

Committee of the Whole

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, March 11, 2013

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Schlicht called the regular Committee of the Whole meeting to order at 7:00 pm.

Present: Trustees Pat Andreoni, Ray Blanchard, Doug Brunner, Judy Ketelboeter, Steve Schunk (arrived at 7:10 pm), Jeff Statz, and President Schlicht.

Also Present: Michael Schwar and Kris Loman.

II. Public Comment – None.

III. Committee Discussion

1. Approval of the regular meeting minutes of February 11, 2013 – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to approve the regular meeting minutes of February 11, 2013.

2. Discussion regarding the bid opening results and selection of the lowest bidder for the Black Earth Creek Improvement Project – Following discussion, a motion was made by Trustee Statz, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend to the Village Board consideration of approval of a contract with Joe Daniels Construction Company, Inc. as the low bidder for the Black Earth Creek Improvement Project with a base bid of \$256,765.50, Alternative-1 bid of \$99,986.00, and Supplemental bid of \$27,930.00.

3. Discussion regarding proposed amendments to the Cross Plains-Berry Fire District Agreement – Following discussion, a motion was made by Trustee Blanchard, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend to the Village Board consideration of the proposed amendments to the Cross Plains-Berry Fire District Agreement.

4. Discussion regarding the appointment of a Village Official to serve on the Cross Plains Area Chamber of Commerce – Following discussion, a motion was made by President Schlicht, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board to approve an appointment of an ex-officio Village Official to the Cross Plains Area Chamber of Commerce.

5. Discussion regarding the selection of a Request for Proposals (RFP) for Appraisal Services related to the property acquisition funded by the Department of Transportation necessary for the Lagoon Street Project – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration to the Department of Transportation and Village Board regarding the approval of a contract for Appraisal Services with Accurate Appraisal Service Inc. for the Lagoon Street Project.

President Schlicht left the table at 7:49 pm.

6. Discussion regarding a proposal to change the start time for Class A (liquor and/or convenience stores) fermented malt beverage and intoxicating liquor sales from 8 am to 6 am – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to recommend consideration to the Village Board regarding a proposal to change the start time for Class A (liquor and/or convenience stores) fermented malt beverage and intoxicating liquor sales from 8 am to 6 am.

President Schlicht rejoined the table at 7:52 pm.

7. Review and discuss the following ordinances as part of the Recodification Project:

- Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board when the code review is complete for Chapters 6 (Ethics Code) noting the following provisions:
 1. No penalties will be issued to the makers of complaints that are either not heard or those that lose their complaint.
 2. A committee to “filter” complaints will not be established.
 3. The Village Attorney and Village Administrator/Clerk-Treasurer will be included as a preliminary review to ensure that the complaint meets Village Ordinance, but will not review or decide the merits of the complaint.

President Schlicht left the table at 8:22 pm.

- The Committee of the Whole provided additional comments regarding Chapter 22 (Peace and Good Order) with respect to noise issues for Village Staff to review

and bring back to a future meeting for additional consideration by the Committee.

President Schlicht rejoined the table at 8:34 pm.

- Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Andreoni, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board when the code review is complete for Chapter 31 (Building and Building Regulations) including the revision to make the code consistent with State law for lead paint requirements.
- Following discussion, a motion was made by Trustee Andreoni, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board when the code review is complete for Chapter 32 (Drainage District Regulations) as presented.
- Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Andreoni, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board when the code review is complete for Chapter 63 (Solid Waste), Chapter 64 (Water), and Chapter 66 (Urban Forestry) as presented.
- Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board when the code review is complete for Chapter 81 (Official Map) including the map version without a planned bypass for Highway 14.

III. Reports

1. Village Officers

a. Village President

- Stated that the Village recently had its monthly meeting with the Department of Transportation and continued to stress its support for local businesses. Also noted that Project Manager Bill Strobel had been promoted to Project Supervisor.

b. Village Trustees

- Trustee Andreoni requested that a Village Trustee article be included in the next newsletter.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer
- b. Assistant Village Administrator
- c. Parks, Recreation, and Conservancy
- d. Police
- e. Public Facilities
- f. Village Assessor (hard copy provided in packet)

VI. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to adjourn the meeting at 9:12 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer