

# **Committee of the Whole**

## *Meeting Minutes*

### **Village of Cross Plains**

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

**Monday, March 9, 2015**

**7:00 pm**

I. **Call to Order, Roll Call, and Pledge of Allegiance**

President Andreoni called the regular Committee of the Whole meeting to order at 7:00 pm.

Present: Trustees William Brosius, Doug Brunner, Judy Ketelboeter, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

Not-Present: Trustee Jay Lengfeld.

II. **Public Comment** – None.

III. **Consent Agenda** – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to approve the Consent Agenda as follows:

1. Approval of the regular meeting minutes of February 9, 2015.

2. Referral to the Village Board for approval regarding Resolution #02-2015 adopting the Conditional Use Permit for Northwest Dane Senior Services located at 1837 Bourbon Rd.

IV. **Reports**

**1. Village Officers**

*a. Village President*

- Stated that the Village has been informed by WisDOT that the reconstruction of Highway 14 will begin on March 30<sup>th</sup>.

*b. Village Trustees*

- Trustee Brosius thanked Trustee Ketelboeter for volunteering to fill in for him at the last Fire District meeting. He also requested monthly financial summaries of the Village's funds.

**2. Village Departments** – Presentations of the Department Monthly Report were provided during the budget discussion.

V. Committee Discussion

**1. Discussion regarding TIF Rehabilitation Grant Application #2015-01 from David Brill of 2014 Main Street LLC located at 2014 Main Street** – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding TIF Rehabilitation Grant Application #2015-01 from David Brill of 2014 Main Street LLC located at 2014 Main Street subject to the following conditions:

- The applicant will provide a letter from the State Bank of Cross Plains verifying private financing limitations.
- The format shall be a reimbursable grant payment.
- The property shall not become tax exempt during the life of the TID.
- The applicant shall guarantee the assessed value for the parcel as of January 1, 2016 and continuing for the life of the TID.
- The Village and applicant creating, approving, and signing a Developer's Agreement.

**2. Discussion and presentation from Johnson and Block regarding the Water Utility Rate Analysis** – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Schunk, and unanimously carried by the Committee of the Whole to recommend to the Village Board approval of a full rate case application to the Public Service Commission of a 24% increase in water rates as reported in the Water Utility Rate Analysis conducted by Johnson and Block.

**3. Discussion regarding draft plan for the use of Park Street including pedestrians and parking designations** – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding Resolution #03-2015 authorizing the implementation of the Park Street Plan dated March 5, 2015.

**4. Discussion regarding proposal to WisDOT for the Police Department to provide Traffic Control Services during the Highway 14 Reconstruction Project** – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding the proposal to WisDOT for the Police Department to provide Traffic Control Services during the Highway 14 Reconstruction Project.

**5. Discussion regarding the acquisition of a field groomer (small tractor) as approved in the 2015 Capital Budget for Parks and Recreation** – Following discussion, a motion was made by Trustee Schunk, seconded by Trustee Brosius, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding the acquisition of a field groomer (small tractor) as approved in the 2015 Capital Budget for Parks and Recreation.

**6. Discussion regarding the following proposed additions/revisions to the Employee Manual:**

- *Policy #2.10 – Performance Evaluations:* Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding the addition of proposed Policy #2.10 for Performance Evaluations.
- *Policy #3.01(3)(D) – Payment in Lieu of Health/Dental Insurance:* Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to table discussion regarding the addition of proposed Policy #3.01(3)(D) until the Village Board meeting on March 23, 2015.
- *Policy #3.02 – Leave Policies:* Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding the revisions to Policy #3.02 for Leave.

VII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Brosius, and unanimously carried by the Committee of the Whole to adjourn at 8:34 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer