

Village Board

Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, February 23, 2015

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees Doug Brunner, Judy Ketelboeter, Jay Lengfeld, Steve Schunk, Lee Sorensen, and President Pat Andreoni.

Not-Present: Trustee William Brosius.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of the regular meeting held January 26, 2015.

2. Total Disbursements from 1/2/2015 through 2/18/2015 in the amount of \$1,968,791.91 broken down as follows:

- 110 – General Fund: \$1,430,159.83
- 120 – Capital Fund: \$76,081.75
- 130 – Library Fund: \$13,285.95
- 140 – Parks/Rec Fund: \$7,205.91
- 150 – Debt Service Fund: \$335,485
- 310 – TID Fund: \$40,741.37
- 660 – Water Utility Fund: \$18,516.82
- 670 – Sewer Fund: \$47,315.27

3. Approval of an Operator's (Bartender's) License for Dustin L. Anderson and Shara L. Dahlk.

4. Approval of a request from Douglas Schwartz located at 1841 Bourbon Road to create condominiums according to Section 83.05 as recommended by the Plan Commission.

5. Approval for Policy #2015-01 regarding Recycling Compliance Assurance Plan as recommended by Committee.

IV. Report of Village Officers

1. Village President

- Stated that there may be a vacancy for the Tuesday, February 24, 2015 Fire District Meeting and would appoint Trustee Ketelboeter for Trustee Brosius as a temporary substitute. The Village Administrator/Clerk-Treasurer will follow up.

2. Village Administrator/Clerk-Treasurer

- Stated that Charity Kirch has resigned from her part-time position of Administrative Assistant effective as of February 27, 2015. She has served in this position since May 16, 2013.

3. Miscellaneous Trustee Reports

- Trustee Sorensen commented on the recent concerns regarding the adoption of Ordinance #01-2015.
- Trustee Ketelboeter noted that EMS had performed 2 “saves” in 2014.

V. Committee/Commission Recommendations

1. Plan Commission

a. Discussion and action regarding a Conditional Use Permit request from Northwest Dane Senior Services located at 1837 Bourbon Road for an Indoor Institutional Use – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the Conditional Use Permit request from Northwest Dane Senior Services located at 1837 Bourbon Road for an Indoor Institutional Use subject to the following conditions:

1. The front and back parking lot will be restriped within 6 months of approval.
2. A landscape plan for the north part of the lot shall be developed to screen the parking lot and implemented within 2 years.
3. The Village Board accepts the recommendation of the Plan Commission as amended and concurs with the report prepared by the Zoning Administrator.

2. Committee of the Whole

a. Discussion and action to financially assist electrical service conversion on Main Street as part of the Highway 14 Reconstruction Project – Following discussion, a motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously carried by the Village Board to financially assist with the electrical service conversion on Main Street as part of the Highway 14 Reconstruction Project subject to the agreement drafted by the Village Attorney.

b. Discussion and action regarding Resolution #01-2015 providing for the sale of \$1,055,000 General Obligation Promissory Notes – Please note the following action taken after discussion:

- A motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously approved by the Village Board to adopt Resolution #01-2015 providing for the sale of \$1,055,000 General Obligation Promissory Notes including the selection of Amortization Option #2 as presented by Ehlers.
- A motion was made by Trustee Lengfeld, seconded by Trustee Brunner, and unanimously approved by the Village Board for Ehlers to conduct a full competitive sale.

c. Discussion and action regarding Request for Proposals for a Stormwater Quality Management Plan to meet requirements of WPDES MS4 General Permit No. WI-S050181-1 – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Lengfeld, and unanimously approved by the Village Board to accept the proposal from Town and Country Engineering for a Stormwater Quality Management Plan to meet requirements of WPDES MS4 General Permit No. WI-S050181-1.

VI. General Business – None.

VIII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adjourn the meeting at 8:36 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Matthew G. Schuenke
Village Administrator/Clerk-Treasurer