

## **Village Board**

### *Regular Meeting Notice and Agenda*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, January 26, 2015**

**7:00 pm**

- I. Call to Order, Roll Call, and Pledge of Allegiance
- II. Public Comment – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.
- III. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
  1. Minutes of the regular meeting held December 8, 2014.
  2. Total Disbursements from December 4, 2014 through January 22, 2015 in the amount of \$3,977,772.97 broken down as follows:
    - 110 – General Fund: \$3,037,978.93
    - 120 – Capital Fund: \$165,108.23
    - 130 – Library Fund: \$4,852.33
    - 140 – Parks/Rec Fund: \$17,362.88
    - 150 – Debt Service Fund: \$335,485.00
    - 310 – TID Fund: \$251,125.00
    - 660 – Water Utility Fund: \$53,360.69
    - 670 – Sewer Fund: \$112,499.91
  3. Approval of an Operator’s (Bartender’s) License for Kelly M. Blotz and Stephen R. Burke, Jr.
  4. Approval of a contract with Town and Country Engineering for project management services related to the 2015 US Highway 14 (Main Street) Utility Reconstruction Project from Committee.
  5. Approval of Ordinance #2015-01 to repeal Section 83.19 of the Village Code regarding development in designated water quality corridor areas from Committee.
- IV. Report of Village Officers
  1. Village President
    - a. Discussion and action regarding appointment to the Zoning Board of Appeals.
  2. Village Administrator/Clerk-Treasurer
  3. Miscellaneous Trustee Reports

V. Committee/Commission Recommendations

1. Committee of the Whole

- a. Discussion and action regarding a proposal for conceptual trail design services.

VI. General Business – None.

VII. Closed Session

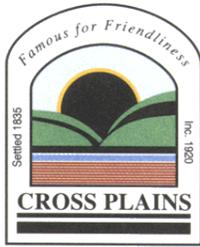
1. The Village Board will meet in Closed Session pursuant to 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding an appeal(s) of compensation for property acquired for the Lagoon Street Reconstruction Project.

2. Return to Open Session.

3. Discussion and action regarding the compensation provided to acquire real estate for the Lagoon Street Reconstruction Project.

VIII. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or [matt@cross-plains.wi.us](mailto:matt@cross-plains.wi.us).



Village of Cross Plains  
PO Box 97, 2417 Brewery Road  
Cross Plains, WI 53528  
Phone: (608) 798-3241  
Fax: (608) 798-3817

## Memorandum

To: Village Board of Trustees  
From: Matthew G. Schuenke, Village Administrator/Clerk-Treasurer  
Date: January 22, 2015  
Re: Village Board Meeting – **January 26, 2015**

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### III. Consent Agenda

**1. Minutes of the regular meeting held December 8, 2014 – For approval.**

**2. Total Disbursements from December 4, 2014 through January 22, 2015 in the amount of \$3,977,772.97 broken down as follows: – For approval.**

- 110 – General Fund: \$3,037,978.93
- 120 – Capital Fund: \$165,108.23
- 130 – Library Fund: \$4,852.33
- 140 – Parks/Rec Fund: \$17,362.88
- 150 – Debt Service Fund: \$335,485
- 310 – TID Fund: \$251,125.00
- 660 – Water Utility Fund: \$53,360.69
- 670 – Sewer Fund: \$112,499.91

**3. Approval of an Operator’s (Bartender’s) License for Kelly M. Blotz and Stephen R. Burke, Jr – For approval.**

**4. Approval of a contract with Town and Country Engineering for project management services related to the 2015 US Highway 14 (Main Street) Utility Reconstruction Project –** While WisDOT has included our utility work in with the road project, the Village is still responsible for the engineering services to plan, design, and now implement the project. Included within your packet is a summary of the contract proposal from the Village Engineer to provide construction related engineering services in the amount of \$285,000. The 2015 Budget through the Water and Sewer funds contains \$300,000 to pay for this work and will be paid for with borrowed money from the State. Additionally, the Village Attorney has reviewed this contract and is recommending approval. The Committee of the Whole recommended approval of this contract.

**5. Approval of Ordinance #2015-01 to repeal Section 83.19 of the Village Code regarding development in designated water quality corridor areas –** This ordinance, if approved, will remove distance restrictions for development along local creeks as property is annexed into the Village. As was discussed at the Committee meeting, stormwater treatment is still of high importance to the Village but is now regulated in different ordinances and mandates that were not present when these restrictions were implemented. The Committee of the Whole recommended approval of this ordinance.

IV. Report of Village Officers

**1. Village President**

*a. Discussion and action regarding appointment to the Zoning Board of Appeals –*  
Two vacancies presently exist on the Zoning Board of Appeals that can only be filled by residents. The ZBA meets when called in order to hear variance appeals of the Zoning Code from property owners. It is a five member board with two alternates.

V. Committee/Commission Recommendations

**1. Committee of the Whole**

*a. Discussion and action regarding a proposal for conceptual trail design services -*  
The Board provided funding in the 2015 Budget to continue to develop and design conceptual plans for east to west trail development through Zander Park. An RFP was prepared and advertised in December to solicit proposals from applicable consultants to provide these services and begin the planning process. Proposals were received as follows:

1. Strand – \$8,700
2. JSD – \$12,000
3. MSA – \$12,250

All three consultants offer exemplary experience and expertise in the services desired by the Village. Following review and taking in account the cost, Village Staff recommends moving forward with the proposal from Strand in the amount of \$8,700 for Phase 1 of the project.

## Village Board

### *Meeting Minutes*

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, December 8, 2014**

**7:00 pm**

I. Call to Order and Roll Call

President Andreoni called the regular Village Board meeting to order at 6:30 pm.

Present: Trustees William Brosius (arrived at 6:36 pm), Judy Ketelboeter, Doug Brunner, Jay Lengfeld (arrived at 6:45 pm), Steve Schunk, Lee Sorensen, and President Pat Andreoni.

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to adopt the consent agenda as follows:

**1. Minutes of the regular meeting held November 24, 2014.**

**2. Total Disbursements from November 3, 2014 through December 3, 2014 in the amount of \$662,356.55 broken down as follows:**

- 110 – General Fund: \$187,530.69
- 120 – Capital Fund: \$405,972.09
- 310 – Tax Increment District: \$8,909.90
- 660 – Water Utility: \$15,404.97
- 670 – Sewer Utility: \$44,538.90

**3. Approval of a Certified Survey Map request from Joseph G. Kuhn of Soleil Development Corp. for Lots 1 and 2 of the Autumn Pond Subdivision in the Town of Springfield from the Plan Commission.**

**4. Approval of a rezoning request within the Village extraterritorial jurisdiction from James P. Garfoot of 9234 Jim Garfoot Circle in the Town of Cross Plains from RH-2 (Rural Homes District) to RH-1 (Rural Homes District) in order to create one residential lot from the Plan Commission.**

**5. Approval to convey an easement from the Village to Madison Gas & Electric located at 1802 Main Street from the Plan Commission.**

IV. Report of Village Officers

**1. Village President** – None.

**2. Village Administrator/Clerk-Treasurer**

- Stated that a ground breaking ceremony had been scheduled for the Zander Place Apartments located at 1300 Main Street for Tuesday, December 9 at 12:30 pm.
- Provided the 2015 Tax Bill insert noting the total mill rate of \$21.53 per \$1,000 of value including all taxing jurisdictions.

**3. Miscellaneous Trustee Reports**

- Trustee Ketelboeter commented that the Santa Visit organized by the Optimist Club was well attended and a nice community event at the Fire Station.

V. Committee/Commission Recommendations

**1. Plan Commission**

*a. Discussion and action regarding Ordinance #15-2014 to repeal the existing Zoning Map dated July 26, 1999 and adopt a new Zoning Map dated January 1, 2015 for the Village Zoning Code (Chapter 84) – Following discussion, the following action(s) took place:*

- A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to change the properties on the north side of Bourbon Road, east of Market Street and south of Black Earth Creek from Light Industrial (LI) to Business Park (BP).
- A motion was made by Trustee Brunner, seconded by Trustee Brosius, and unanimously carried by the Village Board to approve Ordinance #15-2014 to repeal the existing Zoning Map dated July 26, 1999 and adopt a new Zoning Map dated January 1, 2015 for the Village Zoning Code (Chapter 84) with the final changes noted above.

*b. Discussion and action regarding a proposed Certified Survey Map request from Milestone Senior Living located at 1870 Market Street – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Village Board to approve the Certified Survey Map from Milestone Senior Living located at 1870 Market Street.*

VI. General Business

**1. Discussion and action regarding a donation of property from Milestone Senior Living located at 1870 Market Street to the Village of Cross Plains for conservation growth and trail development** – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to approve the property donation from Milestone Senior Living located at 1870 Market Street to the Village of Cross Plains for conservation growth and trail development.

**2. Discussion and action regarding Ordinance #16-2014 to repeal Section 83.19 of the Village Code regarding development in designated water quality corridor areas –**  
Following discussion, the following action(s) took place:

- A motion was made by Trustee Brunner, seconded by Trustee Sorensen, for the Village Board to adopt Ordinance #16-2014 to repeal Section 83.19 of the Village Code regarding development in designated water quality corridor areas. Both the motion and second were withdrawn.
- No action was taken on this item. The issue will be scheduled for further consideration at the Committee of the Whole meeting on January 12, 2015.

**3. Discussion regarding the annual review of the Committee of the Whole meeting system –** No action was taken on this item. The Village President and Village Administrator will prepare a plan for the Village Board’s consideration regarding their meeting structure based on the input provided in the meeting.

VII. Closed Session

**1. A motion was made by Trustee Sorensen, seconded by Trustee Lengfeld, for the Village Board to meet in Closed Session at 7:55 pm pursuant to 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding an appeal(s) of compensation for property acquired for the Lagoon Street Reconstruction Project –** A roll call vote is required. Yes – Andreoni, Brosius, Brunner, Ketelboeter, Lengfeld, Schunk, and Sorensen. No – None. Motion carried 7 – 0.

A motion was made by Trustee Brunner, seconded by Trustee Sorensen, and unanimously carried by the Village Board to reconvene into Open Session at 8:30 pm.

VIII. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to adjourn the meeting at 8:31 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer

12/29/2014 8:59 AM

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ALL Checks  
ALL FUNDS

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ACCT

Dated From: 12/04/2014 From Account:  
Thru: 12/17/2014 Thru Account:

Check Nbr	Check Date	Payee	Amount
38274	12/04/2014	DANE COUNTY TREASURER 2 Dog Licenses	
		Manual Check	
110-00-51410-399-000		MISCELLANEOUS	363.75
		Total	363.75
38275	12/05/2014	REGISTRATION FEE TRUST Vehicle Registration, See Rec. #21010	
		Manual Check	
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	175.00
		Total	175.00
38276	12/12/2014	THE MINNESOTA LIFE INSURANCE	
		Manual Check	
110-00-21345-000-000		EMPLOYEE ADDITIONAL LIFE	176.07
110-00-21346-000-000		EMPLOYEE SUPPLEMENTAL LIF	65.77
110-00-21347-000-000		EMPLOYEE SPOUSE/DEP.LIFE	21.00
110-00-51430-176-000		LIFE INSURANCE	16.33
110-00-52100-176-000		LIFE INSURANCE	56.54
110-00-53300-176-000		LIFE INSURANCE	49.77
110-00-55300-176-000		LIFE INSURANCE	1.92
110-00-55110-176-000		LIFE INSURANCE	56.15
660-00-51400-926-000		EMPLOYEE BENEFITS	16.18
670-00-53610-176-000		LIFE INSURANCE	22.15
		Total	481.88
38277	12/15/2014	DANE COUNTY TREASURER Managed Forest	
		Manual Check	
110-00-41150-000-000		MANAGED FOREST LAND TAXES	0.68
		Total	0.68

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Thru: 12/17/2014

Thru Account:

Check Nbr	Check Date	Payee	Amount
38293	12/15/2014	REGISTRATION FEE TRUST	
		Vehicle Registration	
			Manual Check
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	145.00
		Ref. Receipt #21021	
		Total	145.00
38294	12/17/2014	VISA	
		Conference,Ammo,Training	
110-00-52100-205-000		MEETINGS	722.64
110-00-52100-304-000		SUPPLIES	47.11
110-00-51200-304-000		SUPPLIES	88.10
110-00-52100-207-000		SUPPORT SERVICES	30.00
		Total	887.85
38295	12/17/2014	VISA	
		Conference,Park Supplies	
120-00-57620-802-000		FACILITY	1,412.50
110-00-55200-206-000		PRINTING	46.18
110-00-55300-304-000		SUPPLIES	94.89
110-00-55200-304-000		SUPPLIES	502.63
		Total	2,056.20
38296	12/17/2014	VISA	
		Supplies, Maintenance	
110-00-53300-304-101		SUPPLIES - GENERAL	268.67
660-00-53700-673-000		MAINTENANCE OF MAINS	438.99
		Total	707.66
38297	12/17/2014	CHARTER COMMUNICATIONS	
		Internet Service	
110-00-52100-202-000		COMMUNICATION	144.99

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Dated From: 12/04/2014

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 144.99
38298	12/17/2014	Keri van Gorden Reim. for Rec. Program	
110-00-46725-000-000		RECREATION	130.00
			Total 130.00
38299	12/17/2014	FASTENAL COMPANY Cable Ties	
110-00-53300-399-000		MISCELLANEOUS Invoice #WIMID209565	22.20
			Total 22.20
38300	12/17/2014	L.W. ALLEN, INC. Repair Influent Ultrasonic Transmitter	
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #097842	2,082.36
			Total 2,082.36
38301	12/17/2014	US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	45.01
			Total 45.01
38302	12/17/2014	WINS-CPS Training Car Seat	
110-00-52100-306-000		PROGRAMS Invoice #516	47.00
			Total 47.00
38303	12/17/2014	SOUTH CENTRAL LIBRARY SYSTEM Annual Flipster Subscription Fee	
110-00-55110-304-103		SUPPLIES - PERIODICALS Invoice #11-2921	130.00
110-00-55110-304-102		SUPPLIES - REFERENCE MATERIALS Invoice #11-2971	31.27
			Total 161.27

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Dated From: 12/04/2014

From Account:

Thru: 12/17/2014

Thru Account:

Check Nbr	Check Date	Payee	Amount
38304	12/17/2014	Ingram Library Services Books, Invoice #81633376	
110-00-55110-304-101		SUPPLIES - BOOKS	29.07
Total			29.07
38305	12/17/2014	KWIK TRIP INC. Gas for Vehicles	
110-00-55200-303-000		FUEL	157.18
110-00-53300-303-000		FUEL	493.09
110-00-52100-303-000		FUEL	602.90
660-00-53700-673-000		MAINTENANCE OF MAINS	151.48
670-00-53610-303-000		FUEL	151.48
Total			1,556.13
38306	12/17/2014	Cross Plains Youth Basketball Basketball Program	
110-00-55300-306-000		PROGRAMS	3,380.00
Total			3,380.00
38307	12/17/2014	Cintas Corporation #446 Uniform Service,Mat Service,Floor Clean.	
110-00-51600-304-000		SUPPLIES Account #446-09733	100.00
110-00-53300-178-000		UNIFORM Account #446-01247	342.16
110-00-52100-207-000		SUPPORT SERVICES Account #446-09039	13.07
110-00-51600-207-000		SUPPORT SERVICES Account #446-09039	45.57
110-00-52100-207-000		SUPPORT SERVICES Account #446-09039	30.22
Total			531.02

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Dated From: 12/04/2014 From Account:  
Thru: 12/17/2014 Thru Account:

Check Nbr	Check Date	Payee	Amount
38308	12/17/2014	Virnig Custom Cabinetry Woodworking, LLC Repair Broken Glass	
110-00-55200-304-000		SUPPLIES Invoice #I2014004	120.00
		Total	120.00
38309	12/17/2014	Laforce Hand Dryers, Invoice #846419 RI	
110-00-55200-305-000		MAINTENANCE	1,076.00
		Total	1,076.00
38310	12/17/2014	Maintenance Services of Madison, Inc. Janitorial Service	
110-00-55110-305-101		MAINTENANCE - CLEANING Invoice #64115	649.22
110-00-51600-207-000		SUPPORT SERVICES	238.63
110-00-55110-304-105		SUPPLIES - GENERAL	66.65
		Total	954.50
38311	12/17/2014	AMAZON Audio Visual	
110-00-55110-304-104		SUPPLIES - AUDIOVISUAL Account #60457 8781 010216 6	200.97
		Total	200.97
38312	12/17/2014	TERRY'S PIGGLY WIGGLY Programs	
110-00-55110-306-000		PROGRAMS Account #455	20.48
		Total	20.48
38313	12/17/2014	Lawns Unlimited LLC Fall Aeration of Ball Diamonds	
110-00-55200-305-000		MAINTENANCE Invoice #10313	150.00
		Total	150.00

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Thru Account:

Check Nbr	Check Date	Payee	Amount
38314	12/17/2014	WATER LEAK LOCATORS Locate Water Leak	
660-00-53700-673-000		MAINTENANCE OF MAINS Invoice #03394	300.00
		Total	300.00
38315	12/17/2014	PREMIER COOPERATIVE LP Gas, Account #5192604	
670-00-53610-303-000		FUEL	199.67
		Total	199.67
38316	12/17/2014	TOM HELT Dumping Fees, Invoice #303644	
660-00-53700-673-000		MAINTENANCE OF MAINS	30.00
		Total	30.00
38317	12/17/2014	AW Direct Traffic Cones	
110-00-53300-301-000		EQUIPMENT Invoice #1020397982	413.80
		Total	413.80
38318	12/17/2014	WEAVER AUTO PARTS Gauge,Oil,Air Filter,Headlight	
110-00-53300-305-101		MAINTENANCE - VEHICLE Account #16502	193.61
		Total	193.61
38319	12/17/2014	Middleton Farmers Co-op Diesel Fuel, Account #170070	
660-00-53700-601-200		OPERATION - EXPENSE	1,974.03
		Total	1,974.03
38320	12/17/2014	DIGGERS HOTLINE Locates, Invoice #141 1 65701	
660-00-53700-601-200		OPERATION - EXPENSE	31.45

Dated From: 12/04/2014 From Account:  
 Thru: 12/17/2014 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>31.45</b>
38321 12/17/2014 Cross Plains True Value Hardware			
November Statement			
110-00-53300-399-000		MISCELLANEOUS Reflectors,Fence Post	39.48
110-00-53300-304-101		SUPPLIES - GENERAL Wet/Dry Vac	33.26
110-00-53300-304-101		SUPPLIES - GENERAL Salt	5.29
110-00-55200-305-000		MAINTENANCE NBS	11.25
110-00-53300-304-101		SUPPLIES - GENERAL Brush	6.49
110-00-53300-304-101		SUPPLIES - GENERAL Salt	1.70
660-00-53700-675-000		MAINTENANCE OF SERVICES Rental	53.90
110-00-53300-304-101		SUPPLIES - GENERAL Keys	3.38
110-00-55200-305-000		MAINTENANCE Nails, Bits	4.78
110-00-55200-305-000		MAINTENANCE Plug	16.56
110-00-53300-399-000		MISCELLANEOUS Bulbs	5.37
110-00-55200-305-000		MAINTENANCE NBS	15.20
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE Mailbox	15.99
110-00-53300-304-101		SUPPLIES - GENERAL Digger	47.99
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Rubber Straps	12.24
110-00-53300-399-000		MISCELLANEOUS NBS	0.50
110-00-53300-399-000		MISCELLANEOUS NBS	1.52

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Dated From: 12/04/2014

From Account:

Thru: 12/17/2014

Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-53300-399-000		MISCELLANEOUS	131.91
		Clips, NBS, Ties	
110-00-53300-399-000		MISCELLANEOUS	19.98
		Rope	
110-00-53300-399-000		MISCELLANEOUS	7.72
		NBS	
<b>Total</b>			<b>434.51</b>

38322 12/17/2014 US CELLULAR  
Cellular Phone Service,Phones

660-00-53700-601-200		OPERATION - EXPENSE	315.86
670-00-51600-202-000		COMMUNICATION	315.86
110-00-53300-202-000		COMMUNICATION	315.86
<b>Total</b>			<b>947.58</b>

38323 12/17/2014 Madison Truck Equipment, Inc.  
Alt. Flasher, Tail Lights

110-00-53300-305-101		MAINTENANCE - VEHICLE	91.01
		Invoice #12-67992	
<b>Total</b>			<b>91.01</b>

38324 12/17/2014 MADISON GAS & ELECTRIC  
Gas & Electric Bills

110-00-51600-203-000		UTILITIES	439.73
110-00-52100-203-000		UTILITIES	171.07
110-00-55110-203-000		UTILITIES	1,543.80
110-00-51600-203-000		UTILITIES	514.60
110-00-51600-203-000		UTILITIES	326.72
110-00-51600-203-000		UTILITIES	73.06
110-00-55200-203-000		UTILITIES	99.70
110-00-55420-203-000		UTILITIES	362.90

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ALL FUNDS

Dated From: 12/04/2014

From Account:

Thru: 12/17/2014

Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-53300-203-000		UTILITIES	902.17
670-00-51600-203-000		UTILITIES	4,370.82
110-00-53420-207-000		SUPPORT SERVICES	6,383.23
660-00-53700-623-000		POWER FOR PUMPING	2,115.62
<b>Total</b>			<b>17,303.42</b>
<hr/>			
38325 12/17/2014 Jen Feltz Yoga Instructor			
110-00-55300-207-000		SUPPORT SERVICES	80.00
<b>Total</b>			<b>80.00</b>
<hr/>			
38326 12/17/2014 Baer Insurance Services, LLC Umbrella Insurance, Company & Agency Fees			
110-00-51540-209-000		INSURANCE Invoice #24258	3,753.75
660-00-51400-924-000		PROPERTY INSURANCE	866.25
670-00-53610-209-000		INSURANCE	1,155.00
<b>Total</b>			<b>5,775.00</b>
<hr/>			
38327 12/17/2014 PAYMASTER - GARY LUTYNSKI Paymaster Lease			
110-00-51510-207-000		SUPPORT SERVICES	599.00
<b>Total</b>			<b>599.00</b>
<hr/>			
38328 12/17/2014 Montgomery Associates Engineer Services, Invoice #5463			
310-00-51410-207-000		SUPPORT SERVICES	150.00
<b>Total</b>			<b>150.00</b>
<hr/>			
38329 12/17/2014 TERRY'S PIGGLY WIGGLY Election Food, Account #310			
110-00-51440-304-000		SUPPLIES	93.07

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 93.07
<hr/>			
38330	12/17/2014	VISA Dues & Subscriptions,Technology	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	817.52
110-00-51410-302-000		TECHNOLOGY	31.63
			<b>Total</b> 849.15
<hr/>			
38331	12/17/2014	NORTHERN LAKE SERVICE, INC. WW Samples	
670-00-53610-207-000		SUPPORT SERVICES Invoice #267268	123.00
			<b>Total</b> 123.00
<hr/>			
38332	12/17/2014	DANE-IOWA WASTEWATER Sludge Hauling & Testing	
670-00-53610-207-000		SUPPORT SERVICES Invoice #2396	2,828.75
670-00-53610-207-000		SUPPORT SERVICES Invoice #2398	49.50
670-00-53630-207-000		SUPPORT SERVICES Invoice #2395	14,834.22
			<b>Total</b> 17,712.47
<hr/>			
38333	12/17/2014	HD Supply Waterworks, Ltd. Battery, Invoice #D329883	
660-00-53700-676-000		MAINTENANCE OF METERS	292.84
			<b>Total</b> 292.84
<hr/>			
38334	12/17/2014	Truck Country Bracket,Clamp,Elbow.Lamp,Tubing	
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #X201368344:01	314.02
			<b>Total</b> 314.02
<hr/>			
38335	12/17/2014	Jane Ann Busch Body Shop Instructor	

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Check Nbr	Check Date	Payee	Amount
110-00-55300-207-000		SUPPORT SERVICES	60.00
		Total	60.00
38336	12/17/2014	Rebecca Printen Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	80.00
		Total	80.00
38337	12/17/2014	Terri Z. Buechner Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	80.00
		Total	80.00
38338	12/17/2014	Middleton-Cross Plains School Dist. Facilities Use, Invoice #2486	
110-00-55300-306-000		PROGRAMS	132.00
		Total	132.00
38339	12/17/2014	Stacy Bernd Yoga Reimbursement	
110-00-46725-000-000		RECREATION	64.00
		Total	64.00
38340	12/17/2014	Greg Kosharek Uniform Allowance Reimbursement	
110-00-52100-178-000		UNIFORM	42.19
		Total	42.19
38341	12/17/2014	MSRB LLC Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	33.29
		Total	33.29
38342	12/17/2014	TDS TELECOM Telephone Bills	

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110-00-53300-202-000		COMMUNICATION	161.19
110-00-55420-203-000		UTILITIES	36.14
660-00-51400-923-000		CONTRACTED SERVICES	37.41
670-00-51600-202-000		COMMUNICATION	199.70
110-00-51600-202-000		COMMUNICATION	229.77
110-00-55110-202-000		COMMUNICATION	119.62
		<b>Total</b>	<b>783.83</b>

38343 12/17/2014 Engineering For Kids  
Rescue Robots

110-00-55300-207-000		SUPPORT SERVICES	2,700.00
		Invoice #26	
		<b>Total</b>	<b>2,700.00</b>

38344 12/17/2014 Dave Heinz  
Shelter Work

120-00-57620-802-000		FACILITY	5,000.00
		<b>Total</b>	<b>5,000.00</b>

38345 12/17/2014 VISA  
Supplies, Postage

110-00-55110-304-101		SUPPLIES - BOOKS	177.99
110-00-55110-304-102		SUPPLIES - REFERENCE MATERIALS	5.58
		<b>Total</b>	<b>183.57</b>

38346 12/17/2014 Jeff Wissink  
Canceled Basketball Tourney

110-00-46725-000-000		RECREATION	15.00
		<b>Total</b>	<b>15.00</b>

38347 12/17/2014 Shawn Neumann  
Canceled Program

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Check Nbr	Check Date	Payee	Amount
110-00-46725-000-000		RECREATION	15.00
			Total 15.00
<hr/>			
38348	12/17/2014	Tami Tishler Canceled Program	
110-00-46725-000-000		RECREATION	15.00
			Total 15.00
<hr/>			
38349	12/17/2014	Life Foundation Partnership Program	
110-00-51410-399-000		MISCELLANEOUS	1,349.98
			Total 1,349.98
<hr/>			
38350	12/17/2014	THE PRINTING PLACE Tax Bill Insert, Invoice #32453	
110-00-51510-206-000		PRINTING	114.82
			Total 114.82
<hr/>			
38351	12/17/2014	JOHNSON, BLOCK & COMPANY, INC. Audit of Financial Statements	
110-00-51510-207-000		SUPPORT SERVICES Invoice #418118	1,000.00
660-00-51400-923-000		CONTRACTED SERVICES	500.00
670-00-51510-207-000		SUPPORT SERVICES	500.00
			Total 2,000.00
<hr/>			
38352	12/17/2014	Davis Kuelthau Legal Fees, Invoice #386160	
110-00-51430-208-000		LEGAL FEES	1,147.00
			Total 1,147.00
<hr/>			
38353	12/17/2014	Boardman & Clark LLP Lega Fees	
110-00-51410-208-000		LEGAL FEES Invoice #46007	714.00

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110-00-51200-208-000		LEGAL FEES	300.00
		Invoice #46008	
110-00-51410-208-000		LEGAL FEES	153.00
		Invoice #46009	
120-00-57300-207-000		SUPPORT SERVICES	780.89
		Invoice #46010	
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	323.00
		Invoice #46011	
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	85.00
		Invoice #46012	
<b>Total</b>			<b>2,355.89</b>
<hr/>			
38354	12/17/2014	TDS TELECOM	
		Telephone Bills	
110-00-52100-202-000		COMMUNICATION	104.77
110-00-51200-202-000		COMMUNICATION	24.85
110-00-52100-202-000		COMMUNICATION	27.64
<b>Total</b>			<b>157.26</b>
<hr/>			
38355	12/17/2014	MERITER HOSPITAL, INC.	
		Blood Draw	
110-00-52100-399-000		MISCELLANEOUS	31.00
		Control #1038211300	
<b>Total</b>			<b>31.00</b>
<hr/>			
38356	12/17/2014	Office Pro, Inc.	
		Office Supplies	
110-00-51410-304-000		SUPPLIES	54.20
		Invoice #0183051-001	
<b>Total</b>			<b>54.20</b>
<hr/>			
38357	12/17/2014	CROSS PLAINS-BERRY FIRE DEPT.	
		Assessment	
110-00-52200-207-000		SUPPORT SERVICES	22,162.00
<b>Total</b>			<b>22,162.00</b>

Dated From: 12/04/2014 From Account:  
 Thru: 12/17/2014 Thru Account:

Check Nbr	Check Date	Payee	Amount
38358	12/17/2014	BAKER & TAYLOR, INC. Books	
110-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030065399	77.12
110-00-55110-304-101		SUPPLIES - BOOKS Invoice #2030067843	543.80
<b>Total</b>			<b>620.92</b>
<hr/>			
DEF 26.14	12/16/2014	WISCONSIN DEFERRED COMPENSATION pay 26 contribution	
		<b>Manual Check</b>	
110-00-21349-000-000		WI DEFERRED COMP	375.00
<b>Total</b>			<b>375.00</b>
<hr/>			
FICA 26.14	12/16/2014	ELECTRONIC FEDERAL TAX DEPOSIT pay 26 federal tax	
		<b>Manual Check</b>	
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY	3,851.08
110-00-21331-000-000		FICA TAXES PAYABLE	3,054.53
110-00-21331-000-000		FICA TAXES PAYABLE	3,054.53
<b>Total</b>			<b>9,960.14</b>
<hr/>			
ICMA 26.14	12/16/2014	ICMA Retirement pay 26 contribution 12/19	
		<b>Manual Check</b>	
110-00-21349-001-000		ICMA 457K	416.22
110-00-51430-173-000		RETIREMENT	29.06
<b>Total</b>			<b>445.28</b>
<hr/>			
STATE 26.14	12/16/2014	STATE OF WI - ELECTRONIC FUND pay 26 state tax	
		<b>Manual Check</b>	
110-00-21312-000-000		STATE WITHHOLD TAX PAY	1,660.56
<b>Total</b>			<b>1,660.56</b>
<b>Grand Total</b>			<b>115,014.58</b>

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	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	73,714.67
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	7,193.39
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	150.00
Total Expenditure from Fund # 660 - WATER	7,124.01
Total Expenditure from Fund # 670 - SEWER	26,832.51
Total Expenditure from all Funds	115,014.58

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Dated From: 12/17/2014 From Account:  
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38294	12/17/2014	VISA Conference, Ammo, Training	
110-00-52100-205-000		MEETINGS	722.64
110-00-52100-304-000		SUPPLIES	47.11
110-00-51200-304-000		SUPPLIES	88.10
110-00-52100-207-000		SUPPORT SERVICES	30.00
		Total	887.85
38295	12/17/2014	VISA Conference, Park Supplies	
120-00-57620-802-000		FACILITY	1,412.50
110-00-55200-206-000		PRINTING	46.18
110-00-55300-304-000		SUPPLIES	94.89
110-00-55200-304-000		SUPPLIES	502.63
		Total	2,056.20
38296	12/17/2014	VISA Supplies, Maintenance	
110-00-53300-304-101		SUPPLIES - GENERAL	268.67
660-00-53700-673-000		MAINTENANCE OF MAINS	438.99
		Total	707.66
38297	12/17/2014	CHARTER COMMUNICATIONS Internet Service	
110-00-52100-202-000		COMMUNICATION	144.99
		Total	144.99
38298	12/17/2014	Keri van Gorden Reim. for Rec. Program	
110-00-46725-000-000		RECREATION	130.00

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			Total 130.00
38299	12/17/2014	FASTENAL COMPANY Cable Ties	
110-00-53300-399-000		MISCELLANEOUS Invoice #WIMID209565	22.20
			Total 22.20
38300	12/17/2014	L.W. ALLEN, INC. Repair Influent Ultrasonic Transmitter	
670-00-53610-305-000		GENERAL MAINTENANCE Invoice #097842	2,082.36
			Total 2,082.36
38301	12/17/2014	US CELLULAR Cellular Phone Service	
110-00-52100-202-000		COMMUNICATION	45.01
			Total 45.01
38302	12/17/2014	WINS-CPS Training Car Seat	
110-00-52100-306-000		PROGRAMS Invoice #516	47.00
			Total 47.00
38303	12/17/2014	SOUTH CENTRAL LIBRARY SYSTEM Annual Flipster Subscription Fee	
110-00-55110-304-103		SUPPLIES - PERIODICALS Invoice #11-2921	130.00
110-00-55110-304-102		SUPPLIES - REFERENCE MATERIALS Invoice #11-2971	31.27
			Total 161.27
38304	12/17/2014	Ingram Library Services Books, Invoice #81633376	
110-00-55110-304-101		SUPPLIES - BOOKS	29.07
			Total 29.07

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Check Nbr	Check Date	Payee	Amount
38305	12/17/2014	KWIK TRIP INC. Gas for Vehicles	
110-00-55200-303-000		FUEL	157.18
110-00-53300-303-000		FUEL	493.09
110-00-52100-303-000		FUEL	602.90
660-00-53700-673-000		MAINTENANCE OF MAINS	151.48
670-00-53610-303-000		FUEL	151.48
<b>Total</b>			<b>1,556.13</b>
38306	12/17/2014	Cross Plains Youth Basketball Basketball Program	
110-00-55300-306-000		PROGRAMS	3,380.00
<b>Total</b>			<b>3,380.00</b>
38307	12/17/2014	Cintas Corporation #446 Uniform Service,Mat Service,Floor Clean.	
110-00-51600-304-000		SUPPLIES Account #446-09733	100.00
110-00-53300-178-000		UNIFORM Account #446-01247	342.16
110-00-52100-207-000		SUPPORT SERVICES Account #446-09039	13.07
110-00-51600-207-000		SUPPORT SERVICES Account #446-09039	45.57
110-00-52100-207-000		SUPPORT SERVICES Account #446-09039	30.22
<b>Total</b>			<b>531.02</b>
38308	12/17/2014	Virnig Custom Cabinetry Woodworking, LLC Repair Broken Glass	
110-00-55200-304-000		SUPPLIES Invoice #I2014004	120.00
<b>Total</b>			<b>120.00</b>

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38309	12/17/2014	Laforce Hand Dryers, Invoice #846419 RI	
110-00-55200-305-000		MAINTENANCE	1,076.00
Total			1,076.00
38310	12/17/2014	Maintenance Services of Madison, Inc. Janitorial Service	
110-00-55110-305-101		MAINTENANCE - CLEANING Invoice #64115	649.22
110-00-51600-207-000		SUPPORT SERVICES	238.63
110-00-55110-304-105		SUPPLIES - GENERAL	66.65
Total			954.50
38311	12/17/2014	AMAZON Audio Visual	
110-00-55110-304-104		SUPPLIES - AUDIOVISUAL Account #60457 8781 010216 6	200.97
Total			200.97
38312	12/17/2014	TERRY'S PIGGLY WIGGLY Programs	
110-00-55110-306-000		PROGRAMS Account #455	20.48
Total			20.48
38313	12/17/2014	Lawns Unlimited LLC Fall Aeration of Ball Diamonds	
110-00-55200-305-000		MAINTENANCE Invoice #10313	150.00
Total			150.00
38314	12/17/2014	WATER LEAK LOCATORS Locate Water Leak	
660-00-53700-673-000		MAINTENANCE OF MAINS Invoice #03394	300.00
Total			300.00

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38315	12/17/2014	PREMIER COOPERATIVE LP Gas, Account #5192604	
670-00-53610-303-000		FUEL	199.67
		Total	199.67
38316	12/17/2014	TOM HELT Dumping Fees, Invoice #303644	
660-00-53700-673-000		MAINTENANCE OF MAINS	30.00
		Total	30.00
38317	12/17/2014	AW Direct Traffic Cones	
110-00-53300-301-000		EQUIPMENT Invoice #1020397982	413.80
		Total	413.80
38318	12/17/2014	WEAVER AUTO PARTS Gauge,Oil,Air Filter,Headlight	
110-00-53300-305-101		MAINTENANCE - VEHICLE Account #16502	193.61
		Total	193.61
38319	12/17/2014	Middleton Farmers Co-op Diesel Fuel, Account #170070	
660-00-53700-601-200		OPERATION - EXPENSE	1,974.03
		Total	1,974.03
38320	12/17/2014	DIGGERS HOTLINE Locates, Invoice #141 1 65701	
660-00-53700-601-200		OPERATION - EXPENSE	31.45
		Total	31.45
38321	12/17/2014	Cross Plains True Value Hardware November Statement	
110-00-53300-399-000		MISCELLANEOUS Reflectors,Fence Post	39.48

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110-00-53300-304-101		SUPPLIES - GENERAL	33.26
		Wet/Dry Vac	
110-00-53300-304-101		SUPPLIES - GENERAL	5.29
		Salt	
110-00-55200-305-000		MAINTENANCE	11.25
		NBS	
110-00-53300-304-101		SUPPLIES - GENERAL	6.49
		Brush	
110-00-53300-304-101		SUPPLIES - GENERAL	1.70
		Salt	
660-00-53700-675-000		MAINTENANCE OF SERVICES	53.90
		Rental	
110-00-53300-304-101		SUPPLIES - GENERAL	3.38
		Keys	
110-00-55200-305-000		MAINTENANCE	4.78
		Nails, Bits	
110-00-55200-305-000		MAINTENANCE	16.56
		Plug	
110-00-53300-399-000		MISCELLANEOUS	5.37
		Bulbs	
110-00-55200-305-000		MAINTENANCE	15.20
		NBS	
110-00-53300-305-103		MAINTENANCE - INFRASTRUCTURE	15.99
		Mailbox	
110-00-53300-304-101		SUPPLIES - GENERAL	47.99
		Digger	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	12.24
		Rubber Straps	
110-00-53300-399-000		MISCELLANEOUS	0.50
		NBS	
110-00-53300-399-000		MISCELLANEOUS	1.52
		NBS	
110-00-53300-399-000		MISCELLANEOUS	131.91
		Clips, NBS, Ties	
110-00-53300-399-000		MISCELLANEOUS	19.98
		Rope	
110-00-53300-399-000		MISCELLANEOUS	7.72
		NBS	

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			<b>Total</b>
			434.51
<hr/>			
38322	12/17/2014	US CELLULAR Cellular Phone Service,Phones	
660-00-53700-601-200		OPERATION - EXPENSE	315.86
670-00-51600-202-000		COMMUNICATION	315.86
110-00-53300-202-000		COMMUNICATION	315.86
			<b>Total</b>
			947.58
<hr/>			
38323	12/17/2014	Madison Truck Equipment, Inc. Alt. Flasher, Tail Lights	
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #12-67992	91.01
			<b>Total</b>
			91.01
<hr/>			
38324	12/17/2014	MADISON GAS & ELECTRIC Gas & Electric Bills	
110-00-51600-203-000		UTILITIES	439.73
110-00-52100-203-000		UTILITIES	171.07
110-00-55110-203-000		UTILITIES	1,543.80
110-00-51600-203-000		UTILITIES	514.60
110-00-51600-203-000		UTILITIES	326.72
110-00-51600-203-000		UTILITIES	73.06
110-00-55200-203-000		UTILITIES	99.70
110-00-55420-203-000		UTILITIES	362.90
110-00-53300-203-000		UTILITIES	902.17
670-00-51600-203-000		UTILITIES	4,370.82
110-00-53420-207-000		SUPPORT SERVICES	6,383.23

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660-00-53700-623-000		POWER FOR PUMPING	2,115.62
		Total	17,303.42
38325	12/17/2014	Jen Feltz Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	80.00
		Total	80.00
38326	12/17/2014	Baer Insurance Services, LLC Umbrella Insurance, Company & Agency Fees	
110-00-51540-209-000		INSURANCE Invoice #24258	3,753.75
660-00-51400-924-000		PROPERTY INSURANCE	866.25
670-00-53610-209-000		INSURANCE	1,155.00
		Total	5,775.00
38327	12/17/2014	PAYMASTER - GARY LUTYNSKI Paymaster Lease	
110-00-51510-207-000		SUPPORT SERVICES	599.00
		Total	599.00
38328	12/17/2014	Montgomery Associates Engineer Services, Invoice #5463	
310-00-51410-207-000		SUPPORT SERVICES	150.00
		Total	150.00
38329	12/17/2014	TERRY'S PIGGLY WIGGLY Election Food, Account #310	
110-00-51440-304-000		SUPPLIES	93.07
		Total	93.07
38330	12/17/2014	VISA Dues & Subscriptions, Technology	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	817.52

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110-00-51410-302-000		TECHNOLOGY	31.63
			Total 849.15
<hr/>			
38331 12/17/2014 NORTHERN LAKE SERVICE, INC. WW Samples			
670-00-53610-207-000		SUPPORT SERVICES Invoice #267268	123.00
			Total 123.00
<hr/>			
38332 12/17/2014 DANE-IOWA WASTEWATER Sludge Hauling & Testing			
670-00-53610-207-000		SUPPORT SERVICES Invoice #2396	2,828.75
670-00-53610-207-000		SUPPORT SERVICES Invoice #2398	49.50
670-00-53630-207-000		SUPPORT SERVICES Invoice #2395	14,834.22
			Total 17,712.47
<hr/>			
38333 12/17/2014 HD Supply Waterworks, Ltd. Battery, Invoice #D329883			
660-00-53700-676-000		MAINTENANCE OF METERS	292.84
			Total 292.84
<hr/>			
38334 12/17/2014 Truck Country Bracket, Clamp, Elbow, Lamp, Tubing			
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #X201368344:01	314.02
			Total 314.02
<hr/>			
38335 12/17/2014 Jane Ann Busch Body Shop Instructor			
110-00-55300-207-000		SUPPORT SERVICES	60.00
			Total 60.00
<hr/>			
38336 12/17/2014 Rebecca Printen Yoga Instructor			

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Check Nbr	Check Date	Payee	Amount
110-00-55300-207-000		SUPPORT SERVICES	80.00
		Total	80.00
38337	12/17/2014	Terri Z. Buechner Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	80.00
		Total	80.00
38338	12/17/2014	Middleton-Cross Plains School Dist. Facilities Use, Invoice #2486	
110-00-55300-306-000		PROGRAMS	132.00
		Total	132.00
38339	12/17/2014	Stacy Bernd Yoga Reimbursement	
110-00-46725-000-000		RECREATION	64.00
		Total	64.00
38340	12/17/2014	Greg Kosharek Uniform Allowance Reimbursement	
110-00-52100-178-000		UNIFORM	42.19
		Total	42.19
38341	12/17/2014	MSRB LLC Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	33.29
		Total	33.29
38342	12/17/2014	TDS TELECOM Telephone Bills	
110-00-53300-202-000		COMMUNICATION	161.19
110-00-55420-203-000		UTILITIES	36.14
660-00-51400-923-000		CONTRACTED SERVICES	37.41

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Check Nbr	Check Date	Payee	Amount
670-00-51600-202-000		COMMUNICATION	199.70
110-00-51600-202-000		COMMUNICATION	229.77
110-00-55110-202-000		COMMUNICATION	119.62
Total			783.83

38343 12/17/2014 Engineering For Kids  
Rescue Robots

110-00-55300-207-000		SUPPORT SERVICES	2,700.00
Invoice #26			
Total			2,700.00

38344 12/17/2014 Dave Heinz  
Shelter Work

120-00-57620-802-000		FACILITY	5,000.00
Total			5,000.00

38345 12/17/2014 VISA  
Supplies,Postage

110-00-55110-304-101		SUPPLIES - BOOKS	177.99
110-00-55110-304-102		SUPPLIES - REFERENCE MATERIALS	5.58
Total			183.57

38346 12/17/2014 Jeff Wissink  
Canceled Basketball Tourney

110-00-46725-000-000		RECREATION	15.00
Total			15.00

38347 12/17/2014 Shawn Neumann  
Canceled Program

110-00-46725-000-000		RECREATION	15.00
Total			15.00

38348 12/17/2014 Tami Tishler  
Canceled Program

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Check Nbr	Check Date	Payee	Amount
110-00-46725-000-000		RECREATION	15.00
		Total	15.00
<hr/>			
38349	12/17/2014	Life Foundation Partnership Program	
110-00-51410-399-000		MISCELLANEOUS	1,349.98
		Total	1,349.98
<hr/>			
38350	12/17/2014	THE PRINTING PLACE Tax Bill Insert, Invoice #32453	
110-00-51510-206-000		PRINTING	114.82
		Total	114.82
<hr/>			
38351	12/17/2014	JOHNSON, BLOCK & COMPANY, INC. Audit of Financial Statements	
110-00-51510-207-000		SUPPORT SERVICES Invoice #418118	1,000.00
660-00-51400-923-000		CONTRACTED SERVICES	500.00
670-00-51510-207-000		SUPPORT SERVICES	500.00
		Total	2,000.00
<hr/>			
38352	12/17/2014	Davis Kuelthau Legal Fees, Invoice #386160	
110-00-51430-208-000		LEGAL FEES	1,147.00
		Total	1,147.00
<hr/>			
38353	12/17/2014	Boardman & Clark LLP Lega Fees	
110-00-51410-208-000		LEGAL FEES Invoice #46007	714.00
110-00-51200-208-000		LEGAL FEES Invoice #46008	300.00
110-00-51410-208-000		LEGAL FEES Invoice #46009	153.00

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Check Nbr	Check Date	Payee	Amount
120-00-57300-207-000		SUPPORT SERVICES	780.89
		Invoice #46010	
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	323.00
		Invoice #46011	
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	85.00
		Invoice #46012	
		Total	2,355.89

38354	12/17/2014	TDS TELECOM	
		Telephone Bills	
110-00-52100-202-000		COMMUNICATION	104.77
110-00-51200-202-000		COMMUNICATION	24.85
110-00-52100-202-000		COMMUNICATION	27.64
		Total	157.26

38355	12/17/2014	MERITER HOSPITAL, INC.	
		Blood Draw	
110-00-52100-399-000		MISCELLANEOUS	31.00
		Control #1038211300	
		Total	31.00

38356	12/17/2014	Office Pro, Inc.	
		Office Supplies	
110-00-51410-304-000		SUPPLIES	54.20
		Invoice #0183051-001	
		Total	54.20

38357	12/17/2014	CROSS PLAINS-BERRY FIRE DEPT.	
		Assessment	
110-00-52200-207-000		SUPPORT SERVICES	22,162.00
		Total	22,162.00

38358	12/17/2014	BAKER & TAYLOR, INC.	
		Books	
110-00-55110-304-101		SUPPLIES - BOOKS	77.12
		Invoice #2030065399	

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Check Nbr	Check Date	Payee	Amount
110-00-55110-304-101		SUPPLIES - BOOKS	543.80
		Invoice #2030067843	
		Total	620.92
38359	12/17/2014	Matt Schuenke	
		Reimbursement for Mileage	
		Manual Check	
110-00-51410-205-000		MEETINGS	38.91
110-00-51440-205-000		MEETINGS	28.25
110-00-51410-304-000		SUPPLIES	7.99
		Total	75.15
38360	12/22/2014	Matt Schuenke	
		Reimbursement for Mileage	
		Manual Check	
110-00-51410-205-000		MEETINGS	41.30
		Total	41.30
38361	12/22/2014	Tom Malone	
		Tuition Reimbursement	
		Manual Check	
110-00-51410-207-000		SUPPORT SERVICES	500.00
110-00-51410-304-000		SUPPLIES	98.36
110-00-51510-205-000		MEETINGS	571.00
		Total	1,169.36
38362	12/29/2014	DANE COUNTY TREASURER	
		Court Fines & Assessments	
		Manual Check	
110-00-45110-000-000		COURT PENALTIES & COSTS	140.00
		Total	140.00
38363	12/29/2014	State of Wis.-Court Fines & Surcharges	
		Court Fines & Assessments	
		Manual Check	
110-00-45110-000-000		COURT PENALTIES & COSTS	460.00
		Total	460.00

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38376	12/31/2014	AMERICAN LEGION POST #245 Rent for 2014	
110-00-55300-207-000		SUPPORT SERVICES	1,200.00
Total			1,200.00
38377	12/31/2014	GALLS INC. Name Tag Fasteners,Ripstop,Tourniquet	
110-00-52100-178-000		UNIFORM Invoice #002821475	169.19
Total			169.19
38378	12/31/2014	Michael Helt Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	114.54
Total			114.54
38379	12/31/2014	DAVID VIDLOCK Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	201.41
Total			201.41
38380	12/31/2014	Carl Lochner Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	23.55
Total			23.55
38381	12/31/2014	Crescent Electric Supply Co. LED Lamp,Invoice #S500132757.002	
670-00-53610-305-000		GENERAL MAINTENANCE	96.46
Total			96.46
38382	12/31/2014	MADISON GAS & ELECTRIC Electric Bill	
110-00-53300-399-000		MISCELLANEOUS Account #10219731	12.10
Total			12.10

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Check Nbr	Check Date	Payee	Amount
38383	12/31/2014	CTW CORPORATION	
		Replace Motor Starter on Well Pump	
660-00-53700-624-200		OPERATION - EXPENSE	6,207.25
		Invoice #22209	
		Total	6,207.25
38384	12/31/2014	UNITED LABORATORIES	
		Pond Restorer, Lift-Zyme WWT	
670-00-53610-307-000		SYSTEM MAINTENANCE	840.96
		Invoice #INV104935	
670-00-53610-307-000		SYSTEM MAINTENANCE	2,208.24
		Invoice #INV105768	
		Total	3,049.20
38385	12/31/2014	DRS LIMITED	
		Cold Patch, Invoice #035274	
660-00-53700-673-000		MAINTENANCE OF MAINS	169.15
		Total	169.15
38386	12/31/2014	Lakeside International Trucks	
		Elbow,Knobs	
110-00-53300-305-101		MAINTENANCE - VEHICLE	38.51
		Invoice #8068361P	
		Total	38.51
38387	12/31/2014	STATE LABORATORY OF HYGIENE	
		Water Sample	
660-00-53700-601-200		OPERATION - EXPENSE	47.00
		Reference #395727	
		Total	47.00
38388	12/31/2014	Heinz Construction & General Contractor, LLC	
		Fix Trosses,Extras	
660-00-53700-614-200		MAINTENANCE - EXPENSE	1,125.00
		Total	1,125.00
38389	12/31/2014	SES Home Repairs & Construction	
		Roofing,Soffit & Fasica	

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Check Nbr	Check Date	Payee	Amount
120-00-57300-802-000		FACILITY	17,600.00
		Invoice #1435	
		Total	17,600.00
<hr/>			
38390	12/31/2014	Montgomery Associates	
		Utility Dewatering Project	
670-00-57410-207-000		SUPPORT SERVICES	535.00
		Invoice #5478	
		Total	535.00
<hr/>			
38391	12/31/2014	Bridget Handel	
		Rec. Program Cancelation	
110-00-46725-000-000		RECREATION	50.00
		Total	50.00
<hr/>			
38392	12/31/2014	Fire Inspection Services, Inc.	
		Fire Inspections, Invoice #5578	
110-00-52200-305-000		MAINTENANCE	2,489.00
		Total	2,489.00
<hr/>			
38393	12/31/2014	Foxville Apartments LLC	
		Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	27.48
		Total	27.48
<hr/>			
38394	12/31/2014	MSA Professional Services, Inc.	
		CP Gateway Design, Project #R03535015.0	
120-00-57300-207-000		SUPPORT SERVICES	4,905.00
		Total	4,905.00
<hr/>			
38395	12/31/2014	CHARTER COMMUNICATIONS	
		Internet Service	
110-00-51600-202-000		COMMUNICATION	138.29
		Total	138.29
<hr/>			
38396	12/31/2014	Associated Appraisal Consultants Inc.	
		Assessor Services, Invoice #19055	

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Check Nbr	Check Date	Payee	Amount
110-00-51530-207-000		SUPPORT SERVICES	745.30
Total			745.30
38397 12/31/2014 XERLITH PRINTING & Copying Receipt Books, Invoice #18288			
110-00-51410-304-000		SUPPLIES	344.05
Total			344.05
38398 12/31/2014 Lark Uniform Outfitters, Inc. Uniform, Invoice #184490			
110-00-52100-178-000		UNIFORM	117.98
Total			117.98
38399 12/31/2014 Westphal & Company, Inc. Village Office Door Bell Installment			
110-00-51600-305-000		MAINTENANCE Customer #1673	1,577.58
Total			1,577.58
38400 12/31/2014 Meicher Real Estate LLC Appraisal Report			
110-00-51900-000-000		CONTINGENCY Invoice #2014-198	1,500.00
Total			1,500.00
38401 12/31/2014 US CELLULAR Cellular Phone Service			
110-00-52100-302-000		TECHNOLOGY	465.02
110-00-52100-202-000		COMMUNICATION	75.75
Total			540.77
38402 12/31/2014 CAPITAL COMPUTER Computer Programming			
110-00-52100-302-000		TECHNOLOGY Invoice #56599	559.00
Total			559.00

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38403	12/31/2014	Greg Wagner	
		Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	139.97
		Total	139.97
38404	12/31/2014	Laforce	
		Baer Park Shelter Remodeling	
120-00-57620-802-000		FACILITY	5,241.00
		Invoice #849709 RI	
		Total	5,241.00
38405	12/31/2014	Vandewalle & Associates, Inc.	
		Current Planning, Zoning Code Update	
110-00-56400-207-101		SUPPORT SERVICES - GENERAL	1,027.10
		Invoice #201412006	
110-00-56400-207-102		SUPPORT SERVICES - ZONING	1,614.40
		Invoice #20412007	
		Total	2,641.50
38406	12/31/2014	Jen Feltz	
		Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	395.00
		Total	395.00
38407	12/31/2014	Rebecca Printen	
		Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	280.00
		Total	280.00
38408	12/31/2014	Terri Z. Buechner	
		Yoga Instructor	
110-00-55300-207-000		SUPPORT SERVICES	212.00
		Total	212.00
38409	12/31/2014	Madison College	
		Training	

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Check Nbr	Check Date	Payee	Amount
110-00-52100-205-000		MEETINGS	29.67
		Total	29.67
38410	12/31/2014	THE PRINTING PLACE Dog License Forms	
110-00-51410-304-000		SUPPLIES Invoice #32514	33.09
		Total	33.09
38411	12/31/2014	Ben Brinlinger Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	1.64
		Total	1.64
38412	12/31/2014	CITY TREASURER Fix Shotgun Lock in Squad	
110-00-52100-305-000		MAINTENANCE Invoice #33639	159.09
		Total	159.09
38413	12/31/2014	STEVE KUEHN Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	1.17
		Total	1.17
38414	12/31/2014	Kevin Scheafer Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	3,540.19
		Total	3,540.19
38415	12/31/2014	Clara Acker Overpayment on Taxes - Taxes Paid Twice	
110-00-12110-000-000		TAXES- CURRENT YEAR	3,518.67
		Total	3,518.67
38416	12/31/2014	Kevin Campos Overpayment on Taxes	

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Check Nbr	Check Date	Payee	Amount
110-00-12110-000-000		TAXES- CURRENT YEAR	3,855.33
		Total	3,855.33

38417 12/31/2014 Lincoln Contractors Supply  
Bar Wire Ties, Hand Tying Tool

110-00-53300-301-000		EQUIPMENT	70.33
		Invoice #J67261	
		Total	70.33

38418 12/31/2014 FASTENAL COMPANY  
Cable Tie, Invoice #WIMID210303

660-00-53700-676-000		MAINTENANCE OF METERS	43.26
		Total	43.26

38419 12/31/2014 WISCONSIN RURAL WATER ASSOCIATION  
Consolidated Safety Audit

670-00-53610-205-000		MEETINGS	270.51
		Invoice #2555	
		Total	270.51

38420 12/31/2014 Julius Smith  
Overpayment on Taxes - Taxes Paid Twice

110-00-12110-000-000		TAXES- CURRENT YEAR	4,952.47
		Total	4,952.47

38421 12/31/2014 Badger Blade & Chain  
Towels, Invoice #045475

110-00-53300-304-101		SUPPLIES - GENERAL	50.00
		Total	50.00

38422 12/31/2014 TEAM LABORATORY CHEMICAL CORP.  
Super Bugs, Invoice #99150

670-00-53610-307-000		SYSTEM MAINTENANCE	1,200.00
		Total	1,200.00

38423 12/31/2014 Holly Schumann  
Overpayment on Taxes

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Check Nbr	Check Date	Payee	Amount
110-00-12110-000-000		TAXES- CURRENT YEAR	0.54
		Total	0.54
<hr/>			
38424	12/31/2014	TimeMark Incorporated	
		Analysis Software, Communications Cable	
110-00-52100-301-000		EQUIPMENT	1,071.50
		Invoice #115085	
		Total	1,071.50
<hr/>			
HEALTH 12.14	12/24/2014	EMPLOYEE TRUST FUNDS-INSURANCE PYMTS	
		Jan health insur premium	Manual Check
110-00-21341-000-000		POP EMPLOYEE HEALTH INSUR	2,746.47
110-00-51430-171-000		HEALTH INSURANCE	4,038.71
110-00-52100-171-000		HEALTH INSURANCE	3,470.36
110-00-53300-171-000		HEALTH INSURANCE	2,979.95
110-00-51430-171-000		HEALTH INSURANCE	2,523.90
660-00-50000-926-000		EMPLOYEE PENSION & BENEFITS	1,528.03
670-00-53610-171-000		HEALTH INSURANCE	2,184.38
		Total	19,471.80
<hr/>			
RETIRE 11.14	12/31/2014	WISCONSIN RETIREMENT SYSTEM	
		Nov. contribution to WRS	Manual Check
110-00-21321-000-000		EMPLOYEE RETIREMENT PAY	7,281.66
110-00-21321-000-000		EMPLOYEE RETIREMENT PAY	4,467.40
		Total	11,749.06
<hr/>			
		Grand Total	205,803.70

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	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	120,340.88
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	34,939.39
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	150.00
Total Expenditure from Fund # 660 - WATER	16,227.52
Total Expenditure from Fund # 670 - SEWER	34,145.91
Total Expenditure from all Funds	205,803.70

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Check Nbr	Check Date	Payee	Amount
38426	1/06/2015	Lincoln Benefit Life Company	
LOSA		Manual Check	
110-00-26111-006-000		LOSA PASS THROUGH	20,500.00
		Total	20,500.00
38427	1/06/2015	VFIS c/o Horton Group	
LOSA Admin. Fee		Manual Check	
110-00-26111-006-000		LOSA PASS THROUGH	1,115.00
		Total	1,115.00
38428	1/07/2015	AMAZON	
Books, Audio Visual		Previous Year Expense	
110-00-55110-304-101		SUPPLIES - BOOKS	137.51
Account #60457 8781 010216 6			
110-00-55110-304-104		SUPPLIES - AUDIOVISUAL	717.36
		Total	854.87
38429	1/07/2015	US CELLULAR	
Cellular Phone Service		Previous Year Expense	
660-00-53700-601-200		OPERATION - EXPENSE	147.57
670-00-51600-202-000		COMMUNICATION	147.57
110-00-53300-202-000		COMMUNICATION	147.56
		Total	442.70
38430	1/07/2015	Maintenance Services of Madison, Inc.	
Janitorial Services at Library		Previous Year Expense	
110-00-51600-207-000		SUPPORT SERVICES	226.36
Invoice #64303			
		Total	226.36
38431	1/07/2015	BAKER & TAYLOR, INC.	
Books		Previous Year Expense	
110-00-55110-304-101		SUPPLIES - BOOKS	71.64
Invoice #2030150589			

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110-00-55110-304-101		SUPPLIES - BOOKS	57.78
		Invoice #2030110127	
		Total	129.42
38432	1/07/2015	ALTERNATIVE COPIER	
		Copy Machine Lease	Previous Year Expense
110-00-55110-305-102		MAINTENANCE - EQUIPMENT	150.00
		Total	150.00
38433	1/07/2015	Johnson Inspection LLC	
		Building Inspections, Invoice #418	Previous Year Expense
110-00-52400-207-000		SUPPORT SERVICES	1,013.52
		Total	1,013.52
38434	1/07/2015	Mahoney Network Solutions, LLC	
		Setup New Workstation, Install Software	Previous Year Expense
110-00-51410-302-000		TECHNOLOGY	90.00
		Invoice #2475	
110-00-55300-302-000		TECHNOLOGY	1,317.00
		Invoice #2475	
110-00-51410-302-000		TECHNOLOGY	180.00
		Invoice #2437	
		Total	1,587.00
38435	1/07/2015	WORLD OF VARIETY	
		December Billing	Previous Year Expense
110-00-55300-304-000		SUPPLIES	33.28
		Rec. Supplies, Invoice #18169	
110-00-55300-304-000		SUPPLIES	2.18
		Rec. Supplies, Invoice #18329	
110-00-52100-304-000		SUPPLIES	3.49
		Batteries, Invoice #18170	
		Total	38.95
38436	1/07/2015	US CELLULAR	
		Cellular Phone Service	Previous Year Expense
110-00-52100-202-000		COMMUNICATION	45.01

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 45.01
<hr/>			
38437	1/07/2015	Chris Foss Contractors, Inc. Concrete Work, Invoice #203676	<b>Previous Year Expense</b>
120-00-57620-803-000		EQUIPMENT	3,188.20
120-00-57300-805-101		INFRASTRUCTURE - GENERAL	27,223.50
			<b>Total</b> 30,411.70
<hr/>			
38438	1/07/2015	American Leak Detection Pool Leak Detection, Invoice #6526	<b>Previous Year Expense</b>
110-00-55420-301-000		EQUIPMENT	1,230.00
			<b>Total</b> 1,230.00
<hr/>			
38439	1/07/2015	TOWN & COUNTRY ENGINEERING, INC. Engineering Services	<b>Previous Year Expense</b>
660-00-51400-923-000		CONTRACTED SERVICES Job #CP 71	1,805.68
670-00-57410-207-000		SUPPORT SERVICES Job #CP 71	2,708.52
310-00-51410-207-000		SUPPORT SERVICES Job #CP 83	412.50
120-00-57300-805-103		INFRASTRUCTURE - HWY 14 Job #CP 84	2,596.40
110-00-53300-207-000		SUPPORT SERVICES Job #CP 85	162.50
			<b>Total</b> 7,685.60
<hr/>			
38440	1/07/2015	PITNEY BOWES, INC. Postage Machine Lease	<b>Previous Year Expense</b>
110-00-51410-201-000		POSTAGE Invoice #962630	189.50
			<b>Total</b> 189.50
<hr/>			
38441	1/07/2015	Michele Esser Fit Pass Refund	<b>Previous Year Expense</b>
110-00-46725-000-000		RECREATION	56.00

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Check Nbr	Check Date	Payee	Amount
			Total 56.00
38442	1/07/2015	CHARTER COMMUNICATIONS	
Internet Service			Previous Year Expense
110-00-52100-202-000		COMMUNICATION	144.99
			Total 144.99
38443	1/07/2015	MERITER HOSPITAL, INC.	
Blood Draw, Control #1039892800			Previous Year Expense
110-00-52100-399-000		MISCELLANEOUS	31.00
			Total 31.00
38444	1/07/2015	SAEMAN LUMBER CO.	
Wood, Account #CR850			Previous Year Expense
110-00-53300-305-101		MAINTENANCE - VEHICLE	381.98
			Total 381.98
38445	1/07/2015	CROSS PLAINS MOTORS, INC.	
Repair Signal Switch,Tires			Previous Year Expense
110-00-53300-305-101		MAINTENANCE - VEHICLE	382.65
Invoice #50696			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	529.00
Invoice #50641			
			Total 911.65
38446	1/07/2015	KALSCHEUR IMPLEMENT CO.	
Rental,Hammer,Sharpen Knives,Plate			Previous Year Expense
660-00-53700-673-000		MAINTENANCE OF MAINS	125.00
Invoice #RE00321			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	71.60
Invoice #WO37286			
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	141.44
Invoice #IN98709			
			Total 338.04
38447	1/07/2015	WEAVER AUTO PARTS	
Oil Filter			Previous Year Expense

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Check Nbr	Check Date	Payee	Amount
110-00-53300-305-101		MAINTENANCE - VEHICLE	12.15
		Account #16502	
		Total	12.15
38448	1/07/2015	TED PRITCHETT	
		Reimbursement for Safety Boots	Previous Year Expense
670-00-53610-301-000		EQUIPMENT	75.00
		Total	75.00
38449	1/07/2015	FASTENAL COMPANY	
		Part, Invoice #WIMID210407	Previous Year Expense
660-00-53700-614-200		MAINTENANCE - EXPENSE	46.78
		Total	46.78
38450	1/07/2015	NORTHERN LAKE SERVICE, INC.	
		Chloride, Invoice #268550	Previous Year Expense
670-00-53610-207-000		SUPPORT SERVICES	16.00
		Total	16.00
38451	1/07/2015	BOEHNEN, INC.	
		Water Main Break	Previous Year Expense
660-00-53700-673-000		MAINTENANCE OF MAINS	1,359.92
		Total	1,359.92
38452	1/07/2015	South Central Contracting Inc.	
		Install Sewer & Water Lateral	Previous Year Expense
660-00-53700-675-000		MAINTENANCE OF SERVICES	4,090.00
		Invoice #997	
670-00-53610-307-000		SYSTEM MAINTENANCE	4,090.00
		Total	8,180.00
38453	1/07/2015	WISCONSIN DEPT. OF REVENUE	
		Assessment of Manufacturing Property	
110-00-51510-207-000		SUPPORT SERVICES	349.84
		Total	349.84

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Check Nbr	Check Date	Payee	Amount
<hr/>			
38454	1/07/2015	LOCAL GOVERNMENT PROPERTY INSURANCE FUND Policy Renewal, Invoice #28111	
110-00-51540-209-000		INSURANCE	12,910.95
660-00-51400-924-000		PROPERTY INSURANCE	2,979.45
670-00-53610-209-000		INSURANCE	3,972.60
		Total	19,863.00
<hr/>			
38455	1/07/2015	WISCONSIN CITY/COUNTY MANAGEMENT ASSOCIATION Membership	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	116.25
		Total	116.25
<hr/>			
38456	1/07/2015	Immaculate Cleaning, Inc. Cleaning Services, Invoice #5034	
110-00-51600-207-000		SUPPORT SERVICES	275.00
		Total	275.00
<hr/>			
38457	1/07/2015	WORKHORSE SOFTWARE SERVICES, INC Support	
110-00-51510-207-000		SUPPORT SERVICES	975.00
660-00-51400-923-000		CONTRACTED SERVICES	975.00
670-00-51510-207-000		SUPPORT SERVICES	975.00
		Total	2,925.00
<hr/>			
38458	1/07/2015	Ricoh Americas Corporation Copy Machine Lease	
110-00-51600-301-000		EQUIPMENT	238.96
		Total	238.96
<hr/>			
38459	1/07/2015	Randall Buchanan Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	2.15

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 2.15
38460	1/07/2015	CHARTER COMMUNICATIONS Internet Service	
110-00-51600-202-000		COMMUNICATION	131.31
			<b>Total</b> 131.31
38461	1/07/2015	James Nilles Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	157.89
			<b>Total</b> 157.89
38462	1/07/2015	Brandon Wagner Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	176.71
			<b>Total</b> 176.71
38463	1/07/2015	WISCONSIN PROFESSIONAL POLICE ASSOCIATION Union Dues	
110-00-21350-000-000		UNION DUES - POLICE #55	122.25
			<b>Total</b> 122.25
38464	1/07/2015	Praxis Consulting Quick Clerk Maintenance	
110-00-51200-207-000		SUPPORT SERVICES Invoice #20100228	1,000.00
			<b>Total</b> 1,000.00
38465	1/07/2015	Wisconsin Municipal Court Clerks Assoc. Dues	
110-00-51200-204-000		DUES & SUBSCRIPTIONS	40.00
			<b>Total</b> 40.00
38466	1/07/2015	TERRY'S PIGGLY WIGGLY Parent's Night Out Supplies, Acct. #310	
110-00-55300-304-000		SUPPLIES	23.84

Previous Year Expense

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 23.84
38467	1/07/2015	Junior Library Guild	
Books, Invoice #258358			Previous Year Expense
110-00-55110-304-101		SUPPLIES - BOOKS	222.48
			Total 222.48
38468	1/07/2015	GALLS INC.	
Boots, Invoice #002920993			Previous Year Expense
110-00-52100-178-000		UNIFORM	158.40
			Total 158.40
DEF 1.15	1/02/2015	WISCONSIN DEFERRED COMPENSATION	
pay 1 contribution			Manual Check
110-00-21349-000-000		WI DEFERRED COMP	375.00
			Total 375.00
FICA 1.15	1/02/2015	ELECTRONIC FEDERAL TAX DEPOSIT	
pay 1 fed tax			Manual Check
110-00-21311-000-000		FEDERAL WITHHOLD TAX PAY	4,181.61
110-00-21331-000-000		FICA TAXES PAYABLE	3,090.97
110-00-21331-000-000		FICA TAXES PAYABLE	3,090.97
			Total 10,363.55
STATE 1.15	1/02/2015	STATE OF WI - ELECTRONIC FUND	
pay # 1 state tax			Manual Check
110-00-21312-000-000		STATE WITHHOLD TAX PAY	1,828.57
			Total 1,828.57
STATE 1.15	1/07/2015	STATE OF WI - ELECTRONIC FUND	
pay # 1 state tax			Manual Check
110-00-21312-000-000		STATE WITHHOLD TAX PAY	1,828.57
			Total 1,828.57

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Check Nbr	Check Date	Payee	Amount
Grand Total			117,371.91

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	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	60,437.22
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	33,008.10
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	412.50
Total Expenditure from Fund # 660 - WATER	11,529.40
Total Expenditure from Fund # 670 - SEWER	11,984.69
Total Expenditure from all Funds	117,371.91

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Thru Account:

Check Nbr	Check Date	Payee	Amount
38428	1/07/2015	AMAZON	
		Books, Audio Visual	Previous Year Expense
110-00-55110-304-101		SUPPLIES - BOOKS	137.51
		Account #60457 8781 010216 6	
110-00-55110-304-104		SUPPLIES - AUDIOVISUAL	717.36
		Total	854.87
38429	1/07/2015	US CELLULAR	
		Cellular Phone Service	Previous Year Expense
660-00-53700-601-200		OPERATION - EXPENSE	147.57
670-00-51600-202-000		COMMUNICATION	147.57
110-00-53300-202-000		COMMUNICATION	147.56
		Total	442.70
38430	1/07/2015	Maintenance Services of Madison, Inc.	
		Janitorial Services at Library	Previous Year Expense
110-00-51600-207-000		SUPPORT SERVICES	226.36
		Invoice #64303	
		Total	226.36
38431	1/07/2015	BAKER & TAYLOR, INC.	
		Books	Previous Year Expense
110-00-55110-304-101		SUPPLIES - BOOKS	71.64
		Invoice #2030150589	
110-00-55110-304-101		SUPPLIES - BOOKS	57.78
		Invoice #2030110127	
		Total	129.42
38432	1/07/2015	ALTERNATIVE COPIER	
		Copy Machine Lease	Previous Year Expense
110-00-55110-305-102		MAINTENANCE - EQUIPMENT	150.00
		Total	150.00
38433	1/07/2015	Johnson Inspection LLC	
		Building Inspections, Invoice #418	Previous Year Expense

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Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-52400-207-000		SUPPORT SERVICES	1,013.52
Total			1,013.52

38434 1/07/2015 Mahoney Network Solutions, LLC

Setup New Workstation, Install Software Previous Year Expense

110-00-51410-302-000	TECHNOLOGY	90.00	
Invoice #2475			
110-00-55300-302-000	TECHNOLOGY	1,317.00	
Invoice #2475			
110-00-51410-302-000	TECHNOLOGY	180.00	
Invoice #2437			
Total			1,587.00

38435 1/07/2015 WORLD OF VARIETY

December Billing Previous Year Expense

110-00-55300-304-000	SUPPLIES	33.28	
Rec. Supplies, Invoice #18169			
110-00-55300-304-000	SUPPLIES	2.18	
Rec. Supplies, Invoice #18329			
110-00-52100-304-000	SUPPLIES	3.49	
Batteries, Invoice #18170			
Total			38.95

38436 1/07/2015 US CELLULAR

Cellular Phone Service Previous Year Expense

110-00-52100-202-000	COMMUNICATION	45.01	
Total			45.01

38437 1/07/2015 Chris Foss Contractors, Inc.

Concrete Work, Invoice #203676 Previous Year Expense

120-00-57620-803-000	EQUIPMENT	3,188.20	
120-00-57300-805-101	INFRASTRUCTURE - GENERAL	27,223.50	
Total			30,411.70

38438 1/07/2015 American Leak Detection

Pool Leak Detection, Invoice #6526 Previous Year Expense

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Thru Account:

Check Nbr	Check Date	Payee	Amount
110-00-55420-301-000		EQUIPMENT	1,230.00
Total			1,230.00

38439 1/07/2015 TOWN & COUNTRY ENGINEERING, INC.

Engineering Services

Previous Year Expense

660-00-51400-923-000		CONTRACTED SERVICES	1,805.68
		Job #CP 71	
670-00-57410-207-000		SUPPORT SERVICES	2,708.52
		Job #CP 71	
310-00-51410-207-000		SUPPORT SERVICES	412.50
		Job #CP 83	
120-00-57300-805-103		INFRASTRUCTURE - HWY 14	2,596.40
		Job #CP 84	
110-00-53300-207-000		SUPPORT SERVICES	162.50
		Job #CP 85	
Total			7,685.60

38440 1/07/2015 PITNEY BOWES, INC.

Postage Machine Lease

Previous Year Expense

110-00-51410-201-000		POSTAGE	189.50
		Invoice #962630	
Total			189.50

38441 1/07/2015 Michele Esser

Fit Pass Refund

Previous Year Expense

110-00-46725-000-000		RECREATION	56.00
Total			56.00

38442 1/07/2015 CHARTER COMMUNICATIONS

Internet Service

Previous Year Expense

110-00-52100-202-000		COMMUNICATION	144.99
Total			144.99

38443 1/07/2015 MERITER HOSPITAL, INC.

Blood Draw, Control #1039892800

Previous Year Expense

110-00-52100-399-000		MISCELLANEOUS	31.00
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Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 31.00
38444	1/07/2015	SAEMAN LUMBER CO. Wood, Account #CR850	<b>Previous Year Expense</b>
110-00-53300-305-101		MAINTENANCE - VEHICLE	381.98
			<b>Total</b> 381.98
38445	1/07/2015	CROSS PLAINS MOTORS, INC. Repair Signal Switch,Tires	<b>Previous Year Expense</b>
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #50696	382.65
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Invoice #50641	529.00
			<b>Total</b> 911.65
38446	1/07/2015	KALSCHEUR IMPLEMENT CO. Rental,Hammer,Sharpen Knives,Plate	<b>Previous Year Expense</b>
660-00-53700-673-000		MAINTENANCE OF MAINS Invoice #RE00321	125.00
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Invoice #WO37286	71.60
110-00-53300-305-102		MAINTENANCE - EQUIPMENT Invoice #IN98709	141.44
			<b>Total</b> 338.04
38447	1/07/2015	WEAVER AUTO PARTS Oil Filter	<b>Previous Year Expense</b>
110-00-53300-305-101		MAINTENANCE - VEHICLE Account #16502	12.15
			<b>Total</b> 12.15
38448	1/07/2015	TED PRITCHETT Reimbursement for Safety Boots	<b>Previous Year Expense</b>
670-00-53610-301-000		EQUIPMENT	75.00
			<b>Total</b> 75.00
38449	1/07/2015	FASTENAL COMPANY Part, Invoice #WIMID210407	<b>Previous Year Expense</b>

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Thru Account:

Check Nbr	Check Date	Payee	Amount
660-00-53700-614-200		MAINTENANCE - EXPENSE	46.78
		Total	46.78

38450 1/07/2015 NORTHERN LAKE SERVICE, INC.

Chloride, Invoice #268550

Previous Year Expense

670-00-53610-207-000		SUPPORT SERVICES	16.00
		Total	16.00

38451 1/07/2015 BOEHNEN, INC.

Water Main Break

Previous Year Expense

660-00-53700-673-000		MAINTENANCE OF MAINS	1,359.92
		Total	1,359.92

38452 1/07/2015 South Central Contracting Inc.

Install Sewer & Water Lateral

Previous Year Expense

660-00-53700-675-000		MAINTENANCE OF SERVICES	4,090.00
		Invoice #997	
670-00-53610-307-000		SYSTEM MAINTENANCE	4,090.00
		Total	8,180.00

38453 1/07/2015 WISCONSIN DEPT. OF REVENUE

Assessment of Manufacturing Property

110-00-51510-207-000		SUPPORT SERVICES	349.84
		Total	349.84

38454 1/07/2015 LOCAL GOVERNMENT PROPERTY INSURANCE FUND

Policy Renewal, Invoice #28111

110-00-51540-209-000		INSURANCE	12,910.95
660-00-51400-924-000		PROPERTY INSURANCE	2,979.45
670-00-53610-209-000		INSURANCE	3,972.60
		Total	19,863.00

38455 1/07/2015 WISCONSIN CITY/COUNTY MANAGEMENT ASSOCIATION

Membership

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Check Nbr	Check Date	Payee	Amount
110-00-51410-204-000		DUES & SUBSCRIPTIONS	116.25
		Total	116.25
<hr/>			
	38456	1/07/2015 Immaculate Cleaning, Inc. Cleaning Services, Invoice #5034	
110-00-51600-207-000		SUPPORT SERVICES	275.00
		Total	275.00
<hr/>			
	38457	1/07/2015 WORKHORSE SOFTWARE SERVICES, INC Support	
110-00-51510-207-000		SUPPORT SERVICES	975.00
660-00-51400-923-000		CONTRACTED SERVICES	975.00
670-00-51510-207-000		SUPPORT SERVICES	975.00
		Total	2,925.00
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	38458	1/07/2015 Ricoh Americas Corporation Copy Machine Lease	
110-00-51600-301-000		EQUIPMENT	238.96
		Total	238.96
<hr/>			
	38459	1/07/2015 Randall Buchanan Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	2.15
		Total	2.15
<hr/>			
	38460	1/07/2015 CHARTER COMMUNICATIONS Internet Service	
110-00-51600-202-000		COMMUNICATION	131.31
		Total	131.31
<hr/>			
	38461	1/07/2015 James Nilles Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	157.89

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 157.89
38462	1/07/2015	Brandon Wagner Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	176.71
			<b>Total</b> 176.71
38463	1/07/2015	WISCONSIN PROFESSIONAL POLICE ASSOCIATION Union Dues	
110-00-21350-000-000		UNION DUES - POLICE #55	122.25
			<b>Total</b> 122.25
38464	1/07/2015	Praxis Consulting Quick Clerk Maintenance	
110-00-51200-207-000		SUPPORT SERVICES Invoice #20100228	1,000.00
			<b>Total</b> 1,000.00
38465	1/07/2015	Wisconsin Municipal Court Clerks Assoc. Dues	
110-00-51200-204-000		DUES & SUBSCRIPTIONS	40.00
			<b>Total</b> 40.00
38466	1/07/2015	TERRY'S PIGGLY WIGGLY Parent's Night Out Supplies, Acct. #310	
110-00-55300-304-000		SUPPLIES	23.84
			<b>Total</b> 23.84
38467	1/07/2015	Junior Library Guild Books, Invoice #258358	
110-00-55110-304-101		SUPPLIES - BOOKS	222.48
			<b>Total</b> 222.48
38468	1/07/2015	GALLS INC. Boots, Invoice #002920993	
110-00-52100-178-000		UNIFORM	158.40

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Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 158.40
38469	1/08/2015	THE MINNESOTA LIFE INSURANCE	
Feb. life insurance premium			Manual Check
110-00-21345-000-000		EMPLOYEE ADDITIONAL LIFE	176.07
110-00-21346-000-000		EMPLOYEE SUPPLEMENTAL LIF	65.77
110-00-21347-000-000		EMPLOYEE SPOUSE/DEP.LIFE	21.00
110-00-51430-176-000		LIFE INSURANCE	16.33
110-00-52100-176-000		LIFE INSURANCE	56.54
110-00-53300-176-000		LIFE INSURANCE	49.77
140-00-51430-176-000		LIFE INSURANCE	1.92
130-00-51430-176-000		LIFE INSURANCE	56.15
660-00-51400-926-000		EMPLOYEE BENEFITS	16.18
670-00-53610-176-000		LIFE INSURANCE	22.15
			Total 481.88
38470	1/08/2015	WILS	
Books, Invoice #44508			Manual Check
110-00-55110-304-101		SUPPLIES - BOOKS	840.21
			Total 840.21
38471	1/08/2015	KWIK TRIP INC.	
Gas Vor Vehicles, Account #3000665			Manual Check
110-00-55200-303-000		FUEL	54.99
110-00-53300-303-000		FUEL	374.77
110-00-52100-303-000		FUEL	517.11
660-00-53700-673-000		MAINTENANCE OF MAINS	132.93

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Check Nbr	Check Date	Payee	Amount
670-00-53610-303-000		FUEL	132.93
Total			1,212.73

38472 1/08/2015 CROSS PLAINS PHARMACY

Kristine Hager Restitution

Manual Check

110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	3.53
See Receipt #21063			

Total 3.53

38485 1/13/2015 DANE COUNTY TREASURER

Tax Settlement

Manual Check

110-00-24310-000-000		TAXES DUE STATE & COUNTY	550,364.97
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Total 550,364.97

38486 1/13/2015 MADISON AREA TECHNICAL COLLEGE 2

Tax Settlement

Manual Check

110-00-24700-000-000		TAXES DUE VOCATIONAL SCHO	156,237.69
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Total 156,237.69

38487 1/13/2015 Middleton-Cross Plains Area School District

Tax Settlement

Manual Check

110-00-24600-000-000		TAXES DUE SCHOOL DISTRICT	1,925,831.89
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Total 1,925,831.89

38488 1/13/2015 Jen Feltz

Yoga Instructor

Manual Check

140-00-55300-207-000		SUPPORT SERVICES	40.00
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Total 40.00

38489 1/13/2015 Jane Ann Busch

Body Shop Instructor

Manual Check

140-00-55300-207-000		SUPPORT SERVICES	30.00
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Total 30.00

38490 1/15/2015 Terri Z. Buechner

Yoga Instructor

Manual Check

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Thru Account:

Check Nbr	Check Date	Payee	Amount
140-00-55300-207-000		SUPPORT SERVICES	120.00
		Total	120.00
38492	1/14/2015	WEAVER AUTO PARTS Restitution, See Receipt #21072	
		Manual Check	
110-00-26111-000-000		MISCELLANEOUS COLLECTIONS	60.12
		Total	60.12
38493	1/15/2015	Cintas Corporation #446 Uniform & Mat Service,Supplies	
		Previous Year Expense	
110-00-51600-207-000		SUPPORT SERVICES Account #446-09733	100.00
110-00-53300-178-000		UNIFORM Account #446-01247	346.66
110-00-52100-207-000		SUPPORT SERVICES Account #446-09039	143.97
110-00-51600-207-000		SUPPORT SERVICES Account #446-09039	62.87
		Total	653.50
38494	1/15/2015	Life Foundation Partnership Program	
		Previous Year Expense	
110-00-51410-399-000		MISCELLANEOUS	1,872.76
		Total	1,872.76
38495	1/15/2015	TOWN & COUNTRY ENGINEERING, INC. Engineering Services	
		Previous Year Expense	
670-00-57410-207-000		SUPPORT SERVICES Job #CP 76	142.50
670-00-57410-207-000		SUPPORT SERVICES Job #CP 82	1,572.50
		Total	1,715.00
38496	1/15/2015	DIGGERS HOTLINE Locates, Invoice #141 2 65701	
		Previous Year Expense	
670-00-53610-399-000		MISCELLANEOUS	16.65

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Check Nbr	Check Date	Payee	Amount
			Total 16.65
38497	1/15/2015	Cross Plains True Value Hardware	
December Billing		Previous Year Expense	
110-00-53300-305-101		MAINTENANCE - VEHICLE Enamel Paint	43.98
110-00-53300-305-101		MAINTENANCE - VEHICLE Wired Control	16.99
110-00-53300-305-101		MAINTENANCE - VEHICLE Tray Lines,Paint	57.96
110-00-53300-305-101		MAINTENANCE - VEHICLE Eye Bolts	9.84
110-00-53300-305-101		MAINTENANCE - VEHICLE Brush,Paint	42.98
110-00-55110-304-105		SUPPLIES - GENERAL Salt	21.16
110-00-52100-399-000		MISCELLANEOUS Salt	21.16
110-00-55110-304-105		SUPPLIES - GENERAL Twine	7.16
110-00-55110-304-105		SUPPLIES - GENERAL Picture Hanger	1.59
110-00-53300-304-101		SUPPLIES - GENERAL	56.94
110-00-53300-304-101		SUPPLIES - GENERAL Bulbs	48.46
110-00-53300-304-101		SUPPLIES - GENERAL Rope	85.00
110-00-53300-304-101		SUPPLIES - GENERAL Paint Grip	6.99
670-00-53610-305-000		GENERAL MAINTENANCE Cover,Adapter,Switch,Reducer	24.43
110-00-53300-304-101		SUPPLIES - GENERAL Rope	21.97
110-00-53300-304-101		SUPPLIES - GENERAL Brush	3.49
			Total 470.10

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Check Nbr	Check Date	Payee	Amount
38498	1/15/2015	Middleton Farmers Co-op Diesel Fuel, Account #170070	Previous Year Expense
660-00-53700-614-200		MAINTENANCE - EXPENSE	1,401.52
		Total	1,401.52
38499	1/15/2015	VISA Maintenance,Supplies	Previous Year Expense
670-00-53610-305-000		GENERAL MAINTENANCE	277.00
670-00-53610-304-000		SUPPLIES	117.91
		Total	394.91
38500	1/15/2015	McCann's Rooter Sewer & Drain, Inc. Televis & Jet Vac Sewer Lines	Previous Year Expense
670-00-53610-307-000		SYSTEM MAINTENANCE Invoice #15034	2,250.00
		Total	2,250.00
38501	1/15/2015	PREMIER COOPERATIVE Bunker Cover,LP Gas	Previous Year Expense
110-00-55200-305-000		MAINTENANCE	466.00
670-00-53610-303-000		FUEL Account #5192604	227.62
		Total	693.62
38502	1/15/2015	DANE-IOWA WASTEWATER Sludge Hauling & Testing	Previous Year Expense
670-00-53610-207-000		SUPPORT SERVICES Invoice #2405	3,560.75
670-00-53610-207-000		SUPPORT SERVICES Invoice #2406	115.50
670-00-53630-207-000		SUPPORT SERVICES Invoice #2404	9,078.58
		Total	12,754.83
38503	1/15/2015	VISA Tot Program Supplies	Previous Year Expense

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Check Nbr	Check Date	Payee	Amount
110-00-55200-302-000		TECHNOLOGY	239.00
110-00-55300-306-000		PROGRAMS	571.56
110-00-55200-301-000		EQUIPMENT	114.25
Total			924.81

38504 1/15/2015 VISA  
Supplies,Technology

Previous Year Expense

110-00-51410-204-000		DUES & SUBSCRIPTIONS	11.07
110-00-51410-302-000		TECHNOLOGY	312.52
110-00-51410-304-000		SUPPLIES	354.22
110-00-51410-399-000		MISCELLANEOUS	450.00
110-00-51440-304-000		SUPPLIES	34.28
Total			1,162.09

38505 1/15/2015 AlphaGraphics  
Newsletter, Invoice #8962

Previous Year Expense

110-00-51100-201-000		POSTAGE	291.70
110-00-51100-206-000		PRINTING	1,337.84
Total			1,629.54

38506 1/15/2015 WISCONSIN DEPT. OF JUSTICE  
Background Check, Invoice #L1313T

Previous Year Expense

110-00-51200-207-000		SUPPORT SERVICES	7.00
Total			7.00

38507 1/15/2015 VISA  
Audio Visual

Previous Year Expense

110-00-55110-304-104		SUPPLIES - AUDIOVISUAL	1,463.50
Total			1,463.50

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Check Nbr	Check Date	Payee	Amount
38508	1/15/2015	Jarid Scott	
		Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	26.52
		Total	26.52
38509	1/15/2015	TOWN & COUNTRY SANITATION	
		Garbage & Recycling Pickup	
110-00-53620-207-001		GARBAGE COLLECTION	9,150.00
110-00-53620-207-002		RECYCLING COLLECTION	4,181.00
		Total	13,331.00
38510	1/15/2015	Sarah Olsen	
		Difference in Program Registrations	
140-00-46725-000-000		RECREATION	6.00
		Total	6.00
38511	1/15/2015	Core Technology Corporation	
		TIMS License Fee & Support	
110-00-52100-301-000		EQUIPMENT	6,500.00
		Invoice #65251	
		Total	6,500.00
38512	1/15/2015	Interstate All Battery Center	
		Portable Two Way Radios	
110-00-53300-304-101		SUPPLIES - GENERAL	49.98
		Invoice #1905101005736	
		Total	49.98
38513	1/15/2015	SUPERIOR CHEMICAL CORPORATION	
		Gear Lube Flex Grease, Skin Cream	
110-00-53300-305-102		MAINTENANCE - EQUIPMENT	197.21
		Invoice #80483	
		Total	197.21
38514	1/15/2015	Kimball Midwest	
		Wheel, Terminal	

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Check Nbr	Check Date	Payee	Amount
110-00-53300-304-101		SUPPLIES - GENERAL	57.02
		Invoice #3976950	
		Total	57.02
38515	1/15/2015	MARK'S CHEMICAL, LLC	
		HFS, Sodium Hypochlorite	
660-00-53700-642-200		OPERATION - EXPENSE	1,137.00
		Invoice #10694	
		Total	1,137.00
38516	1/15/2015	Andrea Fullerton	
		Cell Phone Reimbursement	
140-00-55300-202-000		COMMUNICATION	50.00
		Total	50.00
38517	1/15/2015	IIMC	
		Annual Membership	
110-00-51410-204-000		DUES & SUBSCRIPTIONS	180.00
		Total	180.00
38518	1/15/2015	Northwest Dane Senior Services	
		Municipal Funding Agreement	
140-00-54600-204-000		DUES & SUBSCRIPTION	14,240.00
		Invoice #9039	
		Total	14,240.00
38519	1/15/2015	SOUTH CENTRAL LIBRARY SYSTEM	
		Membership Fees,Digital Buying Pool	
110-00-55110-207-000		SUPPORT SERVICES	26,242.06
		Invoice #11-3035	
110-00-55110-304-102		SUPPLIES - REFERENCE MATERIALS	1,705.00
		Invoice #11-3083	
110-00-55110-304-101		SUPPLIES - BOOKS	191.00
		Invoice #11-3126	
		Total	28,138.06
38520	1/15/2015	MIDWEST TAPE	
		Audio Visual	

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Check Nbr	Check Date	Payee	Amount
110-00-55110-304-104		SUPPLIES - AUDIOVISIUAL	41.99
		Invoice #92475312	
		Total	41.99
<hr/>			
38521	1/15/2015	DWK Enterprises	
		Grant Reimbursement	
310-00-51410-701-000		REDEVELOPMENT GRANTS	250,000.00
		Total	250,000.00
<hr/>			
38522	1/15/2015	VISA	
		Training & Meeting,Boots,Computer Course	
		Previous Year Expense	
110-00-52100-178-000		UNIFORM	113.94
110-00-52100-205-000		MEETINGS	1,890.00
110-00-52100-399-000		MISCELLANEOUS	430.92
110-00-52100-304-000		SUPPLIES	348.02
110-00-52100-204-000		DUES & SUBSCRIPTIONS	214.00
		Total	2,996.88
<hr/>			
38523	1/15/2015	Lisa M. Davis	
		Cleaning Services	
110-00-52100-207-000		SUPPORT SERVICES	150.00
		Total	150.00
<hr/>			
38524	1/15/2015	Nancy Caudell	
		Overpayment on Taxes - Lottery Credit	
110-00-12110-000-000		TAXES- CURRENT YEAR	126.60
		Total	126.60
<hr/>			
STATE 1.15	1/07/2015	STATE OF WI - ELECTRONIC FUND	
		pay # 1 state tax	
		Manual Check	
110-00-21312-000-000		STATE WITHHOLD TAX PAY	1,828.57
		Total	1,828.57

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HEALTH 1.15	1/08/2015	EMPLOYEE TRUST FUNDS-INSURANCE PYMTS	
		Feb health insurance prem	
			Manual Check
110-00-21341-000-000		POP EMPLOYEE HEALTH INSUR	2,746.47
110-00-51430-171-000		HEALTH INSURANCE	2,776.76
110-00-52100-171-000		HEALTH INSURANCE	3,470.36
110-00-53300-171-000		HEALTH INSURANCE	2,979.95
130-00-51430-171-000		HEALTH INSURANCE	2,523.90
140-00-51430-171-000		HEALTH INSURANCE	1,261.95
660-00-50000-926-000		EMPLOYEE PENSION & BENEFITS	1,528.03
670-00-53610-171-000		HEALTH INSURANCE	2,184.38
		Total	19,471.80

SALESQTR4.14 1/07/2015 State of Wis.-Dept. of Revenue

4th qtr 2014 sales tax

Prev YR Exp/Manual Check

110-00-46720-101-000		PARK CHARGES FOR SERVICE	104.70
110-00-46725-000-000		RECREATION	55.00
110-00-46760-000-000		SCHOOLS	70.45
110-00-48000-000-000		MISCELLANEOUS REVENUES	4.79
110-00-48200-000-000		RENT	53.75
		Total	288.69

Grand Total 3,082,811.39

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	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	2,733,608.22
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	33,008.10
Total Expenditure from Fund # 130 - LIBRARY FUND	2,580.05
Total Expenditure from Fund # 140 - PARKS/RECREATION FUND	15,749.87
Total Expenditure from Fund # 310 - TAX INCREMENT DISTRICT	250,412.50
Total Expenditure from Fund # 660 - WATER	15,745.06
Total Expenditure from Fund # 670 - SEWER	31,707.59
Total Expenditure from all Funds	3,082,811.39

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Check Nbr	Check Date	Payee	Amount
38526	1/22/2015	Laforce	
		Hand Dryers, Invoice #853232 RI	Previous Year Expense
120-00-57620-802-000		FACILITY	2,152.00
		Total	2,152.00
38527	1/22/2015	Westphal & Company, Inc.	
		Install Door Chime Kit	Previous Year Expense
110-00-51600-305-000		MAINTENANCE	355.37
		Invoice #28305	
		Total	355.37
38528	1/22/2015	Vierbicher Associates, Inc.	
		Certified Survey Map, Invoice #00001	Previous Year Expense
120-00-57620-207-000		SUPPORT SERVICES	3,203.50
		Total	3,203.50
38529	1/22/2015	Boardman & Clark LLP	
		Legal Fees	Previous Year Expense
110-00-51410-208-000		LEGAL FEES	578.00
		Invoice #47507	
110-00-51410-208-000		LEGAL FEES	5,236.00
		Invoice #47508	
120-00-57300-207-000		SUPPORT SERVICES	306.00
		Invoice #47509	
120-00-57620-207-000		SUPPORT SERVICES	831.95
		Invoice #47510	
110-00-51410-208-000		LEGAL FEES	153.00
		Invoice #47511	
		Total	7,104.95
38530	1/22/2015	TDS TELECOM	
		Telephone Bills	
110-00-52100-202-000		COMMUNICATION	27.73
110-00-52100-202-000		COMMUNICATION	105.22
110-00-51200-202-000		COMMUNICATION	25.58

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Check Nbr	Check Date	Payee	Amount
			Total 158.53
38531	1/22/2015	Harker Heating Refund on Building Permit	
110-00-51410-399-000		MISCELLANEOUS	25.00
			Total 25.00
38532	1/22/2015	Wisconsin NASP Instructor Training - Andrea Fullerson	
140-00-55300-205-000		MEETINGS	80.00
			Total 80.00
38533	1/22/2015	Baycom Inc. Video Equipment, Customer #15081	
120-00-57210-803-000		EQUIPMENT	20,465.80
			Total 20,465.80
38534	1/22/2015	June Feely Overpayment on Taxes	
110-00-12110-000-000		TAXES- CURRENT YEAR	23.27
			Total 23.27
38535	1/22/2015	Alliance Trailer Service, Inc. Elbow, Invoice #S 113054	
110-00-53300-305-101		MAINTENANCE - VEHICLE	30.15
			Total 30.15
38536	1/22/2015	PURCHASE POWER Postage for Postage Meter	
110-00-51410-201-000		POSTAGE	520.99
			Total 520.99
38537	1/22/2015	DANE COUNTY HIGHWAY DEPT. CTH P Reconstruction, Invoice #2526 1	
120-00-57300-805-104		INFRASTRUCTURE - CTY HWY P	30,000.00

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Check Nbr	Check Date	Payee	Amount
			<b>Total</b> 30,000.00
38538	1/22/2015	FASTENAL COMPANY Spline	
660-00-53700-614-200		MAINTENANCE - EXPENSE Invoice #WIMID210646	56.01
110-00-53300-304-101		SUPPLIES - GENERAL Invoice #WIMID210645	135.04
			<b>Total</b> 191.05
38539	1/22/2015	PKK Lighting, Inc. Lamp Recycling Fee	
110-00-53300-399-000		MISCELLANEOUS Invoice #R074432-IN	78.34
			<b>Total</b> 78.34
38540	1/22/2015	Madison Truck Equipment, Inc. Gland Hand & Plug Holder	
110-00-53300-305-101		MAINTENANCE - VEHICLE Invoice #1-68583	19.80
			<b>Total</b> 19.80
38541	1/22/2015	UW-Madison Government Affairs Seminar	
670-00-53610-205-000		MEETINGS	75.00
			<b>Total</b> 75.00
38542	1/22/2015	Middleton-Cross Plains School Dist. Facility Use, Invoice #2541	
140-00-55300-304-000		SUPPLIES	231.00
			<b>Total</b> 231.00
38543	1/22/2015	MADISON GAS & ELECTRIC Electricity to Christmas Tree	
110-00-53300-399-000		MISCELLANEOUS Account #10219731	19.97
			<b>Total</b> 19.97

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38544	1/22/2015	TDS TELECOM Telephone Bills	
110-00-53300-202-000		COMMUNICATION	161.49
140-00-55420-203-000		UTILITIES	36.22
660-00-51400-923-000		CONTRACTED SERVICES	37.50
670-00-51600-202-000		COMMUNICATION	200.06
110-00-51600-202-000		COMMUNICATION	230.21
130-00-51600-202-000		COMMUNICATION	121.35
		Total	786.83
38545	1/22/2015	STREICHER'S INC Flares, Invoice #I1132287	
110-00-52100-301-000		EQUIPMENT	201.98
		Total	201.98
38546	1/22/2015	MIDWEST TAPE Audio Visual, Invoice #92485040	
110-00-55110-304-104		SUPPLIES - AUDIOVISIUAL	38.84
		Total	38.84
38547	1/22/2015	BAKER & TAYLOR, INC. Books, Invoice #2030183355	
110-00-55110-304-101		SUPPLIES - BOOKS	104.03
		Total	104.03
38548	1/22/2015	DEMCO, INC. Supplies, Invoice #5496731	
110-00-55110-304-105		SUPPLIES - GENERAL	188.58
		Total	188.58
38549	1/22/2015	CROSS PLAINS-BERRY FIRE DEPT. Assessment, Invoice #2015-3	

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110-00-52200-207-000		SUPPORT SERVICES	30,120.31
110-00-52200-204-000		DUES & SUBSCRIPTIONS	1,000.00
		Total	31,120.31

38550 1/22/2015 Bond Trust Services Corporation  
Bond Payment, Agent Services

150-00-58000-601-000		PRINCIPAL	350.00
		Invoice #24399	
150-00-58000-601-000		PRINCIPAL	310,000.00
		Invoice #24310	
150-00-58000-602-000		INTEREST	25,135.00
		Invoice #24310	
		Total	335,485.00

38551 1/22/2015 MADISON GAS & ELECTRIC  
Gas & Electric Bills

110-00-51600-203-000		UTILITIES	663.50
		Summary Bill #40270381	
110-00-52100-203-000		UTILITIES	188.03
130-00-51600-203-000		UTILITIES	1,743.28
110-00-51600-203-000		UTILITIES	581.10
110-00-51600-203-000		UTILITIES	462.03
110-00-51600-203-000		UTILITIES	83.89
140-00-55200-203-000		UTILITIES	123.19
140-00-55420-203-000		UTILITIES	373.19
110-00-53300-203-000		UTILITIES	1,172.31
670-00-51600-203-000		UTILITIES	5,203.39
110-00-53420-207-000		SUPPORT SERVICES	6,389.71
660-00-53700-623-000		POWER FOR PUMPING	2,358.29

1/22/2015 8:09 AM

Check Register - Full Report - ALL  
ALL Checks  
ALL FUNDS

Page: 6  
ACCT

Dated From: 1/21/2015 From Account:  
Thru: 1/22/2015 Thru Account:

Check Nbr	Check Date	Payee	Amount
			<b>Total</b>
			<b>19,341.91</b>
<hr/>			
38552	1/22/2015	CROSS PLAINS WATER-SEWER UTILITY	
Water/Sewer Bills			<b>Previous Year Expense</b>
110-00-53300-203-000		UTILITIES	535.74
140-00-55200-203-000		UTILITIES	282.69
140-00-55420-203-000		UTILITIES	486.72
110-00-51600-203-000		UTILITIES	105.55
110-00-51600-203-000		UTILITIES	135.88
110-00-51600-203-000		UTILITIES	121.47
130-00-51600-203-000		UTILITIES	407.65
110-00-52100-203-000		UTILITIES	59.83
670-00-51600-203-000		UTILITIES	2,067.86
			<b>Total</b>
			<b>4,203.39</b>
<hr/>			
38585	1/21/2015	Postage	
4th qtr w/s bills postage			<b>Prev YR Exp/Manual Check</b>
660-00-51400-921-000		OPERATION - EXPENSE	282.90
670-00-53610-201-000		POSTAGE	282.90
			<b>Total</b>
			<b>565.80</b>
<hr/>			
			<b>Grand Total</b>
			<b>456,771.39</b>

1/22/2015 8:09 AM

Check Register - Full Report - ALL  
ALL Checks  
ALL FUNDS

Page: 7  
ACCT

Dated From: 1/21/2015 From Account:  
Thru: 1/22/2015 Thru Account:

	Amount
Total Expenditure from Fund # 110 - GENERAL FUND	49,877.94
Total Expenditure from Fund # 120 - CAPITAL PROJECT FUND	56,959.25
Total Expenditure from Fund # 130 - LIBRARY FUND	2,272.28
Total Expenditure from Fund # 140 - PARKS/RECREATION FUND	1,613.01
Total Expenditure from Fund # 150 - DEBT SERVICE FUND	335,485.00
Total Expenditure from Fund # 660 - WATER	2,734.70
Total Expenditure from Fund # 670 - SEWER	7,829.21
Total Expenditure from all Funds	456,771.39

Application for an "Operator's" License \_\_\_\_\_ WI \_\_\_\_\_, \_\_\_\_\_  
To Serve Fermented Malt Beverages and Intoxicating Liquors Date Year

I, the undersigned, do hereby respectfully make application to the local governing body of the Village of Cross Plains, County of Dane, Wisconsin for a License to serve, from the date hereof to June 30, 20\_\_\_\_, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors; subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolution, ordinances and regulation, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am \_\_\_\_\_ years of age. Date of Birth: \_\_\_\_\_ Coach's Club  
Name of Establishment

Answer the following questions fully and completely:

Name: Kelly M Blotz Is application new or a renewal? New  
First MI Last

Address of Applicant: 2256 COUNTY ROAD DODGEVILLE 53533 (608) 609-3784  
Street Address City ZIP Code Phone Number

If renewal (within the past 2 years held a Class "A", "Class A", "Class C", Class "B" or "Class B" license or permit or a manager's or operator's license).

Where was the privilege obtained? (Town) \_\_\_\_\_  
City Village

As required by WI Statutes Section 125.17(6), have you completed the alcohol awareness course? Yes

If so, where? ONLINE SERVING ALCOHOL.COM

Have you ever had a criminal conviction? If yes, what and where? No

Have you been convicted of any license law or ordinance regulating Fermented malt beverages or intoxicating liquors? No

If so, name of court: \_\_\_\_\_

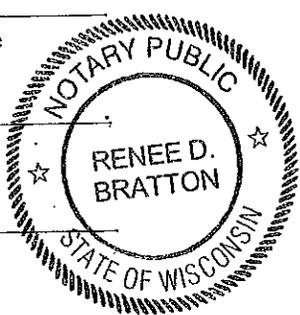
STATE OF WISCONSIN  
DANE COUNTY

Kelly Blotz, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X Kelly Blotz  
Applicant sign here

X 1/12/15  
Date of Application

Date of Board Approval \_\_\_\_\_

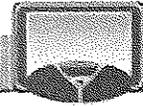


Subscribed and sworn to before me this 12

Day of January, 2015

Dane County, Wis.

Notary Public: Renee D. Bratton  
My Commission Expires: 4/9/17



VALIDATE ONLINE AT [SERVINGALCOHOL.COM](http://SERVINGALCOHOL.COM)

CODE: BTABMIVZD

ONLINE TRAINING

SERVING ALCOHOL INC  
UNITED STATES OF AMERICA  
[team@servingalcohol.com](mailto:team@servingalcohol.com)

# CERTIFICATION

This certifies that

*Kelly Blotz*

has completed the Serving Alcohol Inc. approved course

**Wisconsin Alcohol Seller-Server**

January 8, 2015

APPROVED BY THE STATE OF WISCONSIN SS-125.04

PROVIDER TRAINING IN COMPLIANCE WITH SS-134.66

STUDENT ACKNOWLEDGED UNDERSTANDING OF SS-134.88:

Restrictions on sale or gift of cigarettes or tobacco products; that state law prohibits selling tobacco products to any person under the age of 18; and failure to comply with these restrictions may result in a citation.

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES:

- \* CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- \* OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR
- \* RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATIONS
- \* DETERMINE THAT PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION AS TO THEIR AGE
- \* ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION



## Cross Plains Police Department

---

Date: January 13, 2015

To: Village Administrator Matthew Schuenke

Ref: Operator's License Application

On January 13, 2015 I received an Application for an Operator's License from a Kelly M. Blotz. A review of Mr. Blotz's arrest and conviction record was completed in accordance with Village Ordinance 41.09 (b). The results of that review indicate Mr. Blotz has no arrest or convictions in contrast with Village ordinance 41.09(c).

Kelly M. Blotz therefore meets the criteria set forth in Village Ordinance 41.09(c) to receive an operator's license.

Thomas J. Janssen  
Chief of Police

**Application for an "Operator's" License** \_\_\_\_\_ WI \_\_\_\_\_  
To Serve Fermented Malt Beverages and Intoxicating Liquors Date Year

I, the undersigned, do hereby respectfully make application to the local governing body of the Village of Cross Plains, County of Dane, Wisconsin for a License to serve, from the date hereof to June 30, 2015, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolution, ordinances and regulation, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am            years of age. Date of Birth:            /            /            Jodi's bar + grill  
Name of Establishment

**Answer the following questions fully and completely:**

Name: Stephen R Burke Jr Is application new or a renewal? New  
First MI Last

Address of Applicant: 4232 Twin Valley Rd Middleton 53562 608-475-4635  
Street Address City ZIP Code Phone Number

If renewal (within the past 2 years held a Class "A", "Class A", "Class C", Class "B" or "Class B" license or permit or a manager's or operator's license).

Where was the privilege obtained? (Town) \_\_\_\_\_  
City  
Village

As required by WI Statutes Section 125.17(6), have you completed the alcohol awareness course? Yes

If so, where? online

Have you ever had a criminal conviction? If yes, what and where? NO

Have you been convicted of any license law or ordinance regulating Fermented malt beverages or intoxicating liquors? NO Yes

If so, name of court: underage drinking in the state of MD in 2004

STATE OF WISCONSIN  
DANE COUNTY

Stephen R Burke Jr, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

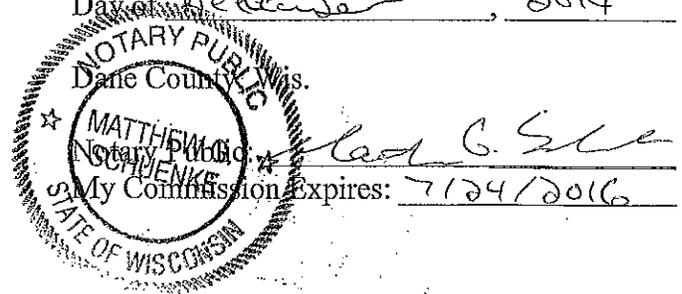
X [Signature]  
Applicant sign here

Subscribed and sworn to before me this 24th

X 24 Dec 2014  
Date of Application

Day of December, 2014

Date of Board Approval \_\_\_\_\_



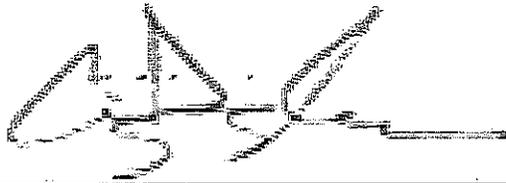
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# WISCONSIN

## SELLER / SERVER CERTIFICATION

**Trainee Name:** Stephen Burke  
**Date of Completion:** 12/15/2014

**School Name:** 360training.com, Inc.  
**Certification #** WI-15467



I, \_\_\_\_\_  
certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Learn2  
serve

Corporate Headquarters  
13801 Burnet Rd., Suite 100  
Austin, Texas 78727  
P: 800-442-1149



## Cross Plains Police Department

Date: January 22, 2015

To: Village Administrator Matthew Schuenke

Ref: Operator's License Application

On January 22, 2015 I received an Application for an Operator's License from a Stephen R. Burke Jr. A review of Mr. Burke's arrest and conviction record was completed in accordance with Village Ordinance 41.09 (b). The results of that review indicate Mr. Burke has no arrest or convictions in contrast with Village ordinance 41.09(c).

Stephen R. Burke Jr. therefore meets the criteria set forth in Village Ordinance 41.09(c) to receive an operator's license.

Thomas J. Janssen  
Chief of Police

January 9, 2015

Mr. Matthew Schuenke  
Village Administrator  
Village of Cross Plains  
2417 Brewery Road  
P.O. Box 97  
Cross Plains, WI 53527

Subject: Bidding and Construction Phase Engineering Services Contract for 2015  
Main Street Utilities Improvements

Dear Matt:

Attached for review and approval by the Village Board of Trustees are three (3) copies of a bidding and construction phase engineering services contract to assist the Village in reconstruction of sanitary sewers and water mains on Main Street (U.S. Highway 14), from Market Street to Westview Court, including replacement of existing service laterals from the new mains to the street right-of-way lines and assisting in conversion of existing sanitary sewer laterals on the south side of Main Street from discharge to the existing Lagoon Street sanitary sewer to discharge to the new sanitary sewer on Main Street. This work will be completed as part of a larger Wisconsin Department of Transportation U.S. Highway 14 reconstruction project.

The contract is on an hourly cost (time and materials) basis at our standard 2015 municipal engineering charge-out rates. Costs will only be billed for services actually rendered. The total estimated cost based upon our current knowledge is \$285,000. The contract covers bidding-related services, construction staking, construction administration and construction observation. The estimated contract amount includes the services of an on-site Resident Project Representative responsible for construction staking, construction observation and documentation of installed locations for the duration of the water main and sanitary sewer construction. This is an estimated \$120,000 of the \$285,000 total. Not included under the contract are the following:

- Any technical services associated with storm sewer, street, curb & gutter and sidewalk construction, or surface restoration work, all of which are assumed to be handled by the Wisconsin Department of Transportation
- Compaction testing during construction
- Contamination-related services
- Abandonment of the "Lagoon Street" sanitary sewer

As with past contracts, the contract form is that recommended by the National Society of Professional Engineers. The contract has a main body of basic "boiler-plate" provisions and four exhibits defining scope of work, cost, etc. Exhibit A is the detailed description of our anticipated services. These standard form contracts get rather lengthy, but it is much less work to write a long contract using standard forms than to write a short contract tailored to the individual job. If the contract is satisfactory, please sign page thirteen of each copy of the contract and fill in the Village representative blanks. Then return at least one copy to this office.

We have attached a summary of our current estimate of the total project costs. This is a very complex project, with the Village work being bid as a part of a larger Wisconsin Department of Transportation project. The Village will have less control than usual over the contractor's activities, costs and schedule. Very difficult groundwater dewatering will be a significant issue. I will be in attendance at the January 12 Committee of the Whole meeting, not only to answer questions about our proposed contract, but also to discuss the project as a whole.

Thank you for the opportunity to again be of service to the Village of Cross Plains on such an important project.

Very truly yours,  
TOWN & COUNTRY ENGINEERING, INC.



Warren O. Myers, P.E.  
Senior Project Manager

**VILLAGE OF CROSS PLAINS  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO REPEAL SECTION 83.19 OF THE VILLAGE OF CROSS  
PLAINS CODE OF ORDINANCES REGARDING DEVELOPMENT IN  
DESIGNATED WATER QUALITY CORRIDOR AREAS**

The Village Board of the Village of Cross Plains, Dane County, Wisconsin, does hereby ordain as follows:

1. Section **83.19, Development in Designated Water Quality Corridor Areas**, of the Village of Cross Plains Code of Ordinances is hereby repealed in its entirety and of no further legal effect.
2. **Effective Date.** The effective date of this Ordinance shall be upon passage and posting.

**VILLAGE OF CROSS PLAINS:**

By: \_\_\_\_\_  
J. Patrick Andreoni, Village President

**ATTEST:**

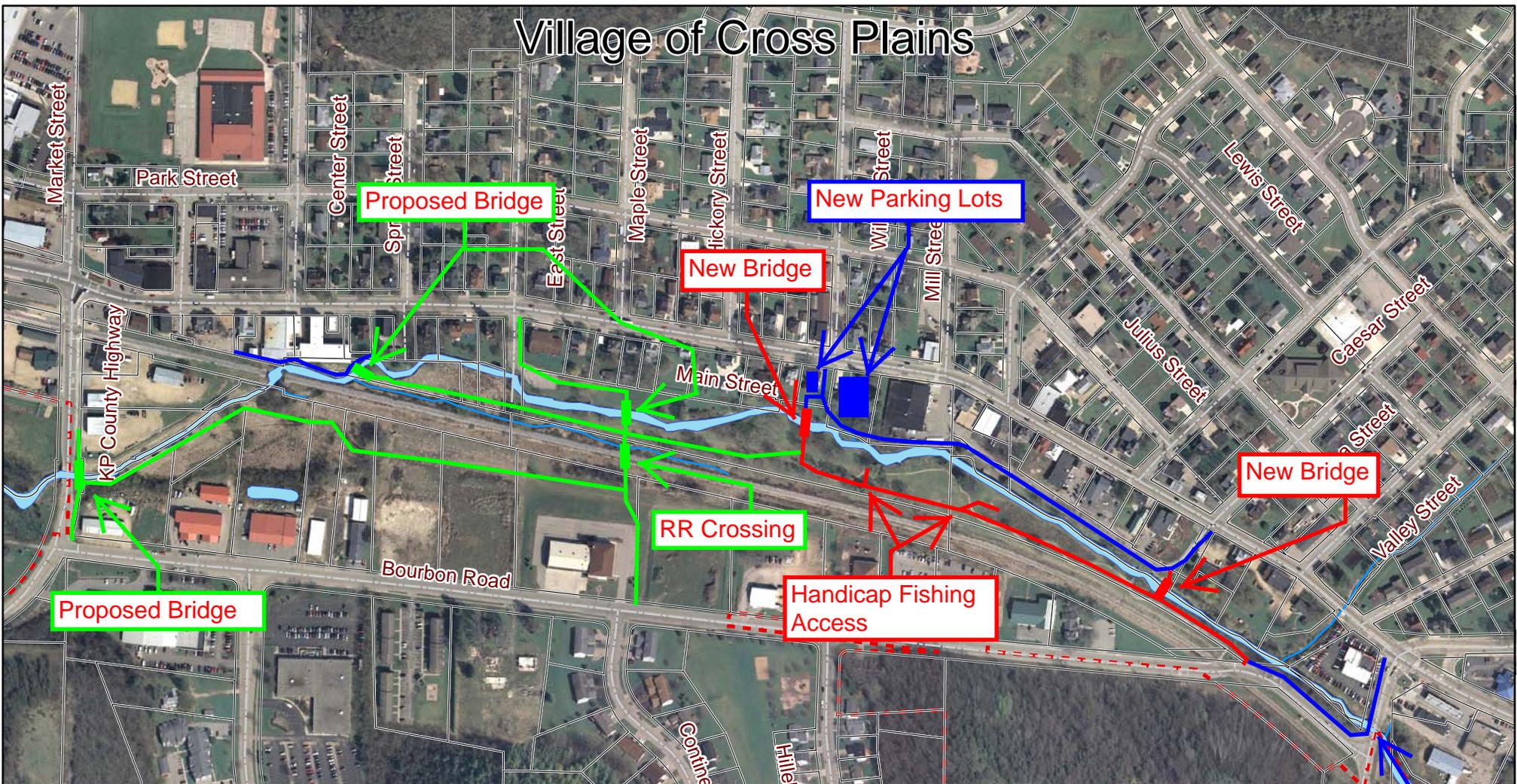
By: \_\_\_\_\_  
Matthew G. Schuenke,  
Village Clerk/Administrator/Treasurer

Vote:

Yes \_\_\_\_\_

No \_\_\_\_\_

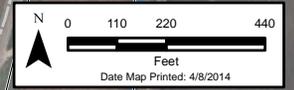
# Village of Cross Plains



- 2013 - Creek Moved, Bridges and Path Complete
- 2014 - Mill Creek Pkwy complete, new adjacent 6' sidewalk and parking lots. CTH P Bridge replaced by WisDOT including on bridge sidewalk and connecting sidewalk.
- 2015 - Phase 1: Conceptual Design, Finalize Planning, Grant Writing.
- 2016 - Phase 2: Engineered Design, Permitting, Regulatory Approvals.
- 2017 - Phase 3: Project Implementation

**LEGEND**

- Streets
- Tax Parcels
- Municipal Boundary
- Lakes
- Rivers

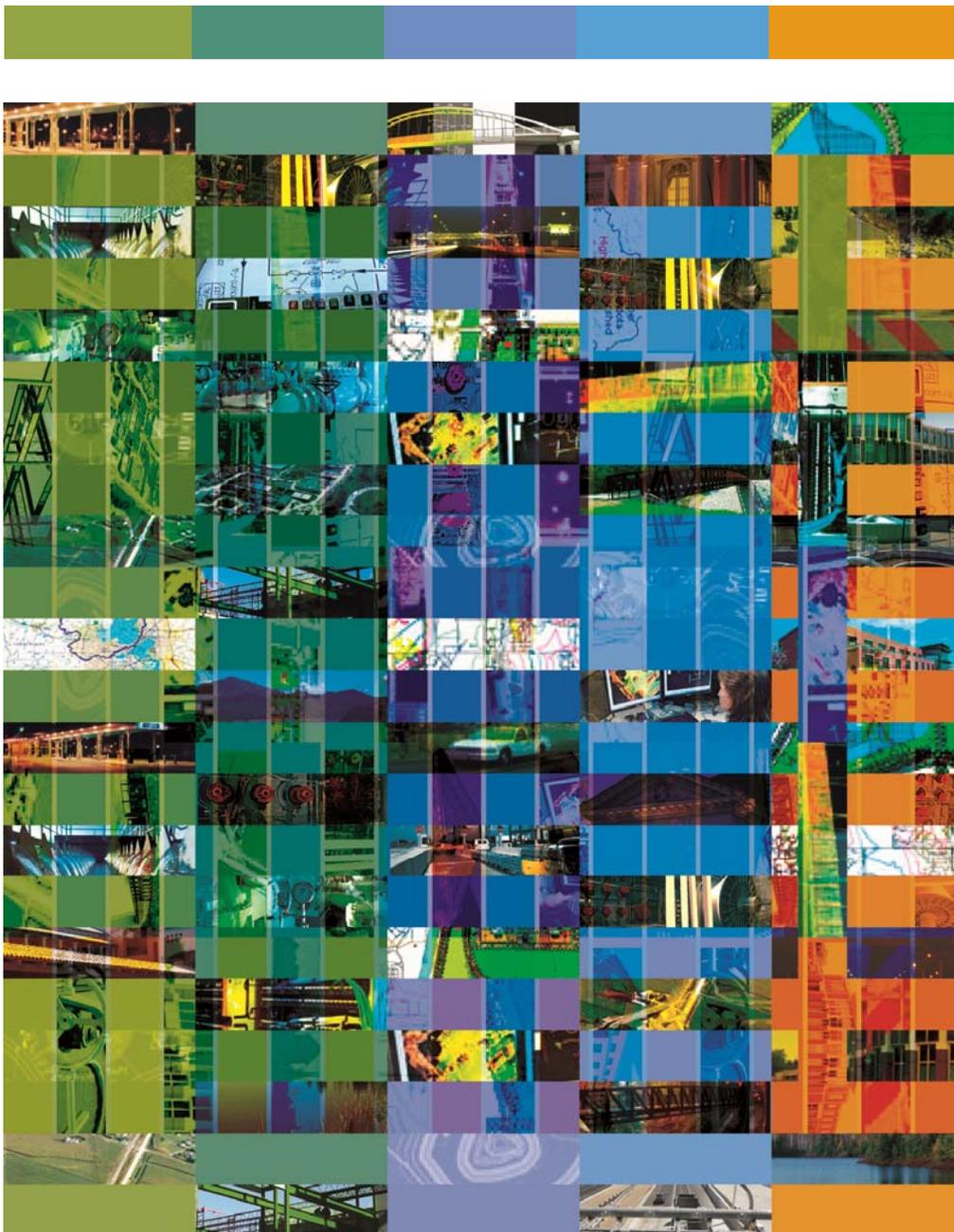


# Phase 1 Conceptual Trail Design

## Proposal

Village of Cross Plains, WI

January 19, 2015





Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

January 19, 2015

Mr. Matthew Schuenke  
Village Administrator  
Village of Cross Plains  
2417 Brewery Road  
PO Box 97  
Cross Plains, WI 53528

Re: Proposal for Phase 1 Conceptual Trail Design Services

Dear Matt,

Strand Associates, Inc.® is pleased to submit this proposal to provide engineering services to assist in the planning and grant preparation of a new trail along Black Earth Creek. Our team has proven experience with the necessary components of this project and is excited at the prospect of working with the Village of Cross Plains. We are confident this proposal will demonstrate that we are best suited to guide the Village on this project because:

- **Our capabilities and project experience allows us to provide all services in-house and reduce coordination by Village staff.**
- **Our experience coordinating with the Wisconsin Department of Transportation and Wisconsin Southern Railroad Company will provide a streamlined process for railroad crossing discussions.**
- **Our recent experience working with the Village on the Urban Non-Point Source Grant application will provide continuity for the funding application process.**
- **Our financial advisory capabilities can provide options for additional funding or financing options to implement the construction of the project.**

This project is an exciting opportunity for the Village to create a trail connection to connect the east and west portions of the community. We look forward to working with Village staff, residents, and stakeholders to provide this important linkage. Please call if there are questions or if additional information is needed regarding the submittal.

Sincerely,

STRAND ASSOCIATES, INC.®

A handwritten signature in black ink that reads 'Tom Stetzer'.

Thomas G. Stetzer, P.E.

9901972/TGS:mah

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# Firm Profile

## More Than 68 Years of Service Signifies Our Organizational Strength and Commitment to Quality

---

**Our years of experience and vast service capabilities enable us to meet engineering needs effectively.**

Strand Associates, Inc.<sup>®</sup> has been providing civil and environmental engineering services since 1946. We attribute our organizational strength to our talented engineers, effective management, and most of all, commitment to nurturing long-term client relationships.



**Corporate office in Madison, Wisconsin.**

Our Corporate Mission states that we are dedicated to helping our clients succeed through excellence in engineering. In accordance with this mission, we are continually expanding our staff and service offerings to broaden our base of experience and knowledge so that we can provide more creative and comprehensive solutions to our clients' needs.

### Wide range of services meet all project needs.

---

**Our services reflect the needs of our clients.**

Our areas of specialization include:

- Wastewater treatment and conveyance engineering
- Civil and municipal engineering
- Stormwater management
- Water supply engineering
- Transportation engineering
- Electrical and HVAC engineering
- Building/Facility engineering, architecture, and sustainable design
- Environmental services
- Wetland delineation, mitigation, and restoration
- Ecosystem study and restoration
- GIS and mapping
- Surveying and right-of-way acquisition
- Land development
- Construction-related services
- Financial assistance

More information on these engineering disciplines can be found on our Web site, [www.strand.com](http://www.strand.com).

## **Strategic office locations conveniently serve clients throughout the region.**

To conveniently offer services to our national client base, we have 11 offices throughout the country.



**Civil and environmental engineering and science services are provided from 11 offices throughout the United States.**

## **Reliable consulting service has cultivated long-standing client relationships.**

---

**Our commitment to long-term client relationships is a major factor in our success.**

Our clients rely on us as a partner in addressing their engineering and science needs. We have developed and maintained long-standing affiliations, many extending into several decades of service. For some clients, we serve as appointed engineers and are active committee members; for others, we serve as specialty consultants to their in-house staff on an as-needed basis. With all of our clients, our service is flexible and tailored to their unique needs.

We understand the value our clients place on *consistency* of personnel and *continuity* in project development. Accordingly, we expend every effort to make sure that the team initially chosen is involved with a project from beginning to end.

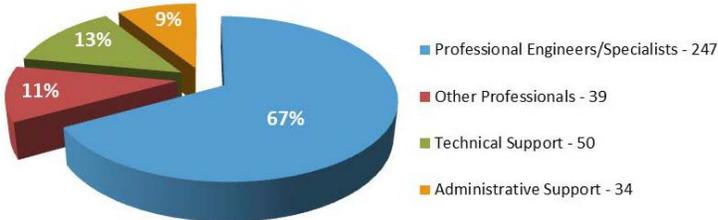
## **Effective management practices provide a stable foundation.**

We employ a *horizontal project management structure*. For each project, a principal engineer is assigned to provide technical and office resource support. Other day-to-day decisions, however, are made at the project level by the engineers most familiar and involved with the work.

Clients find reassurance in the fact that each of our engineers is supported by the expertise of a multidisciplinary engineering firm. This approach enables use of all our firm's resources while maintaining the personal involvement associated with a single point of contact; a person who has been trained to provide assistance through planning, design, and implementation.

**High level of service made possible because of dedicated, results-oriented staff.**

Only with solid management practices could a company in this industry establish such an impressive tenure. We are owned and operated by our active engineering staff.



Our expert staff of 370 employees represents the academic backgrounds and experience of all disciplines normally necessary to successfully complete a project. More than 60 colleges and universities are represented on our staff. Impressively, our engineers have an average of more than 10 years of experience and the majority are licensed or have advanced degrees.

**2015 Staff Resources**

**Our staff demographics offers our clients one-stop services.**

- **Total Staff**..... **370**
- **Engineers** ..... **247 (67%)**
  - Environmental engineers/specialists..... 63
  - Civil engineers..... 86
  - Transportation engineers ..... 60
  - Structural engineers ..... 15
  - Electrical engineers..... 17
  - Mechanical engineers ..... 6
- **Other Professionals**..... **39 (11%)**
  - LEED® Accredited Professionals ..... 5
  - Landscape architects..... 2
  - Business development ..... 15
  - Architects..... 2
  - Information technologists ..... 7
  - Right-of-Way acquisition agents ..... 2
  - Registered Land surveyors ..... 6
- **Technical Support**..... **50 (13%)**
  - Field technicians..... 17
  - Office technicians/CADD operators..... 33
- **Administrative Support**..... **34 (9%)**
  - Clerical and accounting ..... 31
  - Maintenance ..... 3

# Approach, Schedule, and Fee

## Comprehensive Understanding of the Project Goals and Proactive Agency Coordination Provides Streamlined Project

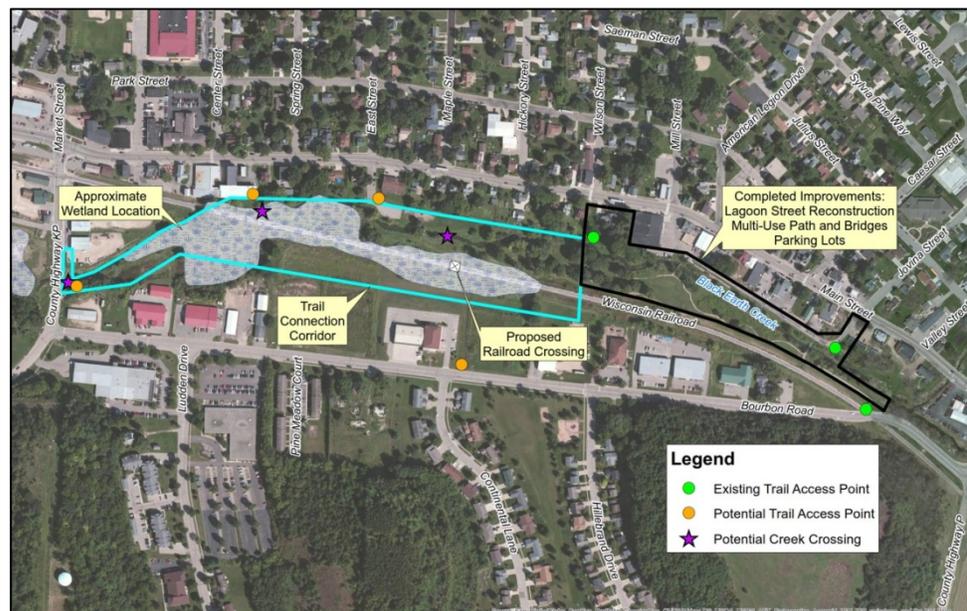
The trail project along Black Earth Creek will provide a pedestrian and bike connection to fill the “missing link” between the west and east portions of the village through H.M. Zander Community Park. This project is exciting to us because we understand the challenges a project like this poses and the opportunities projects of this nature present to improve the facilities that village residents and visitors can enjoy. In order to further our understanding of challenges and opportunities specific to this project, our proposed Project Manager, Tom Stetzer, recently met with Village staff to discuss project goals and scope, and identify elements the Village would like incorporated.

**We can guide the Village through each phase of this trail project.**

The project will be split into three phases:

- Phase 1 – Conceptual Design
- Phase 2 – Final Design and Bidding-Related Services
- Phase 3 – Construction-Related Services

The Village wishes to select a consultant to assist with Phase 1 at this time, with the intention of selecting a firm that has the capabilities of completing all three phases. The Village has already made significant improvements to the Black Earth Creek corridor over the past few years. Projects that were completed were the creek re-meandering project, new multi-use path and trailhead parking, new pedestrian bridges over Black Earth Creek, and the reconstruction of Lagoon Street along the north banks of the creek. The necessary connection that remains is located between CTH KP and the western limits of the 2013 path construction. Below is an exhibit showing the project and surrounding corridor.



**Trail corridor along Black Earth Creek.**

---

**Our recent railroad coordination on similar projects provides blueprint for project success.**

A critical component of this project will be early coordination with the Wisconsin Department of Transportation (WisDOT) and Wisconsin and Southern Railroad (WSOR). In order for the complete east-west connection to occur, an at-grade crossing of the WSOR tracks will need to be evaluated and approved. We will investigate the corridor to find the most advantageous location for a crossing and communicate with WisDOT and WSOR staff to determine the feasibility of the crossing as part of the project. This scope item will be completed immediately after authorization to proceed, as this linkage will be critical to the vision for this project. Our proposed team has recent experience with WisDOT and WSOR coordination on two projects in the City of Middleton along Deming Way and Terrace Avenue, both of which included the discussion of pedestrian at-grade crossings.



**Early railroad coordination will be critical to determine crossing feasibility.**

---

**Creek crossing at CTH KP is critical for pedestrian linkage to downtown.**

Black Earth Creek will need to be crossed at approximately three separate locations to fully implement the Village staff’s vision for the path. It is our understanding that prefabricated steel pedestrian bridges, similar to the two that were installed in 2013, will be sited during phase 1. One critical crossing of the creek is adjacent to the CTH KP bridge. The existing bridge does not have pedestrian accommodations and is marked with signage to deter pedestrians from using the bridge. A new crossing will provide a direct pedestrian route to the west side of the village and Park Elementary School from existing neighborhoods with frontage on Gils Way, Tilda Trail, and Ludden Drive, as well as future neighborhoods that develop.



**Pedestrian accommodations along CTH KP are critical in linking southwest neighborhoods to downtown.**

We will conduct a basic environmental corridor screening during Phase 1 to assess the project alignment; identify assets and areas or elements of concern; and determine what resources and agency approvals will require further investigation or coordination during Phase 2. Access Dane contours, environmental corridors, and other resource mapping will be reviewed and supplemented with field observation and alignment reviews with Village staff. Review elements will include wetlands, flood plains, buffer areas, past land-use, existing and historical snow mobile trail use, previous land-uses in the floodplain or floodway, and other environmental or hazardous materials site screening elements.

We will discuss the project with the United States Army Corps of Engineers (USACE) and Wisconsin Department of Natural Resources (WDNR) representatives to provide a list of necessary approvals and permits needed during Phase 2. Phase 2 will then involve assessment of the various environmental features and development of alternatives analysis for potential impacts. Various environmental features will require efforts in avoidance, minimization, or mitigation. We will identify and develop such items with the Village.



**Environmental screening will identify pre-coordination needs, permits, and approvals needed during Phase 2.**

Low or no cost funding is an essential element to the success of a municipal project.

We commend Village staff for applying for and receiving a commitment for an approximately \$40,000 grant from the WDNR (Recreational Trails Act Program). We understand that there will also be a further grant application to Dane County (PARC Grant). Our firm's Financial Services Group is prepared to work with Village staff to confirm access to other viable funding programs, if any (federal, state, local). In addition, for project timing purposes, the Group will recommend options (grant, loan or bond anticipation notes/bonds) to allow access to funds before the actual grant monies are able to be delivered to the Village (i.e., the grant monies pay-off all or a portion of the anticipation notes/bonds), as well as potential low-cost borrowing options that the Village may want to consider.

### **Communication Plan Emphasizes Village Staff Input.**

A successful project involves meeting the requirements established by Village staff, the Village Board and Committees, and Village residents and business owners. To do so, we must engage these participants in the process. Tom Stetzer is adept at presenting projects to affected constituents, and accounting for the issues presented and implementing responses to the issues into project documents and materials.

We will use the following communication plan to proactively address this project.

- **Utility and Agency Coordination** – Early coordination with the utility companies and representatives from WisDOT, WSOR, USACE, and WDNR will be critical in determining the feasibility of the project. Obtaining initial support for the project will streamline the design process during Phase 2. We are well versed in coordinating efforts with all of these agencies.
- **Design Coordination** – We will engage Village staff with phone calls and/or e-mails throughout the design phase, as necessary. It is our intent to fully understand project issues and make timely decisions on project design components. In order to meet the schedule, we will not wait for project meetings to elicit responses and decisions from the Village, but rather engage staff throughout the

---

**Consider our team as an extension of the Village's staff.**

project, as needed. This open line of communication will make meetings more efficient and the design more complete.

- **Public Coordination** – We will assist in leading public informational meetings to gather valuable input from the public. Early coordination with the public contributes to stakeholder buy-in for the project and provides taxpayers with the opportunity to voice their visions for the trail corridor. The east-west trail connection is a critical project for the Village that will greatly improve non-motorist transportation throughout the village.

### **Experience-Based Approach Thoroughly Addresses Constructability Issues to Produce Lasting Solutions.**

Our experience with similar projects and the level of detail included in our project drawings contributes to less surprises during construction. Thorough scoping of the project elements before the project begins is critical in establishing a mutual understanding of project goals. Included below is the anticipated Scope of Services for Phase 1 of this project. Once Phase 1 is complete it will be easier to define an appropriate scope for future phases.

#### ■ **Phase 1 Services**

- Provide a conceptual trail site plan to be used to obtain public input and submit as an attachment to the Village's PARC or other grant applications. Existing aerial photography, contour maps, and floodplain maps will be used to prepare the conceptual site plans. No topographic survey is anticipated for Phase 1.
- Provide preliminary opinions of probable construction cost for the Village's use in project budgeting and PARC grant submittal.
- Provide a recommendation regarding areas along the trail corridor to be used for potential trail amenities, where appropriate.
- Assist Village with the preparation of the Dane County PARC or other grant submittals. It is our understanding that the Village will take the lead on the application process and we will supplement the Village's effort, as needed.
- Attendance at up to six meetings. The Village anticipates the need for attendance at three public information meetings, two Village Board meetings, and one additional meeting to be determined.
- Identify and provide list of encroachments throughout the corridor that could hinder trail construction.
- Identify and provide a list of permits and regulatory approvals required for Phase 2.
- Identify potential environmental concerns for the trail corridor.
- Identify potential utility conflicts that will require further investigation for Phase 2.
- Identify necessary easements that will be obtained during Phase 2.
- Explore project funding and financing options.

## Team Has the Expertise and Availability to Meet Cross Plains' Schedule

**Current grant deadline allows time for full public input.**

The schedule for the Conceptual Trail Design Services project assumes a Notice-to-Proceed by February 1, 2015. The individual task completion dates for this project are as follows:

Task	Milestone
Notice-to-Proceed	February 1, 2015
Data Gathering Complete	February 15, 2015
Kickoff Meeting with Village Staff	February 16, 2015
Preliminary Trail Layouts Complete	March 6, 2015
Public Meeting No. 1	March 12, 2015
Public Meeting No. 2	May 16, 2015
Public Meeting No. 3	July 9, 2015
Final Trail Concept Plans and Costs Estimates Complete	July 24, 2015
*PARC Grant Submittal	August 1, 2015
Phase 1 Complete	August 15, 2015
Phase 2 and 3 – Final Design and Construction	TBD – Based on Available Funds

\* The RFP notes that the PARC submittal deadline is due in early May of 2015. Discussions between Village staff and Dane County Parks representatives have determined that the grant submittal deadline has been moved to early August. If the deadline for the grant submittal is advanced to an earlier date, we have the flexibility to adjust our schedule accordingly.

## Engineering Services at Appropriate Fee Provides Value to Project as a Small Percentage of Construction Costs

**We work with our clients to fully understand the scope of work in order to reduce future change orders and overall project costs.**

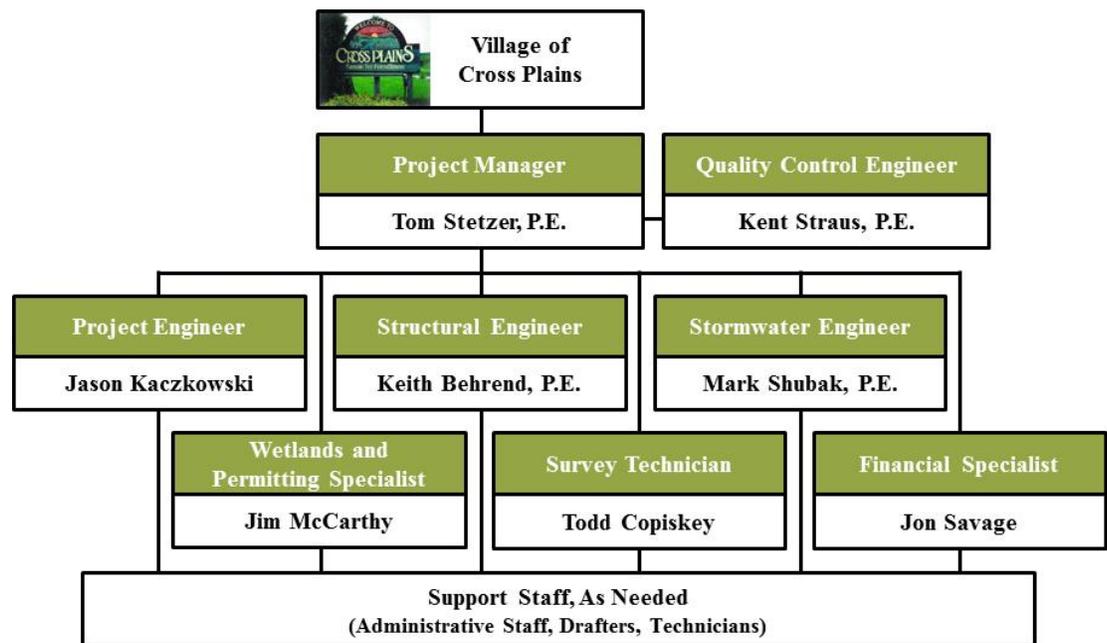
Our engineering fee is based on a detailed Scope of Services developed in close coordination with the Village before any work is completed on the project. The engineering services for Phase 1 of the project, as described in the Request for Proposal and defined in our project approach, will be performed for an estimated total fee of \$8,750, including expenses. The project cost and level of effort represent our understanding of the scope of the project. The following provides the cost and hour breakdown for each task. Costs for services related to Phases 2 and 3 will be coordinated with the Village once Phase 1 is complete and the scope for future phases is better defined.

Trail Conceptual Design Services – Project Cost		
Phase 1	Hours	Fee
Conceptual Site Plans	25	\$3,000
Cost Estimates	7	\$900
PARC Grant Application Assistance	4	\$500
Meeting Attendance (Six)	15	\$2,000
Communication with WisDOT/WSOR/WDNR/USACE/Utilities	5	\$700
Identify Environmental Concerns/Encroachments/Permits/Regulatory Approvals/Utilities/Easements/Amenities	14	\$1,600
Explore Funding and Financing Options	---	No Cost
<b>Subtotal</b>	<b>70</b>	<b>\$8,700</b>

# Project Team

## Project Team’s Versatile Experience Delivers Seamless Project By Completing All Phases In-House

Following is information on the experience and designated responsibilities of the key personnel who will comprise our team. These team members were chosen based on their level of experience and creativity with similar projects and design criteria, as well as their prior experience working together as a team. The team will be led by Tom Stetzer. Tom, along with the team, will be responsive to the Village’s needs and provide smooth and effective communication to the Village. The following organizational chart indicates the assigned responsibilities of each team member. Brief descriptions of each members’ specific qualifications follows and full resumes are included at the end of this section. All staff listed below work in our Madison Corporate office.



**Tom will provide continuity and coordination between the Village and our project team to make sure that elements of each project are properly incorporated and the Village is satisfied with the work.**

### Project Manager

- **Thomas G. Stetzer, P.E.**, will serve as the Project Manager responsible for communication with the Village, staff coordination, and project administration throughout the duration of the project. Tom is a professional engineer in Wisconsin, has more than 9 years of municipal engineering experience, and currently serves as the Municipal Engineer for the Village of Prairie du Sac. His engineering experience includes planning, surveying, design, and construction-related services of sanitary sewers, water main, stormwater management



improvements, curb and gutter, sidewalk, site plans, rural and urban streets, bike paths, utility and railroad coordination, agency and public involvement, and right-of-way plats and acquisition.

Tom has provided engineering design and construction-related services for several rural and urban municipal facilities. His design experience includes mostly rehabilitation and reconstruction projects, which include utility relocation, bike path accommodations, various site plans, and roadway reconstruction. Tom understands the need to establish design criteria early and effectively communicate those needs to our design team, facility owners, and agencies. Tom has significant construction observation experience as well. He brings hands-on field experience to the design phases, avoiding constructability issues when the project is built.

Tom's overall experience and success completing complex and multi-year engineering projects on time and on budget, with a high level of service to the client, will be invaluable to the success of the Village's upcoming infrastructure projects.

### Quality Control Engineer

- **R. Kent Straus, P.E.**, will serve as the Quality Control Engineer. Kent has been directly involved with a variety of municipal projects during his 25-year tenure with our firm. His expertise includes planning, design, and construction-related services for streets and utilities. Kent is the head of our Madison Municipal Department and serves as Project Manager on numerous projects, including projects that involve roadways, parking lots, site grading and drainage, site lighting, and site utility improvements. Kent has broad experience to provide valuable insight regarding design and constructability throughout the project and to expedite its completion by identifying, in advance, potential project delays. Kent currently serves as the primary engineering consultant for the Village of Waunakee, in addition to doing numerous projects for other municipalities and the State of Wisconsin.



### Project Engineer

- **Jason B. Kaczowski** has been with our firm for 3 years and has provided both design and field services for a variety of projects. He has worked alongside clients from the earliest of planning stages to develop an understanding of project objectives and to implement plans to accomplish these objectives most efficiently and cost-effectively. Jason has worked through the design phase of projects combining client's goals and feedback with his own ideas to produce the most comprehensive plan possible. He has completed the permitting process for



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**Jason will work closely with all team members to determine the location for the path.**

several projects, working closely with regulatory agency personnel to balance client goals and permit requirements. Jason has assisted with the development of detailed project specifications to identify defined projects and maximize efficiency during construction. Jason has also gained valuable experience as an on-site project representative, providing services such as topographic surveys, construction staking, project coordination and observation, quantities recording, and construction contract administration.

### **Structural Engineer**

- **Keith R. Behrend, P.E.**, will assist the project team with the structural design aspects for the pedestrian bridges. Keith has more than 11 years of experience in the design of bridges and concrete culverts for roadway and bike path projects. His experience includes using Load and Resistance Factor Design (LRFD) methodology for the preparation of preliminary and final structure plans. Keith routinely works with the hydraulic modelers within our company to design cost-effective structures that meet regulatory flood requirements.



### **Stormwater Engineer**

- **Mark K. Shubak, P.E.**, has 20 years of practical experience as a stormwater and water resource engineer. His background includes hydrologic and hydraulic analyses using a variety of software packages; watershed master planning; design and construction-related services of stormwater conveyance and storage facilities; stormwater utility planning and implementation; floodplain and floodway studies/mapping; Phase 1 and 2 National Pollutant Discharge Elimination System (NPDES) stormwater permitting; stormwater grant writing; providing municipal plan review services; and floodplain and stormwater ordinance development and enforcement.



**Mark's experience with floodplain studies and mapping will be critical to the early stages of the project.**

### **Wetlands and Permitting Specialist**

- **James R. McCarthy** will lead the wetland delineations, any necessary environmental assessments, and agency permitting associated with all phases of this project. Jim is our biologist and environmental specialist who will assist in project evaluation and assessments regarding wetlands, environmentally-sensitive areas, permitting, and agency coordination. Jim's experience with the identification, delineation, evaluation, and mitigation of wetlands and/or sensitive areas will be needed during the alternative analysis and WDNR permitting.



Jim also provides 404 permitting. He is very familiar with environmental project development, management, and agency coordination involving local, county, state, and federal agencies. Jim is also an experienced right-of-way acquisition specialist, having acquired more than 300 parcels for local units of government and WisDOT. Although the acquisition will be handled by the County, this provides sensitivity to potential local concerns on this project.

### Survey Technician

- **Todd M. Copsiskey** has 5 years of surveying experience. Todd has passed the LS and PS portion of the land surveyor's test and has the state portion remaining to obtain his PLS. Todd has completed numerous design and mapping surveys and understands the importance of complete and accurate data. He is very experienced with the use of survey and mapping-grade GPS.



### Finance Specialist

- **Jonathan D. Savage** has experience in structuring (amortization, documentation and municipal ratings), marketing, and underwriting of more than \$25 billion in municipal and infrastructure debt for municipal issuers (states, counties, cities and their agencies) around the country (completed financings in 35 states). Jon's financing expertise includes financings for the following:
  - Public utilities (water, sewer, electricity, and natural gas).
  - Municipal infrastructure (buildings and facilities).
  - Transportation (highways, toll roads, ports and airports).
  - Education (K-12 schools and higher education).



During Jon's municipal finance career (1980 to 2012), he served as Managing Director at Bank One/J.P. Morgan (Chicago, Illinois); A.G. Edwards & Sons, Inc. (St. Louis, Missouri) and J.C. Bradford & Co. (Nashville, Tennessee). At both A.G. Edwards and J.C. Bradford, Jon served as Manager of Public and Municipal Finance-Senior Vice President, Assistant Treasurer and Member of the Board (A.G. Edwards) and Partner (J.C. Bradford).

# Resumes

## **Project Manager**

- Thomas G. Stetzer, P.E.

## **Quality Control Engineer**

- R. Kent Straus, P.E.

## **Project Engineer**

- Jason Kazkowski, E.I.T.

## **Structural Engineer**

- Keith R. Behrend, P.E.

## **Stormwater Engineer**

- Mark K. Shubak, P.E.

## **Wetlands and Permitting Specialist**

- James R. McCarthy

## **Survey Technician**

- Todd M. Copickey

## **Finance Specialist**

- Jonathan D. Savage



# Thomas G. Stetzer, P.E.

## Education

B.S. Civil Engineering – University of Wisconsin-Platteville, 2005

## Registration

Professional Engineer

## Field of Expertise

Municipal and Transportation

## Positions Held

Strand Associates, Inc. <sup>®</sup>	2005 – Present	Professional Engineer
Gilbane Building Company	2004	Assistant Project Engineer
Mead & Hunt	2002 – 2003	Assistant Project Engineer

## Professional Experience

- **Village Engineer** experience with the Village of Prairie du Sac, Wisconsin. Experience includes acting as the primary client contact, attending Village Board/Public Works Committee/Plan Commission meetings, site plan review, project manager for municipal improvement projects, contract development, funding applications, agency coordination, and public involvement facilitation.
- **Municipal Project Management** experience throughout all phases from conceptual design to project closeout. Duties include scope development, budgeting, scheduling, contract execution, shop drawing review, payment request reviews, construction administration, and project closeout.
- **Municipal Engineering** experience includes the design of site plans, municipal rehabilitation, storm sewer and sanitary sewer, water main, street, bike path, and parking lots on local and Wisconsin Department of Transportation (WisDOT) projects. A select list of projects include:
  - **Village of Prairie du Sac, WI** – 4th Street Reconstruction | 9th Street Reconstruction | 15th and 17th Street Reconstruction | Prairie Street Path Extension | 2014 Public Works Improvements | Veterans Memorial Park Boat Launch 2012 CTH PF and Broadway Street Water Main Extensions | Village Hall Parking Lot Improvements | 2011 Local Street Improvements | Library Site Improvements | 2008 Public Works Improvements
  - **City of Middleton, WI** – Valley Ridge Road Improvements | Terrace Avenue Reconstruction | Downtown Terrace Brick Replacement | Deming Way Bike Path and Intersection Improvements | Parmenter Street Water Main Extension
  - **Village of Waunakee, WI** – Peaceful Valley Parkway and CTH Q Improvements
- **Construction** experience includes surveying, construction observation, scheduling, budgeting and payment process, quantity takeoffs, change orders, scope review, and progress meetings on highway, bridge, utility, and building projects.
- **Transportation Design and Project Management** for WisDOT municipal urban projects including project controls, public involvement, horizontal and vertical alignments, roadway geometry, plans, plat preparation, incorporation of municipal utility plans, preparation of estimates and utility coordination.



# Thomas G. Stetzer, P.E.

- **Assistant Project Management** experience on WisDOT construction projects. Responsibilities included contractor coordination, schedule review, traffic control analysis, and the evaluation of monthly quantities and payments.
- **CAD** experience using AutoCAD, Microstation, Eagle Point, Geopak, and Power Civil.
- **OSHA** - 10-hour certified.

## **Professional Affiliations**

- American Society of Civil Engineers



# R. Kent Straus, P.E.

## Education

B.S. Civil Engineering – University of Wisconsin-Madison, 1988

## Registration

Professional Engineer in Wisconsin and Illinois

## Field of Expertise

Municipal Engineering Services including Street, Sanitary Sewer, Storm Sewer, Water System, Recreational Facilities and Bike/Pedestrian Path Design and Project Management

## Positions Held

Strand Associates, Inc. <sup>®</sup>	2004 – Present	Senior Associate, Municipal Discipline Coordinator
	1988 – Present	Municipal Engineer
Wisconsin Department of Transportation	1986 – 1987	Student Trainee in Highway Design

## Professional Experience

Consulting experience in the field of civil engineering with emphasis on municipal utility rehabilitation, street reconstruction, pedestrian/bike path design, and design of new municipal public utility systems. Responsibilities include leadership of the Madison Office Municipal Engineering Services Discipline with oversight of project delivery and quality control.

- **Municipal Recreational Facilities** experience includes boat launch and river and lakefront development, trails, parking lots, athletic fields, courts, and municipal parks.
- **Municipal Government** experience includes long-term infrastructure planning, TIF district planning, subdivision and site plan reviews, and ordinance and regulation reviews.
- **Municipal Wastewater Facilities** experience includes determining capacities of existing waste systems, design of rehabilitation improvements to sewers and pump stations, studies for sizing interceptor sewers, coordination with permitting agencies for approvals, trenchless technology designs, and sewer cleaning and televising specifications.
- **Municipal Water Facilities** experience includes analyzing existing systems for capacities, field measurements of flow facilities, design, intergovernmental water connections, agreements, long-range design studies, and coordinating with state agencies for approvals.
- **Stormwater Management** experience includes design of new stormwater conveyance systems using standard practices. This includes flow capacity analysis of existing systems, erosion control planning, and stormwater quality management. Experience also includes preparation of documents for flood map revisions and amendments as well as coordinating with permitting agencies for approvals.
- **Municipal Street Facilities** experience includes design of both new urban and rural streets, using concrete and asphalt pavements. Experience also includes design of reconstruction and rehabilitation of existing streets. Provided expert assistance to municipalities in street inventory and condition rating.



# R. Kent Straus, P.E.

- **Multimodal Transportation Facilities** experience includes design of pedestrian/bicycle path facilities for municipalities. Projects have incorporated AASHTO design standards and management of multiple forms of special project funding.
- **Railroad Facilities** experience includes design of railroad sidings, road crossings improvements, coordination with railroad companies, the Office of the Commissioner of Railroads, and the WisDOT Bureau of Railroads and Harbors. Prepared expert testimony for several hearings related to crossing improvements.
- **Public Involvement** experience includes drafting and obtaining easements for street and utility construction, incorporating public interests into design of systems, coordinating public meetings for project review, special assessment preparation, and contract and acquisition negotiations.



# Jason B. Kaczkowski, E.I.T.

## Education

B.S. Environmental Engineering – Purdue University, West Lafayette, Indiana, 2012

## Registration

Engineer-in-Training

## Field of Expertise

Municipal Engineering

## Positions Held

Strand Associates, Inc.®	2012 – Present	Engineer-in-Training
Triton Federal Solutions, Inc.	2011	Intern

## Professional Experience

- **Construction** experience includes construction observation, staking, payment process, shop drawing review, quantity takeoffs, progress meetings, and public involvement on streetscape, and street and utility reconstruction projects.
- **Municipal Engineering** experience includes design of urban and rural roadways, shared-use paths, site layout and grading, water main, storm sewer, and sanitary sewer. Additional experience includes project permitting and preparation of opinions of probable construction cost.
- **Design Software** experience using Microstation, Geopak, Corridor Modeler, Power Civil, StormCAD, SewerCAD, and AutoCAD to modify and create construction drawings.

## Project- Specific Experience

- **Design Services** - Designed or was part of the design team on the following projects:
  - 2014 Street Improvements – New Glarus, Wisconsin
  - Hickory Street Reconstruction – Lancaster, Wisconsin
  - 9th Street Reconstruction – Prairie du Sac, Wisconsin
  - 15th and 17th Street Reconstruction – Prairie du Sac, Wisconsin
  - Brooklyn Business Complex – Brooklyn, Wisconsin
  - Verona Road US 12/18/14/151 – Madison, Wisconsin (WisDOT)
- **Construction-Related Services** – Served as the Resident Project Representative for the following projects:
  - 2014 Main Street Improvements – Waunakee, Wisconsin
  - 2014 Public Works Improvements – Waunakee, Wisconsin
  - Deming Way Bike Path and Intersection Improvements – Middleton, Wisconsin
  - 9th Street Reconstruction – Prairie du Sac, Wisconsin
  - 15th and 17th Street Reconstruction – Prairie du Sac, Wisconsin
  - 2012 CTH PF and Broadway Street Water Main Extensions – Prairie du Sac, Wisconsin



# Keith R. Behrend, P.E.

## Education

M.S. Civil Engineering – University of Wisconsin-Madison, 2008  
B.S. Civil Engineering – University of Wisconsin-Madison, 2004  
B.S. Wildlife Ecology – University of Wisconsin-Stevens Point, 2000

## Registration

Professional Engineer in Wisconsin

## Field of Expertise

Structural Engineering

## Positions Held

Strand Associates, Inc. <sup>®</sup>	2008 – Present	Structural Engineer, Project Manager
Wisconsin Solar Design, Inc. <sup>®</sup>	2002 – 2008	General Manager, Staff Engineer

## Professional Experience

- **Municipal Wastewater and Potable Water Design** experience includes structural design of wastewater and potable water treatment facilities utilizing cast-in-place concrete, prestressed concrete, masonry, light-framed wood and structural steel building components. Design experience includes projects ranging from small to \$50 million plus construction cost in Wisconsin, Illinois, Iowa, and Indiana.
- **Industrial Design** experience includes structural design of single and multistory additions, secondary containment structures, mezzanines, catwalks, overhead cranes and piping supports utilizing cast-in-place concrete, prestressed concrete, masonry, structural steel, and aluminum building components. Design experience includes analysis of existing structures for new use requirements.
- **Bridge Design (Wisconsin Department of Transportation)** experience using Load and Resistance Factor Design (LRFD) methodology includes preparation of preliminary and final structure plans for single- and multispan concrete slab and prestressed girder structures including both superstructure and substructure design. Design experience also includes single and multicell cast-in-place concrete box culverts and concrete and steel pedestrian bridges.
- **Bridge Inspection** experience includes inspection of slab and prestressed girder highway bridges and cast-in-place box culverts, and preparation of assessment and rehabilitation recommendation reports.
- **Retaining Wall Design (Wisconsin Department of Transportation)** experience includes cast-in-place concrete and modular block wall designs.
- **Sign Structure Design (Wisconsin Department of Transportation)** experience includes structural steel cantilevered and overhead steel sign bridges and cast-in-place concrete foundations for Wisconsin state highways.
- **Project Management** experience for numerous projects including industrial, bridge, and retaining wall projects.
- **Field** experience includes construction observation of slab and prestressed girder bridges, highway sign structures, industrial structures and municipal water and wastewater structures.



# Mark K. Shubak, P.E.

## Education

B.S. Civil Engineering – University of Wisconsin-Platteville, 1993

## Registration

Professional Engineer in Wisconsin, Illinois, and Iowa

## Field of Expertise

Stormwater Conveyance and Storage Design, Stormwater Green Infrastructure Planning and Design, Stormwater Management Planning, Stormwater and Floodplain Ordinance Development and Interpretation, Floodplain and Floodway Studies, Hydrologic and Hydraulic Modeling, Stormwater Utilities, Highway Drainage Engineering, Municipal Engineering, Street and Highway Design, and Site Civil Planning and Design

## Positions Held

Strand Associates, Inc. <sup>®</sup>	2000 – Present	Project Engineer
Engineering Enterprises, Inc.	1994 – 2000	Project Engineer
Northern Environmental Technologies, Inc.	1993 – 1994	Project Engineer

## Professional Experience

- **Stormwater Management and Permitting** experience includes stormwater master planning, conservation and sustainable site design, stormwater conveyance and storage facility design for residential and commercial developments, soil erosion control design and monitoring, stormwater review engineer for municipal and county governments, and permitting experience with various municipalities, counties, and regulatory agencies. Performed permitting/planning services that included stormwater system mapping, stormwater and erosion control ordinances, public information and education programs, illicit discharge detection and elimination, stormwater pollution prevention plans (SWPPs), annual reporting and stormwater quality management planning including Stormwater Best Management Practice (BMP) alternatives analysis and design.
- **Stormwater Utility** experience includes assisting municipal clients with development of stormwater utility feasibility studies and implementation plans, performing stormwater utility rate studies and cash flow analyses, leading and facilitating stormwater utility task force groups and technical advisory committees, generating public education and information programs, drafting stormwater utility ordinances and credit policies.
- **Best Management Practice Evaluation and Design** experience includes managing wet weather with various stormwater green infrastructure technologies such as wet detention basins, bioretention ponds, constructed wetlands, infiltration basins, vegetated swales, rain gardens, green roofs, rain harvesting, downspout disconnection, permeable pavements, and establishment of riparian buffers.
- **Floodplain and Watershed Management** experience includes hydraulic and hydrologic modeling, watershed planning, shoreline and streambank stabilization/restoration, bridge hydraulics, floodplain and floodway analysis, floodplain mapping, and FEMA NFIP requirements and standards.



# Mark K. Shubak, P.E.

- **Streambank Restoration** project experience includes several projects in Wisconsin, Illinois, Iowa, and West Virginia to restore highly degraded urban streams. These projects incorporated the following streambank restoration techniques: vegetated geogrids, vegetated boulder revetments, sack gabions, gabion mattress, instream ledge rock drops, coir fiber rolls, rip-rap, erosion mat (temporary and permanent), articulated concrete blocks, and in-line stormwater treatment devices. Project highlights have included serving as the lead stormwater and hydraulic engineer on the \$25 million Bee Branch Creek Restoration project in the City of Dubuque, Iowa.
- **Highway Drainage Engineering** experience includes comprehensive stormwater drainage analysis and design for major highway and bridge projects for Wisconsin Department of Transportation (WisDOT), Illinois Department of Transportation (IDOT), and Illinois State Toll Highway Authority. Projects have included stormwater master planning and design for the Highway 51/29 corridor in Marathon County, Wisconsin, Highway 12 between Baraboo and Lake Delton, Wisconsin, Verona Road/West Madison Beltline in Madison, Wisconsin, and Open Road Tolling Plazas in DeKalb and Dixon, Illinois.
- **Municipal Engineering** experience includes design and construction of urban and rural streets, sanitary sewers, water mains, and stormwater conveyance and storage facilities as well as intercepting sewers and separation of combined sewers, construction observation and contract administration, and review of new development site plans and improvement plans for municipalities.
- **Site Civil Planning and Design** experience with major site development projects involving parking, grading, soil erosion and sedimentation control, stormwater drainage and management, lighting, traffic, permitting, landscaping, utilities, and roadway systems with commercial, industrial, institutional, and/or retail developments.

## Professional Affiliations

- American Society of Civil Engineers
- Illinois Association of Floodplain and Stormwater Management
- Wisconsin Association of Floodplain, Stormwater, and Coastal Management



# James R. McCarthy

## Education

M.S. Plant Biology/Restoration Ecology – Southern Illinois University, Carbondale, Illinois, 1996  
B.S. Environmental Studies – Wilmington College, Wilmington, Ohio, 1987

## Field of Expertise

Environmental Analysis, Review, and Design with Additional Emphasis in Land Acquisition, Restoration and Management. Training and Professional Expertise in Land Management, Property Transfer, Conservation and Protection: Environmental Impact Statements; Broad-Based Environmental Assessments including HazMat, Endangered Species, Wetland Delineation, Habitat Assessments, Agency Coordination and Permitting

## Positions Held

Strand Associates, Inc.®	1993 – Present	Ecologist: Land Management and Environmental Science Emphasis
Cooperative Wisconsin Department of Natural Resources (WDNR) and U.S. Fish and Wildlife Service, Horicon and Madison, Wisconsin	1991 – 1993	Horicon National Wildlife Refuge, Private Lands and Waterfowl Production Area-Biological Technician
National Mined Land Reclamation Center Carbondale, IL	1989 – 1991	Forest Ecology, Soils and Restoration Research Assistant/Fellow
Monsanto Agricultural Company, St. Louis, MO	1988 – 1989	Field Research Biologist for Rice, Trees, Nuts and Vines

## Professional Experience

- **Wetland, Waterway, and Riparian Area Design** involving traditional, native landscaping, urban channel restoration, bioengineering, green infrastructure, and ecological restoration techniques. Efforts include delineating more than 285 sites in commercial/public sector and assessing impacted wetlands/habitats, implementing appropriate avoidance techniques, and implementing innovative restoration/stabilization methods and Best Management Practices (BMPs). Recent water resources project services have identified quantity and quality of riparian wetlands/parkland habitat and design of appropriate mitigative, ameliorative, or corridor preservation restorations.
- **Ecological Restoration and Environmental Coordination** experience includes project evaluations and review, habitat delineation, mitigation, restoration, landowner contact, acquisition feasibility, agency coordination, Section 404/401 and Endangered Species Act permitting, stream and wetland site construction management, and coordination of interagency mitigation sites and municipal/state/federal projects. Personally involved in selection, evaluation, and/or design of more than 30 wetland and riparian mitigation, stormwater and “green-build” sites in the greater Midwest region. Responsible for regional (Wisconsin, Illinois, Indiana, Ohio) environmental impact statements and reports, collection and review of natural community resource data, and alternatives analysis to minimize harm/impacts.
- **Stormwater Corridor Assessment and Green Infrastructure Design** – Assessment and design of site-specific wetland, rain garden, stream, and channel restoration plans. Recent efforts have included watershed and environmental corridor designs for Wingra Creek and UW Arboretum (Madison, Wisconsin), Nine Springs Creek/Golf Course (Fitchburg, Wisconsin) and Wetland and Urban Stream Corridor Improvements in Sterling, Mundelein, and Wheaton Illinois and Ohio and Lawrence County, Indiana. Recent large-scale regional wetland replacement efforts include Wisconsin, US 51/I-39 Wausau, Wisconsin and Leadership for Energy and Environmental Design (LEED)/green Wastewater Treatment Plant facilities in Wisconsin, Illinois and West Virginia.



# James R. McCarthy

- **Right-of-Way Acquisition** has included the broad aspects of eminent domain procedures for municipal, state and federal projects involving right-of-way acquisition for road and utility projects, and landowner contact and preliminary land acquisition feasibility for wetland or habitat restoration projects. Primary agent and negotiator for various municipal/ transportation/conveyance projects. Works with surveyors, designers, plat developer, and management agencies on access control and right-of-way projects. Tasks performed include public involvement meetings, landowner contact and “blitz” meetings and coordination for grant funded projects. Includes parcel negotiation and record keeping, and payment/parcel coordination for roadway expansion and new alignment eminent domain projects totaling more than \$12 million of acquisition.
- **Private Lands/Wetlands and Habitat Restoration and Management** experience includes performing biological surveys and biological assessments; proposals/analysis for site acquisition, preparation of grants, compiling land use information, program participation and wildlife surveys; restoration of historical grassland, forest, and wetland communities. Includes state or federal land management experience utilizing low-impact vegetative management of waterfowl production areas through alternative mechanical/chemical techniques. Assisted with cooperative farming agreements, updating USDA/FWS Food Security Act manuals, land acquisition proposals; survey, design, and construction of restorations. Banded waterfowl, conducted bird surveys, assessed land use.

## Continuing Education

- WDNR Certification Program Training, 2011
- Principles of Land Acquisition, and Eminent Domain, Negotiation Project Management, and Corridor Study Project Management, International Right-of-Way Association, 1999/2011, 2005, and 2008, respectively
- Hydrology of Constructed Wetlands, Wetland Training Institute, Hastings, Michigan, 2003
- USACE-approved, Wetland Delineation (1996) and Advanced Wetland Delineations, 2008, Waupaca, WI
- Certified Wetland Specialist, Lake and Kane County, Illinois, 2002, 2008, 2010, 2012-current

## Professional Affiliations

- Certified Arborist No. 163108, International Society of Arboriculture
- Member of Wisconsin Wetland Association, International Right-of-Way Association
- Past President and Past C-4 Area Governor 2009-2010, District 35, Toastmasters International
- Past USDA-NRCS Code 580-Streambank and Shoreline Protection – Assessment, Standards Revision Team Member



# Todd M. Copiskey

## Education

Associates Degree – University of Wisconsin-Stevens Point  
Land Survey Technician Associates Degree – Nicolet Area Technical College

## Field of Expertise

Land Surveying

## Positions Held

Strand Associates, Inc. <sup>®</sup>	2013 – Present	Survey Technician
Central Wisconsin Engineers	2012 – 2013	Survey Technician
Strand Associates, Inc.	2008 – 2012	Survey Technician

## Professional Experience

- **Surveying and Data Collection** experience includes the use of GPS and Total Station equipment to accomplish the following:
  - Construction staking and layout
  - Construction staking verification
  - Topographic surveys
  - Boundary surveys
  - Bathymetric surveys
- **CADD** experience includes the use of Microstation, Geopak, AutoCAD Civil 3-D, Trimble Business Center and Trimble Geomatics office for the following:
  - Importing survey data into computer
  - Use survey data to create base map and TIN
  - Use of Microstation and AutoCAD Civil 3-D for a variety of drafting purposes

## Professional Affiliations

- Wisconsin Society of Land Surveyors
- National Society of Professional Surveyors



# Jonathan D. Savage

## Education

B.A. Economics with Honors – Wheaton College, Wheaton, Illinois, 1976

## Field of Expertise

Municipal and Infrastructure Finance (tax exempt and taxable debt)

## Positions Held

Strand Associates, Inc. <sup>®</sup>	2013 – Present	Registered Municipal Advisor/Project Funding/ Bond Development Review/Financial Analysis
Various Financial Institutions (see below)	1980 – 2013	

During municipal finance career, served as

- Managing Director at Bank One/J.P. Morgan – Chicago, Illinois
- A.G. Edwards & Sons, Inc. – St. Louis, Missouri
- J.C. Bradford & Company – Nashville, Tennessee

At both A.G. Edwards and J.C. Bradford, served as Manager of Public and Municipal Finance – Senior Vice President, Assistant Treasurer and Member of the Board (A.G. Edwards) and Partner (J.C. Bradford).

## Professional Experience

Experience in structuring (amortization, documentation, and municipal ratings), marketing and underwriting of more than \$25 billion in municipal and infrastructure debt for municipal issuers (states, counties, cities, and their agencies) around the country (completed financings in 35 states).

Financing expertise includes financings for:

- Public utilities (water, sewer, electricity, and natural gas)
- Municipal infrastructure (buildings and facilities)
- Transportation (highways, toll roads, ports, and airports)
- Education (K-12 schools and higher education)
- Statewide financing agencies (state revolving funds and water development authority funds)
- Private activity debt (private industrial and manufacturing)

## Publications

- Certificates of Participation in the Municipal Industry, 1980
- Interest and Financial Derivatives in the Municipal Industry, 2003
- Fundamental Federal Tax Aspects of Municipal Finance, 1986, 1998, 2000

# Project Experience

## Similar Projects and Knowledge of Project Components Lead to Successful Project Implementation

The planning and construction of any type of infrastructure adjacent to a waterway and railroad corridor can be very complex. Our firm has the experience with projects that encompass all components of this project. Below is a snapshot of the experience that we have with similar projects that, together, involve a combination of multi-use paths, pedestrian bridges, floodplain and wetland analysis, and railroad coordination.

### **Pecatonica Bike/Pedestrian River Trail – Darlington, WI**

This multimodal path connects parklands and an existing recreational trail on the north end of the city to the same on the east limits of the city. Along the way, the path follows the Pecatonica River, passes through the downtown area, meanders through a camping area, and connects to the Cheese Country Recreational Trail. There were several areas that challenged the design, specifically the crossing of the Main Street area and maintaining a positive drainage to the Pecatonica River. Also, more than 1,000 feet of riverbank riprap was put into place to protect the path from the Pecatonica River. The City intends to eventually incorporate other amenities, including canoe launches, handicap access facilities, and connector paths to the downtown area. The path design and construction was made possible through grants obtained from the Wisconsin Department of Transportation STEP program.



**Bike trail follows along the Pecatonica River through Darlington’s downtown area.**

## Deming Way Bike Path – Middleton, WI



### **Middleton’s Deming Way bike path required a new railroad crossing.**

We provided engineering and construction-related design services for the “Missing Link” of the City’s trail system along Deming Way. This section of the path links Greenway Station to lands north of US 14. The design consisted of 500-foot-long commuter bike and pedestrian path. The new path travels parallel along the west side of Deming Way and crosses the active rail corridor owned by the Wisconsin Department of Transportation (WisDOT) and operated by the Wisconsin Southern Railroad Company. Close coordination with the railroad and WisDOT was required throughout design, including petitioning to the Office of the Commissioner of Railroads for approval of the new crossing. Close coordination with adjacent property owners included obtaining permanent easements for the new path.

## Rock River and Loch Lomond Bike Path – Janesville, WI

We provided engineering design services for the Rock River and Loch Lomond Bike Path. These sections provide a combined total of 2.3 miles of trail. The trails extend across public property located on a former railroad right-of-way and utilizing a former railroad bridge that required redecking.

In addition, the trail crosses one other creek and passes under the WIS 11 Bypass bridge over the Rock River. The existing 35-foot-long steel girders support the new reinforced concrete deck and the existing abutments were modified to accommodate the 12-foot-wide structure. A self-weathering steel railing was specified and includes a top rail consisting of a railroad tie section to remind the path users of the history of the original structure and railroad corridor.



### **Janesville bike path includes crossing of the Rock River.**

## Bristol West Recreational Path – Village of Bristol, WI



**The Bristol West path provides off-highway alternatives for pedestrians.**

**The nonmotorized path provides safe passage for residents and wildlife.**

The Bristol West Recreational Path is a 4,500-foot-long extension of the existing path system in the village. The multisurface recreational path extension provided needed connection to residential neighborhoods to the west. The path utilizes new easements outside of the highway right-of-way and within wetland areas and an active trap shooting range. A portion of the path required an 8-foot-tall wooden blast fence to be installed to protect users from the shortfall zone. The path was funded in part through grant money from a Knowles-Nelson Stewardship Grant and was constructed using force labor and contracted services. The path borders a nature preserve, requiring a wildlife friendly fence incorporating smooth top and bottom wires to allow safe wildlife passage. The nonmotorized path provides safe alternate routing along a busy highway corridor.

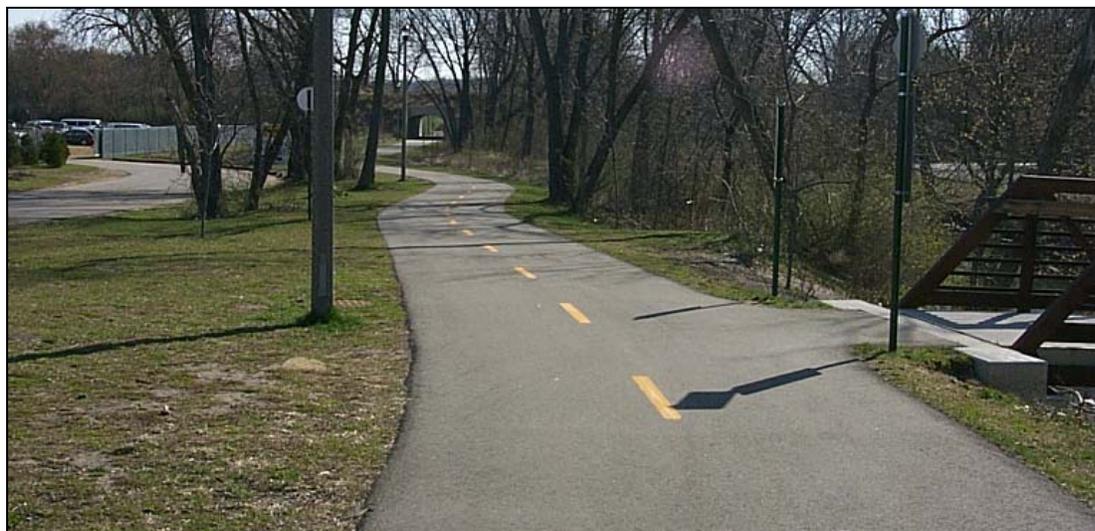


**A portion of the path required an 8-foot tall wooden blast fence.**



**A wildlife-friendly fence allows safe animal movement.**

## Wingra Creek Bike and Pedestrian Path – Madison, WI



**Wingra Creek bike path functions as a multirecreational route in south central Madison.**

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**Experience with the Wingra Creek Bike Path enables us to design a successful and cost-effective project.**

The Wingra Creek path project improves bike and pedestrian travel in south central Madison. The path provides a 2-mile, off-street, asphaltic-surfaced path for transportation and multiple recreation use. It provides a link between two of Madison’s most popular bike routes for both commuting and recreation: the Arboretum-Lake Wingra route and the John Nolen Drive-Lake Monona route. The Wingra Creek project underpasses the Union Pacific Railroad embankment, which is the main obstacle on the route, and required an at-grade crossing of a Union Pacific track spur line. Signalized at-grade crossings at Fish Hatchery Road and Park Street, and unsignalized crossings at Beld Street and Olin Avenue were incorporated into the project. An underpass of Olin Avenue was incorporated into the project and was included in the 2001 reconstruction of the Olin Avenue Bridge.

## Blackhawk Bicycle Path – Shorewood Hills, WI

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**Coordination between the Village, railroad, and WisDOT played a large part in the Shorewood Hills bike path designs.**

After more than two decades of conflict and debate between landowners, policy makers, and various government agencies, we provided the final path design that became reality. This 0.66-mile-long path is within active railroad right-of-way and required extensive coordination with the Wisconsin and Southern Railroad Company. As part of the project, the existing maintenance siding and path crossing were relocated. The relocated crossing required a hearing with



**Location of path required coordination with the Wisconsin and Southern Railroad Company.**

the Office of the Commissioner of Railroads. The improvements required the relocation and protection of existing fiberoptic and 69-Kva electric lines. Retaining walls and fencing were used to minimize grading impacts to the railroad ditch and provide a safety barrier between the path and the railroad. Continuous path lighting also enhances safety and promotes a user-friendly environment.



**Shorewood Hills' Blackhawk Bicycle Path.**

### **Southwest Bike Path – Madison, WI**



**Madison's Southwest Bike Path required close coordination with the City, property owners, and the Wisconsin Southern Railroad Company.**

We provided engineering design services for the “Missing Link” of the Southwest Bike Path. This section of the path links Camp Randall Stadium to the Brittingham Park Bike Path. The design consisted of 1-mile-long commuter bike and pedestrian path. This off-road path was constructed within or adjacent to the active rail corridor owned by WisDOT and operated by the Wisconsin Southern Railroad Company. Close coordination with the railroad was required throughout design. The project included a new structure over Park Street and Murray Street along with a significant amount of retaining walls. The path was constructed using federal funds; therefore, the design followed the WisDOT Facility Development process. Architectural details and lighting were incorporated in the project, helping it match with the surrounding campus as well as promote safety.

## North Pleasant View Road – Middleton, WI



**Concrete tunnel provides link to Middleton's regional bike path system.**

We provided design and construction services for 4,000 feet of four-lane divided urban collector with utilities, medians, bike lanes, and streetscaping through Middleton's newly expanded business park. This project was coordinated with simultaneous development of a 300,000-foot building and recreational park area.

The project also included 2,000 feet of bike path to provide strategic links to the City's extensive regional bike path system.

To facilitate the safe use of this bike path system, a grade separation was incorporated into the project using a cast-in-place concrete tunnel. Ramps were provided from the tunnel end points to connect the new on-street bike lanes to the regional path.

The 132-foot-long tunnel was oversized to a 14-foot width and 10-foot ceiling height and lighted to promote a sense of openness and security. Special coatings were used on the tunnel walls and retaining walls to simplify possible graffiti problems.



**Project included a 2,000-foot-long extension of the regional bike path system.**



**Ramp connects the new on-street bike lane to the regional path.**

## **Six Mile Creek/WIS 113 Bike and Pedestrian Path – Waunakee, WI**

Village officials, concerned for the safety of pedestrians and bicyclists on the near north side of town, endeavored to construct a multimodal path connecting residential subdivisions to the downtown areas. The current WIS 113 roadway was too narrow to safely accommodate pedestrians and bicyclists, especially at the Six Mile Creek Bridge crossing WIS 113, but this did not stop pedestrians and bicyclists from braving the trek through this corridor to and from the downtown area.

With our assistance, the Village applied for and received a grant from the WisDOT to install an off-road path parallel to the roadway, specifically designed for pedestrians and bicyclists. The design was not without challenges. First, the path crosses Six Mile Creek, so a 12-foot-wide, 40-foot-long bridge was constructed to cross the stream. We performed hydraulic

calculations and designed the structures foundations utilizing a prefabricated steel bridge. The path needed to cross an active railroad track. Since the tracks crossed the path at a skew, a short series of curves was designed into the path to allow it to cross the tracks at closer to 90 degrees, making it less likely that bicycle tires would get caught in the cracks between rails. This approach was applauded by the railroad operator for its added safety. Another

challenge was crossing wetland areas adjacent to the creek. The Wisconsin Department of Natural Resources (WDNR) was contacted to discuss practical alternatives to impacting wetlands and, ultimately, impacts to wetlands were reduced by design methods and only a small loss of wetlands was mitigated at a nearby wetland bank. The path also crosses three intersecting streets, so signage was used to alert path users of the approaching intersections. Signage included both postmounted signs, and symbols and messages painted on the path surface.



**Bike path/bridge crossing of Six Mile Creek.**



**Waunakee's Six Mile Creek Bike and Pedestrian Path.**

## **Blackhawk Park Pedestrian Path and Bridge – Madison, WI**

**The pedestrian path was designed to minimize impacts to adjacent landowners.**



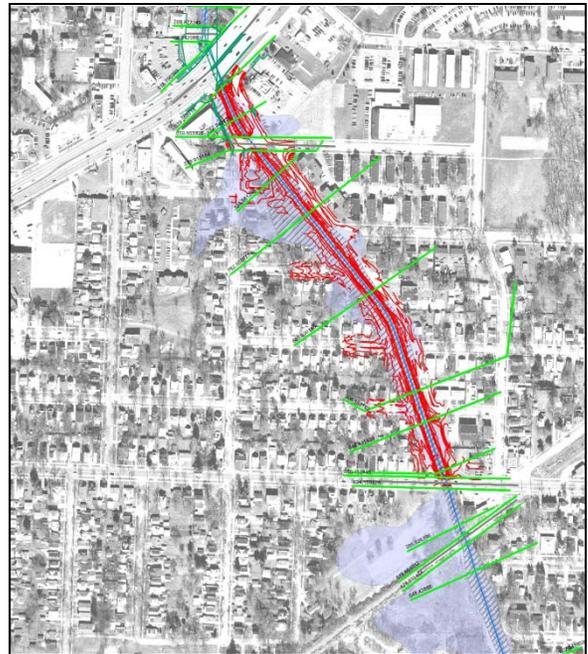
**Blackhawk Park Pedestrian Bridge.**

We worked with the City of Madison Parks Division to design an 80-foot-long, 8-foot-wide pedestrian bridge over a storm detention basin in the Blackhawk residential neighborhood. Pile-supported reinforced concrete abutments were designed to support the self-weathering steel bridge. The embankments were protected by riprap and earth-filled vegetated geogrid mats seeded with tall prairie grass. The 425-foot-long pedestrian path profile was designed to minimize impacts to adjacent landowners and locate the bridge deck above the 100-year flood elevation. Special provisions, accommodating City of Madison standards, were written and incorporated into City bid documents. Abutment design was coordinated with the soils investigation and report provided by CGC Inc. Preliminary and final cost estimates were provided as part of the project. Design of a storm sewer within the project right-of-way was coordinated with the City Engineering Division. City personnel provided construction observation. We provided assistance during construction, including shop drawing review and design modifications necessary to resolve contractor error in abutment layout.

### **Hydraulic Analysis of Starkweather Creek Streambank Restoration Alternatives – Madison, WI**

As an extension of our floodplain remapping efforts for the City of Madison, we were hired to evaluate potential impacts of proposed streambank and waterway improvements on the West Branch Starkweather Creek between Milwaukee Street and Darbo Drive. The proposed channel work included removal of existing sheet pile walls along the stream channel, placement of fill in the floodplain for construction of a new bikepath, regrading of channel banks to replace vertical walls with a generally trapezoidal shape, stabilization of banks with a combination of stone and natural plantings, and construction of a new pedestrian bridge crossing.

The HEC-RAS (Version 3.1.3) computer program developed by the United States Army Corps of Engineers (USACE) was used to calculate water surface profiles in the project reach. “Existing Conditions” flood profiles were estimated using the West Branch Starkweather Creek hydraulic model we previously developed as part of the 2005 Dane County Flood Map Modernization Project. Model geometry for the project reach was based on field survey data and supplemented by floodplain coordinates extracted from a Triangulate Irregular Network (TIN) created from a LIDAR aerial survey. The HEC-RAS model included 10 cross-sections at an average 150-foot spacing between Milwaukee Street and Darbo Drive.



**Aerial view of Stark Weather Creek between Milwaukee Street and Darbo Drive.**

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**Analysis results enabled selection of a channel and pedestrian bridge configuration meeting City design objectives while complying with state floodplain rules.**

Our analysis included evaluation of six geometric alternatives and various pedestrian bridge configurations. The primary hydraulic design criteria for the project was to develop a cross-section that will meet design goals while not increasing 100-year flood elevations outside of City-owned right-of-way or easements by more than 0.01 feet, in conformance with WDNR requirements. Computed water surface elevations for each alternative were compared with “baseline” conditions to evaluate compliance with WDNR Floodplain Rules. Analysis results enabled selection of a channel and pedestrian bridge configuration meeting City design objectives while complying with state floodplain rules.

### **Floodplain Mapping Updates – Portage Road Tributary - Madison, WI**

In 2006, the WDNR released provisional floodplain maps for the Portage Road Tributary in the City of Madison as part of countywide floodplain mapping updates under FEMA’s Map Modernization Program. In reviewing provisional maps, City staff believed the maps incorrectly included portions of the Churchill Heights subdivision in the updated floodplain. Based on work completed in other portions of the watershed, the City contracted our firm to update the Portage Road Tributary hydraulic model to correct the provisional floodplain maps. Improvements included the use of a 6-inch resolution LIDAR survey as base mapping in lieu of Dane County products, and additional hydraulic modeling detail including incorporation of recent drainage improvements at the Hayes Road/Portage Road intersection.



# References

## References Attest to Our Project Success

Feel free to contact the following references. These individuals had direct involvement in our projects and can give the best assessment of our continuing service.

- Alan Wildman, II, Village Administrator  
Cheryl Sherman, Village President  
Village of Prairie du Sac  
335 Galena Street  
Prairie du Sac, WI 53578  
608-643-2421
  
- Kevin Even, P.E., Director of Engineering  
Village of Waunakee  
500 West Main Street  
Waunakee, WI 53597  
608-850-8500
  
- Shawn Stauske, City Engineer  
Gary Huth, Assistant City Engineer  
City of Middleton  
7426 Hubbard Avenue  
Middleton, WI 53562  
608-827-1070

# Black Earth Creek Trail Extension Phase One: Concept and Site Development

[www.JSDinc.com](http://www.JSDinc.com)



Prepared for:  
**Village of Cross Plains**  
2417 Brewery Road (P.O. Box 97)  
Cross Plains, Wisconsin

**Project Number: 14-6643**

**JSD** Professional Services, Inc.  
• Engineers • Surveyors • Planners

*Building relationships with a commitment to client satisfaction through trust, quality and experience.*

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<b>Section 4</b>	<b>Project Experience</b>

January 19, 2015

Mr. Matt Schuenke  
Village Administrator  
Village of Cross Plains  
2417 Brewery Road (P.O. Box 97)  
Cross Plains, WI 53528

Subject: **Professional Consulting Services  
Black Earth Creek Trail Extension (Phase 1)  
Village of Cross Plains, Wisconsin  
JSD Project No. 14-6643**

Dear Mr. Schuenke:

Thank you for considering JSD Professional Services to assist you with the above-described project. Enclosed please find our proposal for planning services to prepare a Master Plan for the extension of the Black Earth Creek Trail.

JSD has extensive experience in private and public sector settings. Our team of planners, landscape architects, surveyors and engineers has worked throughout Wisconsin on a variety of projects including single office building site plans, 300-acre industrial parks, landscaping and streetscaping of highway corridors, renovating athletic fields, developing municipal parks, and **planning regional multi-use trails**.

Our collaborative team approach provides our clients with access to an array of experience and expertise in planning, civil engineering, transportation engineering, municipal engineering, structural engineering, storm water management, landscape architecture, and sustainable design. Since we are a full-service and multi-disciplinary firm, we have the experience and capability to effectively and efficiently provide project services throughout the course of a project – from concept design and planning, through the entitlement and permit approval process, engineering design, surveying, construction bidding, staking, observation and close-out.

Specific to park and trail improvements, our staff has extensive experience with successful projects in many southern Wisconsin locales. Recent clients and projects include: Belleville (the Sugar River Footbridge, and the Village's Sugar River Trail linkage to the Badger State Trail), and the Village of Oregon, (First Phase of the Oregon linkage to the Badger State Trail). In addition, we were deeply involved in the planning activities the coalesced into the Good Neighbor Trail. All of these project involved both extensive community and neighborhood conversations (which were critical to creating a foundation for project support and long-term stewardship), and multiple levels of regulatory communication and approvals (including but not limited to property easements, flood plain analysis, stormwater and erosion control, and DOT permits).

JSD prides itself on developing lasting client relationships. We understand that this proposed trail project is a multi-year effort and have formulated this proposal in anticipation of continuing to build and develop our relationship with effective and efficient services throughout the subsequent phases of work (engineering design and permitting, and construction bidding and construction staking and observation).

**With our expertise and long-term commitment to the Village, we also see our role as being an advocate to represent the best interests of the Village in dealing with the general public, stakeholders, and state and local agencies during the course of the project.**

We have prepared this proposal based on our discussions with you, our review of the RFP, our familiarity with the community of Cross Plains (Kwik Trip and the Zander Creamery residential project), our previous work

related to the Good Neighbor Trail planning effort and our experience in trail and trail bridge construction in Madison, Oregon and most recently with the Village of Belleville.

It is our understanding that the objective of this project is to refine the trail concept included in the RFP into a Preliminary Master Plan for the next phase of activities to implement the overall development and expansion of Zander Park.

This proposal pertains to planning the next segment(s) of the Black Earth Creek Trail westerly from the trail bridge by the hardware store. This trail extension is envisioned to include a route to the new residential development currently under construction and a segment south of the railroad connecting to County Highway KP with a linkage to Bourbon Road. This work effort should engage the community and stakeholders in broad scope understanding of various opportunities and constraints for the trail and then refining conceptual alignments into a preliminary plan that will be the basis for budgeting and initial project funding commitments. This initial phase will also entail preparation of a Dane County PARC grant application. Subsequent phases include: Phase 2 (in 2016) design engineering, surveying, permit approvals and Phase 3 (in 2017) bidding and construction.

### **SCOPE OF WORK**

The following narrative provides a framework of our proposed scope and sequence of work activities and key elements for effectively and efficiently completing Phase 1.

#### **Project Organization and On-going Coordination**

At JSD we believe that over communication is not necessarily a bad attribute for a consultant. We understand that Matt Schuenke will be the Village's primary contact for this project. During the course of this work, our project management team will endeavor to conduct a least bi-weekly contact regarding the scope, status and strategy of our assistance efforts. This will enable us to efficiently address issues and concerns that may come to light during our research and planning conversations and discussions with the Village.

*Public Involvement Opportunities* – We typically have worked with a designated project planning committee that includes village, citizen and stakeholder representation. This group serves a dual role by providing both “sounding-board” for discussing project findings and ideas and a local organizational unit to sponsor or conduct public involvement opportunities. Strong public involvement and “ownership” in this park development project will help ensure long term success and support for project implementation. We understand that a project planning committee has not yet been established. But rest assured, we will work collaboratively with this organization in whatever form that it takes (staff committee, a subcommittee of the park committee, or an ad hoc group of interested stakeholders). Per the RFP we have included 6 public involvement meetings in our project scope. These are dispersed through-out the described project tasks.

JSD anticipates one (1) meeting to complete this task as follows:

- One (1) Kick-off meeting with the project planning committee to review overall vision, goals schedule, and to identify critical issues and important stakeholders that will need to be addressed during the project.

#### **Site and Project Investigation and Assessment**

In our review of the RFP, and as noted during our initial proposal discussions, understanding the constraints and opportunities of existing site conditions, the impacts of regulatory and permit requirements, and needs and concerns of the general community key stakeholders will be critically important to formulating an effective and efficiently implementable improvement plan. This task accounts for our work effort to investigate and evaluate factors such as:

- Permit requirements (including but not limited to Chapter 30 permit, wetland permitting and mitigation, storm water management, flood control, rail road crossings),

- Existing and planned infrastructure,
- Topography,
- Land ownership interests,
- Park and trail operations and maintenance considerations,
- Trail design and construction requirements,
- Desired park, path, and trail amenities, and
- Opportunities for engagement, coordination and cooperation between stakeholders.

This work effort will entail field reconnaissance, research, discussions with identified stakeholders, and outreach to various agencies and adjoining property owners.

JSD anticipates two (2) meetings to complete this task as follows:

- One (1) Public Open House to gather input from the general public and invited stakeholders
- One (1) Project planning committee discussion about the general findings from our research and public input

**Deliverables:**

- Preliminary Planning considerations memorandum

**Phase 1 Master Plan Formulation**

Building on the background and planning considerations information assembled during our site investigation, JSD will formulate a draft plan illustrating recommended alignments for trail extensions, stream crossings, park activity areas, habitat restoration and enhancement elements and park amenities. The draft plan will include sufficient information and detail for generating initial estimates of project costs. This draft plan would be distributed to the project planning committee, and stakeholders. The draft plan will be made available for public review and comment as well as being reviewed and discussed at a project planning committee meeting. Following the discussion meeting, JSD will prepare a follow-up version of the draft plan to address substantive input received from the review meeting.

The draft plan (revised) will then be presented for consensus and adoption by the Village as the Master Plan for the next phase of improvements for Zander Park and Black Earth Creek Trail development.

JSD anticipates two (2) or three (3) meetings to complete this plan formulation task as follows:

- One (1) or two (2) draft plan discussion and review meetings
- One (1) Master Plan Adoption meeting

**Deliverables:**

- Draft plan
- Draft plan revisions
- Phase 1 Master Plan and report (after adoption)

**PARC Grant Application**

JSD will prepare an application for the 2015 Partners for Recreation and Conservation (PARC) Grant Program that is administered by Dane County. The project elements to be included in this grant application will be based on the Phase 1 Master Plan for the trail and park improvements and collaborative discussions with Village staff. JSD will provide all required documentation for the application. We understand that the county is still in the process of establishing the 2015 application requirements and submittal schedule. We will work closely with the County and Village staff to coordinate our work efforts for plan development and application preparation to meet the application deadlines.

**Deliverables:**

- Draft application for Village staff review
- Final application for submittal

**GENERAL PROJECT UNDERSTANDING**

1. The scope of work described in this proposal is based in part on the Village providing existing topographic information, recent digital air photo information, utility plans, and other documents as required.
2. The Village is responsible for a scheduling and advertising of meetings, including public notices, publications, and records.

**SCHEDULE**

We will start work on this project immediately upon receipt of an executed agreement and will work to complete the Master Plan by July 31, 2015. We understand that the schedule for the 2015 PARC grant has not yet been established by Dane County. We will coordinate with Village Staff on the most effective means to meet the PARC application deadline once it is known.

**ESTIMATED COST**

Based on our understanding of the scope of work and the above-described tasks, we will perform the professional services for a **Fee of \$12,000.00**

This fee includes the six meeting described in the Scope of Work. JSD will attend additional meetings at the direction of the Village Administrator. Attendance at additional meetings will be billed on a Time and Materials bases per the attached 2015 Standard Fee Schedule.

**AUTHORIZATION**

Our services will be performed in accordance with the enclosed JSD Agreement for Professional Services upon acceptance of this proposal. Additional scope of services not included in this proposal will be agreed-upon in writing prior to proceeding. Invoice disputes must be made within 30 days of date of invoice.

Please indicate your acceptance of this proposal by signing and returning one (1) copy of the attached JSD Professional Services Agreement to confirm our understanding of your needs.

If you have any questions regarding this proposal or additional scope of services, please feel free to contact me. We are looking forward to the opportunity to work for the Village of Cross Plains.

**JSD Professional Services, Inc.**



Jim Bricker AICP  
Senior Planner/Project Manager



Agreement for Professional Services – JSD Project No. 14-6643

JSD Professional Services, Inc. (Consultant) will perform professional services for Village of Cross Plains, 2417 Brewery Road, Village of Cross Plains, WI, 53528 (Client), according to the terms and conditions of this Agreement. The Consultant shall perform the services outlined in the attached Proposal dated January 19, 2015, in consideration of the stated fee and payment terms. For additional services not included above, the Consultant shall be compensated according to hourly rates agreed to between Consultant and Client, or as specified in the Proposal referenced above.

Terms and Conditions

- 1) Access to Site: Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.
2) Retainer, Billing, and Payment: The Client agrees to pay the Consultant for all services performed and all costs incurred, as described in the Proposal attached to this Agreement. Prior to providing services, the Client shall deposit a retainer of \$ 0 with the Consultant. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. For any invoice not paid within 60 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of the account remains unpaid 90 days after the billing, the Consultant may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees. All invoice inquiries must be made within 30 days of invoice date.
3) Indemnification: The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement.
The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (client) against damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultants negligent performance and that of its subconsultants or anyone for whom the Consultant is legally liable.
Neither the Client nor the Consultant shall be obligated to indemnify the other party in any way whatsoever for the other party's own negligence.
4) Information for the Sole Use and Benefit of the Client: All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Consultant or the Client.
5) Certifications, Guarantees and Warranties: The Consultant shall not be required to execute any document that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions. The Consultant will render services and opinions according to the standards of practice of the applicable consulting professional engineering and surveying.
6) Risk Allocation: In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes, shall not exceed the Consultant's insurance liability limits. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contact or breach of warranty.
7) Use of Documents: All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service for use in the project for which the Consultant was retained. These documents may not be used by the Client for any other purpose without the prior written consent of the Consultant.
8) Dispute Resolution: Any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement shall be submitted to non-binding mediation.
9) Termination of Services: This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

The above Agreement, Terms and Conditions and referenced Proposal Scope of Services and fees are agreed upon:

Consultant: [Signature] Date 1/19/15 Client: \_\_\_\_\_ Date \_\_\_\_\_
Dave M Jenkins P.L.S., Principal

JSD Professional Services, Inc. 161 Horizon Drive, Suite 101, Verona, WI 53593



Agreement for Professional Services – JSD Project No. 14-6643

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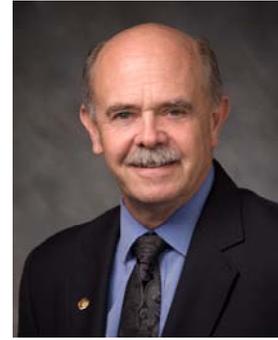
- 1) Access to Site: Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.
2) Retainer, Billing, and Payment: The Client agrees to pay the Consultant for all services performed and all costs incurred, as described in the Proposal attached to this Agreement. Prior to providing services, the Client shall deposit a retainer of \$ 0 with the Consultant. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. For any invoice not paid within 60 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of the account remains unpaid 90 days after the billing, the Consultant may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees. All invoice inquiries must be made within 30 days of invoice date.
3) Indemnification: The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement.
The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (client) against damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultants negligent performance and that of its subconsultants or anyone for whom the Consultant is legally liable.
Neither the Client nor the Consultant shall be obligated to indemnify the other party in any way whatsoever for the other party's own negligence.
4) Information for the Sole Use and Benefit of the Client: All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Consultant or the Client.
5) Certifications, Guarantees and Warranties: The Consultant shall not be required to execute any document that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions. The Consultant will render services and opinions according to the standards of practice of the applicable consulting professional engineering and surveying.
6) Risk Allocation: In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes, shall not exceed the Consultant's insurance liability limits. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contact or breach of warranty.
7) Use of Documents: All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service for use in the project for which the Consultant was retained. These documents may not be used by the Client for any other purpose without the prior written consent of the Consultant.
8) Dispute Resolution: Any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement shall be submitted to non-binding mediation.
9) Termination of Services: This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

The above Agreement, Terms and Conditions and referenced Proposal Scope of Services and fees are agreed upon:

Consultant: [Signature] Date 1/19/15 Client: \_\_\_\_\_ Date \_\_\_\_\_
Dave M Jenkins P.L.S., Principal

JSD Professional Services, Inc. 161 Horizon Drive, Suite 101, Verona, WI 53593

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through Trust, Quality and  
Experience”*



## **Bill Dunlop, P.E.**

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### **Senior Project Engineer**

Mr. Dunlop has over 38 years of diverse engineering experience as a Professional Engineer. His background as a private consultant and as a career officer in the U.S. Army Corps of Engineers has provided opportunities to work in different stages of public and private infrastructure, such as planning, designing, permitting, and construction. Mr. Dunlop is an effective project manager who uses his project leadership skills and technical project experience to anticipate potential issues that may disrupt a project's progress and budget. Mr. Dunlop is dedicated to providing clients with quality services and sustainable facilities. Mr. Dunlop's areas of expertise include: municipal street and utility improvements; land and site development; preliminary and final roadway design; contract administration; trail and recreational facility design; and public and private utility coordination.

### **Education/Registration**

M.S. Environmental Engineering  
University of Illinois at Urbana – Champaign, IL 2000

M.C.E., Civil Engineering in Construction Engineering  
University of Florida, 1984

B.S., Civil Engineering, Cum Laude  
University of New Hampshire, 1976

Professional Engineer, WI #37807-6  
IL #062.045062, MN. #48964, VA #0402017541

### **Professional History**

SRF Consulting Group, Inc.  
Foth Infrastructure and Environment, LLC  
Daily and Associates, Engineers, Inc.  
US Army Corps of Engineers

### **Professional Experience**

#### **GOVERNMENT (MUNICIPAL/STATE)**

##### **STREETSCAPE AND RECREATIONAL FACILITIES**

- Belleville Bike Path, Belleville, WI
- Oregon to Badger State Trail Bike/Pedestrian Path, Village of Oregon, WI
- Ice Age Junction Trail, City of Madison, WI
- John Nolen Bike Path Rehabilitation, City of Madison, WI
- Fontana-Walworth Bike Path, Village of Fontana, WI
- Reddan Soccer Park, Verona, WI
- Oregon School District Athletic Field Improvements, Oregon, WI

- Verona School District Tennis Court Improvements, Verona, WI
- Schofield Road Boat Launch, Town of Geneva, WI
- Campustown Infrastructure/Streetscape, City of Champaign, IL (ACEC Merit Award)
- South Beloit Recreational Trail and Dorr Road Bike Path (Sections A&B), Rockton Township, IL
- Downtown Streetscape Improvements, City of Monticello, IL
- Chapin Street Streetscape, Village of Ivesdale, IL
- Dohme Park, Village of Savoy, IL

#### **TRANSPORTATION EXPERIENCE**

- Intersection Improvements, South Howell Ave (STH 38), Oak Creek, WI
- CTH M, Madison and Verona, WI (WisDOT LP)
- Intersection Improvements, USH 51 and STH 138, Stoughton, WI
- Novation Parkway Extension, Town of Madison/City of Fitchburg, WI
- Monona Drive Improvements – Phase 2, City of Monona/Madison, WI (WisDOT LP)
- STH 23, Marathon County, WI (WisDOT)
- Beloit Street Improvements, Village of Walworth, WI
- 2nd Street and 19th Street Improvements, City of Brodhead, WI
- Downtown Parking Lot Project, City of Champaign, IL
- Fox Creek Road Improvements, City of Bloomington, IL
- 12th Street Reconstruction, City of Mattoon, IL

#### **LAND AND SITE DEVELOPMENT**

- Madison Metropolitan Services District, Maintenance Facility, Madison, WI
- Multi-Purpose Maintenance Facility, Veterans Home, Union Grove, WI
- Military Vehicle Storage Compound, Eau Claire, WI
- La Crosse County Landfill Gas to Energy Pipeline, Onalaska/La Crosse, WI
- Motorcycle Training Facility, University of Illinois, Champaign, IL
- Bardeen Quadrangle, University of Illinois at Urbana Champaign, IL (ACEC Special Achievement Award)
- Fire Station Number 6, City of Champaign, IL

#### **WASTEWATER EXPERIENCE**

- Wastewater Treatment Plant Expansion, Roselle, IL
- New Sanitary Sewer System, Chebanse, IL
- New Sanitary Sewer System, Bondville, IL
- New Sanitary Sewer System and Treatment Facility Study, Village of Onarga, IL
- Storm and Sanitary Sewer Separation Project, Rankin, IL
- CCL Custom Manufacturing, Danville, IL
- South Research Park Sewer Improvement, University of Illinois, Champaign, IL

#### **WATER SYSTEMS**

- Division of State Facilities, Waupun/Dodge Correctional Facilities Water System Improvements, Waupun, WI
- Division of State Facilities, Waupun/Dodge Correctional Facilities, Water System Study, Waupun, WI
- Division of State Facilities, King Veterans Home Well #6, King, WI
- Water Treatment Facility Rehabilitation, Village of Buckley, IL
- Water Treatment Plant Media Replacement, City of Monticello, IL
- Water System Study, City of Pana, IL

### **CONSTRUCTION OBSERVATION & MANAGEMENT**

- Waupun/Dodge Correctional Facilities Water System Improvements (WDFD), Waupun, WI
- King Veterans Home Well #6 (WDFD), King, WI
- Military Vehicle Storage Compound (WDFD), Eau Claire, WI
- Wastewater Treatment Plant Modification, Village of East Troy, WI
- Beloit Street Improvements, Village of Walworth, WI
- Fontana-Walworth Bike Path, Village of Fontana, WI
- Bardeen Quadrangle, University of Illinois at Urbana Champaign, IL (ACEC Special Achievement Award)
- Water Treatment Facility Rehabilitation, Village of Buckley, IL
- Duncan Road Improvements, City of Champaign, IL
- Phinney Branch Improvements, City of Champaign, IL

### **STORMWATER EXPERIENCE**

- Kettle Park West, Stoughton, WI
- Crystal-Mud-Fish Lake Level Controls, Town of Roxbury, WI
- Development and Site Plan Reviews - Stormwater, City of Monticello, IL
- Boneyard Creek Improvements – Phase 2, Contract C – Champaign, IL
- Boneyard Creek Channel Improvements - Healey Street Basin, City of Champaign, IL (ACEC Merit Award)
- Boneyard Creek Channel Improvements - Lamar Section, First Street to Wright Street, City of Champaign, IL (ACEC Merit Award)

### **COMMERCIAL/RESIDENTIAL**

#### **LAND AND SITE DEVELOPMENT**

- Fairfield Inn & Suites, Verona, WI
- Prairie Oaks III Subdivision, Verona, WI
- Murray Glen Apartments Site Development, Verona, WI
- Hy Vee Grocery Store Site Development, Fitchburg, WI
- Novation Campus Parking Improvements, Town of Madison, WI
- Pacific Cycle Expansion, Madison WI
- Shorewood House Site Redevelopment, Madison, WI
- Hilldale Shopping Center Renovation, Madison, WI
- 316 West Washington Avenue Redevelopment, Madison, WI
- Eric's Bicycle Site Development, Madison, WI
- Union Corners Site Redevelopment, Madison, WI
- Madison Taxi Site Development, Madison, WI
- Meriter Clinic/Nessalla Tea Site Development, Madison, WI
- Taco Bell Site Development, Madison and Deforest, WI
- Tennyson Senior Living Community, Madison, WI
- 306 West Main Site Development, Madison, WI
- Hy-Vee Grocery Stores Site Development (East Washington Avenue and Westgate Mall), Madison, WI
- North Prairie Productions Biodiesel Facility Site Development, City of Evansville, WI
- Parmenter Apartments, Middleton, WI
- West Gateway Apartments/ Zander Creamery Redevelopment, Cross Plains, WI
- Schönheit Gardens Stormwater Improvements, Town of Sun Prairie, WI
- Sun Prairie Youth Hockey Association Site Development, Sun Prairie, WI
- Maplewood Heath and Rehab, Sauk Prairie, WI

- Sutter Creek Apartments Site Development, Brookfield, WI
- Westby Credit Union Site Development, Baraboo, WI
- Kettle Park West Commercial Center, Stoughton, WI
- Oakview Business Park, Oak Creek, WI (224 acres)
- Mequon Senior Living Center, Mequon, WI
- Bethany Home Site Development, Waupaca, WI
- Marion Aggregate Non-Metallic Mine, Town of Dupont, WI
- Arborcrest Subdivision, Town of Sugar Creek, WI
- North Point Plaza Site Development, Dekorra, WI
- American TV/Longhorn Subdivision, Rockford, IL
- Accelerated Rehab Center, Champaign, IL
- Commerce Bank, Champaign, IL
- Savoy United Methodist Church, Savoy, IL
- Carle Clinic Parking, Danville, IL
- Waste Transfer and Recycling Facilities Site Planning, Urbana and Charleston, IL
- Stone Creek Golf Course Subdivision, Urbana, IL (574 Acres)
- Robeson Meadows West, Robeson Crossing, Village at the Crossing Subdivisions, Champaign, IL (64 Acres)
- Lakes at Riverbend Subdivision, Mahomet, IL (640 Acres)
- Timberline Valley South Subdivision, Champaign, IL
- Walgreen's, Champaign and Urbana, IL
- Savoy Schnucks Site, Savoy, IL
- Sonic, Savoy, IL
- Carpet Weavers, Champaign, IL

#### **LARGE SCALE STORMWATER EXPERIENCE**

- Kettle Park West, Stoughton, WI
- Lakes at Riverbend Subdivision, Mahomet, IL
- Stone Creek Golf Course Subdivision, Urbana, IL

#### **CONSTRUCTION OBSERVATION AND/OR MANAGEMENT**

- Stone Creek Subdivision and Golf Course, Urbana, IL
- Lakes at Riverbend Subdivision, Mahomet, IL
- Wastewater Pretreatment Facility Improvements, CCL Custom Manufacturing, Danville, IL
- Robeson Crossing and Robeson Meadows West Subdivisions, City of Champaign, IL
- Apollo Subdivision, City of Champaign, IL
- Duncan Road Improvements, City of Champaign, IL
- Phinney Branch Improvements, City of Champaign, IL
- Emmanuel Memorial Episcopal Church Parking Rehabilitation, Champaign, IL

#### **Environmental Site Assessments**

- Kettle Park West Marbie Farm Site, Stoughton, WI (Phase I & II)
- Nine Mound Road/ Venture Court Site, Verona, WI (Phase I)
- Steve Brown Apartments, 16 Sites, Dane and Dodge Counties, WI (Phase I)
- Mequon Road Site, Mequon, WI (Phase I)
- Bergamont Site, Oregon, WI (Phase I)
- Fitchrona/Nesbitt quarry, Verona, WI (Phase I)

## **Affiliations**

National Society of Professional Engineers

- Act 47 CEU Steering Committee

American Society of Civil Engineers

American Council of Engineering Consultants – Wisconsin

- WDNR Liaison Committee, (2011-2014 Chair, 2010-Present Member)

American Public Works Association - Wisconsin Chapter

- Education/Scholarship Committee (2007 - 2011 Chair, 2007, 2012 Member)
- Diversity Committee Member (2014 – Present Chair, 2010-Present Member)

Madison Area Builders Association

- Government Affairs Committee Member

Wisconsin Home Builders Association

Society of American Military Engineers

- Life Member and Fellow

## **Honors and Awards**

American Public Works Association, Wisconsin Chapter, John W. Curtis Chapter Service Award, 2011

Illinois Society of Professional Engineers, Joint Honors Award, 2006

American Public Works Association, Illinois Chapter, Engineer of the Year, 2002

Society of American Military Engineers Regional Vice President Award of Achievement, 2000

Department of Defense Meritorious Service Medal, 4 Awards

Department of the Army Commendation Medal, 4 Awards

National Defense Service Medal

Southwest Asia Service Medal

Armed Forces Reserve Medal

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## **Jim Bricker, A.I.C.P.**

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### **Senior Planner**

Mr. Bricker is the manager of the JSD Planning and Landscape Architecture Team. He has 35 years of planning experience in both the public and private sectors and extensive expertise in formulating and implementing creative and practical plans for parks and open space facilities, residential communities, neighborhood revitalization, business parks, shopping centers; community and neighborhood master plans, phase 1 environmental site assessments, and due diligence investigations. Mr. Bricker has also served as an expert witness regarding land use issues for many development related court cases. With his background in public administration, Mr. Bricker is also knowledgeable about governmental programs and procedures. He is able to efficiently and effectively lead projects through regulatory and budgetary approvals to successful completion.

### **Education/Registration**

University of Wisconsin-Madison, WI  
MS Urban and Regional Planning, 1979

University of Wisconsin-Stevens Point, WI  
BS Natural Resources Management, 1977

American Institute of Certified Planners (AICP)

### **Professional History**

Mayo Corporation, Madison, WI  
Town of Windsor, Windsor, WI  
City of Geneva, IL  
City of East Moline, IL  
Bi-State Plan Commission, Rock Island, IL

### **Professional Experience**

#### **PARK & TRAIL MASTER PLANS**

- Cathedral Point Park Master Plan, Verona, WI
- Meister Park North Master Plan, Verona
- Swan Creek Neighborhood Trail, Fitchburg, WI
- Misty Valley Neighborhood Trail, Middleton, WI
- Oak Meadow Neighborhood Trail, Fitchburg, WI
- Capital City State Trail Realignment, Fitchburg, WI
- Windsor – Deforest Bike Trail, DeForest, WI
- Marsh View Bike Path, Madison, WI
- Orchard Pointe Bike Path, Fitchburg – Madison, WI
- Linde Commons Soccer Fields Master Plan, Windsor, WI
- Token Creek Conservancy Lands Acquisition Plan & Implementation, Windsor, WI
- Phoenix Park Redevelopment Master Plan, Delavan, WI

- Veteran Memorial Park Redevelopment Master Plan, Delavan, WI
- Fritse Park & Rydell Conservancy Master Plan, Menasha, WI
- Milwaukee River Gateway Park Master Plan, Brown Deer, WI

#### **COMMUNITY PARK & RECREATION PLANS**

- Park & Open Space Plan, Poynette, WI
- Park and Open Space Plan, Middleton, WI
- Comprehensive Outdoor Recreation Plan, Elkhorn, WI
- Park and Open Space Plan, Hartford, WI
- Park and Open Space Plan, Verona, WI
- Good Neighbor Trail, Middleton, WI

#### **COMMUNITY & NEIGHBORHOOD PLANS**

- 51-138 Westside Neighborhood Plan, Stoughton, WI
- Neighborhood Plan, Albion, WI
- Comprehensive Plan, Windsor, WI
- Comprehensive Plan, Geneva, IL

#### **COMMERCIAL/RETAIL**

- Kettle Park West, Stoughton, WI
- Fitchburg Center, Fitchburg, WI
- Windsor Center, Windsor, WI
- Orchard Pointe, Fitchburg, WI

#### **RESIDENTIAL NEIGHBORHOODS**

- Northport Commons, Madison, WI
- Misty Valley, Middleton, WI
- Harlan Hills Condominiums, Fitchburg, WI
- Eaglebrook, Geneva, IL
- Cinque Terre, Fitchburg, WI
- Swan Creek, Fitchburg, WI

#### **INSTITUTIONAL**

- Emergency Vehicle Operator Course Concept Plan, Madison College, Madison, WI
- Student Housing Master Plan, Southwest Tech, Fennimore, WI

#### **INDUSTRIAL**

- Mule Hill Materials, Non-Metallic Mineral Extraction Operation & Reclamation Plan, Janesville, WI
- Hilltop Sand Reclamation Plan, Fitchburg, WI

#### **Affiliations**

American Planning Association

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## **Justin L. Frahm, A.S.L.A.**

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### **Senior Landscape Designer/Assistant Planner**

Mr. Frahm holds a Bachelor of Science Degree in Landscape Architecture from the University of Wisconsin-Madison. He has over 7 years of experience as a Landscape Designer and has extensive experience in residential, commercial and institutional landscape design, and construction management. As a designer, he is able to effectively and creatively take a plan from concept drawing to design and construction through the use of presentation renderings, contemporary presentation techniques and state-of-the-art software tools to illustrate and convey his design solutions. He generates ideas with technical understanding and creative flair as reflected in his development of master plans, planting plans, presentation renderings including 3-dimensional illustration and design, construction details, and horizontal control construction plans.

### **Education/Registration**

University of Wisconsin-Madison, Madison, WI  
B.S. Landscape Architecture 2009

### **Professional History**

JSD Professional Services Incorporated, Verona, WI  
Schalow's Nursery Incorporated, Marshfield, WI  
MBP, Middleton, WI  
Watts Landscape & Excavation, Verona, WI

### **Professional Experience**

#### **MUNICIPAL (TOWN, CITY, VILLAGE)**

- City of Marshfield Historic Main Street Renovation, Marshfield, WI
- Whalen Pond Stormwater Remediation, Verona, WI
- Belleville Pedestrian/Bicycle Bridge Reconstruction, Belleville, WI
- Village of Poynette Park & Open Space Plan, Poynette, WI

#### **GOVERNMENT (FEDERAL, STATE, COUNTY)**

- Fox Lake Correctional Facility Structural Assessment, Fox Lake, WI
- Necedah Wildlife Refuge, Necedah, WI
- WisDOT HWY 10, Wood and Portage Counties, WI
- WisDOT Outdoor Advertising Vegetation Review Program 84.305, WI (Statewide)

#### **RECREATIONAL AND ATHLETIC FACILITIES**

- Good Neighbor Trail Plan Corridor Planning, Dane County, WI
- MMSD – LaFollette Baseball Infield Renovation, Madison, WI
- MMSD – Mansfield Baseball Infield Renovation, Memorial High School, Madison, WI
- MMSD – West High School Basketball Courts Renovation, Madison, WI
- Oregon School District Athletic Field Improvement Planning, Oregon, WI

- Reddan Soccer Field Complex Improvements, Verona, WI
- Sun Prairie Youth Hockey Facility, Sun Prairie, WI

### **RESIDENTIAL**

- Bielema Residence, Fitchburg, WI
- Clough Residence, Medford, WI
- Cleveland Residence, Marshfield, WI
- Gallant Residence, Wausau, WI
- Hamus Residence, Marshfield, WI
- Heiman Residence, Stratford, WI
- Hurlless Residence, Marshfield, WI
- Keller Residence, Neillsville, WI
- Kinzler Residence, Waunakee, WI
- Knoll Residence, Stratford, WI
- Kramer Residence, Mosinee, WI
- Larkin Residence, Black River Falls, WI
- McSwiggan Residence, Marshfield, WI
- Nelson Residence, Marshfield, WI
- Omoba Residence, Marshfield, WI
- Pieper Residence, Marshfield, WI
- Private Estate, Mukwonago, WI
- Private Estate, West Bend, WI
- Rice Residence, Marshfield, WI
- Sarbacker Residence, Belleville, WI
- Schmidt Residence, Black River Falls, WI
- Sitwala Residence, Marshfield, WI (Teco Verified Silver Home)
- Stocco Residence, Mosinee, WI
- Sweet Residence, Verona, WI
- Toon Residence, Fitchburg, WI
- Trierweiler Residence, Marshfield, WI
- Wolf Residence, Marshfield, WI
- Youso Residence, Stratford, WI
- Zion Lutheran Church Parsonage, Wausau, WI

### **INSTITUTIONAL**

- Dean Clinic, Madison, WI
- Hope Lutheran Church, Stratford, WI
- Marshfield Clinic, Marshfield, WI
- Midwest Biolink Commercialization and Business Center, Madison, WI
- University of Wisconsin Health - Wingra Clinic, Madison, WI
- University of Wisconsin Hospital & Clinics Oxygen Tank Expansion, Madison, WI
- UW-Madison West Campus Cogeneration Facility Addition, Madison, WI
- UW-Whitewater Laurentide Hall, Whitewater, WI
- UW-Whitewater Student Success Center, Whitewater, WI
- UW-Whitewater Young Auditorium Dance Studio Addition, Whitewater, WI
- Madison College Ft. Atkinson Campus, Ft. Atkinson, WI
- Madison College Portage Campus, Portage, WI
- Madison College EVOG Training Facility, Sun Prairie, WI
- Madison College TRUAX Campus Fire Training Facility, Madison, WI
- Madison College TRUAX Campus Athletic Fields Parking Expansion, Madison, WI
- MMSD – East High School Parking Lot Redevelopment, Madison, WI

- MMSD – Hawthorne Elementary Parking Facility Redevelopment, Madison, WI
- MMSD – LaFollette High School Terrace Improvements, Madison, WI
- MMSD – LaFollette High School Parking Lot Redevelopment, Madison, WI
- MMSD – Lapham Elementary Parking Lot Redevelopment, Madison, WI
- MMSD – Toki Middle School Parking Restoration, Madison, WI
- MMSD – Whitehorse Elementary School Parking Lot Redevelopment, Madison, WI
- Pewaukee School District, Pewaukee, WI
- St. Joseph’s Church, Stratford, WI
- St. Joseph’s Hospital, Marshfield, WI
- St. Joseph Hospital’s House of the Dove, Hospice Care Facility, Marshfield, WI
- Sun Prairie United Methodist Church, Sun Prairie, WI

### **COMMERCIAL AND RETAIL**

- A & B Process Systems, Stratford, WI
- Acuity Insurance Master Planning, Sheboygan, WI
- Advanced Pain Management Medical Building, Oconto Falls, WI
- Alliance Collection Agency, Marshfield, WI
- Alliant Energy Beloit Gateway Substation, Beloit, WI
- Alliant Energy University Research Park II Substation, Madison, WI
- American Parkway Apartments, Madison, WI
- Bonefish Grill, Madison, WI
- Bagels Forever Parking Expansion, Madison, WI
- Crothall Laundry Services Creekside, Oak Creek, WI
- Capitol Center West - 306. W. Main Condominiums, Madison, WI
- Erin Hills Golf Course, Hartford, WI
- Fairfield Inn & Suites, Verona, WI
- Greenfield Corners, Brookfield, WI
- Great Lakes Higher Education Print Facility, Stoughton, WI
- Hansen Funeral Home, Marshfield, WI
- Harlan Hills Condo Association, Fitchburg, WI
- Hovde Properties – 316 West Washington Ave. Madison, WI
- Jason’s Deli, Madison, WI
- Longfellow School Apartments, Madison, WI
- Lynch Chevrolet, Pleasant Prairie, WI
- Kettle Park West Commercial Center Development, Stoughton, WI
- Kwik Trip, Cross Plains, WI
- Madison Taxi, Madison, WI
- Market on Sixth, Marshfield, WI
- Meriter Office Expansion – Park Street, Madison, WI
- MG&E Training Facility, Madison, WI
- Nelson Global Products Facility, Stoughton, WI
- Nordstrom Rack, Madison, WI
- Prince Corporation, Marshfield, WI
- Renaissance Learning, Wisconsin Rapids, WI
- Rezin Berries LLC, Wisconsin Rapids, WI
- Security Health Plan, Marshfield, WI
- Solar Court Development, Verona, WI
- Sutter Creek Residential Community, Brookfield, WI
- Summit Credit Union, Muskego, WI
- Summit Credit Union, Stoughton, WI
- Summit Credit Union, Waukesha, WI

- Summit Credit Union, West Allis, WI
- Taco Bell, Brookfield, WI
- Taco Bell, Deforest, WI
- Taco Bell, Janesville, WI
- Taco Bell, Kenosha, WI
- Taco Bell, Madison, WI
- Taco Bell, Pewaukee, WI
- Treysta on the Water Residential Development, Monona, WI
- Westmoor Country Club, Brookfield, WI
- 50-Twenty Apartments, Madison, WI

### **Affiliations**

American Society of Landscape Architects (ASLA)

Wisconsin Chapter of American Society of Landscape Architects

## JSD Professional Services References

---

**April Little, Administrator/Clerk/Treasurer**  
**Village of Belleville**  
24 West Main Street  
Belleville, WI 53508  
608-424-1655  
alittle@villageofbelleville.com

**Matt Cuyler**  
**Highway Commissioner**  
460 Collins Drive  
South Beloit, IL 61080  
815-624-1912

**Mr. Mark Below**  
**Village of Oregon**  
Director of Public Works  
117 Spring Street  
Oregon, WI 53575  
608-835-6290  
mbelow@vil.oregon.wi.us

**Craig Workman**  
**City of Burlington**  
**Director of Public Works**  
2200 South Pine Street  
Burlington, WI 53105  
262-539-3770  
(Former DPW, Village of Fontana)  
cworkman@burlington-wi.gov

**Anthony Fernandez, P.E.**  
**City of Madison**  
City-County Building, Room 115  
210 Martin Luther King Boulevard  
Madison, WI 53703  
608-266-9219  
afernandez@cityofmadison.com

**Penni Klein**  
**City of Middleton**  
Public Lands Manager  
7426 Hubbard Ave.  
Middleton, WI 53562  
608-827-1044  
pklein@ci.middleton.wi.us

**Bill Dalrymple**  
**Fitchburg Center**  
5500 E Cheryl Parkway, Suite 110  
Fitchburg, WI 53711  
(608) 277-2604  
bill.dalrymple@promega.com

**Chris Murphy**  
**Verona Area School District**  
Business Manager  
700 N. Main Street  
Verona, WI 53593  
(608) 845-4330  
Chris.murphy@verona.k12.wi.us

**Dave Walker**  
**City of Verona**  
Director of Urban Parks & Forestry  
410 Investment Court  
Verona, WI 53593  
(608) 845-6695  
dave.walker@ci.verona.wi.us

# Belleville Pedestrian Bridge Reconstruction

## Belleville, Wisconsin

### Recreational Project



JSD conducted a regional, community and site analysis highlighting three alternative locations for replacing the pedestrian-bicycle bridge that links the downtown area to the park.

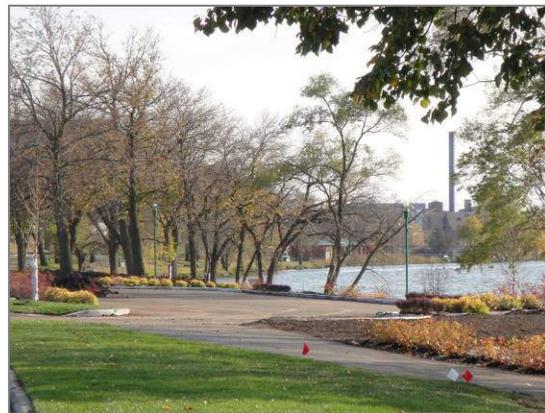
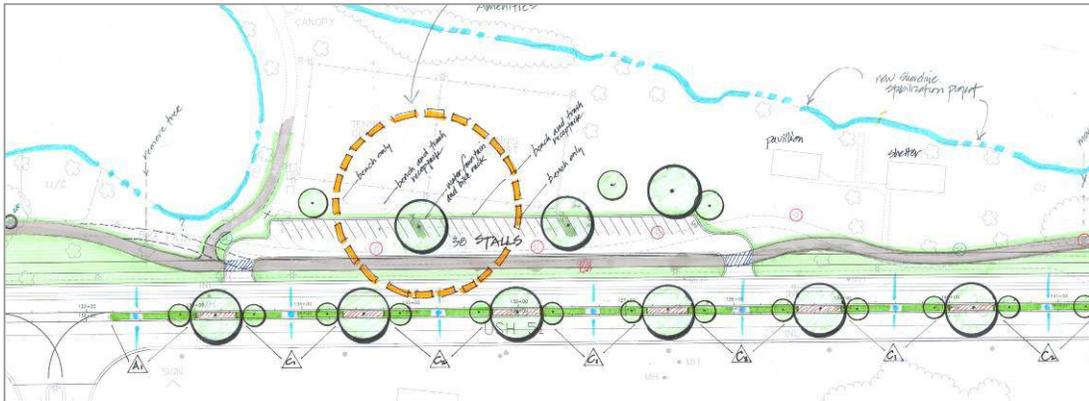
The analysis included hydraulic engineering and flood modeling to prepare comparative evaluation of bridge design maintenance costs, and installation techniques. This information was incorporated into a set of photo-realistic images that allowed the Village to make informed decisions on cost, maintenance, style, design, aesthetics and placement of the new bridge.

JSD assisted with grant applications, prepared permit application, provided civil engineering plans and project management services for the project.

# USH 51 – Beloit, Riverside Drive Improvements

## Streetscape/Bike Path Improvements

Beloit, Wisconsin  
Government Project



JSD provided landscape architectural services including softscape and hardscape elements for this park and highway enhancement project. Development of the streetscape improvements was based on an analysis of pedestrian and bike circulation and included recommendations for bike path realignment, placement of amenities and landscape design of the boulevard and terrace area.

JSD also provided design recommendations for ornamental lighting, stamped concrete pavement patterns, compatible color selections for walkways, crosswalks and drive areas and tree protection/removal. JSD also evaluated the existing trees to develop a plan to remove only those that were dead and/or dying or that presented a conflict with the proposed roadway and bike path alignment.

## South Beloit-Dorr Road Bike Path Sections A&B

South Beloit and Rockton Township, Illinois  
*Recreational Project*



Bill Dunlop (prior to joining JSD) provided civil engineering services for the design, bidding, and construction of a multi-use path adjacent to Dorr Road, a major collector street in the community. The 2.2 mile path included retaining walls, railings, and ditch crossings.

# Fontana-Walworth Bike Path

## Village of Fontana, Wisconsin

*Recreational Project*

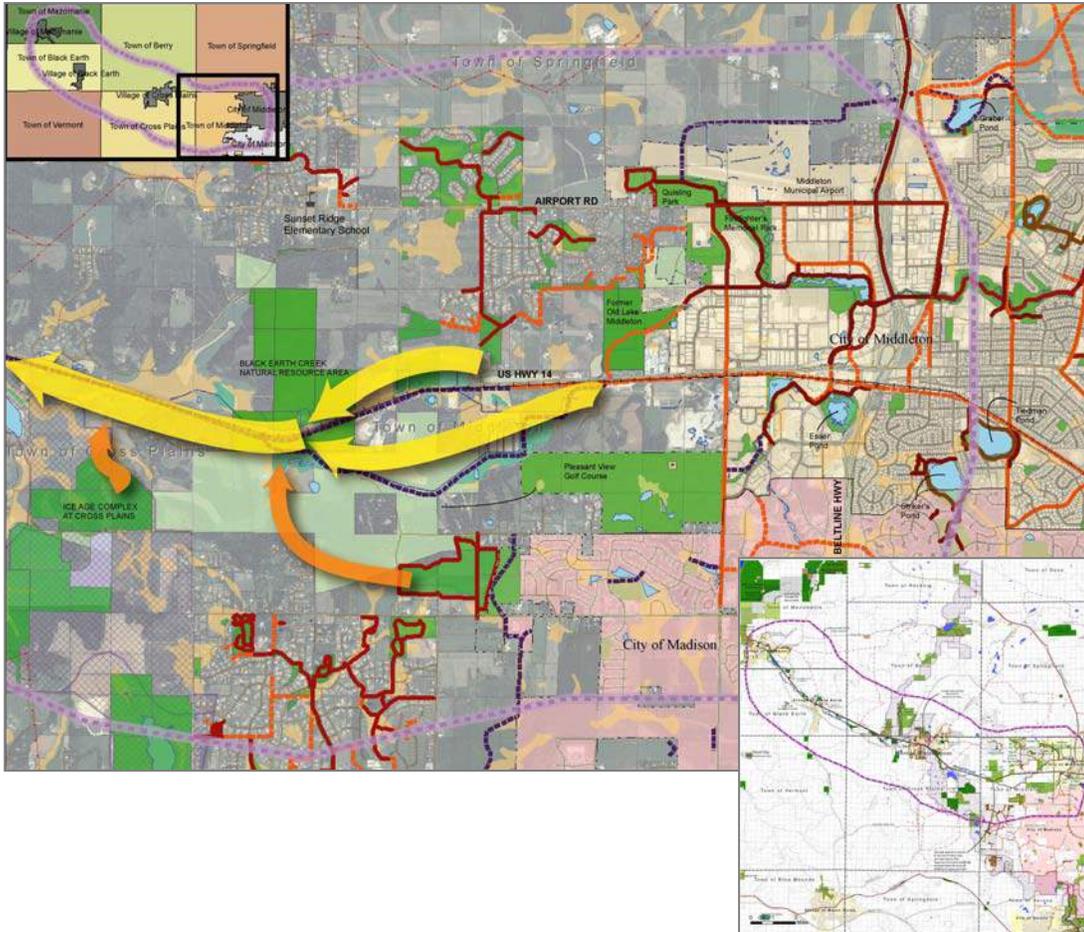


Bill Dunlop (prior to joining JSD) provided civil engineering services for the design, bidding, and construction services for a multi-use path adjacent to STH 67. Due to steep slopes and wooded habitat, a combination of at grade and boardwalk trail facilities were evaluated in the design process.

# Good Neighbor Trail Master Plan

## Middleton, Wisconsin

### Recreational Project



JSD Professional Services provided on-going planning and landscape architectural services for the Good Neighbor Trail, a 15-mile multi-use regional trail that will extend from the City of Middleton westerly to the Village of Mazomanie.

The planning corridor for the Good Neighbor Trail straddles HWY 14/Black Earth Creek and encompasses exceptional natural and recreational resources including the Black Earth Creek, Festge County Park, Salmo Pond, the Ice Age Trail, Dane County the Sunnyside Resource Protection Area, Pleasant View Golf Course and numerous private preserves and several municipal parks and conservancies.

This planning effort, which was spearheaded by the City of Middleton, established a framework for creating a recreational multi-use trail network and linkages between four municipalities and five towns.

# Ice Age Junction Trail

## Madison, Wisconsin

*Recreational Project*



Bill Dunlop (prior to joining JSD) provided civil engineering services for the construction of the 0.6 mile trail to connect the Ice Age Junction Trail with the City of Madison Parks and Trail System. The project included construction of a path through wooded and wetland habitats as well as a stream crossing. Design engineering services, which focused on minimizing impacts to the wetlands and stream, also included the required chapter 30 permit.

# Comprehensive Trail Marking System Middleton, Wisconsin Recreational Project



JSD planners and landscape architects provided assistance to the City of Middleton to develop a comprehensive trail marking system and corresponding City Trail Map and Brochure. This trail mapping project arose out of a concern to improve capabilities for emergency responders to locate persons on trails in the City's extensive conservancy areas.

This city-wide trail marking system incorporates GPS/GIS technology, location identification markers, and wayfinding maps to improve trail safety. Through siting of location markers, combined with GIS and graphic technology, JSD designed a City Trail Map that incorporates location markers which have been integrated into the City Police GPS database. In conjunction with map development, JSD assisted the City with improving trail wayfinding, traffic, and directional signage. The above images are of the draft Trails Map and Brochure developed by JSD in March of 2010.

# Oak Meadow Bicycle & Walking Trail

## Fitchburg, Wisconsin

### Recreational Project



JSD provided planning, engineering and surveying for master planning the layout of the Oak Meadow Neighborhood Multi-Use Trail. The Oak Meadow trail was designed as part of the development of the Oak Meadow neighborhood to create trail connections to the City of Fitchburg's regional trail system. The design for this 4,000 lineal foot trail meanders through an existing old growth woodland which required careful design and construction oversight to protect existing trees.

JSD provided all trail planning, engineering design, tree inventory, topographic surveys, construction staking and construction observation services for this project.

# Pheasant Branch Trail System

## Middleton, Wisconsin

*Recreational Project*



JSD provided planning, landscape architecture, grant writing, engineering, and surveying services to support 2006 and 2008 improvements to the City of Middleton's Pheasant Branch Trail system. Project elements included upgrading and re-aligning western segments of the trail system to improve connectivity between neighborhoods, pedestrian safety, and protection of the high quality oak savannah and wetland habitats in the Pheasant Branch conservancy.

Additionally, JSD staff aided the City of Middleton with the Wisconsin DOT 2007 Transportation Enhancement Grant which provided over \$200,000 towards trail improvements in Pheasant Branch conservancy.



PROPOSAL FOR:

**VILLAGE OF CROSS PLAINS - PHASE 1 CONCEPTUAL TRAIL DESIGN**

*Prepared for the Village of Cross Plains  
January 19, 2015*



More ideas. Better solutions.®

**More ideas. Better solutions.®**

MSA Professional Services, Inc. is a multidisciplinary consulting firm serving public and private clients throughout the Midwest. Our planning, engineering and architectural professionals meet the needs of a diverse client base with an emphasis on creativity and results. We provide our clients with more ideas and better solutions.

**Proposal contact**

Andrew Bremer, AICP

Project Manager | Project Planner

Phone: 1-800-446-0679

Email: [abremer@msa-ps.com](mailto:abremer@msa-ps.com)

The information contained within this proposal is of proprietary nature and is submitted in confidence for use by the clients of MSA Professional Services, Inc. only. The information contained herein is and remains property of MSA Professional Services, Inc. Receipt or possession of this information confers no right or license to use or disclose to others the subject matter contained herein for any uses but authorized purposes.

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January 19, 2015

Matt Schuenke  
Village Administrator/Clerk-Treasure  
2417 Brewery Road  
Cross Plains, WI 53528

Re: Conceptual Trail Design Services Proposal

Dear Matt:

The attached proposal describes our approach and estimated fees to assist the Village with Phase 1 Concept and Site Plan Development for completing a trail network in the area of Zander Park. We believe we are the most qualified firm to complete the requested services for the following reasons:

- **Project Knowledge.** MSA is intimately familiar with the project corridor and we have a working relationship with Village stakeholders from previous and current Downtown planning projects. In addition, MSA provided the plans, foundation design and specifications for the bidding and construction of the two pedestrian bridges constructed in the project corridor in 2013.
- **Project Experience.** MSA has assisted numerous communities with the completion of recreational trails from conceptual planning to grant applications to design/bidding and on through construction management. Our experience just in Dane County alone includes design services for the Campus Drive Bike Path in Madison, Cannonball Path in Fitchburg, and Glacial Drumlin Trail in Cottage Grove. The Campus Drive Bike Path runs parallel to an active railroad and the Glacial Drumlin Trail included an at grade railroad crossing.
- **Firm Qualifications.** As a full-service consulting firm MSA is capable of completing all phases of the trail design services. While our scope of services and fee proposal are limited to Phase 1 only, we have included in our proposal key staff involved in the completion of Phase 1 (conceptual design), Phase 2 (engineering design and bidding), and Phase 3 (construction management).

A copy of our initial scope of services and estimated fees follows this letter, which can be modified as necessary after continued discussions with the Village. If you have questions or desire additional information, please contact me at 608-242-6605 (or via e-mail at [abremer@msa-ps.com](mailto:abremer@msa-ps.com)).

Sincerely,  
MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Andrew Bremer".

Andrew Bremer, AICP  
Project Planner

## FIRM INFORMATION

### MSA PROFESSIONAL SERVICES

MORE IDEAS. BETTER SOLUTIONS.®

As a full service consulting firm, MSA Professional Services (MSA) is all about creating communities that work. We partner with our clients to help them solve today's complex and multi-faceted challenges and improve the quality of their neighborhoods. Our focus is on providing exceptional service to build strong communities.

MSA's roots reach back to the 1930s. Once a rural land survey company, our firm now consists of more than 300 engineers, architects, planners, funding experts, surveyors, GIS experts and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high quality, cost-effective solutions. Based in 14 offices across four states, our technical teams collaborate to assist communities throughout the Upper Midwest.

While we've expanded to serve communities, private developers and government agencies, MSA remains true to our mission of being a trusted partner helping clients succeed. More than a technical resource, MSA strives to earn the privilege of being a part of your community. We want to help, especially when you face challenging circumstances.

MSA supports many larger cities and agencies, but remains committed to understanding and serving the needs of the Midwest's small and rural communities. Our portfolio ranges from complex projects for governmental agencies and large municipalities to more straightforward infrastructure projects in unincorporated rural townships. MSA knows what it takes to build—large and small.

As an employee-owned company, MSA has additional value to offer its clients and communities. Every professional in the company has a vested interest in each project's success. MSA has built a corporate culture based on sustainability, enduring relationships, highly skilled professionals, and respect for community and the environment.

“Our focus is on providing exceptional service to build strong communities.”



# SCOPE OF SERVICES

## PHASE 1 – CONCEPT AND SITE PLAN DEVELOPMENT

### TASK 1.1: RESEARCH

MSA will review the Village's Zoning Code, including Shoreland-Wetland and Floodplain ordinances, for potential impacts to the planning project. MSA will also review Dane County real estate records for property and easement information to be utilized for the boundary base map.

### TASK 1.2: EXISTING FEATURES MAPS

MSA will create two existing features maps to guide the planning project. The first map will include existing environmental features within the project area including Wisconsin Department of Natural Resources (WDNR) designated wetlands, Black Earth Creek, Federal Emergency Management Agency (FEMA) floodplains, parcel boundaries, two-foot contours, and an aerial photo. The second map will be a boundary base map including parcel boundaries, easement locations, ownership attribute information, and notable land uses, such as the location of existing or planned public parking lots. Both maps will include the location of existing pedestrian bridges, trails, and sidewalks in the project area. Mapping data and parcel information will be obtained from the Dane County Land Information Office or directly from the Village.

### TASK 1.3: PRELIMINARY AGENCY COORDINATION

MSA will liaison with representatives of the Office of Commissioner of Railroad and WDNR (e.g. Water Regulations and Zoning Specialists) to discuss any initial concerns regarding the proposed project and any known project restrictions. The existing features maps and the initial trail plan developed by Village staff (Appendix A of the RFP) will be used to guide the initial discussions. Note, this is initial outreach which we expect can be coordinated via telephone and email correspondence in lieu of a face-to-face meeting.

### TASK 1.4: PRELIMINARY CONCEPTUAL TRAIL SITE PLAN.

Using information obtained in Task 1.1 - 1.3 MSA will create a conceptual trail site plan. The site plan will include the proposed location of new trails, bridges and any at-grade railroad crossings designed to comply with ADA requirements. The site plan will illustrate connections to existing trails and other public or private destinations in the project corridor. In addition the site plan may include potential alternatives for trail or bridge location/alignment and proposed locations for complementary trail amenities (e.g. benches, kiosks, interpretive signage, etc.). MSA will forward the preliminary conceptual trail site plan to Village Staff for comment prior to Task 1.5.

### TASK 1.5: VILLAGE STEERING COMMITTEE MEETING #1

MSA will meet with the Village's project steering committee to review the preliminary conceptual trail site plan. The meeting will provide an opportunity to discuss any potential alignment alternatives for proposed trails or bridges locations. In addition, MSA will obtain feedback regarding the location of complementary trail amenities, including the desire for any trail lighting. The meeting will also include discussions regarding preparations for the property owners meeting and public involvement meeting. MSA will revise the preliminary conceptual site plan based on feedback obtained by the Village Steering Committee.

### TASK 1.6 PROPERTY OWNERS MEETING

MSA will facilitate a meeting with those private property owners within the planning corridor where easements for trail construction are anticipated based on the preliminary conceptual site plan. MSA will draft a sample invitation letter which Village staff can use to coordinate a meeting of the property owners. This initial meeting will provide an opportunity to discuss those easements necessary to construct the trail within the identified corridor and



# SCOPE OF SERVICES

those initial concerns of private property owners. Actual easements will be drafted and completed within Phase 2.

## TASK 1.7: PUBLIC INVOLVEMENT MEETING

MSA will facilitate a public open house to obtain feedback on the preliminary conceptual trail site plan. Announcements and meeting notifications will be the responsibility of the Village. It may be possible to coordinate this meeting on the same day or evening as the property owners meeting.

## TASK 1.8: REVISED CONCEPTUAL TRAIL SITE PLAN

MSA will revise the preliminary conceptual site plan as necessary based upon feedback obtained during the property owners and public involvement meetings. MSA will forward the revised conceptual trail site plan to Village Staff for comment prior to Task 1.9.

## TASK 1.9: AGENCY COORDINATION MEETINGS

MSA will liaison with representatives of the Office of Commissioner of Railroad and WDNR (e.g. Water Regulations and Zoning Specialists) to discuss any initial concerns regarding the revised conceptual trail site plan. MSA will also obtain feedback regarding any permits and/or regulatory approvals required to be resolved during Phase 2 of the project. We anticipate this will be a face-to-face meeting with Village staff and agency representatives; however, we could also complete this task remotely. Scope assumes we will complete both tasks in one joint meeting, or back-to-back agency meetings.

## TASK 1.10: DRAFT PLANNING REPORT

MSA will compile the information obtained during the planning project into a succinct planning report. The planning report will include the following information:

- Summary of project objectives
- Summary of the planning process
- Existing features maps and associated narrative

- Summary of agency and public input
- Conceptual trail site plan and associated narrative
- Detailed cost estimates for trail construction, bridge construction, and complementary trail amenities
- Implementation schedule, including identification of any encroachments, permits, and/or regulatory approval required to be resolved within Phase 2, including coordination with utilities.

## TASK 1.11: VILLAGE STEERING COMMITTEE MEETING #2

MSA will meet with the Village's project steering committee to review the draft planning report. This meeting is anticipated to result in a recommendation to the Village Board for plan approval, or approval with modifications. If desired, the Village could hold a public hearing during this meeting.

## TASK 1.12: VILLAGE BOARD MEETING

MSA will present the draft plan to the Village Board for approval, or approval with modifications based on action taken by the Steering Committee.

## TASK 1.13: FINAL PLANNING REPORT

MSA will revise the draft report and site plan based on any final modifications approved by the Village Board.

## TASK 1.14: GRANT APPLICATION QUALITY ASSURANCE/QUALITY CONTROL

MSA's scope of services assumes that Village Staff will prepare and submit the 2015 Dane County Partners for Recreation and Conservation (PARC) Grant Application. Our scope of services includes time to review the completed grant application for quality assurance/quality control prior to the Village submitting the grant application.

## OPTIONAL SERVICES

Our scope of services is based on our conversations to date with the Village regarding your project needs and



# SCOPE OF SERVICES

is open to further refinement. Two specific options to consider that were not identified in the Request for Proposal include:

## **TASK 2.1: BOUNDARY AND TOPOGRAPHIC SURVEY**

Although not specifically identified as a required scope item in Section 3.0 of the Village's Request for Proposal, MSA recommends the Village consider completing a boundary and topographic survey at the outset of the project, rather than during Phase 2. Given that a large portion of the proposed trail will be on non-Village owned property, completing the boundary and topographic survey in Phase 1 will enable more informed decisions regarding the location of the proposed trail and cost estimates. In addition, this work would identify any utility issues in the corridor to be resolved within Phase 2. The following is a scope of services for completing the boundary and topographic survey.

MSA will provide topographic and boundary data collection of the project site to prepare a base map of existing conditions in the immediate area of the project limits, which will be used for all additional work. Our proposed survey work includes the following basic services:

- Location of existing lot corners and other nearby survey markers, if visible and readily observable.
- Location, elevation, size, and type (as applicable) of existing public utility structures and piping systems (culverts, manholes, inlets, water valves/hydrants, storm sewer, sanitary sewer, and water main).
- Location of any private utility facilities within or adjacent to the project site (electric, telephone, natural gas, cable TV, fiber optic) as marked by contacting Digger's Hotline. MSA will not be liable for issues resulting from mapping utilities that are not members of Digger's Hotline.
- Elevation of the existing ground and other pertinent features such as: trees (diameter greater than six inches), fences, walls, poles, surface structures, standalone buildings, public street infrastructure, driveways and other related features as readily observable.

A base map of these existing conditions will be prepared and shall include ground contours at a one-foot interval across the project site and property lines for the project site. The base map will include the location and floor elevation of the existing building and other pertinent features as described above within the survey limits.

## **TASK 2.2: OFFICIAL WETLAND DELINEATION**

WDNR designated wetlands are present along the western portion of the project area. Under our base scope of services, MSA proposes to use existing data from the Wisconsin Wetland Inventory (Digital Version) to map the location of WDNR wetlands for the purpose of identifying a trail corridor. However, based on our experience, there can be significant deviations between actual wetland boundaries and those boundaries digitized from aerial photography by the WDNR. The Village may wish to consider completing a wetland delineation during Phase 1. There are two options to consider, an official and unofficial wetland delineation.

Under the requirements of the WDNR, official redeterminations of wetland boundaries can not occur until certain field conditions are met, including thresholds for ground temperatures 12 inches below the soil surface and the timing of leaf budding. Based on weather conditions, this can often lead into May. It is possible to proceed with aspects of the project while awaiting appropriate conditions to complete the delineation. The anticipated postponement of the Dane County PARC grant deadline from May to August may serve to assist with completion of this task under Phase 1 prior to completion of the final site plan and planning report.

## **TASK 2.3: UNOFFICIAL WETLAND DELINEATION**

Another alternative is to complete an unofficial wetland delineation. MSA has frequently completed preliminary wetland delineations to aid in conceptual planning and design projects. Our wetland delineation expert can complete a field inventory, if the ground is free of snow and ice. Due to the WDNR restrictions, the delineation



# SCOPE OF SERVICES

cannot be used to certify the wetland boundary. However, the information is generally more accurate than the Wisconsin Wetland Inventory and is sufficient for the Phase 1 conceptual planning objectives. An official wetland delineation and WDNR certification could be completed during Phase 2 of the project. MSA recommends completion of the unofficial wetland delineation given the Village’s project schedule.

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## SCHEDULE

MSA anticipates completion of Phase 1 within four to five months, depending on the final scope of services, with a project start date of February 2, 2015.

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## DELIVERABLES

MSA will provide materials electronically for distribution to the Village’s Steering Committee and Village Board. MSA will provide large plotted copies of the existing features and conceptual trail site plan for display and discussion at project meetings. MSA will provide the Village with ten color copies of the final approved plans. MSA can provide additional copies of draft or final project deliverables as negotiated in the final contract.

---

## FEES

Our fees for the scope of services are described below. Fees are inclusive of reimbursable expenses. Costs for optional services are listed separately.

TASK	COST
Phase 1, Tasks 1.1-1.13	\$12,250.00
Optional Service, Task 2.1, Boundary and Topographic Survey	\$6,000.00
Optional Service, Task 2.2, Official Wetland Delineation	\$3,000.00
Optional Service, Task 2.3, Unofficial Wetland Delineation	\$750.00



# PROJECT TEAM

## TEAM SUMMARY

MSA has assembled a team to assist the Village of Cross Plains with conceptual design services for Phase 1 of a new trail linking the Village’s eastern and western borders. Our team consists of a group of experienced professionals who have successfully worked together on other projects. Their familiarity with each other will enable them to meet the workload and timeline requirements set by the Village of Cross Plains. *\*Full resumes are available upon request.*

### ANDREW BREMER, AICP

Mr. Bremer will serve as the Project Manager and will lead the work of the principal design team during Phase 1.

### KEVIN LORD, PE

Mr. Lord will serve as the senior project engineer for this project. Mr. Lord is familiar with various permitting processes associated with trail projects and he is also experienced in providing survey services and cost estimating.

### STEPHEN TREMLETT, AICP, CNU-A

Mr. Tremlett will be responsible for completion of the conceptual site plans and will integrate his knowledge of the Village’s branding and streetscaping preferences to this project.

### MARK HARNOIS, PE

Mr. Harnois is a hydraulic engineer on MSA’s bridge team. He has worked on numerous bridge replacement and rehabilitation projects, including the two pedestrian bridges constructed in the project corridor in 2013. He will provide similar services for this project.

### MARK GONZALEZ

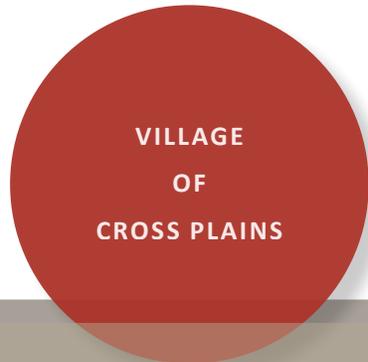
Mr. Gonzalez has experience in wetland delineation and functional analysis. He specializes in wetland delineation and evaluation, and mitigation monitoring. He will provide wetland related services as needed for this project.

### BETH STEINHAUER

Ms. Steinhauer will serve as the real estate professional for this project. She has spent more than 25 years managing and negotiating eminent domain projects.

### BRUCE WOODS, ASLA

Mr. Woods has more than 20 years of experience as a landscape architect and he has been involved in designing park projects. He will provide guidance and cost estimates for proposed landscaping improvements along the trail corridor.



**ANDREW BREMER, AICP**  
PROJECT MANAGER  
PROJECT PLANNER

**KEVIN LORD, PE**  
SENIOR PROJECT ENGINEER

**STEPHEN TREMLETT, AICP, CNU-A**  
URBAN DESIGN

**MARK HARNOIS, PE**  
BRIDGE DESIGN ENGINEER

**MARK GONZALEZ**  
WETLAND DELINEATOR

**BETH STEINHAUER**  
REAL ESTATE PROFESSIONAL

**BRUCE WOODS, ASLA**  
LANDSCAPE ARCHITECT

MSA TEAM



# RELEVANT EXPERIENCE AND REFERENCES

## PEDESTRIAN BRIDGE

### VILLAGE OF CROSS PLAINS, WI

*Project Contact*

Matt Schuenke  
Administrator/Clerk/Treasurer  
Village of Cross Plains  
Phone: (608) 798-3241

The Ice Age National Scenic Trail is a thousand-mile footpath that weaves through Wisconsin's most beautiful natural areas. The Village of Cross Plains sought to connect portions of its local trail system to the National trail – doing so required crossing a local stream in two locations. MSA provided the plans, foundation design and specifications for the bidding and construction of two pedestrian bridges.

This project required coordinating with various other project stakeholders, involving the Village of Cross Plains, Dane County, the Ice Age Trail Alliance, and two other engineering firms who were working on other aspects of the project. Our project team worked with all stakeholders to keep construction costs low and even shorten one bridge, which still achieved the objectives set forth.

At the time of contracting, grant funding had already been secured, so construction costs were one of the client's primary concerns. Our experts were able to draw from past experience designing similar pedestrian facilities to limit the bridge width and load capacity to keep costs within budget. Additionally, our rusting-steel design will save the Village money in the future, as the bridges will not require painting.

The Village's new pedestrian bridges are part of a larger effort to create a more inviting, park-like ambiance throughout the community. These new assets, in addition to upcoming reconstruction and redevelopment projects, are expected to redefine Cross Plains as a welcoming destination for visitors and new residents alike.



# RELEVANT EXPERIENCE AND REFERENCES

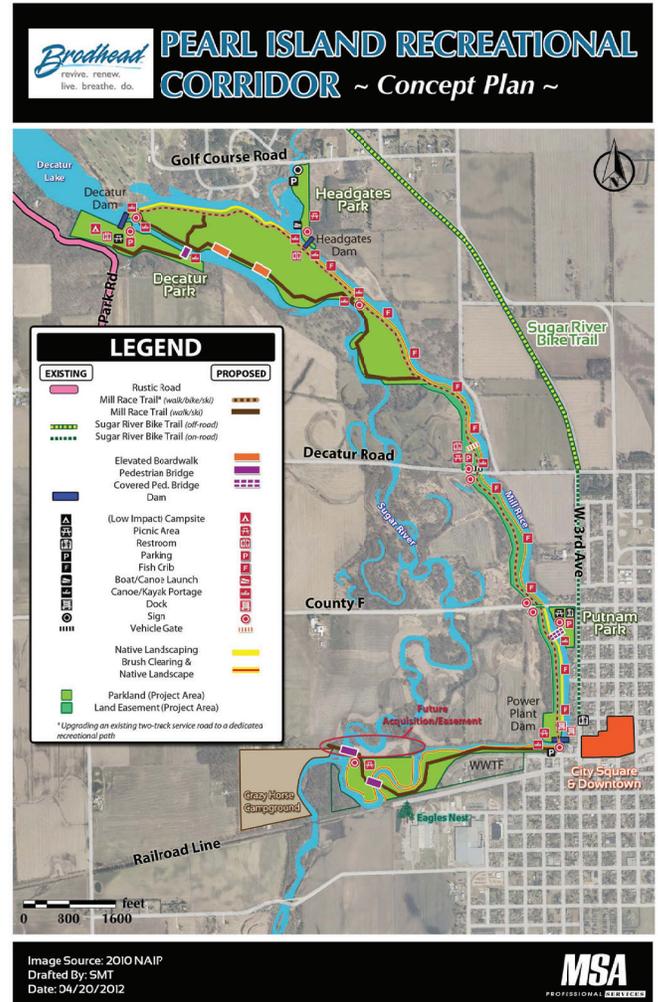
## PEARL ISLAND SITE PLAN, GRANT APPLICATION AND COMPREHENSIVE PARK AND RECREATION PLAN 2011-2016

CITY OF BRODHEAD, WI

*Project Contact* | Rich Vogel, Public Work Supervisor  
City of Brodhead  
Phone: (608) 897-4384

The City of Brodhead (pop. 3,293) was looking for opportunities to increase tourism and economic development within the community. After visiting with local leaders, MSA saw an opportunity to create a multi-purpose recreational park along Pearl Island.

MSA proposed creating multi-purpose recreational trails along the island, tying together a private campground, public swimming pool and historic downtown. To encourage river users into the downtown, MSA proposed creating several portage areas along the island and developing docking areas adjacent to the downtown. The highlight of the proposed facilities is the creation of a new covered bridge connecting the island to the City's swimming pool at Putnam Park. To provide funding for the project, MSA updated the City's Comprehensive Outdoor Recreation Plan to include the Pearl Island Concept Plan and submitted a grant for WDNR Stewardship Funding. MSA was successful in obtaining the grant and the City has begun working on the improvements.



# RELEVANT EXPERIENCE AND REFERENCES

## COMPREHENSIVE PARK AND RECREATION PLAN 2013-2018

VILLAGE OF BIRON, WI

**Project Contact**

Jon Evenson  
 Village President  
 Village of Biron  
 Phone: (715) 340-2452

The Village of Biron is located in Wood County along the southern bank of the Wisconsin River. Despite having more than five miles of waterfront access, the Village has only one public boat landing with no off-street parking and only one community park. The boat landing is used by anglers and by the local Aqua Skiers Club; however, degradation of the landing and lack of site amenities contributes to an underutilized asset and safety issues due to the lack of parking along the roadway.

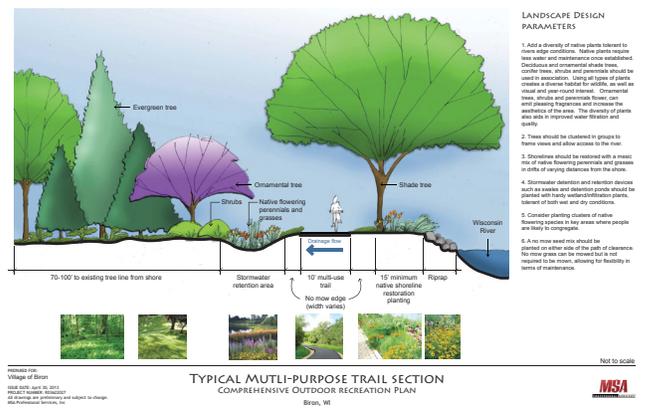
Recognizing the community needed a plan to improve recreational amenities, the Village hired MSA Professional Services to develop a comprehensive outdoor recreation plan.

Planners from MSA facilitated several meetings with the Village's Parks Committee to analyze and discuss park and recreation needs. In addition, MSA facilitated a community open house designed to provide an opportunity to obtain

public feedback from Village residents concerning desired park and recreation improvements. MSA created a new, Five-Year CORP that includes:

- An inventory of existing park facilities and community natural resources;
- An analysis of park needs and demands;
- Identification of goals and policies for park and recreational planning;
- Recommendations for existing and planned park and recreational facilities; and
- Cost estimates for improvements and funding strategy recommendations.

MSA also created a number of concept plans depicting recommended improvements to existing and planned parks and assisted the Village with an application for WDNR Stewardship grant funding.



# RELEVANT EXPERIENCE AND REFERENCES

## CAMPUS DRIVE BIKE PEDESTRIAN PATH

UW-MADISON - MADISON, WI

*Project Contact*

Robert Kennedy  
TDM Manager and Transportation Planner  
Phone: (608) 263-1034

For decades, bicyclists headed from the west side of the City of Madison to the University Campus or downtown areas were faced with taking a circuitous on-street route or the longer lakeshore path. A few brave and experienced cyclists would utilize Campus drive, a four-laned divided highway with shoulders that are substandard for bicycling purposes. A safer, more direct path that would connect University Bay Drive to Babcock Drive along the North side of Campus Drive would provide an ideal connection; however, existing railroad operations within this corridor made such a facility difficult to design and construct.

The University of Wisconsin and the Division of State Facilities planned and designed a “rail-trail” facility that would traverse the northern edge of the right-of-way for Campus Drive with a design team led by MSA Professional Services, Inc. The project scope consisted of a paved bike/pedestrian path 10 foot wide with two foot or three foot shoulders running alongside of the Wisconsin and Southern Railroad’s right-of-way beginning at University Bay Drive on the west and heading east to the Babcock Drive. Such a path provided access to a number of key facilities, including University Hospitals, the new Veterinary Medicine building, and access to the central campus.

A steel truss bridge with 14 feet of clear width and a 90-foot span was designed to cross over Walnut Street. The bridge will handle emergency vehicle and campus maintenance vehicle loads. The bridge includes a bike/pedestrian access ramp on the east approach, and a concrete staircase on the west approach. MSA adjusted the final bridge layout to a location that avoided a buried 69 kV power line, and with adequate setback from the WSOR operated rail line. MSA coordinated with other consultants who were preparing studies for the future

Commuter Rail line. In addition, future plans include an additional bridged crossing over Campus Drive, providing a direct connection to the adjacent neighborhoods and to the City of Madison’s Chamberlain Street bike route.

The project included extensive surveying efforts to identify and clarify right of way constraints and the location of major infrastructure elements (including steam tunnels and underground high voltage transmission lines). The project required coordination between a number of entities including: the University of Wisconsin campus, City of Madison, the Wisconsin Southern Railroad, the Wisconsin Department of Transportation, Madison Gas and Electric, Forest Products Laboratory, and the U.S. Veterans Administration.

In the end, the design team provided plans for a functional facility that was constructed in a phased, fast-tracked schedule. The new path includes a lighted section that features state-of-the-art solar powered lighting, a demonstration project funded by Madison Gas & Electric. Overall, the project provided for enhanced landscaping and emergency “blue light” call boxes throughout the project. It contributes to a much improved environment that provides a more direct and safer route for bicyclists and pedestrians who utilize the corridor.



# RELEVANT EXPERIENCE AND REFERENCES

## CANNONBALL TRAIL

FITCHBURG, WI

*Project Contact*

Ahnaray Bizjak  
Transportation Engineer  
City of Fitchburg  
Phone: (608) 270-4262

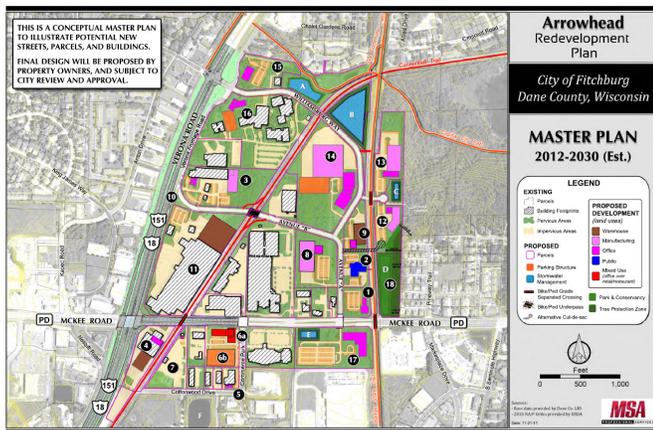
WisDOT awarded the City of Fitchburg a Transportation Enhancement Grant to construct Cannonball Path. The trail, along with an adjoining segment in the City of Madison, will provide access for commuters in the southwestern suburbs of Madison with Madison's southside and downtown. The path will also connect users to the Military Ridge State Trail and the Capital City State Trail. The path will provide access to the UW Arboretum, Dunn's Marsh and other conservancy lands, along with other parks and destinations.

The City hired MSA to design the 2.3 mile trail and provide project administration. Once completed, the 10-foot wide asphalt path with grass shoulders will comply with AASHTO's Bike Trail Design Guide and the Wisconsin Bicycle Facility Design Handbook. The basic footprint of the path exists as a gravel path and will be realigned in areas to minimize disturbance areas, improve safety, and

provide better connectivity to existing paths. Paying close attention to environmental and stormwater issues has been a high priority throughout project design, because future development is planned within the City of Fitchburg and wetlands exist throughout the project corridor.

As part of the project, MSA created design alternatives including: path lighting, traffic calming/pedestrian refuge options at two busy highway crossings, wayfinding, six culverts, a bike roundabout, connecting paths to the UW-Madison Arboretum, and an optional boardwalk across wetlands that will connect the Cannonball Trail to an adjacent residential neighborhood.

Coordinating with the WDNR and various agencies to develop an environmentally sensitive route based on wetlands in the project area required a large amount of time and effort.





# JON ERPENBACH

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## STATE SENATOR

January 20, 2015

Schuenke Matt  
PO Box 97  
Cross Plains, WI 53528

Dear Schuenke,

As a current or former locally elected official, I would like to invite you to join me and my assembly colleagues as we swing through the 27<sup>th</sup> Senate District to meet with folks who might like the opportunity to share their thoughts about the 2015-2016 biennial budget.

Enclosed is a listing of the listening session times and locations. If you are unable to join us in the event right in your neighborhood – please feel free to attend in another community if the date or time might be more convenient.

These listening sessions will be a great opportunity for folks to visit with us in person to share their comments, concerns or suggestions. Please feel free to disseminate this opportunity with anyone else who might be interested.

I hope you can join us. If not, please feel free to contact any of us by email, letter or phone to share concerns or suggestions you might have. I know any of us would also be happy to meet with you or your group at another opportunity, if that would be more convenient.

Sincerely,

JON ERPENBACH  
State Senator  
27<sup>th</sup> District

JE:tk:mo

2015 STATE BUDGET LISTENING SESSIONS  
State Senator Jon Erpenbach  
Representatives Considine, Hesselbein & Pope

SATURDAY, FEBRUARY 7<sup>th</sup>

- 9:00 – 10:00 a.m. PORTAGE  
Portage Public Library – Bidwell Meeting Room  
253 W. Edgewater Street  
Portage, WI 53901  
CONTACT: Arlene @ 608-742-4959 [www.portagelibrary.us](http://www.portagelibrary.us)
- 10:30 – 11:30 a.m. BARABOO  
Baraboo Public Library – Downstairs Program Room  
230 Fourth Avenue  
Baraboo, WI 53913  
CONTACT: 608-356-6166 [www.baraboopubliclibrary.com](http://www.baraboopubliclibrary.com)
- Noon – 1:00 p.m. PRAIRE du SAC  
Ruth Culver Public Library – Community Room  
540 Water Street  
Prairie du Sac, WI 53578  
CONTACT: 608-643-8318 [www.pdslibrary.org](http://www.pdslibrary.org)

SATURDAY, FEBRUARY 21

- 9:00 – 10:00 a.m. NEW GLARUS  
Village Hall – Community Room (Pick up key on Friday 7:30  
– 4:00)  
319 – 2<sup>nd</sup> Street  
New Glarus, WI 53574  
CONTACT: Lynn Erb, Clerk @ 608-527-2510  
[www.newglarusvillage.com](http://www.newglarusvillage.com)
- 10:30 – 11:30 a.m. MOUNT HOREB  
Mount Horeb Public Library – Meeting Room  
105 Perimeter Road  
Mount Horeb, WI 53572  
CONTACT: Linda Colby @ 608-437-5021 [www.mhpl.org](http://www.mhpl.org)
- Noon – 1:00 p.m. WAUNAKEE  
Waunakee Village Center - Activity Room  
333 S. Madison Street  
Waunakee WI 53597  
Contact: Sue McDade @ 850-5992