

Committee of the Whole

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, March 10, 2014

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Committee of the Whole meeting to order at 7:01 pm.

Present: Trustees Ray Blanchard, Doug Brunner (arrived at 7:26 pm), Judy Ketelboeter, Jay Lengfeld, Tim Statz, and President Pat Andreoni.

Not-Present: Trustee Steve Schunk.

Also Present: Jenny Dechant, Tom Pientka, Bill Brosius, Lisa KostECKi, and Lee Sorensen.

II. Public Comment – None.

III. Committee Discussion

1. Approval of the regular meeting minutes of February 10, 2014 – A motion was made by Trustee Lengfeld, seconded by Trustee Blanchard, and unanimously carried by the Committee of the Whole to approve the regular meeting minutes of February 10, 2014.

2. Presentation regarding a redevelopment proposal for site of the former Zanders Creamery – Tom Pientka and Jenny Dechant were present on behalf of Iconica to review their draft proposal to redevelop the former Zanders Creamery site and surrounding properties.

3. Discussion regarding a proposal from MSA Professional Services for additional environmental investigation and remediation planning for the site of the former Zanders Creamery – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend to the Village Board consideration of a proposal from MSA Professional Services for additional environmental investigation and remediation planning for the site of the former Zanders Creamery.

4. Discussion regarding a resolution to adopt public participation procedures for amending the Future Land Use Map within the Comprehensive Plan and refer draft plan amendments to the Plan Commission for review and recommendation – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole recommend adoption of the public participation procedures for amending the Future Land Use Map within the Comprehensive Plan and refer draft plan amendments to the Plan Commission for review and recommendation including changing the applicable properties related to the redevelopment of Zanders Creamery to Planned Mixed Use.

5. Discussion regarding a Development Agreement for TIF Application #2014-01 from Kalscheur Dodge-Chrysler – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend consideration of a Development Agreement for TIF Application #2014-01 from Kalscheur Dodge-Chrysler.

6. Discussion regarding bidding process for the Lagoon Street Reconstruction Project – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to commence the bidding process for the Lagoon Street Reconstruction Project with a prospective low bidder to be presented for approval to the Village Board at its April 28, 2014 meeting.

7. Discussion regarding a proposal from Mead and Hunt to design the new Lagoon Street retaining wall as mandated by the Department of Transportation – The Committee of the Whole acknowledged receipt of the proposal from Mead and Hunt to design the new Lagoon Street retaining wall as mandated by the Department of Transportation, and that the work had already been completed.

8. Discussion to issue a Request for Proposals (RFP) to conduct a Classification and Compensation Study – Following discussion, a motion was made by Trustee Statz, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to issue the RFP to conduct a Classification and Compensation Study including Library employees with a prospective low bidder to be presented for approval to the Village Board at its April 28, 2014 meeting.

V. Reports

1. Village Officers

a. Village President

- Stated that the American Legion would be hosting a St. Patrick's Day Pancake Breakfast and Bake Sale on Sunday, March 16, 2014 from 8:00 am until 12:30 pm.

b. Village Trustees

- Trustee Lengfeld requested that a resolution be prepared to set the fee for bee keeping applications to be presented at the March 31, 2014 meeting. He also noted that seven residents were in attendance at the meeting.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer*
- b. Assistant Village Administrator*
- c. Parks, Recreation, and Conservancy*
- d. Police Department*
- e. Public Facilities*

VI. Closed Session

1. A motion was made by Trustee Ketelboeter, seconded by Trustee Lengfeld, for the Committee of the Whole to meet in Closed Session at 8:26 pm pursuant to 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically regarding the possible acquisition of real estate for the Lagoon Street Project. A roll call vote is required. Yes – Andreoni, Blanchard, Brunner, Ketelboeter, Lengfeld, and Statz. No – None. Motion carried unanimously 6 – 0.

A motion was made by Trustee Statz, seconded by Trustee Lengfeld, and unanimously carried by the Committee of the Whole to return to Open Session at 8:45 pm.

VII. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to adjourn at 8:46 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer