

Regular Plan Commission Meeting

Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Monday, March 4, 2013

6:30 pm

I. Call to Order and Roll Call

President Schlicht called the regular Plan Commission meeting to order at 6:35 pm.

Present: Commissioners Randy Case, Judy Ketelboeter, June Feely, Mike Schlueter, and President Kurt Schlicht.

Excused: Commissioners Doug Brunner and Todd Pfeil.

Also Present: Jim Anderson, Kendall Kolb, Steve Shulfer, Fred Eisenhauer, Lee Sorensen, Darrell Menzer, Travis Schreiber, Jeff Jansen, Linda Niebuhr, and Tim Keeler.

II. Public Comment – None.

III. General Business

1. Discussion and action regarding the minutes of the regular meeting held on February 4, 2013 – A motion was made by Commissioner Case, seconded by Commissioner Ketelboeter, and unanimously carried by the Plan Commission to approve the minutes of the regular meeting held on February 4, 2013.

2. Discussion and action to make a recommendation to the Village Board regarding the application of a Specific Development Plan for the vacant property located adjacent to the Fire Station at 1501 Bourbon Road to construct storage units – Following discussion, a motion was made by Commissioner Feely, seconded by Commissioner Schlueter, and carried by the Plan Commission to recommend to the Village Board denial of the application for a Specific Development Plan for the vacant property located adjacent to the Fire Station at 1501 Bourbon Road to construct storage units according to the following reasons:

a. The use as proposed is an underutilization of the property according to the Comprehensive Plan.

b. The development proposal does not economically serve the greatest purpose.

c. The development proposal does not promote mixed use as is required by the Future Land Use Map in the Comprehensive Plan.

3. Request from the Middleton-Cross Plains School District for the property located at 2800 Military Road for a Conditional Use Permit to construct an addition onto the existing Glacier Creek Middle School.

a. Public Hearing – A motion was made by Commissioner Feely, seconded by Commissioner Case, and unanimously carried by the Plan Commission to open the public hearing at 7:55 pm.

1. Lee Sorensen residing at 1269 Gils Way stated his support for the project.

A motion was made by Commissioner Feely, seconded by Commissioner Schlueter, and unanimously carried by the Plan Commission to close the public hearing at 7:59 pm.

b. Discussion and action to make a recommendation to the Village Board – Following discussion, a motion was made by Commissioner Case, seconded by Commissioner Feely, and unanimously carried by the Plan Commission to recommend to the Village Board approval of the application for a Conditional Use Permit for the Middleton-Cross Plains School District located at 2800 Military Road in order to construct an addition onto the existing Glacier Creek Middle School subject to the following conditions:

1. Traffic study to be completed by the School District one year after 5th Grade Occupation. Study will list options to be considered when County Highway P is reconstructed.
2. School District will partner financially with the Village and Dane County as applicable and to be negotiated regarding the improvements, if any, for Church Street and Military Road intersection.
3. Erosion Control and Stormwater Management Plan subject to approval by the Village Engineer and Public Facilities Director.
4. Utility connections and/or improvements subject to approval by the Village Engineer and Public Facilities Director.

IV. Adjournment

A motion was made by Commissioner Case, seconded by Commissioner Feely and unanimously carried that the Plan Commission to adjourn the meeting at 8:11 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke, Village Administrator/Clerk-Treasurer