

# **Committee of the Whole**

## *Meeting Minutes*

### **Village of Cross Plains**

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

**Monday, January 14, 2013**

**7:00 pm**

I. Call to Order, Roll Call, and Pledge of Allegiance

President Schlicht called the regular Committee of the Whole meeting to order at 7:00 pm.

Present: Trustees Pat Andreoni, Ray Blanchard, Doug Brunner, Judy Ketelboeter, Steve Schunk, Jeff Statz, and President Schlicht.

Also Present: Kris Loman, Lee Sorensen, Linda Niebuhr, and Bob Nelson.

II. Consent Agenda – A motion was made by Trustee Brunner, seconded by Trustee Blanchard, and unanimously carried by the Village Board to approve the Consent Agenda as follows:

1. Recommendation of approval to the Village Board regarding the early payment of Loan #02010123.01 with the Board of Commissioners of Public Lands.

2. Recommendation of approval to the Village Board regarding a contract with the Wisconsin Department of Transportation for Emergency Vehicle Pre-emption (EVP) at Brewery Road for the new traffic signals.

3. Recommendation of approval to the Village Board on a Memorandum of Understanding between Dane County and Village of Cross Plains regarding Land Mobile Radio Frequency Exchange.

4. Recommendation of approval to the Village Board on a resolution to join the International City/County Management Association – Retirement Corporation (ICMA-RC) as a deferred compensation program for employees.

III. Reports

1. Village Officers

a. Village President

- Thanked the Public Facilities staff for their snow removal response to the severe snow storm event on and around December 20, 2012.
- Stated the Police Commission held its first meeting earlier in the evening and read the statement of purpose that was approved at that meeting.

b. Village Trustees

- Trustee Brunner thanked the Public Facilities staff for their snow removal response to the severe snow storm on and around December 20, 2012.
- Trustee Brunner stated that he had received several positive comments about the new Village Newsletter.

2. Village Departments – Presentations of the Department Monthly Report was provided to the Committee by the following departments:

- a. Village Administrator/Clerk-Treasurer
- b. Parks, Recreation, and Conservancy
- c. Police
- d. Public Facilities

IV. Public Comment – None.

V. Committee Discussion – A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to review Committee Discussion Items #1-4 prior to the presentations of the monthly staff reports.

1. Discussion and action to make a recommendation to the Village Board regarding a development agreement for TIF Application #2012-01 from Milestone Senior Living – Following discussion, a motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, for the Committee of the Whole to recommend approval to the Village Board regarding a development agreement for TIF Application #2012-01 from Milestone Senior Living. A roll call vote was requested. Yes – Blanchard, Brunner, Ketelboeter, Schlicht, and Statz. No – Andreoni and Schunk. Motion carried 5 – 2.

2. Discussion and action to make a recommendation to the Village Board regarding the issuance of a Class B Fermented Malt Beverage and Intoxicating Liquor License to Alonso Aranda as Agent for La Tolteca restaurant located at 23 Glaciers Edge Square – Following discussion, a motion was made by Trustee Andreoni, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding the issuance of a Class B Fermented Malt Beverage and Intoxicating Liquor License to Alonso Aranda as Agent for La Tolteca restaurant located at 23 Glaciers Edge Square. President Schlicht abstained.

3. Discussion and action to make a recommendation to the Village Board regarding the Final Design for the Black Earth Creek Improvement Project – Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to approve the Preliminary Design for the Black Earth Creek Improvement Project and recommend its approval as the final design subject to review by the Village Board at their January 28, 2013 meeting.

4. Discussion and action to make a recommendation to the Village Board regarding the borrowing anticipated for 2013 – A motion was made by Trustee Brunner, seconded by

Trustee Andreoni, and unanimously carried by the Committee of the Whole to recommend that Village Staff present options to the Village Board for borrowing money as anticipated for 2013.

A motion was made by Trustee Statz, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to return to Monthly Staff Reports and Public Comment before Committee Discussion Items #5-7.

5. Discussion and action to make a recommendation to the Village Board regarding a revised Building Permit Fee Schedule – A motion was made by Trustee Schunk, seconded by Trustee Statz, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board regarding the Building Permit Fee Schedule.

6. Discussion and action to make a recommendation to the Village Board regarding the early acquisition of Village owned property by the Department of Transportation as part of the reconstruction of the County Highway P bridge – A motion was made by Trustee Andreoni, seconded by Trustee Brunner, and unanimously carried by the Committee of the Whole to recommend donation to the Village Board regarding the property needed for acquisition by the Department of Transportation.

7. Review and discuss the following ordinances as part of the Recodification Project:

- A motion was made by Trustee Brunner, seconded by Trustee Andreoni, and unanimously carried by the Committee of the Whole to recommend approval to the Village Board when the code review is complete for Chapters 12 (Emergency Management), 21 (Animal Control), 23 (Nuisances), 24 (Property Maintenance), 33 (Fire Prevention), 61 (Public Facilities), and 62 (Sewer).
- The Committee of the Whole provided additional comments regarding Chapter 6 (Code of Ethics), 11 (Police), and 22 (Peace and Good Order) for Village Staff to review and bring back to a future meeting for additional consideration by the Committee.

## VI. Adjournment

A motion was made by Trustee Brunner, seconded by Trustee Ketelboeter, and unanimously carried by the Committee of the Whole to adjourn the meeting at 9:28 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

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Matthew G. Schuenke  
Village Administrator/Clerk-Treasurer