

Village Board

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, March 23, 2015
7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:01 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, and President Pat Andreoni.

Not-Present: Trustee Lee Sorensen.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held February 23, 2015.

2. Total Disbursements from February 18, 2015 through March 18, 2015 in the amount of \$488,827.22 broken down as follows:

- 110 – General Fund: \$129,586.47
- 120 – Capital Fund: \$153,667.80
- 130 – Library Fund: \$17,058.42
- 140 – Parks/Rec Fund: \$14,154.76
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$91,361.34
- 660 – Water Utility Fund: \$27,880.97
- 670 – Sewer Fund: \$55,117.46

3. Approval of an Operator's (Bartender's) License for Jessica J. Schultz.

4. Approval of a contract with WisDOT for the Police Department to provide Traffic Control Services during the Highway 14 Reconstruction Project as recommended by Committee.

5. Approval regarding the addition of Policy #2.10 (Performance Evaluations) and revision of Policy #3.02 (Leave Policies).

7. Approval of Resolution #02-2015 adopting the Conditional Use Permit for Northwest Dane Senior Services located at 1837 Bourbon Road as recommended by Committee.

8. Approval of Resolution #03-2015 adopting Park Street temporary traffic and parking control regulations during the reconstruction of Highway 14 (Main Street) as recommended by Committee.

9. Approval of TIF Rehabilitation Grant Application #2015-01 from David Brill of 2014 Main Street LLC located at 2014 Main Street.

10. Approval regarding the acquisition of a field groomer Toro Sand Pro 5040 as approved in the 2015 Capital Budget for Parks and Recreation not to exceed \$19,995 as recommended by Committee.

Trustee Brosius requested Item #6 be moved from the Consent Agenda to General Business for further consideration.

IV. Report of Village Officers

1. Village President

- Stated that Highway 14 (Main Street) would be closed beginning on Monday, March 30th for the beginning of the reconstruction project.

2. Village Administrator/Clerk-Treasurer

- Stated that WisDOT has scheduled a Public Information Meeting for the Highway 14 project on Tuesday, March 24th at 6:00 pm at the Middle School.
- Provided a reminder about the upcoming election scheduled for April 7th from 7:00 am to 8:00 pm at the Fire Station.

3. Miscellaneous Trustee Reports

- Trustee Brosius commented on some complaints he received regarding snow plow damage adjacent to sidewalks and liter/debris collecting in landscaping on private property.

V. General Business

1. Discussion and action regarding Resolution #04-2015 authorizing the issuance and sale of \$1,055,000 General Obligation Promissory Notes, Series 2015A – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, for the Village Board to approve Resolution #04-2015 authorizing the issuance and sale of \$1,050,000 General Obligation Promissory Notes, Series 2015A. A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, and Schunk. No – None. Motion carried 6 – 0.

2. Discussion and action to terminate existing permanent utility easements and adopt temporary limited utility easements for 1300 Main Street – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to terminate existing permanent utility easements and adopt temporary limited utility easements for 1300 Main Street.

Item removed from Consent Agenda:

6. Approval of the Water Utility Rate Case Application to the Public Service Commission as presented by Johnson and Block and recommended by Committee –

Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the Water Utility Rate Case Application to the Public Service Commission as presented by Johnson and Block.

VI. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, for the Village Board to meet in Closed Session at 7:20 pm pursuant to 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the following:

a. Employment consideration of a sworn officer position within the Cross Plains Police Department.

b. 2014 Performance Evaluation of the Village Administrator/Clerk-Treasurer.

A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, and Schunk. No – None. Motion carried 6 – 0.

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to return to Open Session at 7:59 pm.

VII. Adjournment

A motion was made by Trustee Brosius, seconded by Trustee Brunner, and unanimously carried by the Village Board to adjourn the meeting at 8:00 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer