarterly

3. How frequently do you read residential customer meters?

Quarterly

4. Which of the following best describes the manner in which you read meters each billing period?

Meters are read continuously on consecutive days until complete.

Please explain if meters read in cycles:

5. What is the estimated start date for reading meters for your next billing period?

3/31/2015

CROSS PLAINS WATER UTIL

VOLUME SALES

Billing Periods per Year:

Actual Latest 12 Months Ending:

Does the utility have class-based volume rates?

*Class-based rates are separate rate schedules for residential, commercial, or other special classes*

	Volume Block	Rate
First	30,000	\$1.89
Next	70,000	\$1.75
Next	-	\$0.00
Next	-	\$0.00
Over	100,000	\$1.00

	Residential Units	Multifamily Residential Units	Commercial Units	Industrial Units	Public Authority Units	Irrigation/ Other Units	Total
First 30,000	54,266	2,135	4,049	364	591	0	61,405
Next 70,000	588	3,426	2,303	673	651	0	7,641
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Over 100,000	492	2,236	204	1,536	992	0	5,460
<b>Total Units</b>	<b>55,346</b>	<b>7,797</b>	<b>6,556</b>	<b>2,573</b>	<b>2,234</b>	<b>0</b>	<b>74,506</b>
<b>Unit Revenues</b>	<b>\$ 104,084</b>	<b>\$ 12,267</b>	<b>\$ 11,887</b>	<b>\$ 3,402</b>	<b>\$ 3,248</b>	<b>\$ -</b>	<b>\$ 134,887</b>

**SERVICE CHARGES**

Billing Periods per Year: 4 Actual Latest 12 Months Ending: December 31, 2014

Meter Size	Charge	Residential	Multifamily Residential	Commercial	Industrial	Public Authority	Irrigation	Totals
		Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	
5/8"	\$18.00	1,234	1	66	0	4	0	1,305
3/4"	\$18.00	0	0	1	0	0	0	1
1"	\$30.00	4	2	9	2	1	0	18
1 1/4"	\$39.00	0	0	0	0	0	0	0
1 1/2"	\$48.00	1	14	7	1	4	0	27
2"	\$72.00	1	2	0	1	1	0	5
2 1/2"	\$0.00	0	0	0	0	0	0	0
3"	\$99.00	0	0	0	0	1	0	1
4"	\$144.00	0	0	0	0	1	0	1
6"	\$222.00	0	0	0	0	0	0	0
8"	\$318.00	0	0	0	0	0	0	0
10"	\$540.00	0	0	0	0	0	0	0
12"	\$918.00	0	0	0	0	0	0	0
<b>Total Meters</b>		1,240	19	83	4	12	0	1,358
<b>Fixed Revenues</b>		\$ 89,808	\$ 3,576	\$ 7,248	\$ 720	\$ 2,436	\$ -	103,788
<b>Total Volume Revenue</b>		\$ 104,083.74	\$ 12,266.65	\$ 11,886.86	\$ 3,401.71	\$ 3,248.24	\$ -	\$ 134,887
<b>Surcharges, etc.</b>		\$5,827	\$0	\$312	\$0	\$0	\$0	6,139
<b>Total Revenues Per Analysis</b>		\$199,719	\$15,843	\$19,447	\$4,122	\$5,684	\$0	\$244,814
<b>Total Actual Billed Revenues</b>		\$197,830	\$15,804	\$19,349	\$4,123	\$5,681	\$0	\$242,787
<b>Dollar Variance</b>		\$1,889	\$39	\$98	(\$1)	\$3	\$0	\$2,027
<b>Percent Variance (B)</b>		0.95%	0.24%	0.50%	-0.03%	0.06%	0.00%	0.83%

(A) The annual revenues from meter charges are based upon the number of bills issued annually.

(B) If the percent variance is greater than 3%, the variance must be explained in detail in the Notes, Attachment 19.

**CROSS PLAINS WATER UTIL  
Test Year 2015  
Sales Forecast Historical**

Attachment 2C

**Residential**

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2010	1,348	58,873	10.92	0
2011	1,353	58,023	10.72	5
2012	1,372	58,231	10.61	19
2013	1,393	55,514	9.96	21
2014	0	0	#DIV/0!	-1393
2015	#REF!	#REF!	0.00	#REF!
<b>Averages:</b>				
<b>5-year avg</b>	1,367	57,660	10.55	0.00
<b>4-year avg</b>	1,373	57,256	10.43	-337.00
<b>3-year avg</b>	1,383	56,873	10.28	-451.00
<b>2-year avg</b>	1,393	55,514	9.96	-686.00
<b>2014</b>	0	0	#DIV/0!	-1393.00

**Commercial**

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2010	101	13,607	33.68	0
2011	150	15,219	25.37	49
2012	114	14,499	31.80	-36
2013	110	13,945	31.69	-4
2014	0	0	#DIV/0!	-110
2015	#REF!	#REF!	0.00	#REF!
<b>Averages:</b>				
<b>5-year avg</b>	119	14,318	30.14	0.00
<b>4-year avg</b>	125	14,554	29.19	-25.25
<b>3-year avg</b>	112	14,222	31.75	-50.00
<b>2-year avg</b>	110	13,945	31.69	-57.00
<b>2014</b>	0	0	#DIV/0!	-110.00

**Multifamily Residential**

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
2014	19	7797	102.59	19
2015	20	8960	112.00	1
<b>Averages:</b>				
<b>5-year avg</b>	19	7,797	102.59	0.00
<b>4-year avg</b>	19	7,797	102.59	4.75
<b>3-year avg</b>	19	7,797	102.59	6.33
<b>2-year avg</b>	19	7,797	102.59	9.50
<b>2014</b>	19	7,797	102.59	19.00

**Public Authority**

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2010	21	1,738	20.69	0
2011	16	2,389	37.33	-5
2012	14	2,916	52.07	-2
2013	13	2,014	38.73	-1
2014	0	0	#DIV/0!	-13
2015	#REF!	#REF!	0.00	#REF!
<b>Averages:</b>				
<b>5-year avg</b>	16	2,264	35.38	0.00
<b>4-year avg</b>	14	2,440	42.55	-5.25
<b>3-year avg</b>	14	2,465	45.65	-5.33
<b>2-year avg</b>	13	2,014	38.73	-7.00
<b>2014</b>	0	0	#DIV/0!	-13.00

**Irrigation**

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
#DIV/0!			#DIV/0!	0
0.00			0.00	0
<b>Averages:</b>				
<b>5-year avg</b>	19	7,963	104.00	0.00
<b>4-year avg</b>	19	7,963	104.00	0.00
<b>3-year avg</b>	19	7,963	104.00	0.00
<b>2-year avg</b>	19	7,963	104.00	0.00
<b>0</b>	0	0	#DIV/0!	0.00

**Industrial**

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2010	4	2,236	139.75	0
2011	4	3,054	190.88	0
2012	4	3,024	189.00	0
2013	4	2,330	145.63	0
2014	0	0	#DIV/0!	-4
2015	#REF!	#REF!	0.00	#REF!
<b>Averages:</b>				
<b>5-year avg</b>	4	2,661	166.31	0.00
<b>4-year avg</b>	4	2,803	175.17	-1.00
<b>3-year avg</b>	4	2,677	167.31	-1.33
<b>2-year avg</b>	4	2,330	145.63	-2.00
<b>2014</b>	0	0	#DIV/0!	-4.00

**CROSS PLAINS WATER UTIL**

**VOLUME SALES**

Estimates for Test Year

Billing Periods per Year:

Does the utility have class-based volume rates? **No**

*Note: Only change these rates if there has been an SRC or adjustment for purchased water in the last 12 months*

	Volume Block	Rate
First	30,000	\$1.95
Next	70,000	\$1.80
Next	-	\$0.00
Next	-	\$0.00
Over	100,000	\$1.03

	Residential Units	Multifamily Residential Units	Commercial Units	Industrial Units	Public Authority Units	Irrigation Units	Total
First 30,000	54,300	2,270	4,050	360	590	0	61,570
Next 70,000	590	3,700	2,300	670	650	0	7,910
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Over 100,000	490	2,990	200	1,540	990	0	6,210
<b>Total Units</b>	55,380	8,960	6,550	2,570	2,230	0	75,690
<b>Unit Revenues</b>	\$ 107,452	\$ 14,166	\$ 12,244	\$ 3,494	\$ 3,340	\$ -	\$ 140,696

**CROSS PLAINS WATER UTIL**

**WATER UTILITY CONSUMER ANALYSIS**  
Estimates for Test Year

Billing Periods per Year:

4

Meter Size	Charge	Residential	Multifamily Residential	Commercial	Industrial	Public Authority	Irrigation	Totals
		Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	
5/8"	\$18.54	1,234	1	66	0	4	0	1,305
3/4"	\$18.54	0	0	1	0	0	0	1
1"	\$30.90	4	3	9	2	1	0	19
1 1/4"	\$40.17	0	0	0	0	0	0	0
1 1/2"	\$49.44	1	14	7	1	4	0	27
2"	\$74.16	1	2	0	1	1	0	5
2 1/2"	\$0.00	0	0	0	0	0	0	0
3"	\$101.97	0	0	0	0	1	0	1
4"	\$148.32	0	0	0	0	1	0	1
6"	\$228.66	0	0	0	0	0	0	0
8"	\$327.54	0	0	0	0	0	0	0
10"	\$556.20	0	0	0	0	0	0	0
12"	\$945.54	0	0	0	0	0	0	0
<b>Total Meters</b>		1,240	20	83	4	12	0	1,359
<b>Fixed Revenues</b>		\$ 92,502	\$ 3,807	\$ 7,465	\$ 742	\$ 2,509	\$ -	\$ 107,025.24
<b>Total Volume Revenue</b>		\$ 107,452	\$ 14,166	\$ 12,244	\$ 3,494	\$ 3,340	\$ -	\$ 140,696
<b>Surcharges, etc.</b>		\$5,800	\$0	\$310	\$0	\$0	\$0	\$6,110
<b>Total Estimated Revenues</b>		\$205,754	\$17,973	\$20,019	\$4,236	\$5,849	\$0	\$253,831

**Estimated Customer Growth for the Test Year:**

Customer Class	Number of Customers	Meter Sizes
Residential	0	
Multifamily	1	
Commercial	0	
Industrial	0	
Public Auth.	0	
Irrigation	0	
<b>Total</b>	<b>1</b>	

**CROSS PLAINS WATER UTIL  
Test Year 2015  
Wholesale Revenues**

ATTACHMENT 3W

**NOTE: Only applies to utilities selling water at wholesale to another utility.**

Historical data (Mgals)

Year	Wholesale Community -->	0	0	0	0	0	Total
2009		0	0	0	0	0	0
2010		0	0	0	0	0	0
2011		0	0	0	0	0	0
2012		0	0	0	0	0	0
2013		0	0	0	0	0	0
5-Year Average		0	0	0	0	0	0
4-Year Average		0	0	0	0	0	0
3-Year Average		0	0	0	0	0	0
2-Year Average		0	0	0	0	0	0
<b>Enter Test Year Estimates on this Line</b>		0	0	0	0	0	0
<b>General Service</b>	<b>Wholesale Community --&gt;</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>
Service Charge	Billing periods -->	0	0	0	0	0	
	Rate	0.00	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0
Volume Charge	Mgals (derived from above)	0	0	0	0	0	
	Rate	0.00	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0
		0	0	0	0	0	0
<b>Public Fire Protection Service</b>	<b>Wholesale Community --&gt;</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>
Service Charge	Semiannual/qtrly/monthly -->	0	0	0	0	0	
	Rate	0.00	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0

**CROSS PLAINS WATER UTIL**

**PUBLIC FIRE PROTECTION REVENUE (SUMMARY)**  
 Estimated for Test Year 2015

<b>MUNICIPAL CHARGE</b>		
Based upon Mains and Hydrants:		
Estimated Test Year Revenue	(Per Attachment 5)	\$0
<b>MUNICIPAL CHARGE</b>		
Based upon a Flat Charge to Municipality:		
Estimated Test Year Revenue		\$0
<b>DIRECT CHARGE TO CUSTOMERS</b>		
Based upon Equivalent Meters or Equivalent Services:		
Estimated Test Year Revenue	(Per Attachment 5)	\$94,009
<b>DIRECT CHARGE TO CUSTOMERS</b>		
Based upon a Direct Charge Method other than in number 3 above		
Estimated Test Year Revenue		\$0
<div style="border: 1px solid black; padding: 2px;">                     Note: Detail Must be Submitted to PSC Supporting this Method                 </div>		
<b>CHARGES TO WHOLESALE CUSTOMERS</b>		
Estimated Test Year Revenue	(Per attachment 3A)	\$0
<b>OTHER PUBLIC FIRE PROTECTION CHARGES TO CUSTOMERS FOR FIRE PROTECTION</b>		
Based upon Charges for Water Used for Fire Protection (i.e., using Tariff Schedules F-2 or BW-1)		
Estimated Test Year Revenue		\$0
<b>TOTAL ESTIMATED TEST YEAR PUBLIC FIRE PROTECTION REVENUE</b>		<u>\$94,009</u>
<b>TOTAL ESTIMATED TEST YEAR WHOLESALE FIRE PROTECTION REVENUE</b>		<u>\$0</u>

**CROSS PLAINS WATER UTIL**  
**PUBLIC FIRE PROTECTION REVENUE (SUPPORTING DETAIL)**  
 Estimated for Test Year 2015

**Municipal Charge**

If Public Fire Protection Revenue is a Municipal Charge based upon mains and/or hydrants, complete the following. Base charges and units are obtained from the current green tariff sheet, typically Schedule F-1.

Base annual charge (dollars)	\$0
Base estimated transmission and distribution main (number of feet)	
Main size larger than (typically 4 or 6 inches)	
Charge per foot of main over base (dollars)	
Base number of hydrants	
Charge per hydrant over base (dollars)	

Based upon Mains and/or Hydrants:	Mains Inches & Larger	Number of Hydrants	Dollar Amount
Base Units and Charge (Per tariff schedule)	0 feet	0 hyd	\$0
Balance - 12/31/2013	<input type="text" value="0"/>	<input type="text" value="0"/>	
2014 NET additions	0	0	
1/2 of test year 2015 NET Routine units added	0	0	
All of Test Year 2015 Major Units Added	0	8	
Test Year Average Units	<u>0</u>	<u>8</u>	
Test Year Units Over Base Units	0 feet	8 hyd	
times Authorized Rates per Unit (per tariff schedule)	<u>\$0.00</u>	<u>\$0.00</u>	
Increase in Revenue Over Base Amount	<u>\$0</u>	<u>\$0</u>	\$0
Estimated Total Test Year Revenue			\$0

**Direct Charge to Customers**

Based upon Equivalent Meters or Equivalent Services:

Insert Billings per Year if Different	4
---------------------------------------	---

Meter Size	Authorized Rate	Average No. of Meters (per Attachment 3)	Annual Revenue
5/8"	\$14.99	1,305	\$78,248
3/4"	\$14.99	1	\$60
1"	\$37.39	19	\$2,842
1 1/4"	\$55.31	0	\$0
1 1/2"	\$74.78	27	\$8,076
2"	\$119.58	5	\$2,392
2 1/2"	\$0.00	0	\$0
3"	\$224.03	1	\$896
4"	\$373.89	1	\$1,496
6"	\$747.78	0	\$0
8"	\$1,195.83	0	\$0
10"	\$1,792.20	0	\$0
12"	\$2,391.66	0	\$0
<b>SUBTOTALS</b>		<u>1,359</u>	<u>\$94,009</u>
Surcharges or Rounding			\$0
<b>CALCULATED ANNUAL REVENUE</b>			<u>\$94,009</u>

**CROSS PLAINS WATER UTIL**  
**PRIVATE FIRE PROTECTION REVENUE**  
 Estimated for Test Year 2015

Insert Billings per Year if Different

Fire Connections:	Connection Size	Average Number of Connections Each Billing	Annually	Authorized Rates	Annual Revenue
	2" or smaller	1	4	\$18.00	\$72
	3"	2	8	\$34.00	\$272
	4"	8	32	\$56.00	\$1,792
	6"	10	40	\$112.00	\$4,480
	8"	2	8	\$180.00	\$1,440
	10"	0	0	\$270.00	\$0
	12"	0	0	\$336.00	\$0
	14"	0	0	\$420.00	\$0
	16"	0	0	\$501.00	\$0
		23	92		
Total Connection Revenue					\$8,056

General Service Branches Off The Private Fire Connections	Meter Sizes	Average Number of Meters Each Billing	Annually	Authorized Rates	Annual Amount
	5/8"	0	0	\$18.54	\$0
	3/4"	0	0	\$18.54	\$0
	1"	0	0	\$30.90	\$0
	1 1/4"	0	0	\$40.17	\$0
	1 1/2"	0	0	\$49.44	\$0
	2"	0	0	\$74.16	\$0
	2 1/2"	0	0	\$0.00	\$0
	3"	0	0	\$101.97	\$0
	4"	0	0	\$148.32	\$0
	6"	0	0	\$228.66	\$0
	8"	0	0	\$327.54	\$0
		0	0		
Total General Branch Connection Revenues					\$0

If Applicable, the Authorized Credit is Usually 30% of Total General Branch Revenues.  
 (However, the credit may be at a different percentage or if N/A, enter zero)

Insert Authorized Credit Percentage in this box (if applicable):  \$0

Total Estimated Test Year Revenue (Connection Revenue less Credit Amount) \$8,056

**CROSS PLAINS WATER UTIL**

**OPERATING REVENUES**  
Estimated for Test Year 2015

Account Number	Description	2011	2012	2013	Estimated 2014	Test Year 2015
<b>460</b>	Unmetered Sales to General Customers					
	Residential	\$0	\$0	\$0	\$0	\$0
	Multifamily Residential	0	0	0	0	0
	Commercial	0	0	0	0	0
	Industrial	0	0	0	0	0
	Public Authority	0	0	0	0	0
	Irrigation	0	0	0	0	0
	Total unmetered sales	\$0	\$0	\$0	\$0	\$0
<b>461</b>	Metered Sales to General Customers					
	Residential	\$168,769	\$208,094	\$199,334	\$197,830	\$205,754 (A)
	Multifamily Residential	0	0	0	15,804	17,973 (A)
	Commercial	32,012	36,782	34,918	19,349	20,019 (A)
	Industrial	4,149	4,813	1,908	4,122	4,236 (A)
	Public Authority	5,157	6,060	5,402	5,713	5,849 (A)
	Irrigation	0	0	0	-	0 (A)
	Total metered sales	\$210,087	\$255,749	\$241,562	\$242,818	\$253,831
<b>462</b>	Private fire protection service	\$7,963	\$7,183	\$7,929	\$8,284	\$8,056 (B)
<b>463</b>	Public fire protection service	87,711	82,478	81,300	80,302	94,009 (C)
<b>465</b>	Other water sales	0	0	0	1,923	(5,000)
<b>466</b>	Sales for resale	0	0	0	-	0
<b>467</b>	Interdepartmental sales	0	0	0	-	0
	Total sales of water	\$305,761	\$345,410	\$330,791	\$333,327	\$350,896
	Other Operating Revenues:					
<b>470</b>	Forfeited discounts	\$1,139	\$998	\$1,120	\$2,167	\$2,000
<b>472</b>	Rents from water property	0	0	0	-	0
<b>473</b>	Interdepartmental rents	0	0	0	-	0
<b>474</b>	Other water revenues	10,225	9,222	12,466	11,756	12,500
	Total other operating revenues	\$11,364	\$10,220	\$13,586	\$13,923	\$14,500
	Total Operating Revenues	\$317,125	\$355,630	\$344,377	\$347,250	\$365,396

**NOTE:** (A) 2015 test year General Service Revenue estimates must come from ATTACHMENT 3.  
 (B) 2015 test year Private Fire Protection Revenue estimates must come from ATTACHMENT 6.  
 (C) 2015 test year Public Fire Protection Revenue estimates must come from ATTACHMENT 4.

**CROSS PLAINS WATER UTIL**

**Taxes (Account 408)**

Estimated for Test Year 2015

**Instructions for Taxes (Account 408)**

The summary should be completed as follows:

- 1) For the years 2012 and 2013 the information is from the PSC Annual Reports, page W-6.
- 2) For Estimated 2014 and Test Year 2015, the Property Tax Equivalent must agree with the Property Tax Equivalent Computation on Attachment 9.
- 3) If the sewer department DOES NOT USE the meter reading of the water utility for determining the sewer bill, then the Meter Balance allocation should not be deducted. **Insert if other than 50%. ==>**

50
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Description	Instructions Reference	Actual 2012	Actual 2013	Estimated 2014	Test Year 2015
Property Tax Equivalent Payable for the Year (from Attachment 9)	1) & 2)	\$56,436	\$56,866	\$56,315	\$78,526
<b>Less:</b> Local and school tax equivalent on meters charged to sewer dept.	1) & 3)	\$3,758	\$3,845	\$3,954	\$4,084
Net Property Tax Equivalent-Water Utility		\$52,678	\$53,021	\$52,361	\$74,442
Social Security Taxes	1)	\$5,357	\$6,942	\$7,937	\$6,600
PSC Remainder Assessment Tax	1)	\$304	\$370	\$326	\$250
Other (specify):	1)	\$0	\$0	\$0	\$0
<b>Total Taxes</b>		<b>\$58,339</b>	<b>\$60,333</b>	<b>\$60,624</b>	<b>\$81,292</b>

**CROSS PLAINS WATER UTIL**  
**Property Tax Equivalent Computation**  
 Estimated for Test Year 2015

**Instructions (Instr.) for the Property Tax Equivalent Computation**

1. For the years 2012-2013, use actual information reported in the PSC Annual Reports.
2. For estimated 2014 and test year 2015:
  - a) Plant - January 1 must come from Attachment 11 (Utility/Municipal Financed Plant) and Attachment 11a (Contributed Plant).
  - b) Major Plant Additions (Both Utility Financed and Contributed) are included for the Test Year for rate case purposes.
  - c) Construction Work In Progress (CWIP) and Plant Held for Future Use - January 1; excluding any amounts included as Major Plant Additions in Test Year.
  - d) Materials and Supplies - January 1 must come from Attachment 13.
  - e) Plant Outside Limits-January 1 - State the basis for any change from prior year.
  - f) The utility must state what assumptions it made with regard to projecting the tax rates and assessment ratio.
3. If the municipality has authorized an amount as allowed by Wis. Stat. § 66.0811(2) [formerly § 66.069 (1)(c)], then place that amount on this line. If no authorization, leave blank.
4. If the municipality has authorized an amount as allowed by Wis. Stat. § 66.0811(2), then that amount is the tax equivalent payable for the current year. If not, then the tax equivalent payable for the current year is the larger of either the tax equivalent computed for the current year or the 1994 tax equivalent payable in 1995.
5. The property tax equivalent is not applicable to Water Sanitary Districts.

Description	Instr.	Actual 2012	Actual 2013	Estimated 2014	Test Year 2015
Add:					
Utility Plant - January 1	1	\$3,089,383	\$3,096,907		
Utility/Municipal Financed Plant - January 1	2a)			\$1,627,309	\$1,684,818
Contributed Plant - January 1	2a)			\$1,499,285	\$1,499,285
Major Plant Additions in Test Year	2b)				\$1,147,740
CWIP & Held for Future Use - January 1	2c)			\$0	\$30,012
Materials & Supplies - January 1	1,2d)	\$5,686	\$5,686	\$5,686	\$5,686
Less: Plant Outside Limits - January 1	1,2e)	\$0	\$0	\$0	\$0
Net Taxable Plant		\$3,095,069	\$3,102,593	\$3,132,280	\$4,367,541
Assessment Ratio ( <b>show as a decimal</b> )	1,2f)	1.0038	1.0036	0.9768	0.9768
Assessed Plant Value		\$3,106,830	\$3,113,762	\$3,059,540	\$4,266,214
Current Year Net Local & Schools (L&S)					
Mill Rate (Line R below)	1,2f)	#N/A	18.262766	18.406462	18.406462
Tax Equivalent Computed for the Current Year (Plant Value times L&S Rate/1000)	1,3	#N/A	\$56,866	\$56,315	\$78,526
1994 Tax Equivalent Payable in 1995	1	\$36,631	\$36,631	\$36,631	\$36,631
Tax Equivalent Authorized by Municipality	1,3	\$0	\$0		
Tax Equivalent Payable for the Current Year	1,4	\$56,436	\$56,866	\$56,315	\$78,526

Mill Rate Detail	Line Ref.	Actual	Actual	Estimated	Test Year
		2012	2013	2014	2015
		Total	Total	Total	Total
State tax rate	(A)	0.169067	0.169147	0.173723	0.173723
County tax rate	(B)	2.993222	3.106665	3.190846	3.190846
Local tax rate	(C)	6.899581	6.898554	7.100025	7.100025
School tax rate	(D)	10.870887	11.080209	11.781896	11.781896
Voc. school tax rate	(E)	1.808790	1.834937	0.955834	0.955834
Other tax rates-Local	(F1)	#N/A	0.000000	0.000000	0.000000
Other tax rates-Non-Local	(F2)	0.169067	0.000000	0.000000	0.000000
Total Tax Rate	(G)	#N/A	23.089512	23.202324	23.202324
Less: State Credit	(H)	1.642510	1.807351	1.674046	1.674046
Net Tax Rate	(I)	#N/A	21.282161	21.528278	21.528278
		<u>Utility</u>	<u>Utility</u>	<u>Utility</u>	<u>Utility</u>
Local tax rate (Line C above)	(J)	6.899581	6.898554	7.100025	7.100025
School tax rate (Line D above)	(K)	10.870887	11.080209	11.781896	11.781896
Voc. school tax rate (Line E above)	(L)	1.808790	1.834937	0.955834	0.955834
Other tax rates-Local (Line F1 above)	(M)	#N/A	0.000000	0.000000	0.000000
Total local & schools tax rates	(N)	#N/A	19.813700	19.837755	19.837755
Total tax rate (Line G above)	(O)	#N/A	23.089512	23.202324	23.202324
Ratio of local & school tax rate to total tax rate (Line N divided by O)	(P)	#N/A	85.812554%	85.499000%	85.499000%
Net Tax Rate ( Line I above)	(Q)	#N/A	21.282161	21.528278	21.528278
Net local and school rate: (Line P times Q)	(R)	#N/A	18.262766	18.406462	18.406462

**OPERATING EXPENSES**  
Estimated for Test Year 2015

Acct. No.	Description	2011	2012	2013	2011, 2012, 2013			Estimated 2014	Test Year 2015
					Estimated 2014	Test Year 2015	3 Year Average		
600	Operation labor	\$4,447	\$4,381	\$10,145	\$2,041	\$4,500	\$6,324	<a href="#">Explain</a>	<a href="#">Explain</a>
601	Purchased water	0	0	(823)	0	0	(274)	<a href="#">Explain</a>	<a href="#">Explain</a>
602	Operation supplies and expenses	0	0	0	4,711	500	0		
605	Maintenance of water source plant	0	0	0	2,410	500	0		
	Total Source of Supply Expenses	\$4,447	\$4,381	\$9,322	\$9,162	\$5,500	\$6,050		
620	Operation labor	\$78	\$178	\$1,193	\$4,424	\$6,000	\$483	<a href="#">Explain</a>	<a href="#">Explain</a>
621	Fuel for power production	0	0	0	0	0	0		
622	Fuel or power purchased for pumping	22,843	24,750	24,205	24,163	24,000	23,933		
623	Operation supplies and expenses	0	3,566	29	6,350	1,500	1,198	<a href="#">Explain</a>	<a href="#">Explain</a>
625	Maintenance of pumping plant	2,617	1,457	12,280	1,684	500	5,451	<a href="#">Explain</a>	<a href="#">Explain</a>
	Total Pumping Expenses	\$25,538	\$29,951	\$37,707	\$36,621	\$32,000	\$31,065		
630	Operation labor	\$1,346	\$1,385	\$3,794	\$4,131	\$2,000	\$2,175	<a href="#">Explain</a>	
631	Chemicals	1,368	5,762	2,430	2,515	2,500	3,187	<a href="#">Explain</a>	<a href="#">Explain</a>
632	Operation supplies and expenses	436	3,555	1,758	924	2,000	1,916	<a href="#">Explain</a>	
635	Maintenance of water treatment plant	0	0	0	238	500	0		
	Total Water Treatment Expenses	\$3,150	\$10,702	\$7,982	\$7,808	\$7,000	\$7,278		
640	Operation labor	\$25,226	\$24,715	\$21,599	\$41,912	\$22,500	\$23,847	<a href="#">Explain</a>	
641	Operation supplies and expenses	1,050	1,818	538	3,827	2,000	1,135	<a href="#">Explain</a>	<a href="#">Explain</a>
650	Maintenance of distr. reservoirs	0	2,576	2,166	0	0	1,581	<a href="#">Explain</a>	<a href="#">Explain</a>
651	Maintenance of mains	20,795	26,613	29,214	81,986	25,000	25,541	<a href="#">Explain</a>	
652	Maintenance of services	5,517	963	3,506	12,114	4,000	3,329	<a href="#">Explain</a>	<a href="#">Explain</a>
653	Maintenance of meters	564	4,855	7,183	7,381	4,000	4,201	<a href="#">Explain</a>	
654	Maintenance of hydrants	0	688	2,689	907	0	1,126	<a href="#">Explain</a>	<a href="#">Explain</a>
655	Maintenance of other plant	0	0	0	0	0	0		
	Total Trans. & Distribution Expenses	\$53,152	\$62,228	\$66,895	\$148,127	\$57,500	\$60,758		

**OPERATING EXPENSES**  
Estimated for Test Year 2015

Acct. No.	Description	2011	2012	2013	Estimated 2014	Test Year 2015	2011, 2012, 2013	Estimated 2014	Test Year 2015
							3 Year Average		
901	Meter reading labor	\$6,736	\$7,220	\$13,517	\$8,280	\$5,000	\$9,158		<a href="#">Explain</a>
902	Accounting and collecting labor	19,455	16,535	23,595	14,446	14,375	19,862	<a href="#">Explain</a>	<a href="#">Explain</a>
903	Supplies and expenses	0	0	0	34	250	0		
904	Uncollectible accounts	0	0	1,615	0	0	538	<a href="#">Explain</a>	<a href="#">Explain</a>
906	Customer service and informational expense	0	0	0	0	0	0		
	Total Customer Accounts Expenses	\$26,191	\$23,755	\$38,727	\$22,760	\$19,625	\$29,558		
910	Sales Expenses	\$0	\$0	\$0	\$0	\$0	\$0		
920	Administrative and general salaries	\$18,598	\$17,629	\$20,093	\$26,189	\$27,750	\$18,773	<a href="#">Explain</a>	<a href="#">Explain</a>
921	Office supplies and expenses	2,923	2,659	3,208	3,657	3,000	2,930	<a href="#">Explain</a>	
922	Administrative expenses transferred -- credit	0	0	0	0	0	0		
923	Outside services employed	11,073	30,103	22,999	11,678	11,000	21,392	<a href="#">Explain</a>	<a href="#">Explain</a>
924	Property insurance	11,996	6,832	6,812	14,483	12,250	8,547	<a href="#">Explain</a>	<a href="#">Explain</a>
925	Injuries and damages	0	0	0	0	0	0		
926	Employee pensions and benefits	19,220	16,957	23,952	26,207	26,650	20,043	<a href="#">Explain</a>	<a href="#">Explain</a>
928	Regulatory commission expenses	40	125	125	0	125	97	<a href="#">Explain</a>	<a href="#">Explain</a>
930	Miscellaneous general expenses	1,124	318	2,914	2,305	3,000	1,452	<a href="#">Explain</a>	<a href="#">Explain</a>
933	Transportation expenses	2,064	2,171	7,284	6,537	4,000	3,840	<a href="#">Explain</a>	
935	Maintenance of general plant	21	2,622	0	0	1,500	881	<a href="#">Explain</a>	<a href="#">Explain</a>
	Total Admin. And General Expenses	\$67,059	\$79,416	\$87,387	\$91,056	\$89,275	\$77,954		
	Total Oper. And Maint. Expenses	\$179,537	\$210,433	\$248,020	\$315,534	\$210,900	\$212,663		

**NOTE:** All 2014 and test year 2015 estimates that vary from the three year average by more than (plus or minus) 15 percent **must** be explained in detail in the Notes.



UTILITY PLANT IN SERVICE  
Estimated for Test Year 2015  
Utility or Municipal Financed Transactions Only

Acct. No.	Plant account	Actual Balance 12/31/2013	Estimated 2014			Estimated Balance 12/31/2014	Estimate 2015				Estimated Balance 12/31/2015	Test Year Average Balance
			Additions Notes (A,B)	Retirements Note (B)	Adjustments		Major Construction		Routine Construction			
							Additions Notes (A,B)	Retirements Note (B)	Additions Notes (A,B)	Retirements Note (B)		
<b>Transmission and Distribution Plant</b>												
340	Land and land rights	\$2,693	\$0	\$0	\$0	\$2,693	\$0	\$0	\$0	\$0	\$2,693	\$2,693
341	Structures and improvements	0	0	0	0	0	0	0	0	0	0	0
342	Distribution reservoirs and standpipes	238,080	0	0	0	238,080	0	0	0	0	238,080	238,080
343	Transmission and distribution mains	480,128	0	0	0	480,128	818,080	55,416	0	0	1,242,792	1,242,792
345	Services	94,142	32,510	0	0	126,652	255,524	1,440	0	0	380,736	380,736
346	Meters	439,901	22,645	8,250	0	454,296	0	0	15,000	2,000	467,296	467,296
348	Hydrants	88,018	9,014	4,500	0	92,532	77,893	9,000	30,000	5,000	186,425	173,925
349	Other transmission and distr. plant	9,480	0	0	0	9,480	0	0	0	0	9,480	9,480
<b>Total Transmission and Distr. Plant</b>		<b>\$1,352,442</b>	<b>\$64,169</b>	<b>\$12,750</b>	<b>\$0</b>	<b>\$1,403,861</b>	<b>\$1,151,496</b>	<b>\$65,856</b>	<b>\$45,000</b>	<b>\$7,000</b>	<b>\$2,527,501</b>	<b>\$2,508,502</b>
<b>General Plant</b>												
389	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
390	Structures and improvements	0	0	0	0	0	0	0	0	0	0	0
391	Office furniture and equipment	1,660	0	0	0	1,660	0	0	0	0	1,660	1,660
391.1	Office furniture & equip - Computers	18,203	6,090	0	0	24,293	0	0	0	0	24,293	24,293
392	Transportation equipment	121,214	0	0	0	121,214	0	0	0	0	121,214	121,214
393	Stores equipment	0	0	0	0	0	0	0	0	0	0	0
394	Tools, shop and garage equipment	0	0	0	0	0	0	0	0	0	0	0
395	Laboratory equipment	0	0	0	0	0	0	0	0	0	0	0
396	Power operated equipment	0	0	0	0	0	0	0	0	0	0	0
397	Communication equipment	0	0	0	0	0	0	0	0	0	0	0
397.1	SCADA equipment	0	0	0	0	0	0	0	0	0	0	0
398	Miscellaneous equipment	21,168	0	0	0	21,168	0	0	0	0	21,168	21,168
<b>Total General Plant</b>		<b>\$162,245</b>	<b>\$6,090</b>	<b>\$0</b>	<b>\$0</b>	<b>\$168,335</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$168,335</b>	<b>\$168,335</b>
<b>Total Plant In Service</b>		<b>\$1,627,309</b>	<b>\$70,259</b>	<b>\$12,750</b>	<b>\$0</b>	<b>\$1,684,818</b>	<b>\$1,220,496</b>	<b>\$72,756</b>	<b>\$45,000</b>	<b>\$7,000</b>	<b>\$2,870,558</b>	<b>\$2,851,559</b>
<b>Notes:</b>												
<b>(A)</b> If any Plant Additions require Construction Approval by the PSC, a request for approval must be submitted to the Commission for this rate increase application to be processed. Please list the construction docket number(s):							<b>Please enter the construction docket(s) below:</b>					
<b>(B)</b> Do not include Plant financed by Contributions. Contributed Plant is shown in Attachment 11a.							1450					



CROSS PLAINS WATER UTIL  
**Contributed Plant**  
 Estimated for Test Year 2015  
 Contributed Plant Transactions Only

Acct. No.	Plant account	Actual Contributed Plant 12/31/2013	Estimated 2014			Estimated Balance 12/31/2014	Estimate 2015				Estimated Balance 12/31/2015
			Additions	Retirements	Adjustments		Major Construction		Routine Construction		
			Note (A)			Note (A)	Note (A)	Note (A)			
<u>Transmission and Distribution Plant</u>											
340	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
341	Structures and improvements	0	0	0	0	0	0	0	0	0	
342	Distribution reservoirs and standpipes	0	0	0	0	0	0	0	0	0	
343	Transmission and distribution mains	1,067,774	0	0	0	1,067,774	0	0	0	1,067,774	
345	Services	262,037	0	0	0	262,037	0	0	0	262,037	
346	Meters	0	0	0	0	0	0	0	0	0	
348	Hydrants	169,474	0	0	0	169,474	0	0	0	169,474	
349	Other transmission and distr. plant	0	0	0	0	0	0	0	0	0	
Total Transmission and Distr. Plant		\$1,499,285	\$0	\$0	\$0	\$1,499,285	\$0	\$0	\$0	\$0	\$1,499,285
<u>General Plant</u>											
389	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
390	Structures and improvements	0	0	0	0	0	0	0	0	0	
391	Office furniture and equipment	0	0	0	0	0	0	0	0	0	
391.1	Office furniture & equip - Computers	0	0	0	0	0	0	0	0	0	
392	Transportation equipment	0	0	0	0	0	0	0	0	0	
393	Stores equipment	0	0	0	0	0	0	0	0	0	
394	Tools, shop and garage equipment	0	0	0	0	0	0	0	0	0	
395	Laboratory equipment	0	0	0	0	0	0	0	0	0	
396	Power operated equipment	0	0	0	0	0	0	0	0	0	
397	Communication equipment	0	0	0	0	0	0	0	0	0	
397.1	SCADA equipment	0	0	0	0	0	0	0	0	0	
398	Miscellaneous equipment	0	0	0	0	0	0	0	0	0	
Total General Plant		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$1,499,285	\$0	\$0	\$0	\$1,499,285	\$0	\$0	\$0	\$0	\$1,499,285
<b>Note:</b>											
(A) If any of the additions listed above require that Construction Approval be obtained from the PSC, such approval must have been sought in order for this rate increase application to be processed.										Please list the construction docket(s) below: <input type="text"/>	
NOTE: Construction Approval is required for Contributed Plant as well as Plant Financed by the Utility and Municipality.											

**CROSS PLAINS WATER UTIL  
DEPRECIATION ACCRUAL AND EXPENSE**  
Estimated for Test Year 2015

- A. The Estimated 2014 Depreciation Accrual in Column (A) is to be calculated based upon the current depreciation rates.  
 B. The Test Year 2015 Depreciation Accrual in Column (B) is to be based upon the PSC Recommended Depreciation Benchmark Rates (revised March 2, 2000) or upon the Utility Proposed Rates for the test year.

Acct. No.	Plant account	Estimated 2014 (per Attach. 11)			Test Year 2015 (per Attachment 11)				Test Year Total	
		Depr. Rate (A)	Avg. Depreciable Balance	Depreciation Accrual	Depr. Rate (B)	Average Depreciable Balance		Depreciation Accrual		
						Major	Routine	Major		Routine
<b>301-303</b>	Total Intangible Plant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	<u>Source of Supply</u>									
<b>310</b>	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>311</b>	Structures and improvements	0.00%	\$0	\$0	3.20%	\$0	\$0	\$0	\$0	\$0
<b>312</b>	Collecting and impounding reservoirs	0.00%	\$0	0	1.70%	0	0	0	0	0
<b>313</b>	Lake, river, and other intakes	0.00%	\$0	0	1.70%	0	0	0	0	0
<b>314</b>	Wells and springs	2.90%	\$42,239	1,225	2.90%	69,000	35,339	2,001	1,025	3,026
<b>316</b>	Supply mains	0.00%	\$0	0	1.80%	0	0	0	0	0
<b>317</b>	Other water source plant	0.00%	\$0	0	4.50%	0	0	0	0	0
	Total Source of Supply Plant			\$1,225						\$3,026
	<u>Pumping Plant</u>									
<b>320</b>	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>321</b>	Structures and improvements	3.20%	\$30,985	\$992	3.20%	\$0	\$30,985	\$0	\$992	\$992
<b>323</b>	Other power production equipment	0.00%	\$0	0	4.40%	0	0	0	0	0
<b>325</b>	Electric pumping equipment	4.40%	\$35,213	1,549	4.40%	0	35,213	0	1,549	1,549
<b>326</b>	Diesel pumping equipment	0.00%	\$0	0	4.40%	0	0	0	0	0
<b>328</b>	Other pumping equipment	4.40%	\$1,422	63	4.40%	0	1,422	0	63	63
	Total Pumping Plant			\$2,604						\$2,604
	<u>Water Treatment Plant</u>									
<b>330</b>	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>331</b>	Structures and improvements	0.00%	\$0	\$0	3.20%	\$0	\$0	\$0	\$0	\$0
<b>332</b>	Sand or Other Media Filtration Equip	0.00%	\$0	0	3.30%	0	0	0	0	0
<b>333</b>	Membrane Filtration Equipment	0.00%	\$0	0	6.00%	0	0	0	0	0
<b>334</b>	Other Water Treatment Equipment	0.00%	\$0	0	6.00%	0	0	0	0	0
	Total Water Treatment Plant			\$0						\$0

**CROSS PLAINS WATER UTIL  
DEPRECIATION ACCRUAL AND EXPENSE**  
Estimated for Test Year 2015

Acct. No.	Plant account	Estimated 2014 (per Attach. 11)			Test Year 2015 (per Attachment 11)					
		Depr. Rate (A)	Avg. Depreciable Balance	Depreciation Accrual	Depr. Rate (B)	Average Depreciable Balance		Depreciation Accrual		Test Year Total
						Major	Routine	Major	Routine	
<u>Transmission and Distribution Plant</u>										
340	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
341	Structures and improvements	0.00%	\$0	\$0	3.20%	\$0	\$0	\$0	\$0	\$0
342	Distribution reservoirs and standpipes	1.90%	\$238,080	4,524	1.90%	0	238,080	0	4,524	4,524
343	Transmission and distribution mains	1.30%	\$480,128	6,242	1.30%	818,080	424,713	10,635	5,521	16,156
345	Services	2.90%	\$110,397	3,202	2.90%	255,524	125,212	7,410	3,631	11,041
346	Meters	5.50%	\$447,099	24,590	5.50%	0	460,796	0	25,344	25,344
348	Hydrants	2.20%	\$90,275	1,986	2.20%	77,893	96,032	1,714	2,113	3,827
349	Other transmission and distr. plant	5.00%	\$9,480	474	5.00%	0	9,480	0	474	474
Total Transmission and Distr. Plant				\$41,018						\$61,366
<u>General Plant</u>										
389	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
390	Structures and improvements	0.00%	\$0	\$0	2.90%	\$0	\$0	\$0	\$0	\$0
391	Office furniture and equipment	5.80%	\$1,660	96	5.80%	0	1,660	0	96	96
391.1	Office furniture & equip - Computers	26.70%	\$21,248	5,673	26.70%	0	24,293	0	6,486	6,486
392	Transportation equipment	13.30%	\$121,214	16,121	13.30%	0	121,214	0	16,121	16,121
393	Stores equipment	0.00%	\$0	0	5.80%	0	0	0	0	0
394	Tools, shop and garage equipment	0.00%	\$0	0	5.80%	0	0	0	0	0
395	Laboratory equipment	0.00%	\$0	0	5.80%	0	0	0	0	0
396	Power operated equipment	0.00%	\$0	0	7.50%	0	0	0	0	0
397	Communication equipment	0.00%	\$0	0	15.00%	0	0	0	0	0
397.1	SCADA equipment	0.00%	\$0	0	9.20%	0	0	0	0	0
398	Miscellaneous equipment	5.80%	\$21,168	1,228	5.80%	0	21,168	0	1,228	1,228
Total General Plant				\$23,118						\$23,931
Total			\$1,650,608	\$67,965		\$1,220,496	\$1,625,607	\$21,760	\$69,167	\$90,927
Miscellaneous Credits (Charges) to Accrual				\$0						\$0
Estimated Depreciation Accrual (To Attachment 13)==>				\$67,965						\$90,927
Meter depr. allocated to sewer (deduction) <input type="text" value="50"/> % <=Change if different				(12,295)						(12,672)
Adjustments & Depreciation charged clearing accounts, etc: add (deduct):				0						0
(Specify)				0						0
(Specify)				0						0
Estimated Depreciation Expense				\$55,670						Test Year Depreciation Expense (To Attachment 14)==> \$78,255

**CROSS PLAINS WATER UTIL**

**Estimated for Test Year 2015**

<b>Part One:</b>	Total Operating Revenues	(per Attachment 7)	<u>\$365,396</u>
	Total Operation and Maintenance Expenses	(per Attachment 10)	\$210,900
	Depreciation Expense	(per Attachment 12)	78,255
	Amortization Expense--Account # 404 (specify):		<input type="text" value="0"/>
	Taxes	(per Attachment 8)	<u>81,292</u>
	Total Operating Expenses		<u>\$370,447</u>
	<b>Net Operating Income (Loss)-Test Year 2015</b>		<u><u>(\$5,051)</u></u>
<hr/>			
<b>Part Two:</b>	Utility Plant In Service--Financed by Utility or Municipality:		
	Test Year Average Balance	(per Attachment 11)	\$2,851,559
	Materials and Supplies:		
	Test Year Average Balance	(per Attachment 13)	5,686
	Less: Accumulated Depreciation:		
	Test Year Average Balance	(per Attachment 13)	777,119
	Regulatory Liability and Other:		
	Test Year Average Balance	(per Attachment 13)	<u>118,636</u>
	<b>Average Net Investment Rate Base (NIRB)</b>		<u><u>\$1,961,490</u></u>
<hr/>			
<b>Part Three:</b>	Average Net Investment Rate Base	(per Part Two above)	\$1,961,490
	<b>TIMES</b> Rate of Return Requested		
	(Enter requested rate in this box.)	<input type="text" value="4.00%"/>	4.00%
	Return on Average Net Investment Rate Base (NIRB)		<u>\$78,460</u>
	Total Operation and Maintenance Expenses	(per Part One above)	\$210,900
	<b>TIMES</b> allowance on O&M expenses		<u>6.00%</u>
	Operating Allowance		<u>\$12,654</u>
	<b>Enter the larger of either:</b>		
	The Return on NIRB (A) or the Operating Allowance (B)		\$78,460
	Less: Estimated Net Operating Income (Loss)	(per Part One above)	<u>(5,051)</u>
	<b>Increase Requested-Test Year 2015</b>		<u><u>\$83,511</u></u>
	Overall Percentage Increase in		
	Total Sales of Water at Current Rates:	<input type="text" value="24%"/>	

**CROSS PLAINS WATER UTIL**

Estimated for Test Year 2015

<b>Accumulated Depreciation (Account 111.1)</b>				<b>Major Projects</b>	<b>Routine</b>	<b>Total</b>	<b>Test Year Average Balance</b>
January 1, 2014 Balance	(Estimated)					\$741,816	
Add: Annual Accrual	(per Attachment 12)	(A)				67,965	
Salvage	(Estimated)			\$0		0	
Less: Retirements	(per Attachment 11)	(B)				12,750	
Cost of Removal	(Estimated)			\$0		0	
Adjustments	increase (decrease)	(C)				0	
December 31, 2014 Balance	(Estimated)					\$797,031	\$797,031
Add: Annual Accrual	(per Attachment 12)	(A)	\$21,760	\$69,167		90,927	56,344
Salvage	(Estimated)		0	0		0	0
Less: Retirements	(per Attachment 11)	(B)	72,756	7,000		79,756	76,256
Cost of Removal	(Estimated)		0	0		0	0
December 31, 2015 Balance	(Estimated)					\$808,202	
						<b>Test Year Average Balance</b>	<b>\$777,119</b>
<b>Materials and Supplies Inventory</b>							<b>Test Year Average Balance</b>
Account Balances:							
December 31, 2011	(Actual)		\$5,686				
December 31, 2012	(Actual)		5,686				
December 31, 2013	(Actual)		5,686				
December 31, 2014	(Estimated)	(D)	5,686				\$2,843
December 31, 2015	(Estimated)	(D)	5,686				2,843
						<b>Test Year Average Balance</b>	<b>\$5,686</b>
<b>Regulatory Liability and Other Adjustments</b>				<b>Regulatory Liab (Acct 253)</b>		<b>Total</b>	<b>Test Year Average Balance</b>
Account Balances:							
December 31, 2013	(Actual)	(E)	\$139,571			\$139,571	
December 31, 2014	(Estimated)	(E)	\$125,614			125,614	\$62,807
December 31, 2015	(Estimated)	(E)	111,657			111,657	\$55,829
						<b>Test Year Average Balance</b>	<b>\$118,636</b>
<p>Note: (A) The depreciation accrual totals for 2014 and 2015 must agree with Attachment 12. For rate case purposes, major construction additions are factored into the calculated accrual as if in service the entire year.</p> <p>(B) The plant retirements totals for 2014 and 2015 must agree with Attachment 11. If test year retirements are being retired as a result of major construction project, indicate that portion in the major projects column.</p> <p>(C) Explain adjustments on Attachment 19.</p> <p>(D) If there is a variance to the prior year balance of more or less than 15%, please state the basis used for developing the M &amp; S estimates for 2014 &amp; 2015.</p> <p>(E) Explain Other on Attachment 19.</p>							



**CROSS PLAINS WATER UTIL**

**IMPACT FEES**

Is the utility currently collecting impact fees?

If yes, answer the following:

1) Describe the facilities to be constructed using the impact fees.

2) Provide the year the impact fees were adopted.

3) Provide the year at which the assessment of impact fees will end.

4) Provide the year the facilities were or will be constructed.

**Note:** If more than one water utility impact fee exists, answer the above questions for each project.  
If more space is needed please include an explanation in the footnotes on Attachment 19.

**CROSS PLAINS WATER UTIL**

**MISCELLANEOUS**  
Test Year 2015

**Part One:** If plant accounts in **Attachment 11 and/or Attachment 11a** (Utility Plant in Service) have transactions for the interim or test year for **Account 343 (Mains)** or **Account 348 (Hydrants)** specify the units added and/or retired for each account .

	Year	Attachment 11		Attachment 11a		Net Units
		Units Added	Units Retired	Units Added	Units Retired	
Feet of Main	2014	0	0	0	0	0
Feet of Main-Routine	2015	0	0	0	0	0
Feet of Main-Major Projects	2015	6,927	6,927	0	0	0
Hydrants	2014	3	3	0	0	0
Hydrants-Routine	2015	5	5	0	0	0
Hydrants-Major Projects	2015	17	9	0	0	8

**Water Service Installation**

Does the utility wish to revise Schedule Cz-1, the charge for installing a water service?

**Late Fees**

The Wisconsin Administrative Code provides alternatives for late payment charges on delinquent bills for service. If the utility is also regulated by the PSC for electric and/or sewer rates, it is recommended that the charge be consistent for all. Please indicate which late payment charge the utility wants to be included in its tariff.

**Other Charges (Schedule OC-1)**

**Non-Sufficient Funds**

Amount:

Is the Utility also regulated for electric and/or sewer rates?

Amount charged by your financial institution:

**Special Billing Charge**

**Special Meter Reading Charge**

**Missed Appointment Charge**

**Real Estate Closing Charge**

**Other**

**Reconnection Charges (Schedule R-1)**

Normal Business Hours:

After Hours:

**Public Fire Protection Charges (Schedule F-1)**

How will the utility collect the PFP charge?

Method for calculating direct charges:

Will direct charges also be applied to non-customers who own property in the municipality?

**General Service Rate Design (Schedule Mg-1)**

Please indicate the preferred rate design for each customer class:

**General/Residential**

**Multifamily Residential**

**Non-Residential**

**Irrigation Rate (with Am-1)?**

Are you interested in rate design to promote conservation goals?

Describe any proposed modifications to the general service rates:

**NOTE:** Utilities proposing a modified rate structure should submit detailed customer billing information for the most recent 12 months. For each billing period, include an analysis by customer class of the number of customer bills ending in each 1,000 gallon or 100 cubic foot increment, the total number of bills in the billing period, and the total volume of sales in the billing period. For residential customers, it is suggested that the increments be in 1,000's of gallons, up to 25,000 gallons per month (75,000 gallons per quarter), and then by 5,000 gallon increments.

**Please list any other proposed tariff or schedule changes below**

**CROSS PLAINS WATER UTIL**  
**WATER CONSERVATION SPENDING**  
Test Year 2015

If the utility has a conservation program that was authorized by the PSC, please complete the deferred expense schedule below.

**Deferred Expense Schedule:**

<b>Program Year Ending (a)</b>	<b>Beginning Balance (b)</b>	<b>Account 186 Expenditures (c)</b>	<b>Account 253 Collections (d)</b>	<b>End of Year Expenses (e)</b>
December 31,				
Net Balance of Acct. 186 (debit) and Acct. 253 (credit) Last Actual Year				\$0
Amortization Expense (Net Balance Divided by 3)				\$0
Estimated Future Annual Expenditures				\$0
Total Expenses (To be Recorded in Account 906)				\$0

**Additional Comments:**

**CROSS PLAINS WATER UTIL  
2015  
NOTES**

Account 600 - change in chart of accounts effected allocation of payroll, decreased for 2014 and 2015

Account 601 - Chart of Accounts was changed. Due to confusion accounts did not properly match the PSC Uniform Chart of Accounts. In 2013 entries to reverse accrued payroll were made and because of the chart of accounts changes were shown on the PSC report in the purchased water line. The amounts in 2013 should have been included with the Account 600 line.

Account 620 - 2014 labor from source supply reallocated to pumping labor as part of new chart of accounts for Water Utility. 2015 labor from source supply reallocated to pumping labor - over budgeted based on 2013 from old chart of accounts.

Account 623 - purchased replacement parts for a pump starter repair in 2014. no major purchases expected in 2015.

Account 625 - had larger than normal repairs to pumping equipment in 2013. None in 2013 and not expected in 2015.

Account 630 - \$4k from JE to move operation expense to operation labor.

Account 631 - 2014 chemical purchases were lower. expect to be about the same in 2015

Account 632 - 2014 lower than expected supply purchases

Account 640 - increase due to significant increase in main breaks during 2014

Account 641 - 2014 had tank cleaning and inspections, also higher due to main breaks. 2015

Account 650 - no maintenance of distribution resevoirs in 2014 and none expected in 2015.

Account 651 - 2014 had extremely high number of main breaks

Account 652 - 2014 increase due to freezing issues from cold weather. 2015 should be closer to normal year

Account 653 - increase in minor meter repairs for 2014 and 2015

Account 654 - 2014 had a drop in maintenance. 2015 no maintenance expected, only replacements which will be capitalized

Account 901 - 2015 meter reading to be done by office staff - individual resigned, so may see higher costs for this year

Account 902 - 2014 and 2015 - new charg of accounts - different fund split for employees

Account 904 - amount was put on bad line in 2013 by mistake. amount was actually for equipment maintenance. No write-offs in 2014 or 2015

Account 920 - 2014 new part time employee split into account & wages for admin staff split. 2015 same as 2014 with increase in wages accounted for.

Account 921 - increase in frequency of sending out past due noticeds

Account 923 - 2014 had engineering fees that were capitalized as WIP for a major construction project. 2015 includes engineering fees for the project.

Account 924 - more accurate allocation of insurance started for 2014 and 2015

Account 926 - includes all employee benefits, increases are because of increase in wages allocated to sewer

Account 928 - 2014 is included with tax expense, 2015 should include expense for remainder assessment

Account 930 - increase in miscl. purchases in 2014 and expected for 2015

Account 933 - increase in price of fuel and maintenance of vehicles

Account 935 - 2014 had no maintenance of general plant. Expect some in 2015

Attachment 7 - Account 465 includes an adjustment for overstatement of projected public fire protection revenue. Some customers have multiple meters. Public fire protection charges are based on the customer's primary meter. Projected revenue in the test year is overstated by approximately \$11,000.

Attachment 16 - the estimated 2015 debt will be partially paid by by a contribution from the Village's TIF. the contribution from the TIF is estimated to be about \$33,000 per year starting in 2016.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF  
\$1,055,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015A

WHEREAS, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village of Cross Plains, Dane County, Wisconsin (the "Village") to raise funds for public purposes, including financing street improvements, park improvements, storm water management planning, projects within tax increment districts and the acquisition of equipment (the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, villages are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes (the "Notes") for such public purposes;

WHEREAS, pursuant to a resolution adopted February 23, 2015, the Village Board directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the Village, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on March 23, 2015;

WHEREAS, the Village Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on March 23, 2015;

WHEREAS, the Village has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the Village. Ehlers has recommended that the Village accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Village Board of the Village hereby ratifies and approves the details of the Notes set forth in Exhibit A

attached hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the Village and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION FIFTY-FIVE THOUSAND DOLLARS (\$1,055,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal is hereby accepted. The President and Village Clerk or other appropriate officers of the Village are authorized and directed to execute an acceptance of the Proposal on behalf of the Village. The good faith deposit of the Purchaser shall be retained by the Village Treasurer until the closing of the note issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2015A"; shall be issued in the aggregate principal amount of \$1,055,000; shall be dated April 8, 2015; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2023 and thereafter shall be subject to redemption prior to maturity, at the option of the Village, on April 1, 2022 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the Village shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2015 through 2024 for the payments due in the years 2016 through 2025 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$1,055,000 General Obligation Promissory Notes, Series 2015A, dated April 8, 2015" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The Village Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and

interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the Village and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any

use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the Village's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the Village and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the Village and on file in the Village Clerk's office.

Section 16. Payment of Issuance Expenses. The Village authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written

undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 19. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 23, 2015.

\_\_\_\_\_  
Pat Andreoni  
President

ATTEST:

\_\_\_\_\_  
Matthew G. Schuenke  
Village Clerk

(SEAL)

DRAFT

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

[ EXHIBIT MRP ]

Mandatory Redemption Provision

The Notes due on April 1, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
DANE COUNTY  
NO. R-\_\_\_\_ VILLAGE OF CROSS PLAINS \$\_\_\_\_\_  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2015A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
April 1, \_\_\_\_\_ April 8, 2015 \_\_\_\_\_% \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$\_\_\_\_\_)

FOR VALUE RECEIVED, the Village of Cross Plains, Dane County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2016 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,055,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes including financing street improvements, park improvements, storm water management planning, projects within tax increment districts and the acquisition of equipment, all as authorized by resolutions of the Village Board duly adopted by said governing

body at meetings held on February 23, 2015 and March 23, 2015. Said resolutions are recorded in the official minutes of the Village Board for said dates.

The Notes maturing on April 1, 2023 and thereafter are subject to redemption prior to maturity, at the option of the Village, on April 1, 2022 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Notes maturing in the years \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the resolution authorizing the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new

fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Cross Plains, Dane County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF CROSS PLAINS,  
DANE COUNTY, WISCONSIN

By: \_\_\_\_\_  
Pat Andreoni  
President

(SEAL)

By: \_\_\_\_\_  
Matthew G. Schuenke  
Village Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

EXHIBIT F

Fiscal Agency Agreement

(See Attached)

DRAFT

## FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 8th day of April, 2015 between the Village of Cross Plains, Wisconsin ("Municipality"), and Bond Trust Services Corporation, Roseville, Minnesota, a wholly owned subsidiary of Ehlers & Associates, Inc. ("Bank" or "Fiscal Agent"), a corporation duly organized and existing as a limited purpose trust company under the laws of the State of Minnesota, Section 48A.03 and authorized by the Department of Financial Institutions of the State of Wisconsin to operate in Wisconsin pursuant to Wisconsin Statutes Section 223.12.

### WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$1,055,000 General Obligation Promissory Notes, Series 2015A, dated April 8, 2015 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolutions adopted by the Municipality on February 23, 2015 and March 23, 2015 (collectively, the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

### I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

### II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

### III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of April 1, 2016 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or

principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

#### IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

#### V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

#### VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15<sup>th</sup> day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

#### VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

**Term Bonds** [The Obligations due on April 1, 20\_\_ and April 1, 20\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified on the attached Schedule MRP.

The Municipality hereby directs and the Fiscal Agent hereby agrees to select the Term Bonds to be redeemed on the dates set forth above and to give notice of such redemption as set forth in substantially the form attached hereto as Schedule B by registered or certified mail, facsimile transmission, overnight express delivery or electronic transmission at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Obligation selected to be redeemed, in whole or in part, at the address shown on the registration books as of the Record Date.

The Municipality, in accordance with Section III hereof, shall make payments sufficient for the Fiscal Agent to pay the amounts due on the Term Bonds subject to mandatory redemption.]

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent. **Term Bonds** [Official notice of the redemption of Obligations subject to mandatory redemption shall be given in the same manner.]

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed **Term Bonds** [at the option of the Municipality] shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. **Term Bonds** [Obligations subject to mandatory redemption shall be selected as described in (a) above.] The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each

check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

#### VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

#### IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of \$5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

#### X. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds upon reasonable request.

#### XI. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule [B/C] hereto.

#### XII. MISCELLANEOUS

(a) Nonpresentation of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the

registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent. (i) Fiscal Agent may at any time resign by giving not less than 60 days written notice to Municipality. Upon receiving such notice of resignation, Municipality shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the Municipality at any time upon not less than 60 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to Municipality and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, Municipality shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Municipality.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Sec. 67.10(2), Wisconsin Statutes, as amended.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal and interest on the Obligations to the registered owners of the Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for

payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

DRAFT

(d) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN

By \_\_\_\_\_  
Pat Andreoni  
President

(SEAL)

\_\_\_\_\_  
Matthew G. Schuenke  
Village Administrator/Clerk/Treasurer

BOND TRUST SERVICES CORPORATION, ROSEVILLE, MINNESOTA  
Fiscal Agent

(SEAL)

By \_\_\_\_\_  
Paying Agent Administrator

Attest \_\_\_\_\_  
Paying Agent Administrator

SCHEDULE A

Debt Service Schedule  
\$1,055,000 General Obligation Promissory Notes, Series 2015A  
of the Village of Cross Plains, Wisconsin  
dated April 8, 2015

(SEE ATTACHED)

DRAFT

[SCHEDULE MRP

Mandatory Redemption Provision

The Obligations due on April 1, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, \_\_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

[SCHEDULE B

NOTICE OF MANDATORY SINKING FUND REDEMPTION\*

Village of Cross Plains, Wisconsin  
General Obligation Promissory Notes, Series 2015A  
Dated April 8, 2015

NOTICE IS HEREBY GIVEN that a portion of the Notes of the above-referenced issue which mature on April 1, 20\_\_ shall be subject to mandatory sinking fund redemption on April 1 of the year set forth below, in the amount set forth below, at a redemption price equal to One Hundred Percent (100%) of the principal amount redeemed plus accrued interest to the date of redemption.

<u>Redemption Date</u>	<u>Principal Amount</u>	<u>CUSIP Number</u>
April 1, ____	\$ _____	_____

Such portion of the Notes will cease to bear interest on the redemption date set forth above.

BY THE ORDER OF THE  
VILLAGE BOARD

VILLAGE OF CROSS PLAINS, WISCONSIN

Dated: \_\_\_\_\_

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\* To be provided by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to the call date. At least thirty (30) days prior to the call date notice shall also be filed electronically with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org). ]

SCHEDULE [B/C]

(SEE ATTACHED)

DRAFT

## TERMINATION OF EASEMENT

RE: Lot 1, Certified Survey Map No. \_\_\_\_\_, recorded with the Dane County Register of Deeds on the \_\_\_\_ day of \_\_\_\_\_, 2015, in Volume \_\_\_\_\_ of Surveys, page \_\_\_\_\_, as document number \_\_\_\_\_, being that part of vacated Center Street, and part of vacated Water Street, Lots 1, 2 and 3, Block 6, and Lots 1, 2, 3 and 4, Block 7, Foxville, Lots 1, 2 and 3, Certified Survey Map No. 4912, located in the southwest quarter of the northwest quarter of Section 03, Township 07 North, Range 07 East, Village of Cross Plains, Dane County, Wisconsin ("the Property").

Name and Return Address:

Paul A. Johnson  
Boardman & Clark LLP  
PO Box 256  
Lodi, WI 53555

Parcel Identification Number(s)

**WHEREAS**, Zander Place LLC, a

Wisconsin Limited Liability Company, is the owner of the above-referenced property;  
and

**WHEREAS**, there currently exists on the Property a Permanent Easement and Right-of-Way granted to the Village of Cross Plains, for the purpose of allowing the Village of Cross Plains to enter the Property to construct, maintain and repair underground pipelines and/or mains for the purpose of conveying stormwater and sewage over, across and through and under the Property; and

**WHEREAS**, said Easement was recorded with the Dane County Register of Deeds on the 5<sup>th</sup> day of October, 1964, in Volume 416 of Miscellaneous, pages 227-229, as document 1114356 ("the Easement"); and

WHEREAS, the Easement is no longer needed by the Village for the operation of the Village's stormwater facilities or sewage treatment plant and needs to be terminated for the development of the Property by Zander Place LLC; and

WHEREAS, the Village of Cross Plains does hereby desire to release any and all interest it has in the Easement.

NOW, THEREFORE, the Village of Cross Plains does hereby terminate and release any and all interest it has in the above-referenced Easement which currently encumbers the Property. This termination and release shall run with the land and shall be binding upon the Village of Cross Plains, its successors in interest, legal representatives and assigns.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

**VILLAGE OF CROSS PLAINS**

By:

\_\_\_\_\_  
J. Patrick Andreoni, President

\_\_\_\_\_  
Matthew G. Schuenke,  
Clerk/Administrator-Treasurer

**AUTHENTICATION**

The signatures of J. Patrick Andreoni and Matthew G. Schuenke, in their capacities indicated above, hereby authenticated this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Paul A. Johnson  
SBN: 1021492

**TERMINATION OF EASEMENT**

---

RE: Lot 1, Certified Survey Map No. \_\_\_\_\_, recorded with the Dane County Register of Deeds on the \_\_\_\_ day of \_\_\_\_\_, 2015, in Volume \_\_\_\_\_ of Surveys, page \_\_\_\_\_, as document number \_\_\_\_\_, being that part of vacated Center Street, and part of vacated Water Street, Lots 1, 2 and 3, Block 6, and Lots 1, 2, 3 and 4, Block 7, Foxville, Lots 1, 2 and 3, Certified Survey Map No. 4912, located in the southwest quarter of the northwest quarter of Section 03, Township 07 North, Range 07 East, Village of Cross Plains, Dane County, Wisconsin ("the Property").

Name and Return Address:

Paul A. Johnson  
Boardman & Clark LLP  
PO Box 256  
Lodi, WI 53555

Parcel Identification Number(s)

**WHEREAS**, Zander Place LLC, a

Wisconsin Limited Liability Company, is the owner of the above-referenced property;  
and

**WHEREAS**, there currently exists on the Property a Permanent Easement and Right-of-Way granted to the Village of Cross Plains, for the purpose of allowing the Village of Cross Plains to enter the Property to construct, maintain and repair an underground holding tank, pipeline system and related equipment for the purpose of conveying liquid waste products to the sewage treatment plant of the Village; and

**WHEREAS**, said Easement was recorded with the Dane County Register of Deeds on the 29<sup>th</sup> day of August, 1967, in Volume 470 of Miscellaneous, pages 205-210, as document 1194062 ("the Easement"); and

**WHEREAS**, the Easement is no longer needed by the Village for the operation of the Village's sewage treatment plant and needs to be terminated for the development of the Property by Zander Place LLC; and

**WHEREAS**, the Village of Cross Plains does hereby desire to release any and all interest it has in the Easement.

**NOW, THEREFORE**, the Village of Cross Plains does hereby terminate and release any and all interest it has in the above-referenced Easement which currently encumbers the Property. This termination and release shall run with the land and shall be binding upon the Village of Cross Plains, its successors in interest, legal representatives and assigns.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

**VILLAGE OF CROSS PLAINS**

By:

\_\_\_\_\_  
J. Patrick Andreoni, President

\_\_\_\_\_  
Matthew G. Schuenke,  
Clerk/Administrator-Treasurer

**AUTHENTICATION**

The signatures of J. Patrick Andreoni and Matthew G. Schuenke, in their capacities indicated above, hereby authenticated this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Paul A. Johnson  
SBN: 1021492

## TEMPORARY LIMITED EASEMENT

RE: Lot 1 and Lot 2, Certified Survey Map No. \_\_\_\_\_, recorded with the Dane County Register of Deeds on the \_\_\_\_ day of \_\_\_\_\_, 2015, in Volume \_\_\_\_\_ of Surveys, page \_\_\_\_\_, as document number \_\_\_\_\_, being that part of vacated Center Street, and part of vacated Water Street, Lots 1, 2 and 3, Block 6, and Lots 1, 2, 3 and 4, Block 7, Foxville, Lots 1, 2 and 3, Certified Survey Map No. 4912, located in the southwest quarter of the northwest quarter of Section 03, Township 07 North, Range 07 East, Village of Cross Plains, Dane County, Wisconsin ("the Property").

Name and Return Address:

Paul A. Johnson  
Boardman & Clark LLP  
PO Box 256  
Lodi, WI 53555

Parcel Identification Number(s)

**WHEREAS**, Zander Place LLC, a

Wisconsin Limited Liability Company ("Zander"), is the owner of the above-referenced Property; and

**WHEREAS**, as part of the development of the Property, Zander desires to grant to the Village of Cross Plains, and the Village of Cross Plains desires to receive from Zander two Temporary Limited Easements; and

**WHEREAS**, the Temporary Limited Easements are to allow the Village to continue maintaining sewer and stormwater facilities that currently exist on the Property.

**NOW, THEREFORE**, Zander and the Village of Cross Plains do hereby agree as follows:

1. Sanitary Sewer Temporary Limited Easement. Zander does hereby grant to the Village of Cross Plains a 16 foot wide Sanitary Sewer Temporary Limited Easement over the existing sanitary sewer as currently constructed and situated on



**VILLAGE OF CROSS PLAINS**

By:

\_\_\_\_\_  
J. Patrick Andreoni, President

\_\_\_\_\_  
Matthew G. Schuenke,  
Clerk/Administrator-Treasurer

**AUTHENTICATION**

The signatures of J. Patrick Andreoni and Matthew G. Schuenke, in their capacities indicated above, hereby authenticated this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Paul A. Johnson  
SBN: 1021492



THIS INDENTURE made this 30th day of March, 1964 between HENRY M. ZANDER COMPANY, a Wisconsin corporation located at Cross Plains, Wisconsin and ZANDER'S CREAMERY, INC., a Wisconsin corporation located at Cross Plains, Wisconsin, parties of the first part, and the VILLAGE OF CROSS PLAINS, a municipal corporation, party of the second part,

WITNESSETH, that for and in the consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations, the parties of the first part have this day bargained and sold, and by these presents do bargain, sell, convey, transfer, and deliver unto Village of Cross Plains, a permanent easement and right of way, including the perpetual right to enter upon the real estate hereinafter described, at any time that it may see fit, and construct, maintain and repair underground pipelines and/or mains for the purpose of conveying storm water and sewage over, across, through, and under the lands hereinafter described, together with the right to excavate and refill ditches and/or trenches for the location of said pipelines and/or mains, and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction and maintenance of said pipelines and/or mains, and said Village of Cross Plains further agrees to replace the surface in the condition it was in prior to the construction, maintenance or repair of said storm water pipelines and/or mains.

The land affected by the grant of this easement and right of way is located in the County of Dane, and State of Wisconsin, and is more particularly described as follows:

A fifteen (15) foot strip with the centerline being the center of existing locations of a sanitary sewer pipeline running in an East-West direction and of a storm sewer pipeline running in a North-South direction over the premises described as that part of Center Street, in the Village of Cross Plains, Dane County, Wisconsin, bounded on the Northerly by the Southerly line of Main Street extended from the Northeast corner of Block 7, Foxville to the Northwest corner of Block 6, Foxville; on the Westerly side by the Easterly line of Block 7, Foxville; on the Southerly by the right of way of the Chicago, Milwaukee, St. Paul & Pacific Railroad; on the Easterly side by the Westerly line of Block 6, Foxville and a small parcel of unplatted land lying adjacent to said Block 6 at the South side thereof.

To Have and to hold said easement and right of way unto Village of Cross Plains, and unto its successors and assigns forever, excepting however, grantors, their heirs

and assigns, reserve the right, so long as this easement remains in effect, to construct, to keep, maintain, repair, replace and reconstruct the surface of said easement for their own use provided the said sewer pipelines are not damaged thereby and provided that it does not result in said easement becoming inaccessible.

The parties of the first part do hereby covenant with Village of Cross Plains that they are lawfully seised and possessed of the real estate above described, that they have a good and lawful right to convey it, or any part thereof, that it is free from all encumbrances, and that they will forever warrant and defend the title thereto against the lawful claims of all persons whomsoever.

As a part of the consideration for this grant, the parties of the first part do hereby release any and all claims for damages from whatsoever cause incidental to the exercise of the rights herein granted.

This easement shall be binding on the parties hereto, their heirs, administrators, executors, successors, and assigns.

In witness whereof, the parties of the first part have hereunto set their hands and seals this 30th day of March, 1964.

In the Presence of:

[Signature]  
James L. Schmitt

[Signature]  
Esther G. Schmitt

[Signature]  
James L. Schmitt

[Signature]  
Esther G. Schmitt

HENRY M. ZANDER COMPANIES  
By: [Signature]  
Regina Gorman - President

Attest: [Signature]  
Peter J. Zander - Secretary

ZANDER'S CREAMERY, INC.  
By: [Signature]  
Gerald W. Zander - President

Attest: [Signature]  
Daniel L. Zander - Secretary



STATE OF WISCONSIN }  
COUNTY OF DANE } ss.

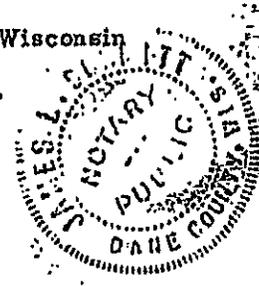
Personally came before me, this 30th day of March, 1964, Regina Gorman,

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President, and Peter J. Zander, Secretary, of the above named Corporation to me known to be the persons who executed the foregoing instrument, and to me known to be such President and Secretary of said Corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said Corporation, by its authority.

  
James L. Schmitt

Notary Public, Dane County, Wisconsin  
My Commission is permanent.

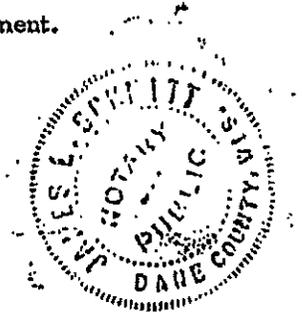


STATE OF WISCONSIN }  
COUNTY OF DANE } ss.

Personally came before me, this 30th day of March, 1964, Gerald W. Zander, President, and Daniel L. Zander, Secretary, of the above named Corporation to me known to be the person who executed the foregoing instrument, and to me known to be such President and Secretary of said Corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said Corporation, by its authority.

  
James L. Schmitt

Notary Public, Dane County, Wisconsin  
My Commission is permanent.



**RECORDED**

OCT 5 1964

At 3:30 o'clock P.M.

VOL 416 PAGE 229



E A S E M E N T

THIS INDENTURE made this 1st day of June, 1967, by and between Zander's Creamery, Inc., a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, located at Cross Plains, Wisconsin, party of the first part, and the Village of Cross Plains, a Wisconsin municipal corporation located in Dane County, Wisconsin, party of the second part.

WITNESSETH, that for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the party of the first part has this day bargained and sold, and by these presents does bargain, sell, convey, transfer, and deliver unto the party of the second part, a permanent easement and right-of-way, including the perpetual right to enter upon the real estate hereinafter described, at any time that it may see fit, and construct, maintain and repair an underground holding tank, pipelines system and related equipment and parts and/or mains, for the purpose of temporary storage and the conveying of liquid waste products of party of the first part from the business place of party of the first part to the sewage treatment plant of party of the second part with said storage and conveyance to be over, across, through and under the lands hereinafter described, together with the right to excavate and refill holes, ditches and/or trenches for the location of said holding tank, pipelines system and related equipment and parts and/or mains and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction and maintenance of said holding tank, pipelines system and related equipment and parts and/or mains, and said party of the second part further agrees to replace the condition of the surface in substantially the condition it was in

prior to the construction of said holding tank, pipelines system and related equipment.

The land affected by the grant of this easement and right-of-way is located in the County of Dane, and State of Wisconsin, and is more particularly described as follows:

All of Lot Three (3) except the West Fifty (50) feet of the North Sixty-five (65) feet and all of Lot Four (4) both in Block Seven (7), Foxville Plat in the Village of Cross Plains, more particularly described and shown as set forth in the attached Plot Plan attached hereto and made a part hereof.

To have and to hold said easement and right-of-way unto Village of Cross Plains, and unto its successors and assigns forever, excepting however, grantors, their heirs and assigns, reserve the right, so long as this easement remains in effect, to construct, to keep, maintain, repair, replace and reconstruct the surface of said easement for the purpose of construction of buildings and other improvements provided the same can be constructed without damage to property of party of the second part and without interruption of operation of said holding tank, pipelines system and related equipment, and in the event of any of said construction of buildings and other improvements, party of the first part shall place any pipelines and related equipment and parts and/or mains in a concrete casing to prevent damage thereto by said buildings and improvements.

The party of the first part does hereby give to party of the second part during the term of this easement the right to install an electrical panel either inside or outside the warehouse building located on the South side of the above described premises together with access to said building for the purpose of maintaining and operating said electrical panel, said electrical panel being used in connection with the operation of said holding tank and related equipment. In the event of

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the removal of said building by party of the first part, said party of first part shall provide a similar substitute location.

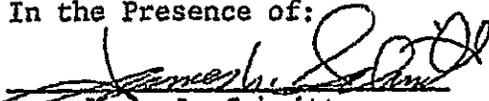
The party of the first part does hereby covenant with Village of Cross Plains that it is lawfully siezed and possessed of the real estate above described, that it has a good and lawful right to convey it, or any part thereof, that it is free from all encumbrances, and that they will forever warrant and defend the tittle thereto against the lawful claims of all persons whomsoever.

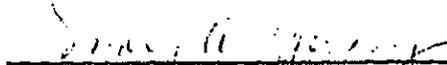
As a part of the consideration for this grant, the party of the first part does hereby release any and all claims for damages from whatsoever cause incidental to the exercise of the rights herein granted.

This easement shall be binding on the parties hereto, their heirs, administrators, executors, successors, and assigns.

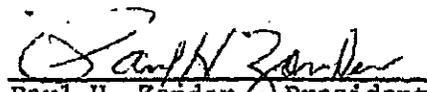
IN WITNESS WHEREOF, the said Zander's Creamery, Inc. and Village of Cross Plains, parties hereto, have caused these presents to be signed by Paul H. Zander, President and countersigned by Daniel L. Zander, Secretary of Zander's Creamery, Inc., and Henry E. Wechter, Village President and countersigned by Robert W. Schmelzer, Village Clerk, of Village of Cross Plains, at Cross Plains, Wisconsin, and their corporate seals to be hereunto affixed, this 1st day of June, A.D., 1967.

In the Presence of:

  
James L. Schmitt

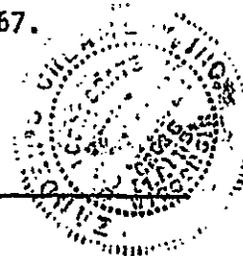
  
Mary A. Greaney

ZANDER'S CREAMERY, INC.

  
Paul H. Zander - President

Countersigned:

  
Daniel L. Zander - Secretary



In the presence of:

VOL 470 PAGE 208



James L. Schmitt  
James L. Schmitt  
Mary A. Greaney  
Mary A. Greaney

VILLAGE OF GROSS PLAINS  
Henry E. Wechter  
Henry E. Wechter - Village President

Countersigned:  
Robert W. Schmelzer  
Robert W. Schmelzer - Village Clerk

STATE OF WISCONSIN )  
                          ) ss.  
COUNTY OF DANE     )

Personally came before me, this 1st day of June, A.D., 1967,  
Paul H. Zander, President, and Daniel L. Zander, Secretary of the above  
named Corporation, to me known to be the persons who executed the  
foregoing instrument, and to me known to be such President and Secretary  
of said Corporation, and acknowledged that they executed the foregoing  
instrument as such officers as the deed of said Corporation, by its  
authority.

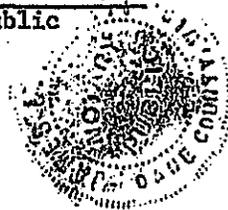
James L. Schmitt  
James L. Schmitt, Notary Public  
Dane County, Wisconsin  
My Commission is Permanent.



STATE OF WISCONSIN )  
                          ) ss.  
COUNTY OF DANE     )

Personally came before me, this 1st day of June, A.D., 1967,  
Henry E. Wechter, President, and Robert W. Schmelzer, Village Clerk  
of the above named Corporation, to me known to be the persons who  
executed the foregoing instrument, and to me known to be such President  
and Village Clerk of said Corporation, and acknowledged that they executed  
the foregoing instrument as such officers as the deed of said Corporation,  
by its authority.

James L. Schmitt  
James L. Schmitt, Notary Public  
Dane County, Wisconsin  
My Commission is Permanent



This instrument was drafted  
by James L. Schmitt.



2

W. W. W. W.

UNOFFICIAL COPY

1194062

INDEXED

*if  
377*

Easement and Map

Zander's Creamery, Inc.

TO

Village of Cross Plains

Tax

COMM

INT

Office of Register of Deeds } ss.  
Dane County, Wisconsin }

Received for Record Aug 29

A. D. 1967 at 3:50 o'clock P M

and recorded in vol. 470

of Misc on page 205

Harold K. [Signature] Register

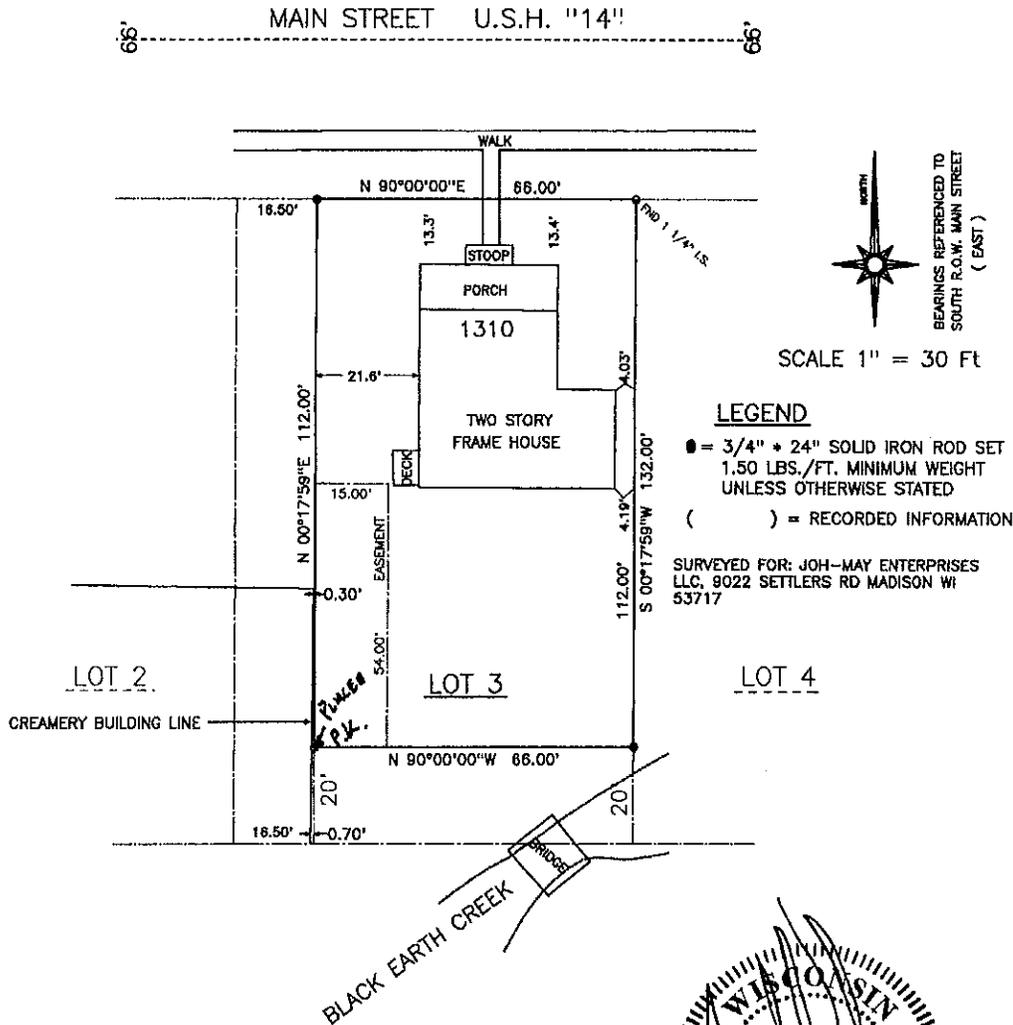
VOL 470 PAGE 210

*Att*

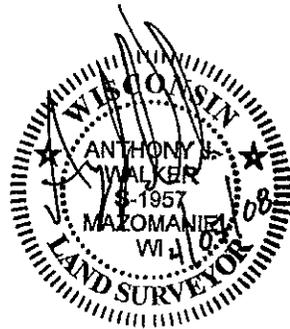
*19 475*

**PLAT OF SURVEY**  
**WALKER SURVEYING INC.**  
 5964 LINDA CT. MAZOMANIE WI. 53560

LOT 3, BLOCK 6, FOXVILLE ADDITION TO CROSS PLAINS, EXCEPT THE SOUTH 20 FEET,  
 LOCATED IN THE SW 1/4 OF THE NW 14, SECTION 3, T07N, R07E, VILLAGE OF CROSS  
 PLAINS, DANE COUNTY, WISCONSIN.  
 SUBJECT TO A EASEMENT FOR INGRESS AND EGRESS ACROSS THE WEST 15 FEET OF THE  
 SOUTH 74 FEET SAID LOT 3



**SURVEYORS NOTE:**  
 CORNERS FOUND IN THE PLAT OF FOXVILLE TO DETERMINE LOT LINES  
 SW & NW BLOCK 3, LOT 4  
 SW LOT 1 & SW LOT 3, BLOCK 4  
 NW LOT 2 & NW LOT 4, BLOCK 5  
 NW LOT 1, BLOCK 7



**SURVEYOR'S CERTIFICATE:** I, Anthony J. Walker, hereby certify that this survey is in compliance of Wisconsin Administrative code. I also certify that I have surveyed and mapped the lands described hereon and that the map is a correct representation in accordance with the information provided.

Anthony J. Walker Registered Land Surveyor NO. 1857

Dated This 7th Day of APRIL, 2008

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

THAT PART OF VACATED CENTER STREET, AND PART OF VACATED WATER STREET, LOTS 1, 2 AND 3, BLOCK 6, AND LOTS 1, 2, 3 AND 4, BLOCK 7, FOXVILLE, LOTS 1, 2 AND 3, CERTIFIED SURVEY MAP No. 4912, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 03, TOWNSHIP 07 NORTH, RANGE 07 EAST, VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN

### LEGEND

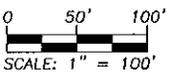
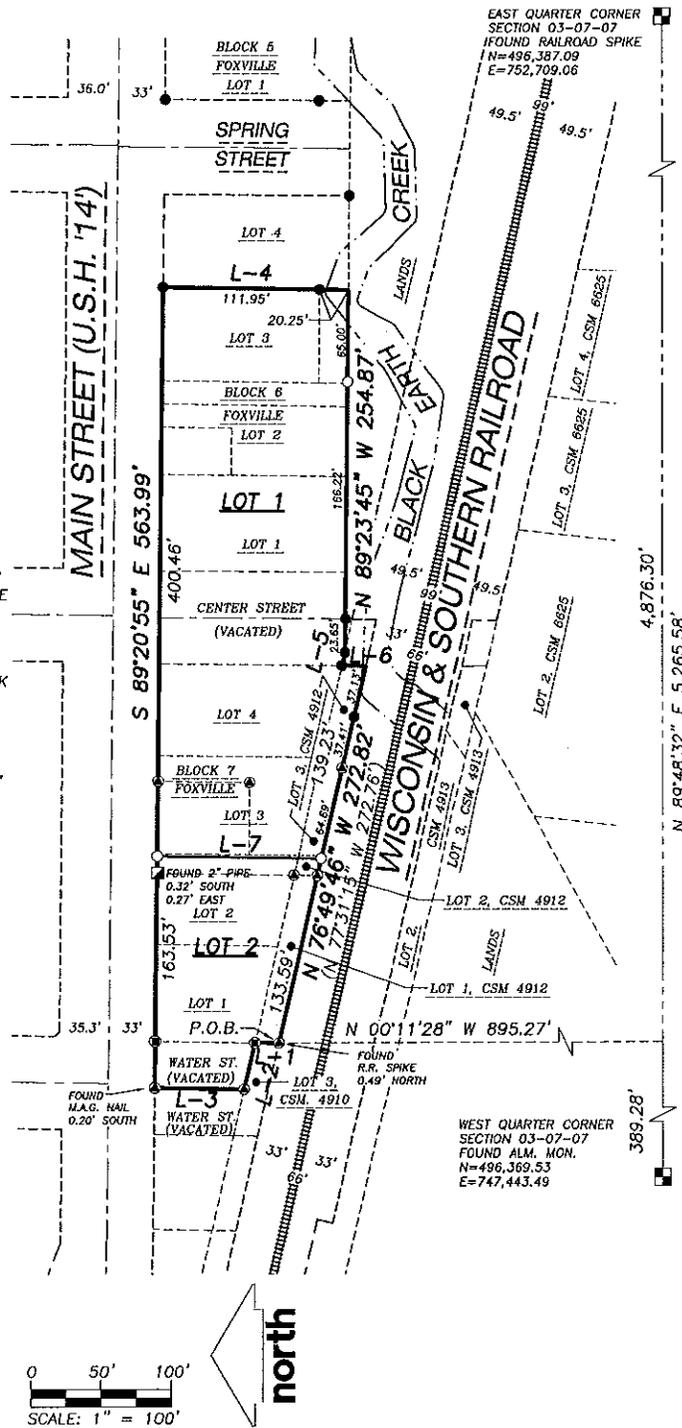
- GOVERNMENT CORNER
- ⊙ RAILROAD SPIKE FOUND
- ⊙ PK/MAG NAIL FOUND
- 3/4" REBAR FOUND
- 2" IRON PIPE FOUND
- PARCEL BOUNDARY
- SECTION LINE
- RIGHT-OF-WAY LINE
- CENTERLINE
- PLATTED LOT LINE
- EASEMENT LINE
- WATERWAY
- ▨ RAILROAD TRACKS
- ▨ BUILDING
- ( ) DENOTES RECORD DATA DEPICTING THE SAME LINE ON THE GROUND AS RETRACED BY THIS SURVEY

### NOTES

1. BEARINGS FOR THIS SURVEY AND MAP ARE BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM, DANE COUNTY, THE EAST-WEST CENTER LINE OF SECTION 03-07-07, BEARS N 89°48'32" E.
2. FIELD WORK PERFORMED BY JSD PROFESSIONAL SERVICES, INC. THE WEEK OF MARCH 10, 2014.
3. RIGHT-OF-WAY OF MAIN STREET (U.S.H. '14) IS BASED ON TRANSPORTATION PROJECT PLAT No.'s 5310-02-20 4.03, DOC. No. 5051868; 5310-02-20 4.04, DOC. No. 5051871; AND 5310-02-20 4.05, DOC. No. 5051876.
4. SEE SHEET 2 FOR BUILDINGS AND SHEET 3 EASEMENTS.

LOT AREAS		
LOT	SQUARE FEET	ACRES
1	52,945	1.215
2	15,613	0.358

LINE TABLE		
LINE	BEARING	DISTANCE
L-1	N 00°23'08" E	17.29'
( )	N 00°16'12" E	16.89'
L-2	N 76°51'58" W	33.79'
( )	N 77°31'15" W	33.77'
L-3	N 00°55'11" E	63.52'
( )	N 00°16'12" E	
L-4	S 00°53'39" W	132.20'
( )		132.00'
L-5	N 76°33'21" W	9.60'
( )	N 76°53'18" W	9.96'
L-6	S 00°58'16" W	16.97'
( )	S 00°15'24" W	16.88'
L-7	S 00°49'17" W	117.07'



File: I:\2014\146070.DWG\146070-F-CSM.dwg Layout: Sheet 1 User: tburh Plotted: Feb 13, 2015 3:08pm

PREPARED BY: <b>JSD Professional Services, Inc.</b> <small>Engineers • Surveyors • Planners</small> 161 HORIZON DRIVE, SUITE 101 VERONA, WISCONSIN 53593 PHONE: (608)848-5060	PREPARED FOR: ICONICA 901 DEMING WAY MADISON, WI 53717	PROJECT NO: 14-6070 FILE NO: B-258 FIELDBOOK/PG: - SHEET NO: 1 OF 6	SURVEYED BY: MAD DRAWN BY: JK CHECKED BY: TJB APPROVED BY: HPJ
VOL. _____ PAGE _____		DOC. NO. _____	
C.S.M. NO. _____			

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

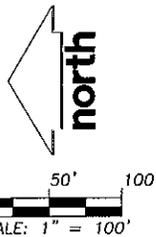
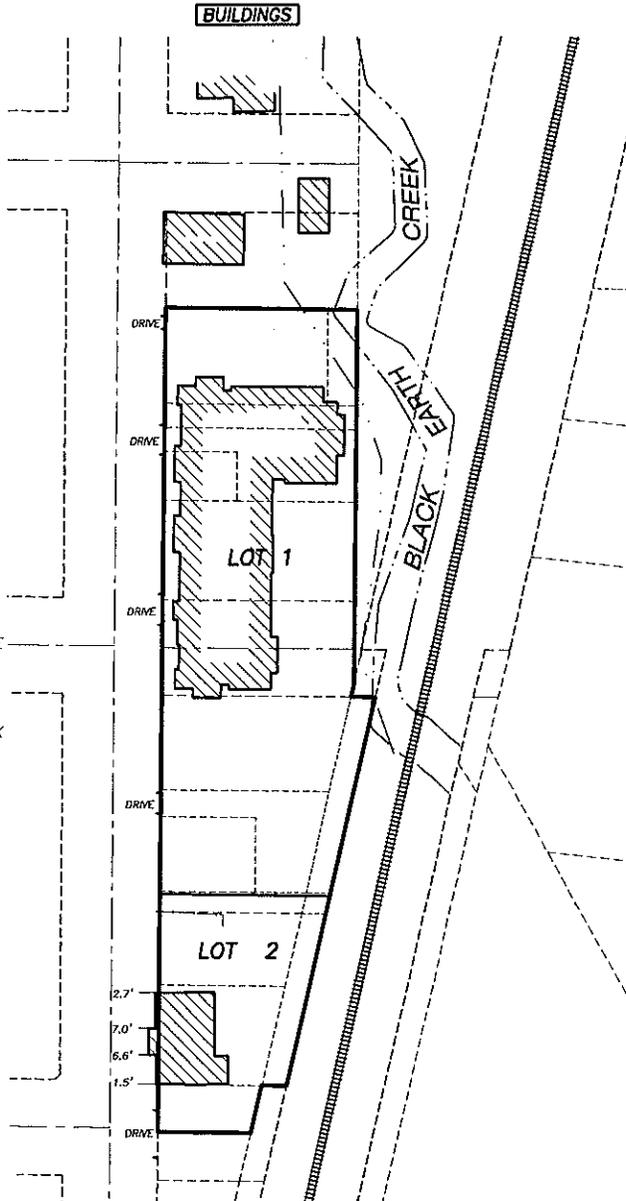
THAT PART OF VACATED CENTER STREET, AND PART OF VACATED WATER STREET, LOTS 1, 2 AND 3, BLOCK 6,  
AND LOTS 1, 2, 3 AND 4, BLOCK 7, FOXVILLE, LOTS 1, 2 AND 3, CERTIFIED SURVEY MAP No. 4912,  
LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 03, TOWNSHIP 07 NORTH,  
RANGE 07 EAST, VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN

## LEGEND

-  GOVERNMENT CORNER
-  RAILROAD SPIKE FOUND
-  PK/MAG NAIL FOUND
-  3/4" REBAR FOUND
-  2" IRON PIPE FOUND
-  PARCEL BOUNDARY
-  SECTION LINE
-  RIGHT-OF-WAY LINE
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-  PLATTED LOT LINE
-  EASEMENT LINE
-  WATERWAY
-  RAILROAD TRACKS
-  BUILDING
-  ( ) DENOTES RECORD DATA  
DEPICTING THE SAME LINE  
ON THE GROUND AS  
RETRACED BY THIS  
SURVEY
-  FLOODWAY (BASED ON FIRM  
MAPPING)

## NOTES

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4. ALL BUILDINGS ON LOT 1 OF THIS CERTIFIED SURVEY MAP WILL BE REMOVED.



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PREPARED BY:  161 HORIZON DRIVE, SUITE 101 VERONA, WISCONSIN 53593 PHONE: (608)848-5060	PREPARED FOR: ICONICA 901 DEMING WAY MADISON, WI 53717	PROJECT NO: 14-6070 FILE NO: B-258 FIELDBOOK/PG: - SHEET NO: 2 OF 6	SURVEYED BY: MAD DRAWN BY: JK CHECKED BY: TJB APPROVED BY: HPJ
VOL. _____ PAGE _____		DOC. NO. _____	
		C.S.M. NO. _____	

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LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 03, TOWNSHIP 07 NORTH,  
RANGE 07 EAST, VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN

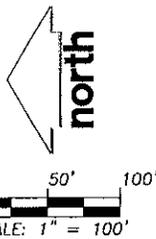
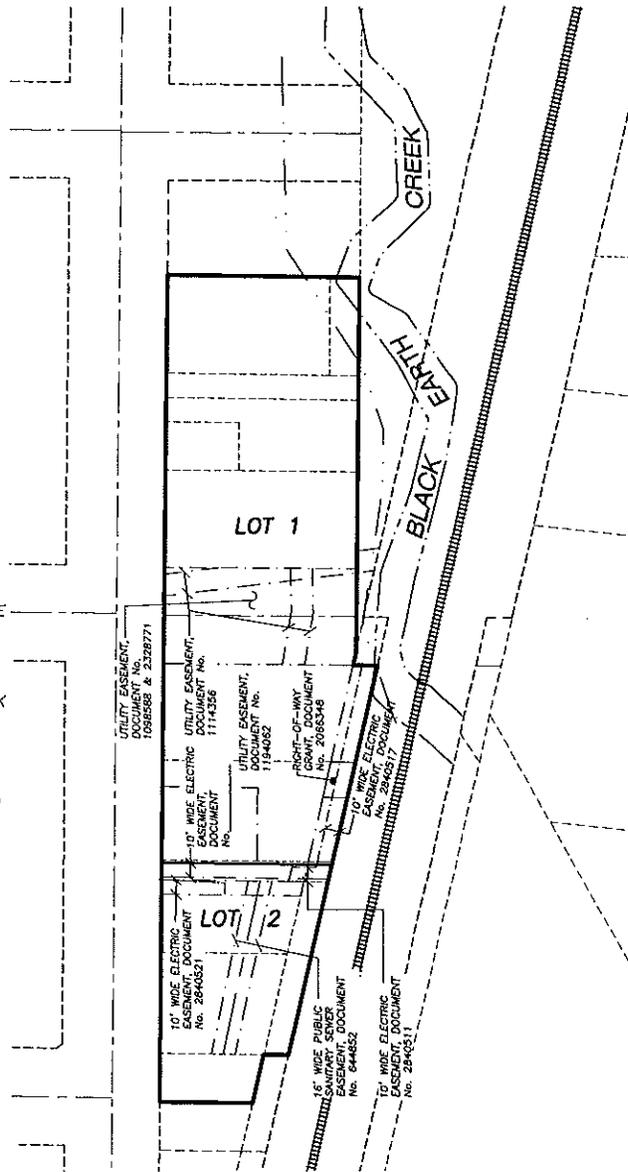
### EASEMENTS

### LEGEND

-  GOVERNMENT CORNER
-  RAILROAD SPIKE FOUND
-  PK/MAG NAIL FOUND
-  3/4" REBAR FOUND
-  2" IRON PIPE FOUND
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-  EASEMENT LINE
-  WATERWAY
-  RAILROAD TRACKS
-  BUILDING
-  ( ) DENOTES RECORD DATA  
DEPICTING THE SAME LINE  
ON THE GROUND AS  
RETRACED BY THIS  
SURVEY
-  FLOODWAY (BASED ON FIRM  
MAPPING)

### NOTES

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File: L:\2014\146070\DWG\146070-F-CSM.dwg Layout: Sheet 3 User: tbur Plotted: Feb 13, 2015 - 3:12pm

PREPARED BY: <b>JSD</b> Professional Services, Inc. <small>• Engineers • Surveyors • Planners</small> 161 HORIZON DRIVE, SUITE 101 VERONA, WISCONSIN 53593 PHONE: (608)848-5060	PREPARED FOR: ICONICA 901 DEMING WAY MADISON, WI 53717	PROJECT NO: 14-6070 FILE NO: B-258 FIELDBOOK/PG: - SHEET NO: 3 OF 6	SURVEYED BY: MAD DRAWN BY: JK CHECKED BY: TJB APPROVED BY: HPJ
		VOL. _____ PAGE _____ DOC. NO. _____ C.S.M. NO. _____	

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

**THAT PART OF VACATED CENTER STREET, AND PART OF VACATED WATER STREET, LOTS 1, 2 AND 3, BLOCK 6, AND LOTS 1, 2, 3 AND 4, BLOCK 7, FOXVILLE, LOTS 1, 2 AND 3, CERTIFIED SURVEY MAP No. 4912, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 03, TOWNSHIP 07 NORTH, RANGE 07 EAST, VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN**

LEGAL DESCRIPTION

THAT PART OF VACATED CENTER STREET, DOCUMENT No. 1098588, AND PART OF VACATED WATER STREET, DOCUMENT No. 2906753, LOTS 1, 2 AND 3, BLOCK 6, LOTS 1, 2, 3 AND 4, BLOCK 7, FOXVILLE, LOTS 1, 2 AND 3, CERTIFIED SURVEY MAP No. 4912, RECORDED IN VOLUME 22, PAGE 26 AS DOCUMENT NUMBER 1930562, ALL LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 03, TOWNSHIP 07 NORTH, RANGE 07 EAST, VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN, DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SECTION 03, AFORESAID; THENCE NORTH 89 DEGREES 48 MINUTES 32 SECONDS EAST ALONG THE EAST-WEST CENTER LINE OF SECTION 3, AFORESAID, 389.28 FEET; THENCE NORTH 00 DEGREES 11 MINUTES 28 SECONDS WEST, 895.27 FEET TO THE SOUTHWESTERLY CORNER OF LOT 1, CERTIFIED SURVEY MAP NUMBER 4912, BEING ON THE NORTHEASTERLY RIGHT-OF-WAY LINE OF WISCONSIN SOUTHERN RAILROAD; THENCE NORTH 00 DEGREES 23 MINUTES 08 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 1 A DISTANCE OF 17.29 FEET TO THE SOUTHWEST CORNER OF LOT 1, BLOCK 7, FOXVILLE ADDITION; THENCE NORTH 76 DEGREES 51 MINUTES 58 SECONDS WEST ALONG THE SOUTHERLY LINE OF LOT 1 EXTENDED NORTHWESTERLY, 33.79 FEET; THENCE NORTH 00 DEGREES 55 MINUTES 11 SECONDS EAST, 63.52 FEET TO THE SOUTHERLY RIGHT-OF-WAY OF MAIN STREET (U.S.H. '14'); THENCE SOUTH 89 DEGREES 20 MINUTES 55 SECONDS EAST ALONG SAID RIGHT-OF-WAY LINE, 563.99 FEET TO THE EASTERLY LINE OF LOT 3, BLOCK 6; THENCE SOUTH 00 DEGREES 53 MINUTES 39 SECONDS WEST ALONG SAID LINE, 132.20 FEET; THENCE NORTH 89 DEGREES 23 MINUTES 45 SECONDS WEST, 245.87 FEET TO THE NORTHEASTERLY RIGHT-OF-WAY LINE OF WISCONSIN SOUTHERN RAILROAD; THENCE NORTH 76 DEGREES 33 MINUTES 21 SECONDS WEST ALONG SAID RIGHT-OF-WAY LINE, 9.60 FEET; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY LINE SOUTH 00 DEGREES 58 MINUTES 16 SECONDS WEST, 16.97 FEET; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY LINE NORTH 76 DEGREES 49 MINUTES 46 SECONDS WEST, 272.82 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 68,558 SQUARE FEET OR 1.574 ACRES.

SURVEYOR'S CERTIFICATE

I, JOHN KREBS, PROFESSIONAL LAND SURVEYOR S-1878, DO HEREBY CERTIFY THAT BY DIRECTION OF \*\*\*\*\* LLC, I HAVE SURVEYED, DIVIDED, AND MAPPED THE LANDS DESCRIBED HEREON AND THAT THE MAP IS A CORRECT REPRESENTATION IN ACCORDANCE WITH THE INFORMATION PROVIDED. I FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS IN FULL COMPLIANCE WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN.

\_\_\_\_\_  
JOHN KREBS, S-1878  
PROFESSIONAL LAND SURVEYOR

\_\_\_\_\_  
DATE

CORPORATE OWNER'S CERTIFICATE

\*\*\*\*\* LLC, A LIMITED LIABILITY CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON. SAID CORPORATION FURTHER CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.34, WISCONSIN STATUTES TO BE SUBMITTED TO THE VILLAGE OF CROSS PLAINS, IN WITNESS WHEREOF, THE \*\*\*\*\* LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS REPRESENTATIVES THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\*\*\*\*\* LLC

BY: \_\_\_\_\_  
\*\*\*\*\*, MANAGING MEMBER

STATE OF WISCONSIN) SS  
DANE COUNTY ) SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015,  
THE ABOVE NAMED REPRESENTATIVES OF THE ABOVE NAMED \*\*\*\*\* LLC,  
TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT,  
AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC, DANE COUNTY, WISCONSIN

\_\_\_\_\_  
MY COMMISSION EXPIRES

PREPARED BY:  
**JSD** Professional Services, Inc.  
• Engineers • Surveyors • Planners  
161 HORIZON DRIVE, SUITE 101  
VERONA, WISCONSIN 53593  
PHONE: (608)848-5060

PREPARED FOR:  
ICONICA  
901 DEMING WAY  
MADISON, WI 53717

PROJECT NO: 14-6070  
FILE NO: B-25B  
FIELDBOOK/PG: -  
SHEET NO: 4 OF 6

SURVEYED BY: MAD  
DRAWN BY: JK  
CHECKED BY: TJB  
APPROVED BY: HPI

VOL. \_\_\_\_\_ PAGE \_\_\_\_\_  
DOC. NO. \_\_\_\_\_  
C.S.M. NO. \_\_\_\_\_

File: I:\2014\146070\DWG\146070-F-CSM.dwg Layout: Sheet 4 User: tbutr Plotted: Feb 13, 2015 - 3:13pm

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

THAT PART OF VACATED CENTER STREET, AND PART OF VACATED WATER STREET, LOTS 1, 2 AND 3, BLOCK 6, AND LOTS 1, 2, 3 AND 4, BLOCK 7, FOXVILLE, LOTS 1, 2 AND 3, CERTIFIED SURVEY MAP No. 4912, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 03, TOWNSHIP 07 NORTH, RANGE 07 EAST, VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN

**CONSENT OF CORPORATE MORTGAGEE**

STATE BANK OF CROSS PLAINS, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS MORTGAGEE OF THE LANDS DESCRIBED HEREON, HEREBY CONSENTS TO THE SURVEYING, DIVIDING, MAPPING AND RESTRICTING OF THE LANDS DESCRIBED IN THE AFFIDAVIT OF JOHN KREBS, WISCONSIN PROFESSIONAL LAND SURVEYOR, S--1878, AND DO HEREBY CONSENT TO THE ABOVE CERTIFICATE OF STATE BANK OF CROSS PLAINS, OWNER.

WITNESS THE HAND AND SEAL OF STATE BANK OF CROSS PLAINS, MORTGAGEE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\*\*\*\*\* VICE PRESIDENT

STATE OF WISCONSIN) SS  
DANE COUNTY ) SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015, THE ABOVE NAMED REPRESENTATIVES OF THE ABOVE NAMED STATE BANK OF CROSS PLAINS, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC, DANE COUNTY, WISCONSIN MY COMMISSION EXPIRES \_\_\_\_\_

**CORPORATE OWNER'S CERTIFICATE**

JAMES AND JUDITH NONN LIVING TRUST, A WISCONSIN LIMITED LIABILITY PARTNERSHIP, DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID PARTNERSHIP HAS CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON. SAID PARTNERSHIP FURTHER CERTIFIES THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.10 OR 236.12, WISCONSIN STATUTES TO BE SUBMITTED TO THE VILLAGE OF CROSS PLAINS FOR APPROVAL.

IN WITNESS WHEREOF, THE SAID JAMES AND JUDITH NONN LIVING TRUST, HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS REPRESENTATIVES THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

JAMES AND JUDITH NONN LIVING TRUST

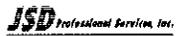
BY: \_\_\_\_\_  
(PRINT NAME)  
MANAGING PARTNER

STATE OF WISCONSIN) SS  
DANE COUNTY ) SS

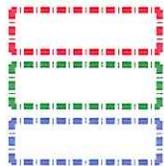
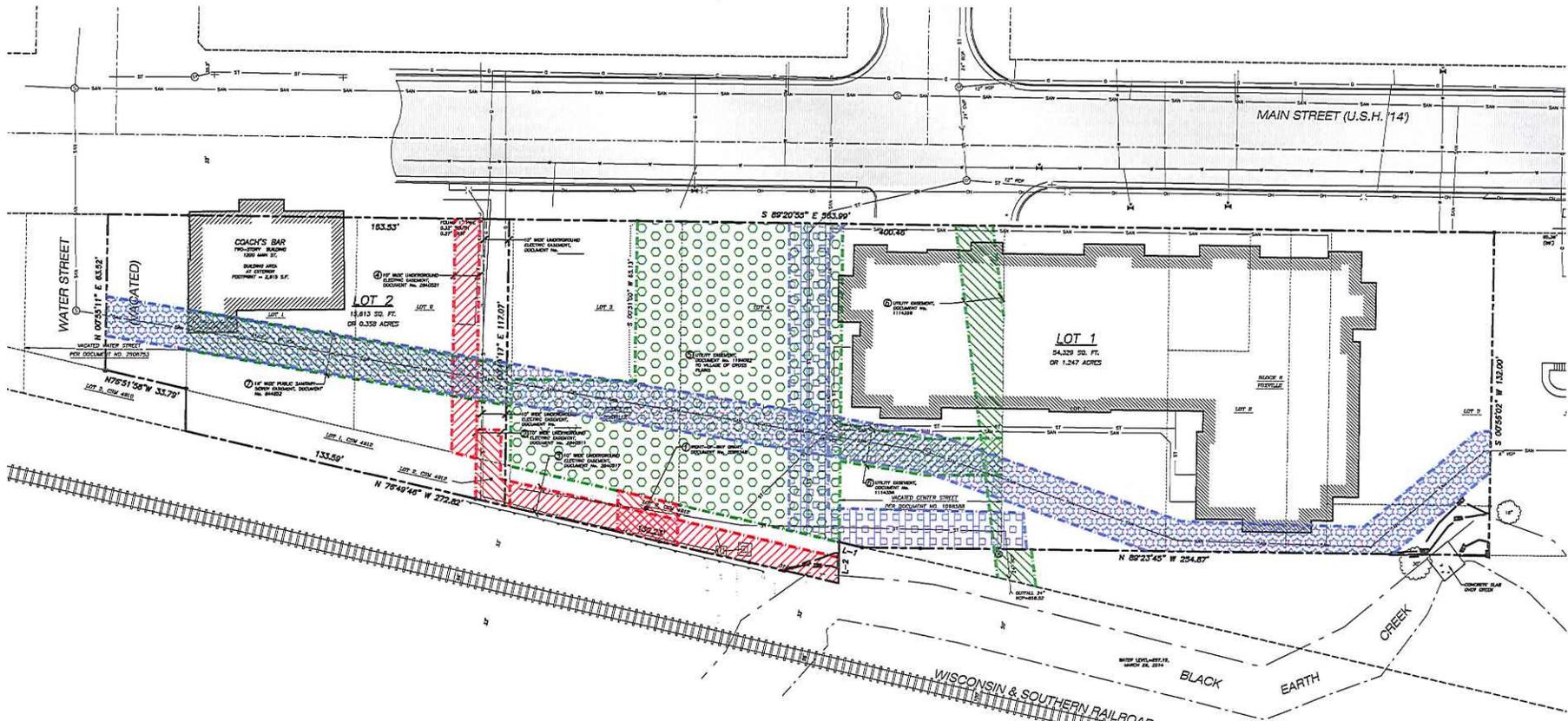
PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015, THE ABOVE NAMED REPRESENTATIVE OF THE ABOVE NAMED JAMES AND JUDITH NONN LIVING TRUST, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC, DANE COUNTY, WISCONSIN MY COMMISSION EXPIRES \_\_\_\_\_

File: I:\2014\146070\DWG\146070-F-CSM.dwg Layout: Sheet 5 User: tduhr Plotted: Feb 13, 2015 - 3:13pm

PREPARED BY:  161 HORIZON DRIVE, SUITE 101 VERONA, WISCONSIN 53593 PHONE: (608)848-5060	PREPARED FOR: ICONICA 901 DEMING WAY MADISON, WI 53717	PROJECT NO: 14-6070 FILE NO: B-258 FIELDBOOK/PG: - SHEET NO: 5 OF 6	SURVEYED BY: MAD DRAWN BY: JK CHECKED BY: TJB APPROVED BY: HPJ	VOL. _____ PAGE _____ DOC. NO. _____ C.S.M. NO. _____
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MADISON GAS & ELECTRIC COMPANY  
EASEMENTS TO BE RELEASED

VILLAGE OF CROSS PLAINS  
EASEMENT TO BE RELEASED

VILLAGE OF CROSS PLAINS  
TEMPORARY LIMITED EASEMENT  
TO BE CREATED

**EASEMENTS TO BE RELEASED**

- NOTE:**
- 2066348-ELECTRIC POLE LINE EASEMENT.
  - 2845011-UNDERGROUND ELECTRIC EASEMENT.
  - 2840521-UNDERGROUND ELECTRIC EASEMENT.
  - 2840521-UNDERGROUND ELECTRIC EASEMENT.
  - 1184062-UTILITY EASEMENT.
  - 1114338-UTILITY EASEMENT.
  - 644852-PUBLIC SANITARY SEWER EASEMENT.

**LEGEND**

- GOVERNMENT CORNER
- RAILROAD SPIKE FOUND
- PEYING NAIL FOUND
- 3/4" REBAR FOUND
- 2" IRON PIPE FOUND
- ▲ CONTROL POINT
- MONITORING WELL
- SANITARY MANHOLE
- WELL
- STORM MANHOLE
- WATER OF GAS VALVE
- HORNPOST
- SQUARE CASTED INLET
- DOWNPOUT
- GAS REGULATOR/AFTER
- ELECTRIC TRANSFORMER
- POWER POLE W/COY
- LIGHT POLE
- DECIDUOUS TREE
- PARCEL BOUNDARY
- - - SECTION LINE
- - - RIGHT-OF-WAY LINE
- - - CENTERLINE
- - - PLATTED LOT LINE
- - - EASEMENT LINE
- - - FENCE LINE
- - - GUARD OF SAFETY RAIL
- - - DOSE OF FENCEMENT
- - - CONCRETE CURB & GUTTER
- - - WATER LINE
- - - SANITARY SEWER
- - - STORM SEWER
- - - NATURAL GAS
- - - OVERHEAD ELECTRIC
- - - HANGABLE CROWBAR
- - - BUILDING
- - - DRINKABLE FENCEMENT
- - - CONCRETE PAVEMENT
- - - RETAINING WALL
- - - DISCONTINUED MAPPED PIPE LINE
- ( ) DENOTES RECORD DATA
- ( ) DENOTES THE SAME LINE ON THE ORIGINAL RECORD BY THIS SURVEY
- - - FLOODPLAIN
- - - FLOODFRINGE

**NOTES**

- FIELD WORK PERFORMED BY JSD PROFESSIONAL SERVICES, INC. ON MARCH 13 AND 24, 2014.
- BEARINGS FOR THIS SURVEY AND MAP ARE BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM (WCCS), DATE COGNATE THE SOUTH LINE OF THE NORTHWEST QUARTER BEARS N 87°31'21" E.
- SUBSURFACE UTILITIES AND FEATURES SHOWN ON THIS MAP HAVE BEEN APPROPRIATELY LOCATED SURFICIAL NOTICES, FIELD MARKERS AND BY REFERENCE TO UTILITY RECORDS AND MAPS. GEODESIC HEIGHTS: TOWER NO. 20141203376, 20141203378, 20141203379, 20141203374, 20141203375, 20141203372 AND 20141203374.
- PART OF THIS PROPERTY DOES LIE IN A SPECIAL FLOOD HAZARD AREA (SFHA) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD, ALSO KNOWN AS THE BASE FLOOD (100-YEAR FLOOD). THE 1% ANNUAL CHANCE FLOOD IS THE FLOOD THAT HAS A 1% CHANCE OF BEING EQUALLED OR EXCEEDED IN ANY GIVEN YEAR. THE SPECIAL FLOOD HAZARD AREA IS THE AREA SUBJECT TO FLOODING BY THE 1% ANNUAL CHANCE FLOOD. THE BASE FLOOD ELEVATION IS THE WATER-SURFACE ELEVATION OF THE 1% ANNUAL CHANCE FLOOD.
- PART OF THIS PROPERTY DOES LIE IN FLOODWAY AREAS IN SOME AREAS. THE FLOODING OF THE CHANNEL OF A STREAM PLUS ANY ADJACENT FLOODPLAIN AREAS THAT MUST BE KEPT FREE OF OBSTRUCTIONS TO THAT THE 1% ANNUAL CHANCE FLOOD CAN BE CHARGED WITHOUT SUBSTANTIATE INCREASES IN FLOOD HEIGHTS.



CALL DIGGERS HOTLINE  
1-800-4-A-ROOT  
FOR A LIST OF REGISTERED CONTRACTORS IN YOUR AREA

**JSD Professional Services, Inc.**  
Engineers • Surveyors • Planners

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# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 110 - General Fund*

### **Revenue**

Account	Description	Actual by Month												2015 Y-T-D	2015 Budget	Variance	% Variance
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec				
41000	Taxes	2,565,387	662,819											3,228,206	1,200,920	2,027,286	268.81%
42000	Special Assessments	0	0											0	2,000	(2,000)	0.00%
43000	Intergovernmental Revenues	43,328	0											43,328	306,375	(263,047)	14.14%
44000	Licenses & Permits	662	12,498											13,160	81,000	(67,840)	16.25%
45000	Fines, Forfeits & Penalties	2,958	2,263											5,221	32,750	(27,529)	15.94%
46000	Public Charges for Services	176	137											313	29,250	(28,937)	1.07%
47000	Intergov't Charges for Service	0	0											0	60,000	(60,000)	0.00%
48000	Miscellaneous Revenues	22,409	1,102											23,510	49,500	(25,990)	47.50%
49000	Other Financing Sources	0	0											0	0	0	#DIV/0!
<b>Total Revenue</b>		<b>2,634,920</b>	<b>678,818</b>	<b>0</b>	<b>3,313,738</b>	<b>1,761,795</b>	<b>1,551,943</b>	<b>188.09%</b>									

Months Completed	2
Total Months	12
Percentage Completed	16.67%

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 110 - General Fund*

### *Expense*

Account	Description	Actual by Month												2015 Y-T-D	2015 Budget	Variance	% Variance
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec				
51100	Village Board	0	2,774											2,774	21,885	(19,111)	12.68%
51200	Municipal Court	2,488	1,887											4,375	24,250	(19,875)	18.04%
51410	Village Administration	11,946	9,990											21,936	146,250	(124,314)	15.00%
51430	Personnel	4,855	4,618											9,473	64,750	(55,277)	14.63%
51440	Elections	0	0											0	3,000	(3,000)	0.00%
51510	Financial Management	1,325	243											1,568	14,250	(12,682)	11.00%
51530	Village Assessor	0	745											745	9,650	(8,905)	7.72%
51540	Insurance & Risk Management	12,911	12,973											25,884	53,000	(27,116)	48.84%
51600	General Buildings & Plant	2,666	3,024											5,690	33,250	(27,560)	17.11%
51900	Contingency	0	2,650											2,650	47,250	(44,600)	5.61%
52100	Police	57,748	36,489											94,236	507,950	(413,714)	18.55%
52200	Fire District	31,120	0											31,120	75,400	(44,280)	41.27%
52300	EMS	0	22,330											22,330	44,660	(22,330)	50.00%
52400	Building Inspection	815	1,031											1,846	18,000	(16,154)	10.26%
53300	Public Facilities	35,944	23,998											59,942	384,000	(324,058)	15.61%
53420	Street Lighting	6,390	5,991											12,380	78,000	(65,620)	15.87%
54600	Aging	837	0											837	0	837	#DIV/0!
53620	Refuse & Garbage Collection	13,331	13,115											26,446	161,250	(134,804)	16.40%
56400	Community Development	0	512											512	35,000	(34,489)	1.46%
58000	Transfers to Other Funds	0	0											0	40,000	(40,000)	0.00%
<b>Total Expense</b>		<b>182,376</b>	<b>142,370</b>	<b>0</b>	<b>324,745</b>	<b>1,761,795</b>	<b>(1,437,050)</b>	<b>18.43%</b>									

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 110 - General Fund*

### February

Licenses & Permits: 11,073.35 franchise fees from Charter and Mid-Plains

Village Board: 2,599.02 membership dues to Dane County City/Villages Assoc. & League of WI Municipalities

Insurance & Risk Management: 12,972.70 insurance premium Baer

Congintency: 2,650 purchase knox boxes to have on hand

Cross Plains Area EMS: 22,330 1st of 2 assessment payments to EMS

### January

Taxes: Amount also includes amounts to be disbursed to other taxing entities

Intergovernmental Revenues: 43,328 qtrly state highway aid received

Miscellaneous Revenues: 21,615 LOSA reimbursement from CP-B Fire District - will be moved to 2014 as part of audit entries

Insurance & Risk Management: 12,910.95 Local Govt Property Insurance Fund premium

Wages all departments - 3 January payrolls. 1 is for 2014 days worked - will be moved to 2014 as part of audit entries

Aging: 837 for payroll will be moved to 2014. Aging now included in 140 Parks/Recreation Fund

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 120 - Capital Fund*

<b>Revenue</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
41000	Taxes	0	0											0	0	0	#DIV/0!
43000	Intergovernmental Revenues	0	4,000											4,000	612,518	(608,518)	0.65%
46000	Public Charges for Service	0	0											0	105,000	(105,000)	0.00%
48000	Miscellaneous Revenues	0	0											0	6,750	(6,750)	0.00%
49000	Other Financing Sources	0	0											0	894,282	(894,282)	0.00%
<b>Total Revenue</b>		0	4,000	0	0	0	0	0	0	0	0	0	0	4,000	1,618,550	(1,614,550)	0.25%

Months Completed	2
Total Months	12
Percentage Completed	16.67%

<b>Expense</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
57140	General Public Buildings	0	0											0	0	0	#DIV/0!
57210	Police Department	20,466	0											20,466	30,250	(9,784)	67.66%
57220	Fire District	0	0											0	0	0	#DIV/0!
57230	EMS District	0	0											0	0	0	#DIV/0!
57300	Public Facilities	30,000	19,123											49,123	1,497,800	(1,448,678)	3.28%
57620	Parks, Recreation, & Conservancy	0	0											0	90,500	(90,500)	0.00%
59200	Transfers to Other Funds	0	0											0	0	0	#DIV/0!
<b>Total Expense</b>		50,466	19,123	0	0	0	0	0	0	0	0	0	0	69,588	1,618,550	(1,548,962)	4.30%

# **Village of Cross Plains**

## **Monthly Budget Summary Report**

*Fund 120 - Capital Fund*

### ***Narative Report***

#### **February**

Intergovernmental Revenues: 4,000 state reimbursement grant for new squad cameras

Public Facilities: 12,760 equipment for truck, plow, skid steer, blade, etc. from Kalscheurs Implement

Public Facilities: 3093 for Cty Hwy P engineering expense

#### **January**

Police: 20,465 new video equipment for squad cars

Public Facilities: 30,000 Highway P invoice from County

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 130 - Library Fund*

<b>Revenue</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget	Variance	Variance
41000	Taxes	241,390	0											241,390	241,390	0	100.00%
43000	Intergovernmental Revenues	0	0											0	95,000	(95,000)	0.00%
45000	Fines, Forfeits, & Penalties	405	0											405	4,500	(4,095)	8.99%
46000	Public Charges for Service	100	642											742	7,000	(6,258)	10.60%
48000	Miscellaneous Revenues	0	50											50	1,250	(1,200)	4.00%
49000	Other Financing Sources	0	0											0	2,000	(2,000)	0.00%
<b>Total Revenue</b>		241,895	692	0	0	0	0	0	0	0	0	0	0	242,587	351,140	(108,553)	69.09%

Months Completed 2

Total Months 12

Percentage Completed 16.67%

<b>Expense</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget	Variance	Variance
51430	Personnel	5,439	4,521											9,960	58,500	(48,540)	17.03%
51600	General Buildings & Plant	1,865	2,439											4,304	36,250	(31,946)	11.87%
55110	Library	49,254	19,069											68,324	256,390	(188,066)	26.65%
59200	Transfers to Other Funds	0	0											0	0	0	#DIV/0!
<b>Total Expense</b>		56,558	26,029	0	0	0	0	0	0	0	0	0	0	82,588	351,140	(268,552)	23.52%

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 130 - Library Fund*

### *Narative Report*

#### February

Library: 4538.39 supplies for periodicals & books

#### January

Taxes: 241,390 JE to move budgeted amount of taxes to Library Fund

Personnel & Library: 3 January payrolls. 1 is for 2014 days worked - will be moved to 2014 as part of audit entries

Library: 26,242 SC Library System Invoice

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 140 - Parks & Recreation Fund*

<b>Revenue</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
41000	Taxes	0	0											0	174,515	(174,515)	0.00%
43000	Intergovernmental Revenues	0	3,392											3,392	500	2,892	678.30%
46000	Public Charges for Service	5,671	0											5,671	183,000	(177,329)	3.10%
48000	Miscellaneous Revenues	0	0											0	3,000	(3,000)	0.00%
49000	Other Financing Sources	0	0											0	30,000	(30,000)	0.00%
<b>Total Revenue</b>		5,671	3,392	0	0	0	0	0	0	0	0	0	0	9,063	391,015	(381,952)	2.32%

Months Completed	2
Total Months	12
Percentage Completed	16.67%

<b>Expense</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
51430	Personnel	2,735	2,385											5,120	42,500	(37,380)	12.05%
54600	Aging	14,240	0											14,240	14,740	(500)	96.61%
55200	Parks	2,430	1,924											4,353	60,450	(56,097)	7.20%
55300	Recreation Programs & Events	6,910	7,028											13,938	115,875	(101,937)	12.03%
55420	Swimming Pool	2,394	1,866											4,260	108,950	(104,690)	3.91%
59200	Transfers	0	0											0	48,500	(48,500)	0
<b>Total Expense</b>		28,709	13,203	0	0	0	0	0	0	0	0	0	0	41,911	391,015	(300,604)	10.72%

# **Village of Cross Plains**

## **Monthly Budget Summary Report**

*Fund 140 - Parks & Recreation Fund*

### ***Narative Report***

#### **February**

Recreation Programs & Events: 1650 fee for online recreation software

#### **January**

Taxes: 174,515 JE to move budgeted amount of taxes to Parks & Rec Fund

Personnel & Wages: 3 January payrolls. 1 is for 2014 days worked - will be moved to 2014 as part of audit entries

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 150 - Debt Service Fund*

<b>Revenue</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
41000	Taxes	780,006	0											780,006	780,006	0	100.00%
49000	Other Financing Sources	0	0											0	94,500	(94,500)	0.00%
<b>Total Revenue</b>		<b>780,006</b>	<b>0</b>	<b>780,006</b>	<b>874,506</b>	<b>(94,500)</b>	<b>89.19%</b>										

Months Completed	2
Total Months	12
Percentage Completed	16.67%

<b>Expense</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
58000	Principal	310,350	0											310,350	705,000	(394,650)	44.02%
58000	Interest	23,135	0											23,135	169,506	(146,371)	13.65%
59200	Transfers	0	0											0	0	0	#DIV/0!
<b>Total Expense</b>		<b>333,485</b>	<b>0</b>	<b>333,485</b>	<b>874,506</b>	<b>(541,021)</b>	<b>38.13%</b>										

### ***Narative Report***

#### January

Taxes: 780,006 JE to move budgeted amount of taxes to Library Fund

Principal: 310,350 - 2010A General Obligation Bond Payment.

Interest: 23,135- 2010A General Obligation Bond Payment.

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 310 - Tax Increment District*

<b>Revenue</b>		Actual by Month												2015	2015		%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget	Variance	Variance
41000	Taxes	0	0											0	105,000	(105,000)	0.00%
43000	Intergovernmental Revenues	0	0											0	8,500	(8,500)	0.00%
46000	Public Charges for Services	0	0											0	5,000	(5,000)	0.00%
48000	Miscellaneous Revenues	250,000	0											250,000	0	250,000	#DIV/0!
49000	Other Financing Sources	0	0											0	3,326,000	(3,326,000)	0.00%
<b>Total Revenue</b>		<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>3,444,500</b>	<b>(3,194,500)</b>	<b>7.26%</b>										

Months Completed 2

Total Months 12

Percentage Completed 16.67%

<b>Expense</b>		Actual by Month												2015	2015		%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget	Variance	Variance
51410	Executive	0	0											0	247,500	(247,500)	0.00%
51510	Accounting	0	0											0	3,500	(3,500)	0.00%
58000	Debt Service	0	40,741											40,741	40,750	(9)	99.98%
59200	Transfers to Other Funds	0	0											0	3,152,750	(3,152,750)	0.00%
<b>Total Expense</b>		<b>0</b>	<b>40,741</b>	<b>0</b>	<b>40,741</b>	<b>3,444,500</b>	<b>(3,403,759)</b>	<b>1.18%</b>									

### ***Narative Report***

#### Februrary

Debt Service: 40,741 State Trust Fund loan payment, 25,000 principal remainder to interest

#### January

Miscellaneous Revenues: 250,000 from WEDC paid to Kalscheurs. Will be moved to 2014 activity along with expense.

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 660 - Water Utility*

<b>Revenue</b>		Actual by Month												2015	2015	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
46450	Public Charges for Service	82,408	358											82,766	354,500	(271,734)	23.35%
48000	Miscl. Amortization	0	0											0	85,500	(85,500)	0.00%
49200	Other Financing Sources	0	0											0	2,445,500	(2,445,500)	0.00%
<b>Total Revenue</b>		<b>82,408</b>	<b>358</b>	<b>0</b>	<b>82,766</b>	<b>2,885,500</b>	<b>(2,802,734)</b>	<b>2.87%</b>									

Months Completed	2
Total Months	12
Percentage Completed	16.67%

<b>Expense</b>		Actual by Month												2015	0	Variance	%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget		
50000	Water	0	0											0	0	0	#DIV/0!
51400	Administration	12,505	9,970											22,475	145,625	(123,150)	15.43%
51500	Financial	0	0											0	131,500	(131,500)	0.00%
53700	Water Service	7,766	9,998											17,764	2,445,500	(2,427,736)	0.73%
57000	Capital Outlay	0	4,379											4,379	162,875	(158,496)	2.69%
<b>Total Expense</b>		<b>20,271</b>	<b>24,347</b>	<b>0</b>	<b>44,618</b>	<b>2,885,500</b>	<b>(2,840,882)</b>	<b>1.55%</b>									

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 660 - Water Utility*

### ***Narative Report***

#### **February**

Administration: 2,994 share of property insurance premium to water utility

Water Service: 1,761 maintenance of mains, 941 maintenance of meters work

Capital Outlay: 4,379 water share of engineering expenditures related to Highway Project

#### **January**

Public Charges for Service: 82,408 - 4th quarter billing to accounts receivable

Personnel & Wages: 3 January payrolls. 1 is for 2014 days worked - will be moved to 2014 as part of audit entries

# Village of Cross Plains

## Monthly Budget Summary Report

*Fund 670 - Sewer Fund*

<b>Revenue</b>		Actual by Month												2015	2015		%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget	Variance	Variance
46000	Public Charges for Services	274,576	925											275,501	1,172,500	(896,999)	23.50%
48000	Miscellaneous Revenues	38	35											73	12,500	(12,427)	0.58%
49000	Other Financing Sources	0	0											0	3,912,000	(3,912,000)	0.00%
<b>Total Revenue</b>		<b>274,614</b>	<b>960</b>	<b>0</b>	<b>275,574</b>	<b>5,097,000</b>	<b>(4,821,426)</b>	<b>5.41%</b>									

Months Completed	2
Total Months	12
Percentage Completed	16.67%

<b>Expense</b>		Actual by Month												2015	2015		%
Account	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Y-T-D	Budget	Variance	Variance
51510	Accounting	975	0											975	366,000	(365,025)	0.27%
51600	General Buildings and Plant	5,403	4,957											10,361	76,500	(66,139)	13.54%
53610	Sewage Service	19,307	28,669											47,975	277,500	(229,525)	17.29%
53630	Solid Waste Disposal	0	9,468											9,468	175,000	(165,532)	5.41%
57410	Sewage Service Capital Outlay	0	6,569											6,569	3,750,500	(3,743,931)	0.18%
58000	Debt Service	0	0											0	451,500	(451,500)	0.00%
59200	Transfers to Other Funds	0	0											0	0	0	#DIV/0!
<b>Total Expense</b>		<b>25,685</b>	<b>49,663</b>	<b>0</b>	<b>75,348</b>	<b>5,097,000</b>	<b>(5,021,652)</b>	<b>1.48%</b>									

# **Village of Cross Plains**

## **Monthly Budget Summary Report**

*Fund 670 - Sewer Fund*

### ***Narative Report***

#### **February**

Sewage Service: 3,992 sewer share of property insurance premium

Sewage Service: 2,475 sewer equipment - camera equipment surveying

Solid Waste Disposal: 9,468 Dane Iowa invoice for treatment of waste

Capital Outlay: 6,509 sewer share of engineering expenditures for Hwy project

#### **January**

Public Charges for Service: 274,576 - 4th quarter billing to accounts receivable

Personnel & Wages: 3 January payrolls. 1 is for 2014 days worked - will be moved to 2014 as part of audit entries

**Matt Schuenke**

**From:** League of Wisconsin Municipalities <witynski@lwm-info.ccsend.com> on behalf of League of Wisconsin Municipalities <witynski@lwm-info.org>  
**Sent:** Thursday, March 19, 2015 1:54 PM  
**To:** Matt Schuenke  
**Subject:** Capitol Buzz -- Elimination of Personal Property Tax Proposed

Having trouble viewing or printing this email? [Click here](#)

**League of Wisconsin Municipalities**  
**Capitol Buzz**

**March 19, 2015**

[Witynski@lwm-info.org](mailto:Witynski@lwm-info.org)

[www.lwm-info.org](http://www.lwm-info.org)

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*2014 Statement of Assessment:*

*\$6,310,000 Total PP Value*

*X*

*0.00710005 = 2014 mill rate*

*loss of ~\$44,801*

**Legislators Plan to Introduce a Bill Eliminating the Personal Property Tax**

Rep. Bob Kulp (R-Stratford) and Sen. Tom Tiffany (R-Hazelhurst) are seeking co-sponsors for a bill they plan to introduce phasing out the personal property tax by 2020. The draft legislation provides no payments to municipalities to make-up for the elimination of personal property taxes. In addition, the bill eliminates the computer payment that the state has been making to municipalities since the state exempted computers from the personal property tax over a decade ago.

The following coalition of associations support introduction of the bill:

- Wisconsin Manufacturers and Commerce
- Wisconsin Grocers Association
- Independent Business Association of Wisconsin
- Wisconsin Property Taxpayers, Inc.
- National Federation of Independent Business
- Wisconsin Restaurant Association
- Wisconsin Independent Businesses
- Tavern League of Wisconsin
- Wisconsin Association of Campground Owners
- Associated Builders and Contractors, Inc.
- Associated General Contractors of Wisconsin
- Tool, Die & Machining Association of Wisconsin
- Wisconsin Insurance Alliance
- Independent Insurance Agents of Wisconsin

[View the draft legislation here.](#)

[Forward email](#)



# Park Elementary School

1209 Park Street, Cross Plains, WI 53528  
Monica M. Schommer – Principal  
mschommer@mcpasd.k12.wi.us



## Village of Cross Plains

Dear Mr. Schuenke and Mr. Axon,

As you may know, Park Elementary School was awarded the 2014 Department of Education Green Ribbon Award. We were the only elementary school in Wisconsin to achieve this award in 2014, and we are very proud and honored to have achieved this recognition.

One of the pillars for the DOE Green Ribbon Award is to improve the health and wellness of the students and families of Park Elementary School and Cross Plains. To continue to meet and exceed this goal we have decided to create a youth friendly exercise course, called a Parcourse, on the school grounds. Not only will this be accessible to the students throughout the school day, but to all Cross Plains residents. It will offer families and people of all ages a place to exercise together. To achieve our goal and make this course a reality, we need your help.

Thanks to the generous donations from The Cross Plains Optimist Club, Kwik Trip, and Park families we have already secured one third of the funds needed to complete our Parcourse. A map and pictures showing what has been purchased along with what remains to be purchased is on display in the office at Park Elementary School. Additionally the Park PTO in conjunction with the Cross Plains Recreation Department is hosting our first **Park School 5K Run on April 11th** to raise funds for the Parcourse.

We are asking for your help to complete the remainder of this course. We have two exciting ways that you and your business can help to bring this course to completion. You may choose to be a sponsor of the Park School run or you may choose to sponsor a station on the Parcourse. Every little bit helps get us closer to a complete course!

### Run Sponsorship

#### **Marathon Sponsor \$500 + Above**

Business name on run shirt + 2 free run entries

#### **Half Marathon Sponsor \$250-\$499**

Business name on run shirt +1 free run entry

#### **10K Sponsor Up to \$249**

Business name on run shirt

### Parcourse Sponsorship

#### **Gold Sponsor \$2500+ Above**

Single Station Sponsor

Business name & dedication on plaque at station

#### **Silver Sponsor \$1500-2499**

Dual Shared Station Sponsor

Business name on plaque at station

#### **Bronze Sponsor \$1,000-\$1,499**

Shared Station Sponsor

Business name on plaque at station

We invite you to attend our next PTO meeting on March 10th at 6:30pm in the Park School Library where we will discuss the Parcourse project to learn more. If you have any questions about sponsoring either the run or the Parcourse, please feel free to reach out to Anne Esser, PTO President at [esseranne@ymail.com](mailto:esseranne@ymail.com) or Mindy Eisele, PTO Vice President at [mindy.eisele@tds.net](mailto:mindy.eisele@tds.net). We also have a list of FAQ's about the par course that have been added to our Park School website, [www.mpcasd.k12.wi.us/park/](http://www.mpcasd.k12.wi.us/park/).

We are asking for all run sponsorship commitments by March 27th, 2015. We will continually accept Parcourse sponsors/donations until the project is complete. Please send all donations to Park School PTO, 1209 Park Street, Cross Plains, WI 53528.

Thank you for your generous support of our students at Park Elementary School and the Cross Plains Community.

Sincerely,

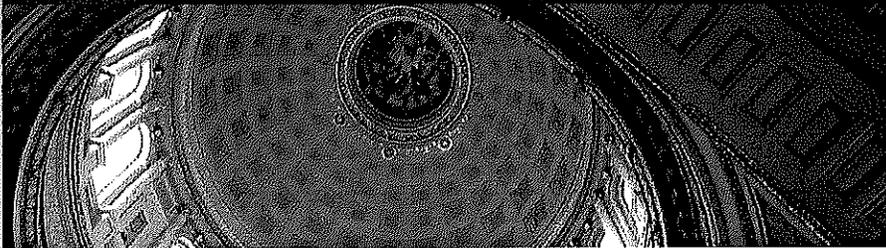
Park School and Park School PTO

## Matt Schuenke

**From:** Government Policy Solutions, LLC <ann@wis-gps.ccsend.com> on behalf of Government Policy Solutions, LLC <ann@wis-gps.com>  
**Sent:** Monday, March 16, 2015 10:19 AM  
**To:** Matt Schuenke  
**Subject:** DCCVA Weekly Legislative Update

# DCCVA Weekly Newsletter

March 16, 2015



## DCCVA Requests County Further Investigate DaneCom Rollout Options

### Asks for Recommendation from Harris, County

The Dane County Cities and Villages Association on Wednesday passed a motion asking for the county to investigate and bring back a recommendation on the best approach for the implementation of the DaneCom upgrade system - either a one- or two-phase rollout.

Dane County Public Safety Communications Director John Dejung appeared at a February special DCCVA meeting to seek the members' input on whether they would prefer to bring DaneCom live in two stages, in 2015 and 2016, or one stage with full implementation sometime in 2016. Many DCCVA members expressed concern during Wednesday's DCCVA meeting about being asked to make that decision without full information about the effect of each approach - or without a recommendation from the county or Harris Corporation.

The DCCVA membership voted at its regular meeting on Wednesday in the City of Middleton in support of passage of the following motion:

### DaneCom motion approved:

*Whereas the Dane County Executive's office is seeking input from the Dane County Cities' & Villages Association, Dane County Towns' Association and the three emergency services associations (fire, police and EMS) on whether to implement DaneCom in a two-*

### Email Notice

This email is brought to members of the Dane County Cities & Villages Association by Government Policy Solutions in Madison, Wis. Please forward to your municipal elected officials and appropriate staff. Thank you.

Sincerely,  
Ann Gryphan  
Government Policy Solutions, LLC

### DCCVA Meetings

The preliminary 2015 DCCVA membership meeting schedule is as follows:

Wednesday, May 6, 2015, 5:30 p.m.  
(annual meeting and dinner) - Buck and Honey's Restaurant, Sun Prairie

Wednesday, July 22, 2015, 7 a.m. -  
Location TBD

Wednesday, Sept. 23, 2015, 5 p.m. -  
Located TBD

Wednesday, Nov. 18, 2015, 12 p.m. -

year phase in (June 2015 and sometime in 2016) or an all-at-once phase-in in 2016.

*And, Whereas At the DCCVA Special Meeting on DaneCom held on February 25, 2015, at the City of Monona Public Library, Director John Dejung was asked what his recommendation would be. Director Dejung stated that at this time he could not provide a recommendation without a "deeper dive."*

*Be it Resolved that the DCCVA members request that Dane County Public Safety Communications Director John Dejung be allowed to perform the "deeper dive" on both approaches to obtain the information necessary to provide municipal elected officials and the three emergency services associations (fire, police and EMS) his recommendation as to what would best serve the needs of the Dane County region.*

## Nominations Sought for MPO Board

The Madison Area Transportation Planning Board (MPO) is seeking nominations for three seats represented by small cities and villages in Dane County.

Two of the three appointments will expire on April 30, 2015. The individuals affected are Mark Opitz, City of Middleton Assistant Planning Director, and Patrick Stern, City of Fitchburg Alder. Both have indicated that they are interested in continuing to serve on the board.

In addition, Paul Lawrence, City of Stoughton Alder, has indicated that he plans to resign from the board. Therefore, a third person will need to be appointed to serve out the remainder of his term, which expires in April 2016.

Two of the three appointees must be elected officials. The third appointee may be an elected official or an official of a public agency or community that "administers or operates a major mode of transportation" in the metropolitan area. Each appointee must reside within the Metropolitan Planning Area.

Election to the Board is by a majority vote (8) of the fourteen (14) small city/village Mayors and Village Presidents in the MPO Planning Area: Cities of Fitchburg, Middleton, Monona, Stoughton, Sun Prairie and Verona; Villages of Cottage Grove, Cross Plains, DeForest, Maple Bluff, McFarland, Oregon, Shorewood Hills and Waunakee.

For more information or to make a nomination, please contact Bill Schaefer, transportation planning manager, at Madison Area Transportation Planning Board, (608) 266-9115.

Location TBD

## CARPC News

[Click here](#) to read the most recent newsletter of the Capital Area Regional Planning Commission.

## In The News

The Cap Times (3-13-15)

[Debate over jail renovations puts sheriff on the defensive](#)

Fitchburg Star (3-12-15)

[DNR asks for public input on Northeast Neighborhood](#)

Wausau Daily Herald (3-10-15)

[City endorses Walker goal for counties to assess values](#)

Channel3000 (3-10-15)

[County approves additional funding to increase emergency radio coverage](#)

## Contact Us

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## UNDER THE DOME

### Counties, Towns Join in Opposition to Countywide Assessment Budget Proposal

Representatives from the Wisconsin Counties Association (WCA) and Wisconsin Towns Association (WTA) both told the Assembly Committee on Urban and Local Affairs last Tuesday that they are opposed to Gov. Scott Walker's 2015-17 state budget proposal that would move to countywide systems of property assessments throughout the state.

Kyle Christianson, WCA's director of government affairs, said there are too many unknowns about the proposed system and counties cannot meet the proposed timeline in which property is assessed at the county or regional level or by certain first- and second-class cities as of January 1, 2017. He also questioned what would happen to existing assessor contracts and said the cost of performing assessments would increase from \$6/parcel to \$25/parcel under Walker's proposal to have all parcels assessed at full market value. Christianson called for the creation of a study committee to further research the current property assessment laws in Wisconsin and looks for ways to improve the existing system.

Mike Koles, WTA executive director, said that if assessments are moved away from the local level to the county level, accuracy is lost - since local officials are most familiar with construction activities and market prices to best determine appropriate assessment levels. He also expressed concern about less availability of boards of review for the public under the proposal.

Although the governor's property assessment proposal was a common denominator for both WCA and WTA, which were invited to address the committee on Wednesday, they each identified different legislative priorities for the 2015-16 legislative session. Among each group's legislative goals for 2015-16 include:

#### **Wisconsin Counties Association:**

- Ease requirements for the public notice requirements to allow for more Internet-based notices.
- Remove the "use it or lose it" scenario that exists under current levy limit laws. Committee member Rep. Todd Novak (R-Dodgeville) said he and other lawmakers are working on a bill draft to allow for unused levy limit carryovers.
- Changes to 911 system funding.
- Additional funding from the state to pay for probation and parole holds in county jails.

#### **Wisconsin Towns Association:**

- Koles expressed concern about the level of transportation bonding in Gov. Walker's proposed budget. Koles called for greater local transportation aids and additional revenue sources for transportation funding in Wisconsin.

- Support the Dane County Towns Association effort to empower Dane County towns to withdraw from county zoning.
- Support eliminating the requirement that the county "must include a city or village plan without change" within the county comprehensive plan.
- Support modification of extraterritorial zoning authority of cities and villages.
- Enhance the current exemption from levy limit law to include joint municipal ambulance services and contracted services for fire and/or ambulance from levy limits.

## Budget Public Hearings Begin Wednesday

The Joint Finance Committee will hold four public hearings around the state to take public comments about the 2015-17 state budget. Gov. Scott Walker introduced his proposed budget in February, now it goes before the Joint Finance Committee for review and budget amendments.

The public hearing schedule is:

- 10 a.m. to 5 p.m., Wednesday, March 18 at Brillion High School
- 10 a.m. to 5 p.m., Friday, March 20, at Alverno College in Milwaukee
- 10 a.m. to 5 p.m., Monday, March 23, at UW Barron County in Rice Lake
- 9:30 am to 4 p.m., Thursday, March 26, at the CAL Auditorium in Reedsburg.

TOP

## STATE LEGISLATION

### Bills Circulating for Co-Sponsorship

- LRB 1713/1 and LRB 1934/1: Repealing rules promulgated by the Department of Natural Resources regarding financial assistance grants for point source pollution and private onsite wastewater treatment systems
- LRB 1153/1: Farmland preservation program and town zoning ordinances in shorelands

### Bills Introduced

- Assembly Bill 85: Restoring indexing provisions to the homestead tax credit
- Assembly Bill 87: State procurement of products and services from businesses located in this state and setting a goal for local government to purchase a certain percentage of products and services from businesses located in this

**USH 14 (Main Street), Cross Plains  
Notice of Public Informational Meeting**

The Wisconsin Department of Transportation (WisDOT), Village of Cross Plains, and Dane County are commencing with the reconstruction of USH 14 (Main Street) through Cross Plains. The meeting is scheduled at the following location and time:

**TUESDAY, MARCH 24, 2015**

**GLACIER CREEK MIDDLE SCHOOL CAFETORIUM  
2800 MILITARY ROAD  
CROSS PLAINS**

**6:00PM – 8:00PM OPEN HOUSE**

**6:30 PM PRESENTATION**

The meeting will be organized in an open house format with a variety of exhibits and maps illustrating the proposed construction work. Information presented at the meeting will include the contractor's current construction schedule and construction staging. Project and contractor staff will be available to answer questions throughout the evening. The public is encouraged to attend and share verbal or written comments/concerns about the project.

Persons unable to attend the meeting can provide comments by contacting Matthew Dapp, project manager at the WisDOT Southwest Region Madison office, 2101 Wright Street, Madison, WI, 53704, e-mail ([Matthew.Dapp@dot.wi.gov](mailto:Matthew.Dapp@dot.wi.gov)) or phone (608) 246-5353. Materials will be available at [www.dot.wi.gov/projects/swregion/14cp](http://www.dot.wi.gov/projects/swregion/14cp)