

# **Regular Plan Commission Meeting**

## *Meeting Minutes*

**Village of Cross Plains**  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, February 2, 2015**  
**7:00 pm**

I. **Call to Order, Pledge of Allegiance, and Roll Call**

President Andreoni called the regular Plan Commission meeting to order at 7:00 pm.

Present: Commissioners Todd DuQuette, Mitch Hogan, Randy Case, Ron Hilmanowski, Judy Ketelboeter and President Pat Andreoni.

Absent: Commissioner Doug Brunner.

II. **Public Comment** – None.

III. **General Business**

**1. Discussion and action regarding minutes of regular meeting held December 1, 2014**

– A motion was made by Commissioner DuQuette, seconded by Commissioner Case, and unanimously carried by the Plan Commission to approve the regular meeting minutes held December 1, 2014.

**2. Consideration of a request from Northwest Dane Senior Services for a Conditional Use Permit as an Indoor Institutional use located at 1837 Bourbon Road.**

*a. Public Hearing* – A motion was made by Commissioner DuQuette, seconded by Commissioner Hilmanowski and unanimously carried by the Plan Commission to open the Public Hearing at 7:03 pm.

- No comments were made.

A motion was made by Commissioner DuQuette, seconded by Commissioner Hilmanowski, and unanimously carried by the Plan Commission to close the Public Hearing at 7:04 pm.

*b. Discussion and action to make a recommendation to the Village Board –* Commissioner Duquette made a motion, seconded by Commissioner Case and unanimously carried by the Plan Commission to recommend approval of a Conditional Use Permit as an Indoor Institutional use located at 1837 Bourbon Road with the following conditions:

1. The front and back parking lot be restriped within 6 months of approval.
2. A landscape plan for the south part of the lot shall be developed using the Village’s landscaping regulations in the Zoning Code, with a cap of \$1,000.
3. The Plan Commission concurs with the written report prepared by the Zoning Administrator.

**3. Discussion and action to make a recommendation to the Village Board regarding a request from Douglas Schwartz located at 1841 Bourbon Road to create condominiums according to Section 83.05** – Following discussion, a motion was made by Commissioner Ketelboeter, seconded by Commissioner Case, and unanimously carried by the Plan Commission to recommend approval to the Village Board regarding a request from Douglas Schwartz located at 1841 Bourbon Road to create condominiums according to Section 83.05 with the condition that section 4.03 being struck from the Articles of Organization document.

V. Adjournment

A motion was made by Commissioner Hogan, seconded by Commissioner Ketelboeter, and unanimously carried by the Plan Commission to adjourn the meeting at 7:30 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

---

Thomas E. Malone  
Assistant Village Administrator