

# **Regular Plan Commission Meeting**

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, February 4, 2012**

**7:00 pm**

I. Call to Order and Roll Call

President Schlicht called the regular Plan Commission meeting to order at 7:01 pm.

Present: Commissioners Randy Case, Judy Ketelboeter, June Feely, and President Kurt Schlicht.

Excused: Commissioners Doug Brunner, Todd Pfeil, and Mike Schlueter.

Also Present: Dan Heffron.

II. Public Comment – None.

III. General Business

1. Discussion and action regarding the minutes of the regular meeting held on December 3, 2012 – A motion was made by Commissioner Case, seconded by Commissioner Feely, and unanimously carried by the Plan Commission to approve the minutes of the regular meeting held on December 3, 2012.

2. Discussion regarding a proposal to change the Future Land Use Map for 3031 Allies Lane (Lot #98) from “Single Family-Urban” to “Two-Family/Townhouse” as contained within the Village of Cross Plains Comprehensive Plan – Dan Heffron was present as the property owner of 3031 Allies Lane and discussed with the Plan Commission a proposal to change the Future Land Use Map of the Comprehensive Plan to allow for a duplex to be constructed on this lot. It was discussed with the property owner that the lot was rezoned and Future Land Use Map amended at his request in order to provide the ability to construct a single family home on the lot in question as he had requested. Following discussion, the Plan Commission desired to see a single family home constructed on the lot as was planned for in 2012.

3. Public hearing on Ordinance #01-2013 to amend certain provisions (see below) of Chapter 4, Zoning, of the Village of Cross Plains Code of Ordinances.

- A motion was made by President Schlicht, seconded by Commissioner Case, and unanimously carried by the Plan Commission to open the public hearing at 7:26 pm.
- No comments were received or made.
- A motion was made by President Schlicht, seconded by Commissioner Ketelboeter, and unanimously carried by the Plan Commission to close the public hearing at 7:28 pm.

4. Discussion and action to make a recommendation to the Village Board regarding proposed Ordinance #01-2013 with respect to revisions in the Zoning Code as follows:

a. Section 4.11(3) – Amendment to define dwelling units as a conditional use permit in the General Business District (BG).

b. Section 4.12(4) – Amendment to revise accessory uses and structures in the Central Business Overlay District (BC(O)).

c. Section 4.12(5)(a) – Amendment regarding lot requirements within Central Business Overlay District (BC(O)).

d. Section 4.17(4)(c) – Revision to the submittal process within the Planned Development District (PDD).

e. Section 4.34(4) – Amendment to the procedure for changes and amendments to the Zoning Code.

Following discussion, a motion was made by Commissioner Case, seconded by Commissioner Feely, and unanimously carried by the Plan Commission to recommend approval of Ordinance #01-2013 to the Village Board.

#### IV. Adjournment

A motion was made by Commissioner Ketelboeter, seconded by Commissioner Case and unanimously carried that the Plan Commission to adjourn the meeting at 7:50 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke, Village Administrator/Clerk-Treasurer