

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, November 28, 2016

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Andreoni called the regular Village Board meeting to order at 7:00 pm.

Present: Trustees William Brosius, Judy Ketelboeter, Steve Schunk, Lee Sorensen, Jay Lengfeld, Clifford Zander, and President Pat Andreoni.

Also Present: Bobbi Zauner, Mike Axon, Jerry Gray, Pam Bosben and Tom Janssen

II. Public Comment – None.

III. Consent Agenda – A motion was made by Trustee Brosius, seconded by Trustee Sorensen, and unanimously carried by the Village Board to adopt the consent agenda as follows:

1. Minutes of regular meeting held on October 24, 2016 and special meetings held on September 19, 2016, November 7, 2016, and November 14, 2016.

2. Total Disbursements from 10/19/2016 through 11/23/2016 in the amount of \$354,546.74 as follows:

- 110 – General Fund: \$139,005.09
- 120 – Capital Fund: \$116,598.79
- 130 – Library Fund: \$12,036.83
- 140 – Parks/Rec Fund: \$16,883.47
- 150 – Debt Service Fund: \$27,035.00
- 310 – TID Fund: \$95.00
- 660 – Water Fund: \$12,619.22
- 670 – Sewer Fund: \$30,273.34

3. Approval of an Operator's (Bartender's) License for Dawn M. Ring.

4. Approval of a Honeybee License for Paul Pritchard located at 7008 Laufenberg Blvd.

5. Approval of invoices Moll Construction #3 and Parisi Construction #3 for Glacier Ridge Subdivision per development agreement.

6. Approval of Madison Gas and Electric Company underground electrical easement for Village-owned property located at 1904 Pats Place.

IV. Report of Village Officers

1. Village President

- a. Discussion and action on the appointment of Mary Mirkes to the Library Board. A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to appoint Mary Mirkes to the Library Board.
- b. President Andreoni discussed the upcoming vacancy on the Plan Commission and requested that Board members share with him the names of individuals they feel would be interested in serving on the Commission.

2. Village Administrator / Clerk

- a. Village Board discussed and agree to hold their regular December board meeting on Monday, December 12th, 2016.
- b. Nomination papers and packets were placed at the seats of the three Trustees and the Village President who are all up for re-election in April 2017. Nomination papers can be circulated starting on Thursday, Dec. 1st, the deadline to file is Tuesday, January 3rd. Current incumbents not seeking re-election were asked to submit their declaration of noncandidacy by December 23rd, 2016. Nomination papers and packets are available at Village Hall for all residents interested in running for the Village Board.
- c. An update was given regarding the Presidential recount. All election materials are to be submitted to the Dane County Clerk by Wednesday at 4:30 pm for the recount to start on Thursday, December 1st. The recount must be completed by December 12th, 2016.

V. General Business

1. **PUBLIC HEARING for the 2017 Budget** – Public hearing for the 2017 was opened at 7:15 pm.
 - a. No comments were made or received.

Public Hearing regarding the 2017 Budget was closed at 7:16 pm.

2. Discussion and action regarding the 2016 Budget as follows:

- a. General Fund – no additional discussion was had on this fund.
- b. Capital Fund – Administrator provided an update on the changes to the capital budget since last meeting. These changes included: a plan to apply \$14,000 of police department 2016 carryforward as cash towards the new squad car; reduction in the cost of the snow maintenance machine to \$48,500; addition of a wood chipper to the capital budget; and further refinement of the funding needed for the completion of the north section of the Zander Park Trail. A discussion was had regarding each of these items. All were agreed to be included in the 2017 budget as presented by staff.
- c. Library Fund – no additional discussion was had on this fund.
- d. Parks/Recreation Fund – no additional discussion was had on this fund.
- e. Debt Service Fund – no additional discussion was had on this fund.
- f. Tax Increment District Fund – no additional discussion was had on this fund.
- g. Water Utility – no additional discussion was had on this fund.
- h. Sewer Fund – no additional discussion was had on this fund.

- i. *Resolution #20-2016 setting the 2016 payable 2017 Tax Levy and adopting the 2017 Budget* – Following discussion, a motion was made by Trustee Brosius, seconded by Trustee Schunk, and unanimously carried by the Village Board to approve Resolution #20-2016 setting the 2016 payable 2017 Tax Levy and adopting the 2017 Budget.

VI. Adjournment

A motion was made by Trustee Ketelboeter, seconded by Trustee Schunk, and unanimously carried by the Village Board to adjourn the meeting at 7:41 pm.

Pursuant to law, written notice of this meeting was given to the public and posted on the public bulletin boards in accordance with Open Meetings Law.

Respectfully submitted,

Caitlin Stene
Village Administrator/Clerk